

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

November 27, 2023

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at Boonton High School, 306 Lathrop Ave, Boonton, NJ, at 7:30 pm on November 27, 2023.

The meeting was called to order, and the following statement was read: This is the November 27, 2023, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record, the Citizen and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

ROLL CALL

Members present at roll call were Mr. Christopher Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mr. Matthew Mondino, Mrs. Sandra Vucenovic. Absent were Dr. Crystal Davis, Ms. Natavia Hayes.

Also present were Mr. Thomas Valle, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion at 7:31 pm by Mrs. Darling and seconded by Mr. Joyce, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required. ACTION WILL BE TAKEN

On a motion at 7:59 pm by Mr. Cartelli and seconded by Mr. Mondino, all present voted to adjourn executive session and return to open session.

PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately 3 members of the public were in attendance.

ORDER OF THE DAY

A motion was made by Mr. Mondino and seconded by Mr. Joyce to approve the order of the day. All present voted in favor.

CORRESPONDENCE

None

LIAISON REPORTS

1. John Hill School: None
2. Boonton High School: None
3. Parent-Teacher Association (PTA) K-8 by Allison Mania: tricky tray, fundraisers, Shake Shack, craft market, cookies; parents night out, assemblies, spirit wear recycling
4. Home School Association 9-12 by Mrs. Darling: Calendar raffle
5. Town Council: None

PUBLIC COMMENT ON AGENDA ITEMS

SUPERINTENDENT

- A. District News and Updates: PTA-thank you; PreK-Math and Science; SSS-Veteran's Day; JHS-Students for Change; Math Marathon; concerts; BHS-Key Club; Wellness activities; Athletics; concert; Marking Period 2.

ITEMS FOR BOARD CONSIDERATION

A. Minutes

Approval of minutes from previous meetings was moved by Mr. Mondino, seconded by Mr. Cartelli, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Dr. Davis, Ms. Hayes.

1. Regular and Executive session: November 13, 2023

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-7 was moved by Mrs. Katsakos and seconded by Mrs. Darling. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino. NO: None. ABSTAIN: None. ABSENT: Dr. Davis, Ms. Hayes.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2023-2024 school year:

<u>Grade/Group</u>	<u>Destination</u>
Grades K-2 (CBI)	Santa Land
Grade 3 (Gifted & Talented)	Morristown Unitarian Fellowship
Grades 3-8 (Gifted & Talented)	Virtual STEM Building Challenge

2. Bridges to Learning After School Enrichment Staff: Upon the recommendation of the Chief School Administrator, the Board approves Jessica Giordano and Elizabeth Nguyen for Bridges to Learning After School Enrichment activities during the 2023-2024 school year at a rate of \$40-\$70 per class, based upon enrollment.

3. Elementary Before and/or After School Academic Support Certified Staff: Upon the recommendation of the Chief School Administrator, the Board approves Jennifer Bridi for Elementary Before and/or After School Academic Support during the 2023-2024 school year at School Street School at a rate of \$40 per hour, for up to 2 days per week and up to 1 hour per day, dependent on enrollment to be paid for with Title I ESSER II and III funds.
4. Field Trip Chaperones: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip chaperones during the 2023-2024 school year:

Christine Hughes
Jeanne Spezzacatena
Eric Drew
5. Appointment of Lunch/Recess Aide: Upon the recommendation of the Chief School Administrator, the Board approves Deborah Doyle to the position of Lunch/Recess Aide, John Hill School, at an hourly rate of \$28.82 (Step 1), effective from date of background clearance for the remainder of the 2023-2024 school year.
6. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students, to be provided by LearnWell Education at a rate of \$57.75 per hour:

Student State ID# 6093593356-B, for up to 10 hours per week, beginning 11/13/2023, and

Student State ID# 7855020380-B, for up to 10 hours per week, beginning 11/7/2023.
7. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 6962093758-B, for up to 10 hours per week, beginning 11/16/2023, with instruction to be provided by district approved home instructors at a rate of \$40 per hour.

PK12 Resolutions

Approval of Admin PK12 resolutions #1-9 was moved by Mrs. Katsakos and seconded by Mr. Mondino. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Dr. Davis, Ms. Hayes.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2023-2024 school year:

Grade/Group	Destination
Grades 9-12 (GSA)	SSS/JHS/BHS (Holiday Gift Giving)
Grades 9-12 (Wrestling)	University of Delaware (Tournament)
Grades 9-12 (Criminals Justice Academy)	Liberty Science Center
Grade 12 (Soccer Team)	Randolph Diner (All County Banquet)
Grades 12+ (CBI)	Jefferson High School
2. Acceptance of Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Matthew Podwoski, Social Studies Teacher, Boonton High School, effective June 30, 2024 for the purpose of retirement.

3. Acceptance of Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Cassidy Buchanan, Social Worker, Boonton High School, effective January 13, 2024.
4. Acceptance of Letter of Resignation from Coach/Advisor: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Cassidy Buchanan, for the following coach/advisor positions at Boonton High School effective January 13, 2024:

Head Girls Lacrosse Coach
Peer Leadership Assistant Advisor
Anti-Bullying Specialist
Common Lunch Monitor
Unified Sports Advisor

5. Secondary After School Academic Support Certified Staff: Upon the recommendation of the Chief School Administrator, the Board approves Samantha Pino for Secondary After School Academic Math Support during the 2023-2024 school year at Boonton High School at a rate of \$40 per hour, for two days per week and up to 1 hour per day, dependent on enrollment to be paid for with Title I ESSER II and III funds.
6. Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following addition to the 2023-2024 substitute list, pending receipt of substitute certification:

Substitute Teachers/Aides

Sameer Ahmad
Mihaela Popescu

7. Volunteer Advisor: Upon the recommendation of the Chief School Administrator, the Board approves Holly Settineri as volunteer Drama Advisor at Boonton High School for the 2023-2024 school year.
8. Administrative Educational Internship: Upon the recommendation of the Chief School Administrator, the Board approves an Administrative Educational Internship through Montclair State University for Holly Settineri, Physical Education Teacher, Boonton High School, for a total of 400 hours (100 with central office personnel & 300 with administrative personnel) beginning January 2024 for the 2023-2024 school year, under the supervision of Jason Klebez.
9. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students:

Student State ID# 5035605442-B, for up to 10 hours per week, beginning 11/14/2023, with instruction to be provided by LearnWell Education at a rate of \$57.75 per hour, and

Student State ID# 8328796113-B, for up to 5 hours per week, beginning 11/9/2023, with instruction to be provided by St. Clare's Prime Health Services at a rate of \$55 per hour.

C. OPERATIONS

Approval of Operations resolutions #1-7 was moved by Mrs. Darling and seconded by Mr. Cartelli.
YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre,
Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Dr. Davis, Ms. Hayes.

1. Payments: The Board approves these Check Journals.
\$322,597.34 11/27/2023 (Check Journal)
\$16,931.37 11/27/2023 (ACH General)
2. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 9/30/2023; major funds have not been over-expended.
3. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Meghan Arahill	12/8/23	Supporting Dual Language Learners in Preschool Institute, Wayne, NJ	\$16.26
Janet Chauhan	3/13/24	Diabetes Lesson Plan for School Nurses, Virtual	\$25.00
David Hughen	12/15/23	Beast of the East Wrestling Tournament, Newark, DE	\$143.40

4. Use of Facilities: The Board approves the District Facilities Use List of 11/27/2023 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
2311-0007	Boonton Hills & Valley Youth LAX: Fundraiser BHS Parking Lot Friday-Monday 4/12 - 4/15/2024 (3:00 - 5:00 PM)
2311-0008	Girl Scouts: Car Wash BHS Parking Lot Saturday 5/18/2023 (8:00 AM - 3:00 PM)
2311-0009	BHS Boys Basketball Booster Parents: Team/Parent Dinner BHS Cafeteria Wednesday 12/6/2023 (5:00 – 9:00 PM)
2311-0010	BHS Boys Basketball Boosters: Harlem Wizards BHS Gym, Locker Rooms, Parking Lot Wednesday 1/10/2024 (3:30 -10:00 PM)

2311-0011

Boonton Parks & Recreation: Adult Pickleball Winter 1
JHS Gym
Tuesdays & Thursday 11/2 - 12/21/2023 (6:00 - 9:15 PM)

5. FY2023 Audit: The Board accepts the FY2023 Annual Comprehensive Financial Report (ACFR) and Auditors Management Report (AMR).
6. Corrective Action Plan FY2022: The Board accepts the Corrective Action Plan and Certification of Implementation of same in response to the final FY2022 SEMI program performance and submitted with the FY2024 district budget.
7. Parental Contract for Student Transportation: Upon the recommendation of the Chief School Administrator, the Board approves to reimburse the parent(s) of Student State ID# 3340160582-B, 9250175493-B and 4717916234-B, to provide transportation to and from School Street School and John Hill School for the 2023-2024 school year, at a rate of \$0.47 per mile, to be paid based on student attendance, not to exceed \$7,952.40.

D. POLICY

Approval of Policy resolutions #1-2 was moved by Mrs. Katsakos and seconded by Mrs. Darling. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic NO: None. ABSTAIN: None. ABSENT: Dr. Davis, Ms. Hayes.

1. Final Reading of Regulation #5533 – Student Smoking: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of Regulation #5533 – Student Smoking, as per the attached.
2. Final Reading of Revisions to Policy #8500 – Food Services: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #8500 – Food Services, as per the attached.

E. DISTRICT WIDE HIB REPORT

On a motion by Mrs. Darling and seconded by Mr. Mondino, the Board approved by roll call to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #2-3, JHS #3.

YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic NO: None. ABSTAIN: None. ABSENT: Dr. Davis, Ms. Hayes.

F. OTHER BUSINESS

None.

REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee by Mrs. Doherty: December 5 meeting
2. Curriculum by Mrs. Katsakos: December 4 meeting
3. PR/Communications by Ms. Hayes: None

4. Communications/Legislation by Mrs. LeFebvre: DOE Commissioner is retiring
5. ESC by Mrs. LeFebvre: None
6. MCSBA by Mrs. Darling: December 7 next meeting
7. NJSBA by Mrs. LeFebvre: Delegate Assembly this weekend

OPEN PUBLIC COMMENT

Mr. Bossen: Thank you to the staff who volunteered for the Tricky Tray

OTHER BUSINESS OF THE BOARD

1. Next meeting is on 12/11/2023
2. Mrs. Katsakos: Sunday December 10 Historical Society open house
3. Mrs. LeFebvre: December 3 high tea at library

ADJOURNMENT

On a motion at 8:45 pm by Mr. Mondino and seconded by Mr. Joyce, all present voted to adjourn.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: