

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005
August 14, 2017

A regular meeting of the Town of Boonton Board of Education was held on August 14, 2017, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 7:32 pm by the Board Secretary, Mr. Steven Gardberg.

Mr. Gardberg read the following statement: This is the August 14, 2017, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll: Mr. Chris Cartelli, Mrs. Sonja Chapman, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Jack Gibbons, Mrs. Loren Katsakos and Mrs. Irene LeFebvre. Mrs. Linda Glosinski and Mrs. Debbie Recchia were absent.

Also present was Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mr. Ezzi and seconded by Mr. Gibbons, the following motion was presented for approval to enter Executive Session at 7:33 pm. All present voted in favor; Mrs. Glosinski and Mrs. Recchia were absent.

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Administrators Present: Mr. Gardberg

Having no further business in closed executive session, at 7:59 pm a Motion was made by Mr. Cartelli and seconded by Mr. Ezzi to adjourn executive session and return to open session. All present voted in favor; Mrs. Glosinski and Mrs. Recchia were absent.

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance.

CORRESPONDENCE: None

LIAISON REPORTS

John Hill School (student rep): None

Boonton High School (student rep): None

Parent-Teacher Association (PTA) K-8: The PTA will be publishing a student directory again; the Welcome Back Picnic will be 6-9 pm on September 8 at John Hill School; and a Tricky Tray will be on November 19.

Home School Association 9-12: The school is switching from paper to electronic distribution of forms; the Welcome Back Breakfast will be on September 5, with student volunteers getting service credit towards the HSA scholarship; a clothing drive will be in November; and a cookie sale will be held before winter break.

Board of Aldermen Representative: Alderman Scott Minter said the National Night Out at John Hill School was a big success, and he commented on the Rockaway River Slope.

CHANGE THE ORDER OF THE DAY

On a motion by Mr. Cartelli, seconded by Mr. Geslao and with all in favor, order of the day was approved; Mrs. Glosinski and Mrs. Recchia were absent.

MINUTES

On a motion by Mr. Cartelli and seconded by Mr. Geslao, minutes from previous sessions were presented for approval:

- a. Regular and Executive session July 24, 2017

On roll call, the minutes were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. Katsakos and Mrs. LeFebvre. Mrs. Doherty abstained. Mrs. Glosinski and Mrs. Recchia were absent.

PUBLIC COMMENT ON AGENDA ITEMS: None

SUPERINTENDENT: None

ADMINISTRATION

K-8 Issues

Approval of resolutions XI.B.K-8.1 through XI.B.K-8.2 was moved by Mrs. Katsakos and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mrs. Katsakos and Mrs. LeFebvre. Mr. Gibbons abstained. Mrs. Gloshinski and Mrs. Recchia were absent.

1. Approval to Revise Staff List for Title I Summer Academic Support Program - Upon the recommendation of the Chief School Administrator, the Board of Education approves to revise the staff list for the Title I Summer Academic Support Program from August 7, 2017 – August 18, 2017 as follows:

Robert Davidson, Teacher Grade 1, at a stipend rate of \$2,000.00, to replace Barbara McGivney and Doreen Ohlott as Instructional Aide at a stipend rate of \$720.00

2. Approval to Revise Employment Contract for Non-Certified Staff Member – Upon the recommendation of the Chief School Administrator, the Board of Education approves to revise the employment contract for Elisabeth Cunningham to the following (the total salary was noted incorrectly on a previous agenda) effective September 1, 2017, for the 2017-2018 school year:

<u>Aide Step</u>	<u>Aide Percent</u>	<u>Teaching Step</u>	<u>Teaching Percent</u>	<u>Total Salary</u>
1	67.42%	1 MA	32.58%	\$40,279.00

K-12 Issues

Approval of resolutions XI.B.K-12.1 through XI.B.K-12.16 was moved by Mrs. Katsakos and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty (except #2), Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Katsakos and Mrs. LeFebvre. Mrs. Doherty abstained on #2. Mrs. Gloshinski and Mrs. Recchia were absent.

1. Approval of Substitute Rates of Pay – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following substitute rates of pay for the 2017-2018 school year.

Teachers/Aides - County or State Certificate:	\$ 94.00 per day
Secretary:	\$ 80.00 per day
Nurse:	\$125.00 per day
Custodian:	\$ 15.44 per hour
Maintenance:	\$ 19.50 per hour
Bus Driver:	\$ 22.00 per hour
Bus Driver holding tank & passenger endorsements	\$ 28.57 per hour

2. Approval of Substitutes – Moved that the Board of Education approves the following substitutes for the 2017-2018 school year.

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION(S) APPROVED TO SUB</u>
Abraham	Rehana	Teacher / Aide / Secretary
Affinito	Brianna	Teacher / Aide
Barna	Todd	Custodian

Bucco	Jenna	Teacher / Aide
Carey-Pape	Diane	Teacher / Aide
Charlton	William	Teacher / Aide / Secretary
Cicala	Ann Marie	Teacher / Aide / Secretary
Colaizzi	Adam	Teacher / Aide
Dearie	Mariel	Teacher / Aide
Eoga	Adriane	Teacher / Aide / Secretary
Fominaya	Natalie	Teacher / Aide
Godfrey	Salina	Teacher / Aide
Havran	Ian	Teacher / Aide
Kelly-Gingery	Marion	Secretary
Kennedy	LoRhonda	Secretary
Kitchen	Maureen	Teacher / Aide
Kobilarcik*	John	Bus
Langlois	Colleen	Teacher / Aide / Secretary
Levy	Joel	Teacher / Aide
Long	Janet	Teacher / Aide / Secretary
LoRusso	Susan	Teacher / Aide
Madeka	Linda	Teacher / Aide
McCollum	Margaret	Teacher / Aide
Melillo	Jordan	Teacher / Aide
Minter	Kelly	Teacher / Aide / Secretary
Momen	Rakib	Teacher / Aide
Montgomery	Daniel	Teacher / Aide
Norman	Hunter	Teacher / Aide
Ohlott	Doreen	Teacher / Aide
Orofino	Frank	Teacher / Aide
Pennella	Geradina	Custodian
Petonak	Stephen	Teacher / Aide
Potenza	Gloria	Teacher / Aide
Questa	Nancy	Teacher / Aide / Secretary
Reid	Maria	Teacher / Aide
Reminsky	Dana	Teacher / Aide
Robbiliard	Matthew	Custodian
Ryerson	Ray	Bus
See	Lynn (Joyce)	Nurse
Schlitt**	Brendon	Teacher / Aide
Shollenberger	Eric	Teacher / Aide
Soni	Samantha	Teacher / Aide
Stein	Stefany	Teacher / Aide
Strelkoff	Tammi	Teacher / Aide
Van Sadars	Jennifer	Teacher / Aide
Visioli	Kevin	Teacher / Aide / Secretary
Vizzi	Melissa	Teacher / Aide
Zabransky	Amanda	Teacher / Aide

* Bus Driver holding tank and passenger endorsements

3. Approval of Extra Hours for Certified Staff Member for Development of HIB Remediation Resources - Upon the recommendation of the Chief School Administrator, the Board of Education approves an additional 5 hours for Leah Birchler for the development of HIB remediation resources at an hourly rate of \$55.25.
4. Approval to Revise Employment Contract for Long-Term Leave Replacement Teacher - Upon the recommendation of the Chief School Administrator, the Board of Education approves to revise the employment contract for Mark DiGennaro, Long-Term Leave Replacement Business Education Teacher, Boonton High School, to be paid the daily substitute rate of \$94.00 until a certificate of completion for 50 hours of coursework in the CE Educator Preparation Program is received.
5. Approval to Revise Employment Contract for Paraprofessional - Upon the recommendation of the Chief School Administrator, the Board of Education approves to revise the employment contract for Sandra Seegers*, Paraprofessional, to incorporate teaching a percentage of time at Boonton High School, effective September 1, 2017 for the 2017-2018 school year:

<u>Aide Step</u>	<u>Aide Percent</u>	<u>Teaching Step</u>	<u>Teaching Percent</u>	<u>Total Salary</u>
4	65%	1 BA	35%	\$39,890.00

* Paraprofessional holds a Standard English Certificate and a Certificate of Eligibility in Special Education

6. Approval of Appointment of Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves the appointment of Jacob Reichman to the position of Science Teacher, Boonton High School, at a salary of \$68,422.00 (Step 10 MA/30) effective September 1, 2017 for the 2017-2018 school year.
7. Approval of 6th Period Stipend for Certified Staff Member – Upon the recommendation of the Chief School Administrator, the Board of Education approves 2/5th (\$1,800.00) of a 6th period stipend (\$4,500.00) to Jacob Reichman, Science Teacher, Boonton High School for the 2017-2018 school year, as per the Agreement Between the BEA and the Board of Education:
8. Approval of Interim Assistant to the Business Administrator - Upon the recommendation of the Chief School Administrator, the Board of Education approves Richard Kilpatrick as the Interim Assistant to the Business Administrator, at a daily rate of \$300.00, four days per week, effective July 31, 2017, until a date TBD.
9. Approval of Stipend for Certified School Nurse to Input Student Medical Records into Realtime - Upon the recommendation of the Chief School Administrator, the Board of Education approves Kelli Shiels, Certified School Nurse, to input student medical records into Realtime at a rate of \$25.00 per hour, not to exceed \$3,000.00, effective August 1, 2017.
10. Approval of Leave of Absence for Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves a leave of absence for Diana Callahan, Boonton High School Guidance Counselor, from October 26, 2017 through March 26, 2018, utilizing 19 days of accumulated sick days followed by an unpaid leave of absence.

11. Approval of Presenters for Realtime Training - Upon the recommendation of the Chief School Administrator, the Board of Education approves Christina Buck and Natalie Perez as presenters for Realtime Training at New Staff Orientation on August 28, 2017, for up to 3 hours each at a rate of \$30.00 per hour.

12. Approval of District-Wide Volunteers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2017-2018 school year:

Craig Cirinelli Justine Cirinelli

13. Approval of Volunteer Coaches - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following volunteer coaches at Boonton High School for the 2017-2018 school year:

Amanda Sheehan and Melissa Vizzi (pending receipt of background check) as volunteer field hockey coaches, and
Jamie Evans as a volunteer football cheerleading coach

14. Approval of School Detention Monitors - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following as School Detention Monitors at Boonton High School for the 2017-2018 school year at a rate of \$26.00 per hour, as required, as per the BEA Agreement:

Frank Dunn Sandy Seegers Amanda Fuller
Barbara Gilbert Michelle McBride Ken Ren

15. Approval of Title III Family Engagement Coordinator - Upon the recommendation of the Chief School Administrator, the Board of Education approves Nancy Kumar as the Title III Family Engagement Coordinator for the 2017-2018 school year at a stipend rate of \$1,000.00, to be paid with FY18 ESSA Title III funds.

16. Approval of Boonton High School Parent / Student Handbook - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Boonton High School Parent/Student Handbook, as per the attached for the 2017-2018 school year.

BUSINESS ADMINISTRATOR’S REPORT

Mr. Gardberg commented on security upgrades at JHS, lighting upgrades at SSS and BHS, and the playground at JHS.

OPERATIONS

Mr. Geslao said that the Operations Committee met tonight and commented on the fire inspector visiting schools this week.

K-12 Issues

Approval of resolutions XI.D.1 through XI.D.9 was moved by Mr. Geslao and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty,

Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Katsakos and Mrs. LeFebvre. Mrs. Gloshinski and Mrs. Recchia were absent.

