

MEMORANDUM

D – Operations

11/21/16

K-12 Issues

1. Approval of Bills List - Moved that the Board of Education approves the November 21st, 2016 bills list of \$395,577.50, consisting of \$365,423.44 from the General Fund, and \$30,154.08 from Cafeteria account, and that a copy of each be attached to the minutes.
2. Approval of Payroll Related Expenses – Moved that the Board of Education approves the November 15th, 2016 Payroll in the total amount of \$788,405.86 Board Share FICA in the total amount of \$15,867.18 and State Share FICA in the total amount of \$41,262.55.
3. **Withdrawn**
4. Approval of September Transfer Reports – Moved that the Board of Education approves the Transfer Reports for the month ending September 30, 2016, and that a copy be attached to the minutes.
5. Approval to Accept the FY16 Audit – Moved that the Board of Education adopts the following resolution to accept the FY16 Audit and take corrective action in accordance with audit recommendations:

WHEREAS, the audit examination has been conducted by the independent firm of Lerch, Vinci & Higgins, of the fiscal operations of the Board of Education of the Town of Boonton during the period of July 1, 2015 through June 30, 2016, and

WHEREAS, the Board of Education has reviewed and discussed the findings and recommendation of the Report of Audit:

NOW, THEREFORE, BE IT RESOLVED that the Board of Education accepts the audit reports for FY16 and acknowledges the audit recommendations, and

BE IT FURTHER RESOLVED that the Board of Education does hereby direct the Superintendent and the Business Administrator/Board Secretary to ensure that the following corrective action is addressed; as noted on the Corrective Action Plan attached.
6. Approval to Enter into Contract – Moved that the Board of Education approve entering into a contract with Educational Impact of Lansdale, PA, for online professional development for district administrators and teachers. The program will be funded by Title IIA funds from account 20-270-200-300-06-00-00.
7. Approval to Enter into Contract – Moved that the Board of Education approve entering into a contract with Defined Learning of Northbrook, IL, for teacher

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support for instructional learning to identify students at JHS and BHS eligible for Title 1 programs. Defined Learning will provide training support and site licenses to JHS and BHS teachers. The program will be funded by Title I funds from account 20-231-200-300-06-00-00.

8. Acceptance of Donation – Moved that the Board of Education approves the recommendation from Dr. Louis Caruso, JHS Principal, of a donation from the Town of Boonton Rotary Boonton, NJ, of 85 thesauruses for all 4th grade students and 85 dictionaries for all 3rd grade students with an approximate value \$6.00 each.
9. Approval to Submit Amended NCLB FY17 Grant – Moved that the Board of Education approves the submission of the amended NCLB Grant Fiscal Year 2017, to include carry-over, in the following amounts:

<u>Title I Part A</u>	
Instruction 100-100	\$147,120
Instruction 100-600	\$ 16,000
Support Services 200-200	\$ 27,770
Support Services 200-300	\$ 38,500
Support Services 200-600	\$ 3,372
Instructional Equipment 400-731	\$ 7,500
<u>Program Administration</u>	<u>\$ 4,316</u>
Total Title I Part A	\$244,578

<u>Title II Part A</u>	
Support Services 200-100	\$ 20,450
Support Services 200-200	\$ 1,564
Support Services 200-300	\$ 9,698
Support Services 200-500	\$ 5,035
Support Services 200-600	\$ 549
<u>Non-Instruct. Equipment 400-732</u>	<u>\$ 7,500</u>
Total Title II Part A	\$ 44,796

<u>Title III</u>	
Instruction 100-100	\$ 9,500
Instruction 100-600	\$ 4,421
Support Services 200-200	\$ 727
<u>Support Services 200-300</u>	<u>\$ 2,500</u>
Total Title III	\$ 17,148

<u>Title III - Immigrant</u>	
Instruction 100-300	\$ 137
<u>Instruction 100-600</u>	<u>\$ 3,717</u>
Total Title III Immigrant	\$ 3,854

10. Approval to Rescind Tuition Contract – Moved that the Board of Education rescind the tuition contract with the Mountain Lakes Board of Education for the

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2016-2017 school year (180 days) at a cost to the Mountain Lakes Board of Education of \$16,384 per year.

11. Approval of Tuition Contract – Moved that the Board of Education approves the tuition contract with O.L. and N.B.-L. for the 2016-2017 school year (180 days) at a cost of \$16,384 per year payable monthly, prorated at \$91.02 daily for the partial month of initial enrollment.

12. Approval of Employee Travel and Related Expense Reimbursements

WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Ballway, Debra	12/02/16	College Readiness Now Forum, Randolph, NJ	\$0	\$8.99
Bednar, Pat	11/16/16	School Safety Climate Team Training, New Brunswick	\$0	\$26.70
Bialick, Melissa	11/30/16	School Safety/Climate Team Workshop, New Brunswick, NJ	\$0	\$26.54
Boehmer, Robbin	01/28/17 02/04/17 02/11/17 02/25/17	NJASBO School Law Program Cranford, NJ	\$280	\$65.97

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Boehmer, Robbin	03/04/17 03/11/17 03/18/17 03/25/17	NJASBO Insurance Risk Management Program Cranford, NJ	\$280	\$65.97
Klebez, Jason	12/02/16	College Readiness Now Forum, Randolph, NJ	\$0	\$8.99
Muench, Christine	12/05/16	Training for School Homeless Liaisons, Morristown, NJ	\$0	\$7.01
Neves, Michael	11/15/16	MCASBO Meeting, Randolph, NJ	\$0	\$8.56
Neves, Michael	09/27/16	ASBO International Conference, Phoenix, AZ	<i>Previously approved</i>	Hotel fee - \$35.84
Presuto, Rob	12/12/16	ELL Superintendent Institute, West Windsor, NJ	\$0	\$43.28
Sorochynskij, Judy	12/02/16	College Readiness Now Forum, Randolph, NJ	\$0	\$9.24

13. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES

November 21st, 2016

Permit #	Requested by / Facility / Dates
16/17-0061	Just Dance Academy – Dance Recital BHS- Auditorium and Classroom Friday May 19 th 2017 (4:00 PM – 6:00 PM) Rehearsal Saturday May 20 th 2017 (9:00 AM – 12:00 PM)
16/17-0062	Boonton High School Project Graduation Class of 2017 – Car Wash & Plant Sale BHS – Covered Walk and Parking Lot Saturday May 6 th , 2017 (RAIN DATE MAY 13th) (9:00 AM – 3:00 PM)

BHS TEAM SPORTS HAVE PRIORITY

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL**