

MEMORANDUM

D – Operations

08/08/16

K-12 Issues

1. Approval of Bills List – Moved that the Board of Education approves the August 8th, 2016 bills list of \$784,472.06 and that a copy to attached to the minutes.
2. Approval of Check Register – Moved that the Board of Education approves the August 8th, 2016 check register of \$500.00 and that a copy to attached to the minutes.
3. Approval of Payroll Related Expenses – Moved that the Board of Education approves the July 29, 2016 Payroll in the total amount of \$192,133.04, Board Share FICA in the total amount of \$9,780.36 and State Share FICA in the total amount of \$4,497.53.
4. Approval of Renewal of Student/Athletic Accident Insurance – Moved that the Board of Education approves the renewal quote for student/athletic accident insurance for the 2016-2017 school year with CBIZ Insurance Services, Inc. of New Providence, NJ, for total premium of \$56,631.00.
5. Approval of Purchase - Moved that the Board of Education approves the purchase of an LED full color EMC sign for John Hill School from EM Signs LLC of Newton, NJ, at a cost of \$14,539.47.
6. Approval of Service Agreement – Moved that the Board of Education approves PaySchools of Nashville, TN, for a SDMS/PayForIt program for the 2016-2017 school year in the amount of \$1,182.50.
7. Approval of Library Services – Moved that the Board of Education approves Follett Library Services of Chicago, IL, for a renewal of hosted library services for the 2016-2017 school year in the amount of \$2,000.
8. Approval of Proposal – Moved that the Board of Education approves the proposal from Promedia Technology Services, Inc. of Little Falls, NJ, to provide conduit/fiber network installation at a cost of \$53,060, per New Jersey's Educational Data Services Contract # 7022.
9. Approval of Proposal – Moved that the Board of Education approves the proposal from Promedia Technology Services, Inc. of Little Falls, NJ, to provide wireless controller installation and switching configuration for private fiber at a cost of \$70,518.12, per New Jersey's NASPO Cisco # A87720 contract.

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10. Approval of a Service Contract – Moved that the Board of Education approves the contract with Waste Management of Phoenix, AZ, for trash and recycling pickup at four locations during the 2016-2017 school year at a cost of \$2053.62 monthly.

11. Approval of Employee Travel and Related Expense Reimbursements
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Fuller, Amanda	9/27/16	Reading Comprehension Workshop, Livingston, NJ	\$199	\$7.26
Hurd, Christopher	10/23/16	NJ Council for Social Studies Annual Conference	\$80	\$0
Neves, Michael	9/22/16-9/26/16	ASBO Annual Conference		\$1166.23 hotel
Presuto, Robert	3/1/17-3/5/17	AASA National Conference on Education	\$930.00	Air - \$692.20 Hotel - \$ 1017.97 Food - \$ 240.00

12. Approval of Equipment Lease Agreement with The Morris County Improvement Authority - Moved that the Board of Education approves the lease agreements with the Morris County Improvement Authority for the purpose of purchasing textbooks in the amount of \$157,372.77 to be amortized over 5 years and for the purpose of purchasing Chromebooks in the amount of \$63,345.40 to be amortized over 3 years. Lease Documents are attached.

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13. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES

August 8th, 2016

Permit #	Requested by / Facility / Dates
16/17-0016	Boonton PTA – Planning to Play – Movie Night JHS – Gym. Music Suite and Cafeteria Fridays 9/23, 10/21,12/16, 2016 ,3/24,5/19 2017 (6:15 PM – 9:30 PM)
16/17-0017	Boonton PTA – Welcome Back Picnic JHS – Gym & Upper Field Friday September 9 th , 2016 (6:00 PM – 9:30 PM)
16/17-0018	Northwest Chapter Field Hockey Officials Associations - Meeting BHS Cafeteria Wednesday August 17 th , 2016 & Tuesday October 11 th , 2016 (7:00 PM – 8:30 PM)
16/17-0019	Boonton PTA – Book Fair JHS – Gym Friday Sept 30 th – Friday Oct 7 th 2016 (8:00AM – 4:00PM) Wednesday Tuesday Oct 5 th (4:00 PM – 8:00 PM)
16/17-0020	Boonton PTA – Meetings JHS Cafeteria Tuesdays Oct 4 th 2016, Feb 7 th , June 6 th , 2017 (9:00 AM – 10:00 AM)
16/17-0021	Boonton PTA - Meetings JHS Library Tuesdays Nov 1 st , 2016 March 7 th , May 2 nd 2017 (3:30 PM – 5:30 PM)
16/17-0022	Boonton PTA - Meetings JHS Library Tuesdays Sept 20 th , 2016 Jan 3 rd , Apr 4 th , 2017 (7:00 PM – 9:00 PM)