1. Approval of Bills List – Moved that, upon the recommendation of the Business Administrator, the Board of Education approves the August 14, 2017, Bills List in the total amount of \$1,203,975.52, consisting of Current Year Payments of \$133,192.33, and Future Year Payments of \$1,097,739.15, Bridges Payments of \$44.04 and that a copy be attached to the minutes.
2. Approval of Check Register – Moved that the Board of Education approves the July 27, 2017, check register of \$4,000.00 and that a copy be attached to the minutes.
3. Approval of Renewal with Agency for Substitute Athletic Trainer - Moved that the Board of Education approves an Agreement with Performance Physical Therapy & Sports Conditioning, LLC to provide substitute athletic training services during the 2017-2018 school year at a rate of \$75 per hour.
4. Approval to Submit ESSA FY18 Grant – Moved that the Board of Education approves the submission of the ESSA Grant Fiscal Year 2018 in the following amounts:

Title I Part A	\$210,049
Title II Part A	\$ 31,475
Title III	\$ 13,126
Title III Immigrant	\$ 2,865
Title IV	\$ 10,000

5. Approval of Service Contract – Moved that the Board of Education approves the service contract with Schindler Elevator Corporation of Morristown, NJ, to provide preventive maintenance service on the elevator at JHS effective 8/8/16 through 8/7/2021, in the amount of \$4,304.64 for the 2017/18 year with price adjusted annually thereafter.
6. Approval of April Board Secretary Report – Moved that the Board of Education approves the report of the Board Secretary for the month ending May 31, 2017, and that a copy be attached to the minutes.
7. Approval of Employee Travel and Related Expense Reimbursements -
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and
WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and
WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it
RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Brady, Heidi	August 2017	Training in Mindful Practice & Implementation Grades 1-8, Online Program	\$195.00	\$0
Halliwell, Lindsay	08/03/17	Art Ed Now Summer Online Conference	\$149.00	\$0
Maier, Christine	August 2017	Training in Mindful Practice & Implementation Grades 1-8, Online Program	\$195.00	\$0
Toledo, Rene	8/3/17	Barracuda Technical Training Program, Edison, NJ	\$0	\$23.37

8. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:
August 14, 2017

Permit #	Requested by / Facility / Dates
17/18-0007	Boonton Home & School Association – Monthly Meetings BHS- Library 10/5, 11/2, 12/7/2017. 1/4, 2/1, 3/1, 4/12, 5/3, 6/7/2018 (6:30 PM – 8:30 PM)
17/18-0008	Boonton Home & School Association – Clothing Drive BHS – Covered Walk Fridays Nov 3 – Sunday Nov 5, 2017 (after school Friday until Pick up Sunday)
17/18-0009	Boonton Home & School Association – Cookie Exchange BHS - Cafeteria Wednesday December 21, 2017 (2:30 PM – 8:00 PM)
17/18-0011	Boonton High School Field Hockey Boosters Club – Pasta Dinners BHS Cafeteria Mon Sept 12, Thurs Oct 12 , Wed Oct 17, 2017 (5:30 PM – 7:30 PM)
17/18-0012	Boonton High School Field Hockey Boosters Club – Play 4 the Cure BHS Concession Wednesday October 18, 2017 (3:30 PM – 7:00 PM)

