

**BOONTON TOWN BOARD OF EDUCATION  
OPERATIONS**

**MM/DD//2020**

1. Payments: The Board approves these Check Journals.  
\$553,976.81      4/13/2020 (machine checks)  
\$2,776,992.13      2/1 -- 2/29/2020 (electronic checks, including payroll)
2. Transfer Reports: The Board approves Transfer Reports for the month ending 2/29/2020.
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 2/29/2020.
4. Payroll Expenses: The Board approves the following payroll expenses.  
3/15/2020      \$892,961.62  
3/30/2020      \$924,394.98
5. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

<b>Name</b>	<b>Date (s)</b>	<b>Workshop / Conference</b>	<b>Total Cost</b>
Morgenland, Nadine	4/14/20	Human Resources: New Requirements, Best Practices and the Law	\$40.00

6. Maximum Travel Budget: The Board approves establishing the maximum travel expenditure amount, pursuant to N.J.A.C. 6A:23A-7.3, of \$45,000 for the 2020-2021 school year, inclusive of local, State and Federal funds. The maximum amount for the 2019-2020 school year is \$65,000, of which \$17,283 has been spent and \$9,100 is encumbered to date.
7. Opposition to Assembly Bill 3902: The Board approves the attached resolution, urging the State Senate and the Governor to oppose A-3902, which would delay the transmission of quarterly property tax revenue to school districts.
8. Menu Price Lists for 2020-2021 School Year: The Board approves the meal and a la carte price lists for the 2020-2021 school year, as per the attached.
9. Lease Purchase of District Assets: The Board approves, per the attached resolution, to finance acquisition of school buses, technology equipment, hearing assistive systems, textbooks and athletic equipment by means of an equipment lease purchase financing in an amount not exceeding \$340,000; to authorize an advertisement for bids to finance the equipment if necessary; to delegate the award of the bid; to authorize the execution of the lease and related documents; and to authorize other actions necessary to complete the transaction.
10. Contract for Emergency Food Service: The Board approves to submit the Emergency/Contract Modification Request to the New Jersey Department of Agriculture, modifying the Food Service Management Company contract with Pomptonian Food Service for school year 2019-2020. The fee is converted to a daily fee of \$160.00 for the period of time that students are off campus as a result of the COVID-19 virus. There is no guarantee for the emergency food service.

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11. Contract for Food Service Management Company: The Board approves renewal of the Food Service Management Company (FSMC) contract with Pomptonian Food Service for school year 2020-2021. The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.1062 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC. Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count. The per meal administrative/ management fee of \$0.1062 will be multiplied by total meals. The FSMC guarantees the SFA a Breakeven (0 cost) Operation for school year 2020-2021.