

MEMORANDUM

D – Operations

11/05/2018

K-12 Issues

1. Bills List: The Board approves the Bills List of 11/5/2018 for \$727,175.21.

10 General	\$677,481.34
20 Special Revenue	21,823.26
60 Cafeteria	27,313.82
61 Bridges	556.79

2. Check Register: The Board approves the check register of 10/30/2018 for \$10,825.47.

10 General	\$10,825.47
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3. Transfer Reports: The Board approves Transfer Reports for the month ending 9/30/2018.

4. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 9/30/2018.

5. Payroll Related Expenses: The Board approves the following payroll expenses:

10/15/18	\$786,573.88
10/30/18	805,597.95

6. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Balaban, Lane	11/15/18	Section 504 and I&RS Overview, West Orange	\$75.00	\$9.42
Baseil, Laura	11/28/18	Guided Math Conference, Piscataway	\$269.00	\$22.51
Diaz, Joseph	2/8/19	Northeast Conf. on the Teaching of Foreign Languages, NY, NY	\$150.00	\$29.00
Forman, Edward	12/10/18	Legal One; Social Media & Cyberbullying Issues in Schools, New Providence	\$0.00	\$10.85
Greene, Sandra	11/15/18	Best Powerful Strategies for Teaching Math, West Orange	\$259.00	\$8.49

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Greulich, Courtney	11/15/18	Best Powerful Strategies for Teaching Math, West Orange	\$259.00	\$8.49
Hurd, Christopher	12/6/18	Top AP Scores, West Orange	\$259.00	\$8.68
Lynch, Rosemarie	11/15/18 & 11/16/18	NJ Afterschool Communities Network Annual Conference, Princeton	\$278.00	\$41.35
Mischell, Tracy	11/14/18	ELL Program Supervisors Roundtable, Wanaque		\$7.25
Mischell, Tracy	12/11/18	Practical Co-Teaching Strategies to Effectively Support Your English Language Learners, Fairfield	\$239.00	\$8.53
Schreiber, Laura	11/30/18	Units of Study in Reading and the NJ PARCC Exam, Somerset	\$165.00	\$22.57
Smith, Amy	11/30/18	Units of Study in Reading and the NJ PARCC Exam, Somerset	\$165.00	\$22.57
Valle, Thomas	11/30/18	Units of Study in Reading and the NJ PARCC Exam, Somerset	\$165.00	\$22.44
Wasserman, Valerie	11/15/18 & 11/16/18	2018 ASHA Convention, Boston, MA	\$455.00	\$145.70

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7. Use of Facilities: The Board approves the use of District Facilities to organizations, provided all required documents are submitted:

November 5, 2018

Permit #	Requested by / Facility / Dates
1810-0002	Boonton HS Project Graduation Committee – Wreath Fundraiser Pick Up BHS Cafeteria Tuesday November 30, 2018 (2:00 - 6:00 PM)
1810-0003	Boonton Project Graduation – Vendor/Craft Fair Boonton High School – Cafeteria Friday November 2, 2018 (2:30 - 4:30 PM) Set up Saturday November 3, 2018 (8:00 AM – 4:00 PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

**Use of all gyms and fields are to be coordinated with Mr Hughen
ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**

9. Donation: The Board accepts a donation of a CPR in Schools Kit, valued at \$650, from Phelps Construction Group.
10. Grant Application: The Board approves submission of a 2018 cycle grant application for \$10,000 to Sustainable Jersey for Schools, for Energy Initiatives Funded by The Gardinier Environmental Fund.
11. Change Order Proposal: The Board approves Change Order #GC-01 in the amount of (\$1,918.58) from Accurate Construction, Inc, Wayne, NJ, to construct a new security vestibule at Boonton High School, decreasing the Base Bid, awarded on June 18, 2018, to \$37,966.42.
12. High School Vestibule: The Board approves the school facilities project consisting generally of: Toilet Renovation at Boonton High School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

Now, therefore, be it resolved by the Board of Education of Boonton Town, in the County of Morris, State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

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Section 2 The Board hereby authorizes the amendment to its Long-Range Facilities. Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. The District is not seeking a Grant.

Section 4. This resolution shall take effect immediately.

- 13. Establishing Petty Cash: The Board approves establishment of petty cash fund during the current fiscal year in accordance with N.J.S.A. 18A:19-13 and Title 6A of the N.J.A.C. 6A:23A-16.8, for the Boonton High School Student Activity Account in the amount of \$200, maximum single expenditure of \$50, custodian of petty cash Business Administrator.

- 14. Increase Special Revenue Fund Appropriations: The Board approves to increase 2018-2019 Special Revenue Fund appropriations by \$475,668.00 to reflect the amount of Preschool Education Expansion Aid aid awarded to the District.

20-218-100-101	\$274,589	20-218-200-200	\$250,802
20-218-100-106	136,147	20-218-200-420	17,500
20-218-100-600	35,420	20-218-200-580	2,400
20-218-200-110	6,000	20-218-200-800	500
20-218-200-176	80,000		