

MEMORANDUM

D – Operations

07/09/2018

K-12 Issues

1. Bills List: The Board approves the Bills List of July 9, 2018, for \$346,911.28

| | |
|---------------------|--------------|
| 10 General | \$149,832.18 |
| 20 Special Revenue | 11,004.13 |
| 30 Capital Projects | 157,583.55 |
| 60 Cafeteria | 28,215.75 |
| 61 Bridges | 275.67 |

2. Check Register: The Board approves the check register of June 29, 2018, for \$185,616.76.

| | |
|---------------------|--------------|
| 10 General | \$165,029.75 |
| 20 Special Revenue | 10,981.87 |
| 30 Capital Projects | 3,143.00 |
| 60 Cafeteria | 4,825.86 |
| 61 Bridges | 1,636.28 |

3. Transfer Reports: The Board approves Transfer Reports for the month ending May 31, 2018.

4. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending May 31, 2018.

5. Payroll Related Expenses: The Board approves the following payroll expenses:

| Payroll Date | Amount |
|---------------------|---------------|
| 6/15/18 | \$878,635.52 |
| 6/21/18 | 838,704.97 |
| 6/30/18 | 29,817.57 |

6. Employee Travel and Related Expense Reimbursements:

Whereas, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and Whereas, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and Whereas, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it Resolved the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

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| Name | Date (s) | Workshop / Conference | Registration Fee Paid by BOE | Mileage/ Tolls / Other |
|--------------------|-----------------|--|-------------------------------------|-------------------------------|
| DeCotiis, Toni | 08/16/18 | Instructor Recertification Workshop, Jersey City | \$450.00 | \$17.60 |
| Schessler, Alison | 08/16/18 | Danielson Evaluation Workshop, Galloway | \$106.00 | \$76.26 |
| Sorochynskyj, Judy | 07/25/18 | Achieve NJ Workshop, Galloway | \$106.00 | \$76.88 |
| Sorochynskyj, Judy | 08/16/18 | Danielson Evaluation Workshop, Galloway | \$106.00 | \$76.88 |
| Tucci, Marcia | 06/20/18 | Montgomery Academy, Basking Ridge | \$0 | \$11.72 |
| Valle, Thomas | 08/16/18 | Danielson Evaluation Workshop, Galloway | \$106.00 | \$76.26 |

7. Use of Facilities: The Board approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
July 9, 2018

| Permit # | Requested by / Facility / Dates |
|------------|--|
| 17/18-0095 | Kenny Wheaton Flexbone Consulting & Team Camps BHS- Turf Monday & Tuesday, June 25 & 26, 2018 (8:00 AM – 4:00 PM) |
| 17/18-0096 | Morris County HSDL Baseball BHS Varsity Baseball Field Music Suite, Art Room Monday – Thursday, July 16, 2018 (4:45 PM -8:00 PM) (1 or 2 Games per week to be coordinated with Mr Huguen) |

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- 18/19-0001 Boonton Grayhawks Cheerleading – Practice and Season
BHS Turf, Track, Sidelines, BHS gym, aux gym, JHS fields & gym
August 6 – November 15, 2018 (5:00 PM – 8:00 PM practice) and games
- 18/19-0003 Town of Boonton Police – Outdoor Movie Night
JHS Upper Field
Tuesday, August 7, 2018 (6:00 PM – 10:30 PM)
- 18/19-0004 BHS Wrestling Parents – Summer Wrestling Clinic
BHS Aux Gym
Mondays & Wednesdays July 16- Aug 29, 2018 (2:30 PM- 4:00 PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Hughen

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**

- 8. Submission of ESEA FY19 Grant: The Board approves submission of the Elementary and Secondary Education Act (ESEA) Grant Fiscal Year 2019 in the following amounts.

| <u>Title</u> | <u>Award</u> |
|--------------|-----------------|
| I Part A | \$211,496 |
| II Part A | \$32,497 |
| III | \$11,845 |
| <u>IV</u> | <u>\$12,708</u> |
| Total | \$265,546 |

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9. Authorization to award a lease: The Board approves the bid for a lease-purchase agreement for \$575,000.00 to US Bancorp, having been authorized on June 4, 2018, advertised, and received on June 27, 2018.

| Bidder | APR |
|------------------------|------------|
| US Bank, Annandale, NJ | 3.188% |

10. Lease Purchase of District Assets: The Board approves, per the attached resolution, to finance acquisition and installation of interactive displays and HVAC equipment, by means of an equipment lease purchase financing in an amount not exceeding \$425,000; to authorize an advertisement for bids to finance the equipment if necessary; to delegate the award of the bid; to authorize the execution of the lease and related documents; and to authorize other actions necessary to complete the transaction.
11. Contract: Interactive Displays: The Board approves the contract with Sharp Business Systems, Montvale, NJ, for \$360,807, to furnish and install interactive displays, per PEPPM 2015 Contract #527029.