

MEMORANDUM

D – Operations

6/4/2018

K-12 Issues

1. Bills List: The Board approves the Bills List of June 4, 2018, in the amount of \$724,616.96

10 General	\$128,837.83
20 Special Revenue	29,243.46
30 Capital Projects	514,288.88
60 Cafeteria	50,683.56
61 Bridges	1,563.23

2. Check Register: The Board approves the Bills List of May 2018, in the amount of \$408,745.88.

10 General	\$408,712.93
20 Special Revenue	32.95

3. Approval of Payroll Related Expenses: The Board approves the following payroll expenses:

Payroll Date	Amount
5/15/18	\$863,883.97
5/30/18	\$852,162.63

4. Donation for Scholarship: The Board accepts a \$20,000.00 donation from the estate of Ann Denise Korinda to establish a scholarship for students who excel in academics, arts and athletics.
5. Medical Services Contract: The Board approves a medical services contract with Dr. Arnold Pallay, MD, of Vanguard Medical Group (dba Changebridge Medical Associates PA), Montville, NJ, for the 2018-2019 school year for the amount of \$17,300.00.
6. Athletic Training Services Contract: The Board approves an athletic training services contract with Performance Physical Therapy & Sports Conditioning, Wayne, NJ, for the 2018-2019 school year for \$75.00 per hour, not to exceed \$3,000.00.
7. Safety Grant Application: The Board approves submission of a grant application for the 2018 Safety Grant Program through the New Jersey School Boards Association Insurance Group's Eric West Sub-fund for the purposes described in the application, in the amount of \$12,400, for the period 7/1/2018 - 6/30/2019.
8. Lease Agreement: The Board approves the attached agreement with The Craig School to lease part of Boonton High School for 2018-2023, at an annual rental fee of \$155,000 in 2018-2019; \$160,000 in 2019-2020, \$165,000 in 2020-2021, \$170,000 in 2021-2022 and \$175,000 in 2022-2023.
9. Lease Purchase of District Assets: The Board approves, per the attached resolution, to finance acquisition and installation of multifunction printers/copiers, mobile computing devices, hearing systems and textbooks, by means of an equipment lease purchase financing in an amount not exceeding \$575,000; to authorize an advertisement for bids to finance the equipment if

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6/4/2018

necessary; to delegate the award of the bid; to authorize the execution of the lease and related documents; and to authorize other actions necessary to complete the transaction.

10. Multifunction Printers/Copiers Agreement: The Board approves an agreement for acquisition, installation and maintenance of Savin multifunction printers/copiers from Atlantic Tomorrow's Business Office, Bloomfield, NJ, per NJ State Contract #40467, for the total amount of \$260,476.44.
11. Emergency Contracts: The Board approves the following emergency contracts, per NJSA 18A:18A-7, that are vital to the school's health, safety and ongoing operation, in response to damage sustained at Boonton High School on March 7, 2018.
 - a. Schleifer Construction, Whippany, NJ, for fire damage reconstruction (\$578,369.73)
 - b. GL Group, Bloomingdale, NJ, for asbestos abatement (\$61,850.00)
12. Employee Travel and Related Expense Reimbursements:

Whereas, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and Whereas, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and Whereas, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it Resolved the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Betsy, Mary	06/05/18	Realtime Users Workshop, Rockaway	\$0	\$7.56
Hancock, Patrick	05/18/18 & 05/21/18	Science Testing, Mountainside	\$0	\$24.80
Hughen, David	06/11/18	Athletic Administration Course, Madison	\$135	\$0
Presuto, Robert	05/09/18/	Teachers College Readers Workshop Annual Conference, Bronx, NY	\$0	*tolls - \$15.50 mileage - \$23.43 *travel previously approved 5/14/18 without tolls
Toledo, Rene	06/05/18	Realtime Users Workshop, Rockaway	\$0	\$7.56

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13. Use of Facilities: The Board approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES

June 4, 2018

Permit #	Requested by / Facility / Dates
17/18-0091	Boonton Parks & Recreation – Summer Camp JHS – Gym, Cafeteria, Art Room, Computer Lab, Teacher’s Lounge, 13 Classrooms (TBA) Playground, Outdoor Fields, Turf**, Concession Bathrooms** Mondays-Fridays, 6/25 – 8/3/2018 (7:00 AM – 6:00 PM) ** PENDING ATHLETIC DEPT APPROVAL/AVAILABILITY
17/18-0092	Boonton Parks & Recreation – Counselor Training JHS - Gym, Cafeteria, Teacher’s Lounge, Music Suite, Art Room, 9 Classroom (TBD) Saturday 6/16 & Friday 6/22, 2018 (8:30 AM - 4:00 PM)
17/18-0093	Boonton Youth Lacrosse (Hills & Valley) – LAX Clinic Boonton High School – Football Fields Monday – Thursday, 7/30 -- 8/2/2018 (9:00 AM – 1:00 PM)
17/18-0094	The Festival of Ballooning Inc – Hot Air Balloon Landing Boonton High School – Turf Field Tuesday 6/19/2018 (Rain Date 6/20) (7:15 – 10:00 AM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Hughen

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**