

MEMORANDUM

D – Operations

12/17/2018

K-12 Issues

1. Bills List: The Board approves the Bills List of December 17, 2018, for \$577,358.82.

10 General	\$300,033.04
20 Special Revenue	51,459.05
30 Capital Projects	194,676.43
60 Cafeteria	29,040.77
61 Bridges	2,149.43

2. Check Register: The Board approves the check register of December 10 & 13, 2018, for \$21,509.93.

10 General	\$21,509.93
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3. Transfer Reports: The Board approves Transfer Reports for the month ending October 31, 2018.

4. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending October 31, 2018.

5. Payroll Related Expenses: The Board approves the following payroll expenses:

Payroll Date	Amount
11/15/18	\$809,608.37
11/30/18	\$801,190.46

6. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Muench, Christine	2/12/19	NJ Special Education Annual Summit, Monroe Township, NJ	\$149.00	\$13.27
Nash, James	12/4/18	Sportsmanship Summit at Sussex County Vocational Technical School	\$75.00	\$0.00
Schessler, Alison	2/13/19	The Role of the School Climate Team, New Brunswick, NJ	\$0.00	\$26.66
Shiels, Kelli	1/28/19	Keys to Enhancing Effectiveness as a School Nurse, W. Orange, NJ	\$269.00	\$8.56

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Sorochynskyj, Judith	3/18/19 & 5/7/19	Transforming Early Childhood Leadership Initiative, Monroe Twp. NJ	\$0.00	\$67.58
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7. Donation: The Board accepts a donation of furniture, estimated at \$3,000, from UNICOM Systems, Inc.
8. Statement of Assurance: The Board approves submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance School Year 2018-2019 to the NJ Department of Education.
9. Disposal of Surplus Property: The Board authorizes disposal of the following surplus property that is no longer needed for public use, by sale conducted directly with the Board and/or through GovDeals pursuant to State Contract A-83453/T2581 and Local Finance Notice 2008-9, while reserving the right to accept or reject any offer submitted; surplus property shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property; property not sold within 60 days may be discarded.

<u>Location</u>	<u>Item</u>
Maintenance	Scissor lift
Maintenance	Salt spreader
Maintenance	Electrical panels