

**BOONTON TOWN BOARD OF EDUCATION  
OPERATIONS**

**11/13/2023**

1. Payments: The Board approves these Check Journals.  
    \$11,717.62      11/6/2023 (Check Journal)  
    \$331,595.97      11/13/2023 (Check Journal)  
    \$152,443.07      11/13/2023 (ACH General)  
    \$41,384.27      11/13/2023 (ACH Cafeteria)
2. Payroll Expenses: The Board approves the following payroll expenses.  
    \$1,030,053.46      10/15/2023  
    \$1,044,105.01      10/30/2023
3. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Maribel Martinez	11/29/23	Regional Women's Educational Leadership Forum, Union, NJ	\$78.40
Maribel Martinez	11/28/23	Administrator/Supervisor Workshop Conquer Mathematics Pompton Plains, NJ	\$189.68
Jesica Harbeson	12/8/23	Supporting Dual Language Learners In Preschool, Wayne, NJ	\$16.54
Roger Shan	12/12/23	AP Statistics Roundtable Mahwah, NJ	\$10.19
Sara Brogan	11/29/23	Regional Women's Educational Leadership Forum and NJASA	\$78.50

4. Use of Facilities: The Board approves the District Facilities Use List of 11/13/2023 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Huguen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
2310-0007	CYO Basketball JHS Gym Mondays 10/30/2023-3/4/2024 & Tuesday 1/23/24 (6:30-9:00 PM)
2310-0008	CYO Basketball BHS Gym Sundays 11/19, 12/3, 12/10, 12/17/2023 (11:30 AM-6:30 PM)
2310-0011	Preschool STEM Night BHS Classroom 101,103,104 Tuesday 12/12/23 (5:00 – 8:00 PM)

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2311-0000            Field Hockey Boosters  
                         BHS Concession Stand  
                         Saturday 11/4/23 (9:00 AM -12:00 PM)

2311-0001            Language & Motor Development Parent Training  
                         BHS Classroom 101,103,104  
                         Thursday 11/16/2023 (6:00-8:00 PM)

5.     Disposal of Records: The Board approves the disposal of public records per New Jersey Division of Archives and Records Management Guidelines. Authorization for disposal was approved by the Department of Treasury on 11/06/2023, Authorization #596375.
6.     Donation: The Board accepts the donation of Give Back School Supplies bags (400) from Staples, with an estimated value of \$2,000.
7.     Cooperative Sports Agreement: The Board approves renewal of the Cooperative Sports Agreement and Addendum for Ice Hockey with Mountain Lakes Board of Education for \$6,000 for the 2023-2024 school year.
8.     SOP Manual: The Board approves the Business Office Standard Operating Procedures Manual for 2023-2024.
9.     Purchasing Manual: The Board approves the Purchasing Manual for 2023-2024.
10.    Professional Service: The Board approves Bayada Home Health Care, Inc. to provide a nurse to ride a school vehicle to and from school with Out-of-District Student State ID# 3696942131-B, for the 2023 ESY program and 2023-2024 school year (per doctor's order), to be billed at a maximum hourly rate of \$65 per hour, not to exceed \$70,200.