- 17/18-0013 Boonton High School Field Hockey Boosters Club – Mum Sale
BHS – Parking Lot & Covered Walk
Saturday September 9, 2017 (rain date 9/16/17)
(6:30 AM – 1:00 PM)
- 17/18-0014 Boonton High School Field Hockey Boosters Club – Meetings
BHS – Library
Mondays 9/12, 10/2, 11/6, 11/27, 2017
(6:30 PM – 7:30 PM)
- 17/18-0015 Boonton High School – Field Hockey
BHS Concession Stand
During Home Games and Tournaments 2017 Season
- 17/18-0016 Boonton Parks & Recreation – Boonton Day RAIN LOCATION ONLY
BHS- Gym, 1st floor Hallways, Cafeteria, auditorium
Sunday September 24, 2017
(9:00 AM – 5:00 PM)
- 17/18-0017 Boonton Recreation / Boonton Fire Department
Trunk or Treat Halloween Tailgate and Parade
BHS – Parking Lot / Covered Walk / Concession Bathrooms
Saturday October 28, 2017 (4:00 PM – 9:30 PM)
RAIN DATE Sunday, October 29 (4:00 PM-9:30 PM)
- 17/18-0018 Boonton High School – Football Parents
BHS Concession Stand
During Home Games and Tournaments 2017 Season
- 17/18-0019 Boonton Grayhawks Cheerleading – Practice and Season
BHS Turf, Track, Sidelines, BHS gym, aux gym, JHS fields & gym
August 15 – November 15, 2017
(6:00 PM – 8:00 PM practice) and games
- 17/18-0020 Lincoln Park PAL- Youth Football Game
BHS – Turf Field – snack stand - Bathrooms
Saturday September 23, 2017
(5:00 PM – 10:00 PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

**Use of all gyms and fields are to be coordinated with Mr Hughen
ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**

9. Approval of Lease Purchases of District Assets – Moved that the Board of Education approves the authorization for the district to enter into long term lease purchase for the purchase of assets as per the attached resolution.

Resolution of the board of education of the town of Boonton in the County of Morris, New Jersey, determining to finance acquisition and installation of various equipment and related work consisting of technology equipment and textbooks by means of an equipment lease purchase financing in an amount not exceeding \$555,000, authorizing an advertisement for bids to finance the equipment if necessary, delegating the award of the bid, authorizing the execution of the lease and related documents and authorizing other actions necessary to complete the transaction.

POLICY

There were no Policy motions to move. The State is requiring new/revised policies, and the committee will meet to review them.

REPORTS FROM BOARD REPRESENTATIVES

HS Committee: None

Communications: Mr. Cartelli asked about the recent announcement regarding State certifications for officers in schools and any additional funds; Mrs. LeFebvre responded that no additional funds are provided for schools.

ESC: Mrs. LeFebvre said that a Board rep is needed, and Mrs. Doherty offered to fill the role.

MCSBA: Mrs. LeFebvre said that she is attending the meeting this Wednesday.

NJSBA: Mrs. LeFebvre said that NJSBA did not accept the Board's proposals for sessions at Workshop in October.

OPEN PUBLIC COMMENT

Steve Bossen asked about Safe Routes to School; Mr. Gardberg responded that the contractor and Dept. of Transportation are back-and-forth, and that the contractor recently requested new markups from the Town and utility companies.

DISTRICT WIDE HIB REPORT

None

OTHER BUSINESS OF THE BOARD

Mrs. LeFebvre asked for Members to update those who are absent. Mr. Ezzi asked about expanding the Preschool program, and Mr. Gibbons said that, for comparison, in Lincoln Park the ongoing costs would be manageable, but the capital investment would not be.

EXECUTIVE SESSION

On a motion by Mr. Cartelli and seconded by Mrs. Doherty, the following motion was presented for approval to enter Executive Session at 8:19 pm. All present voted in favor; Mrs. Glosinski and Mrs. Recchia were absent.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

NO ACTION BE TAKEN

Having no further business in closed executive session, a Motion was made by Mr. Gibbons and seconded by Mrs. Doherty, to adjourn executive session at 8:42 pm and return to open session. All present voted in favor; Mrs. Glosinski and Mrs. Recchia was absent.

ADJOURNMENT

Having no further business to be brought before the Board, a motion was made by Mrs. Katsakos and seconded by Mr. Cartelli to adjourn at 8:43 pm. All present voted in favor; Mrs. Glosinski and Mrs. Recchia was absent.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: