

**BOONTON TOWN BOARD OF EDUCATION  
OPERATIONS**

**6/10/2024**

1. Payments: The Board approves these Check Journals.  
     \$618,906.33    5/20/2024 (Check Journal)  
     \$72,003.26    5/20/2024 (ACH General)  
     \$165,447.44    6/10/2024 (Check Journal)  
     \$14,047.08    6/10/2024 (ACH General)  
     \$56,779.92    6/10/2024 (ACH Cafeteria)  
     \$3,574,916.22    4/01 -- 4/30/2024 (electronic checks, including payroll)
  
2. Transfer Reports: The Board approves Transfer Reports for the month ending 4/30/2024.
  
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 4/30/2024; major funds have not been over-expended.
  
4. Payroll Expenses: The Board approves the following payroll expenses.  
     \$1,063,963.57    5/15/2024  
     \$1,049,662.24    5/30/2024
  
5. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Thomas Valle	6/6/24	NJ School Safety Seminar New Brunswick, NJ	\$37.79
Maribel Martinez	6/5/24	Don't Wait for Failure: Comegno's Best Practice Toolkit for Directors	\$15.15

6. Use of Facilities: The Board approves the District Facilities Use List of 6/10/2024 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
2405-0004	BHS Boys Basketball Boosters: Harlem Wizards Fundraiser BHS Gym Monday 12/16/2024 (4:00 – 9:00 PM)
2405-0005	BHS Boys Basketball Boosters: Season Kick Off Dinner BHS Cafeteria Friday 12/13/2024 (5:30 – 8:30 PM)
2405-0006	Boonton Parks & Recreation: Summer Fun with The Fun Guys JHS Upper Field Tuesdays 7/2 - 8/20/2024 (4:00 – 4:45 PM)

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2406-0000            Boonton Jr Bombers Football Camp  
                          BHS Turf, Concession Stand  
                          Monday – Thursday 7/22 - 7/25/2024 (8:00 AM – 12:00 PM)

7.     Scholarship Awards: The Board approves payments in the total amount of \$12,300.00 from the scholarship escrow accounts to Boonton High School students.
  
8.     Safety Grant Application: The Board approves submission of a grant application for the 2024 Safety Grant Program through the New Jersey School Boards Association Insurance Group’s Eric West Sub-fund for the purposes described in the application, in the amount of \$6,600, for the period 7/1/2024 - 6/30/2025.
  
9.     Tax Levy Payment Schedule 2024-2025: The approves this schedule with the Town of Boonton.

Month	Gen Fund	Debt Svc	TOTAL
Jul-24	\$1,855,538.75	\$265,225.00	\$2,120,763.75
Aug-24	\$1,855,538.75		\$1,855,538.75
Sep-24	\$1,855,538.75		\$1,855,538.75
Oct-24	\$1,855,538.75		\$1,855,538.75
Nov-24	\$1,855,538.75		\$1,855,538.75
Dec-24	\$1,855,538.75		\$1,855,538.75
Jan-25	\$1,855,538.75	\$834,898.00	\$2,690,436.75
Feb-25	\$1,855,538.75		\$1,855,538.75
Mar-25	\$1,855,538.75		\$1,855,538.75
Apr-25	\$1,855,538.75		\$1,855,538.75
May-25	\$1,855,538.75		\$1,855,538.75
Jun-25	\$1,855,538.75		\$1,855,538.75
	\$22,266,465.00	\$1,100,123.00	\$23,366,588.00

15.    Health Service Insurance Provider Agreement: The Board approves the renewal of health service insurance agreement with Horizon Blue Cross/Blue Shield of New Jersey, with a 3% increase from current rates, effective 7/1/2024 - 6/30/2025.
  
16.    Dental Insurance Provider Agreement: The Board approves the renewal of dental insurance agreement with Delta Dental, with a 0% increase from current rates, effective 7/1/2024 - 6/30/2025.
  
17.    Contract for Food Service Management Company: The Board approves renewal of the Food Service Management Company (FSMC) contract with Pomptonian Food Service for school year 2024-2025. The FSMC shall receive, in addition to the costs of operation, an administrative/ management fee of \$0.2516 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the

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- payment of such costs and fee to the FSMC. Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$4.095 to arrive at an equivalent meal count. The per meal administrative/ management fee of \$0.2516 will be multiplied by total meals. There is no guaranteed financial performance. Based on the total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee, the Total Estimated Cost of Contract is \$623,107.29.
18. Anticipated Contracts 2024-2025: Pursuant to PL 2015, Chapter 47, the Boonton Town Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board in 2023-2024. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. (List of contracts on file in the Business Office).
  19. Establish and/or Deposit into Certain Reserve Accounts at Year End: The Board approves to establish and/or deposit into capital reserve accounts at year end as follows: WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and WHEREAS, the Boonton Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve, Tuition Reserve and/or Maintenance Reserve, account at year end, and WHEREAS, the Boonton Board of Education has determined that up to \$1,500,000.00 each is available for such purpose of transfer; **NOW THEREFORE BE IT RESOLVED** by the Boonton Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.
  20. Statement of Assurance: The Board approves submission of 2023-2024 Testing for Lead in School Drinking Water Statement of Assurance (SOA) to the NJ Department of Education.
  21. Joint Transportation Agreement: The Board approves the joint transportation agreement with Randolph Township Board of Education (Host) for as-needed trips for the 2024-2025 school year for \$50.00/hr per bus.
  22. Joint Transportation Agreement: The Board approves the joint transportation agreement with Randolph Township Board of Education (Joiner) for as-needed trips for the 2024-2025 school year for \$50.00/hr per bus.

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23. Bidding/Purchasing Shared Services Agreement: The Board approves the Cooperative Bid Purchasing Service agreement with Educational Services Commission of Morris County for the 2024-2025 school year for \$10,654.00.
24. Rejection of Construction Project Bids: Whereas the following sealed bids were opened on May 31, 2024, for the Hallway Media Displays Renovation at Boonton Public School District, the Board approves to reject all bids because the lowest bid substantially exceeded the cost estimates, in accordance with N.J.S.A. 18A:18A-22, and to re-advertise for public bid.  
\$422,200 William Kohl Construction Company
25. Rejection of Bids and Negotiation of Contracts for As-Needed Trips: Pursuant to 18A:18A-5(c), due to the Morris County Educational Services Commission advertising on two occasions (February 16 and March 14, 2024) on behalf of the Boonton Board of Education for as-needed athletic and field trips, and no bids being received on both occasions, the Board approves to negotiate with contractors for as-needed athletic and field trips. Individual trips are awarded to contractors based on price and availability.
- | <u>Est. Amt</u> | <u>Company</u>                                    |
|-----------------|---|
| \$5,000         | Jordan Transportation, Butler, NJ                 |
| \$65,000        | O'Dowd Transportation, Montville, NJ              |
| \$70,000        | Student Transportation of America, Pine Brook, NJ |
26. Professional Support/Non-Public Services Agreement: The Board approves the agreement with the Educational Services Commission of Morris County for the 2024-2025 school year for Professional Support, Non-public IDEA, Chapters 192/193, Security Aid, Textbook, Nursing and Technology aid services.
27. Professional Support/Non-Public Services Agreement Addendum: The Board approves the agreement with the Educational Services Commission of Morris County for the 2024-2025 school year for an Addendum to the PSS/NPS Contract for Non-public Security Aid.
28. Appointment of Auditor: The Board approves the appointment of Lerch, Vinci & Bliss, LLC as School District Auditor for the 2024-2025 school year, and to perform the annual school district audit for the 2023-2024 school year at a fee of \$32,500.
29. Waste and Recycling Services Contract: The Board approves renewal of the contract with Waste Management of Ewing, NJ, for the 2024-2025 school year at a 2.0% increase for \$31,177.48, for trash and recycling pickup.