

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

November 13, 2023

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at Boonton High School, 306 Lathrop Ave, Boonton, NJ, at 7:30 pm on November 13, 2023.

The meeting was called to order, and the following statement was read: This is the November 13, 2023, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record, the Citizen and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

ROLL CALL

Members present at roll call were Mr. Christopher Cartelli, Mrs. Jennifer Darling, Dr. Crystal Davis, Mrs. Elaine Doherty, Ms. Natavia Hayes, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mr. Matthew Mondino, Mrs. Sandra Vucenovic.

Also present were Mr. Thomas Valle, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion at 7:33 pm by Mrs. Darling and seconded by Mr. Cartelli, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required. ACTION WILL BE TAKEN

On a motion at 7:59 pm by Mrs. Doherty and seconded by Dr. Davis, all present voted to adjourn executive session and return to open session.

PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately 3 members of the public were in attendance.

ORDER OF THE DAY

A motion was made by Mr. Joyce and seconded by Mrs. Darling to approve the order of the day. All present voted in favor.

CORRESPONDENCE

None

LIAISON REPORTS

1. John Hill School by Skylar Brady, student representative: 8th graders visited BHS; Band concerts; Volleyball; Basketball; MP2; Helping Hands
2. Boonton High School by Ashley Suplicki, SRA President: MP2; Field hockey; Class of 2025 fundraiser; SRA fundraisers; Gateway projects
3. Parent-Teacher Association (PTA) K-8 by Steve Bossen: Membership meeting; Square One Art; Fundraisers: Cookies, Tricky Tray, Super 50/50, Craft market, Spirit Wear, flocking
4. Home School Association 9-12 by Mrs. Darling: Calendar raffle
5. Town Council: None

PUBLIC COMMENT ON AGENDA ITEMS

Mr. Bossen: Policy #5533

SUPERINTENDENT

- A. District News and Updates: Start of MP2: Parent/Teacher conferences; FH teams; Academy updates – Field experiences
- B. District Graduation Report

ITEMS FOR BOARD CONSIDERATION

A. Minutes

Approval of minutes from previous meetings was moved by Mrs. Doherty, seconded by Mrs. Darling, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: Dr. Davis, Mrs. Katsakos. ABSENT: None.

1. Regular and Executive session: October 30, 2023

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-6 was moved by Dr. Davis and seconded by Mr. Cartelli. YES: Mr. Cartelli, Mrs. Darling, Dr. Davis, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino. NO: None. ABSTAIN: None. ABSENT: None.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2023-2024 school year:

| <u>Grade/Group</u> | <u>Destination</u> |
|--------------------|---------------------------------|
| Grades K-2 (CBI) | Boonton Lanes |
| Grade 2 | Mayo Performing Arts |
| Grade 6 | Liberty Island and Ellis Island |

2. Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves Isabela Gelb as Adult Support Staff Substitute for the Bridges to Learning Before/After School Program at School Street School, John Hill School and Boonton High School for the 2023-2024 school year, at a rate of \$23 per hour.
3. Bridges to Learning After School Enrichment Staff: Upon the recommendation of the Chief School Administrator, the Board approves Olivia Shiel for Bridges to Learning After School Enrichment activities during the 2023-2024 school year at a rate of \$40-\$70 per class, based upon enrollment.
4. Elementary Before and/or After School Academic Support Certified Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following certified staff for Elementary Before and/or After School Academic Support during the 2023-2024 school year at School Street School and John Hill School at a rate of \$40 per hour, for up to 2 days per week and up to 1 hour per day, dependent on enrollment to be paid for with Title I ESSER II and III funds:

| <u>School Street School</u> | | |
|-----------------------------|-------------------|----------------|
| Kristin Groeneveld | Tracy Col-Spector | Tracy Paulozzo |
| Deborah Gleeson | Jenn Gregg | |
| <u>John Hill School</u> | | |
| Sheila Barrientos | Ellen Christian | Amy Smith |
| Karen Kovall | Erika Faruolo* | Olivia Shiel* |

*Alternate/substitute teachers

5. Short-Term Leave Elementary Replacement Teacher: Upon the recommendation of the Chief School Administrator, the Board approves Corrine Norton as the Short-Term Leave Elementary Replacement Teacher, John Hill School, at a salary of \$94,775, prorated from November 14, 2023, pending background clearance, through December 22, 2023.
6. Annual Preschool Operational Plan Update and Projected Enrollment: Upon the recommendation of the Chief School Administrator, the Board approves the Annual Preschool Operational Plan Update and Projected Enrollment.

PK12 Resolutions

Approval of Admin PK12 resolutions #1-10 was moved by Dr. Davis and seconded by Mrs. Katsakos. YES: Mr. Cartelli, Mrs. Darling, Dr. Davis, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2023-2024 school year:

| <u>Grade/Group</u> | <u>Destination</u> |
|---|--------------------|
| Grades 9-12 Teaching & Learning Academy | Drew University |

Grades 9-12 NJAC Sportsmanship
Grades 9-12
Grades 3-12 (CBI)
Grade 12 (CBI)

Mount Olive High School
Lincoln Park Middle School
Rockaway Mall
Somerset Patriots Stadium, Sparta Diner,
Sazon

2. Secondary After School Academic Support Certified Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following certified staff for Secondary After School Academic Support during the 2023-2024 school year at Boonton High School at a rate of \$40 per hour, for two days per week and up to 1 hour per day, dependent on enrollment to be paid for with Title I ESSER II and III funds:

Boonton High School

| <u>Subject</u> | <u>Staff Member</u> |
|----------------|--------------------------------|
| Science | Barbara Gilbert |
| English | Jennifer Tambakis |
| Social Studies | Olivia DiTrollo/Tiffanie Henry |
| Health & PE | Colleen Faessinger |

3. Volunteer Coach: Upon the recommendation of the Chief School Administrator, the Board approves Steve Delaporte as a Volunteer Winter Track Coach at Boonton High School for individual athletes to compete in NJAC, County and NJSIAA sponsored events, during the 2023-2024 school year.
4. Volunteer Coach: Upon the recommendation of the Chief School Administrator, the Board approves Matthew Hesse as a Volunteer Wrestling Coach at Boonton High School during the 2023-2024 school year.
5. Advisors: Upon the recommendation of the Chief School Administrator, the Board approves the following advisors and stipends at Boonton High School for the 2023-2024 school year:

| <u>Advisor</u> | <u>Club</u> | <u>Stipend</u> |
|--------------------|-----------------------------------|----------------|
| Tiffanie Henry | Future Educators Association Club | \$721 |
| Samantha Angelillo | Art Club | \$721 |

6. Addition to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following addition to the 2023-2024 substitute list:

Substitute Teacher/Aide
Diane Fenton*

*Pending receipt of Substitute Certification

7. District On-Roll Report: Upon the recommendation of the Chief School Administrator, the Board approves the District's On-Roll Report for the month of October and an updated report for September 2023.

8. Appointment of Guidance Counselor: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Tashi Oyolo to the position of Guidance Counselor, Boonton High School, at a salary of \$92,075 (Step 16 MA/15), prorated from December 4, 2023, pending background clearance for the 2023-2024 school year.
9. District Liaison to Law Enforcement: Upon the recommendation of the Chief School Administrator, the Board approves Thomas Valle, Superintendent of Schools and School Safety Specialist, as the District Liaison to Law Enforcement for the 2023-2024 school year.
10. School Safety and Security Plan Statement of Assurance: Upon the recommendation of the Chief School Administrator, the Board approves the School Safety and Security Plan Annual Review Statement of Assurance.

C. OPERATIONS

Approval of Operations resolutions #1-10 was moved by Mrs. Darling and seconded by Mr. Cartelli. YES: Mr. Cartelli, Mrs. Darling, Dr. Davis, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

1. Payments: The Board approves these Check Journals.

| | |
|--------------|----------------------------|
| \$11,717.62 | 11/6/2023 (Check Journal) |
| \$331,595.97 | 11/13/2023 (Check Journal) |
| \$152,443.07 | 11/13/2023 (ACH General) |
| \$41,384.27 | 11/13/2023 (ACH Cafeteria) |
2. Payroll Expenses: The Board approves the following payroll expenses.

| | |
|----------------|------------|
| \$1,030,053.46 | 10/15/2023 |
| \$1,044,105.01 | 10/30/2023 |
3. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

| Name | Date (s) | Workshop / Conference | Total Cost |
|------------------|----------|--|------------|
| Maribel Martinez | 11/29/23 | Regional Women's Educational Leadership Forum, Union, NJ | \$78.40 |
| Maribel Martinez | 11/28/23 | Administrator/Supervisor Workshop Conquer Mathematics Pompton Plains, NJ | \$189.68 |
| Jesica Harbeson | 12/8/23 | Supporting Dual Language Learners In Preschool, Wayne, NJ | \$16.54 |
| Roger Shan | 12/12/23 | AP Statistics Roundtable Mahwah, NJ | \$10.19 |
| Sara Brogan | 11/29/23 | Regional Women's Educational Leadership Forum and NJASA | \$78.50 |

4. Use of Facilities: The Board approves the District Facilities Use List of 11/13/2023 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr.

Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

| Permit # | Requested by / Facility / Dates |
|-----------|---|
| 2310-0007 | CYO Basketball JHS Gym Mondays 10/30/2023-3/4/2024 & Tuesday 1/23/24 (6:30-9:00 PM) |
| 2310-0008 | CYO Basketball BHS Gym Sundays 11/19, 12/3, 12/10, 12/17/2023 (11:30 AM-6:30 PM) |
| 2310-0011 | Preschool STEM Night BHS Classroom 101,103,104 Tuesday 12/12/23 (5:00 – 8:00 PM) |
| 2311-0000 | Field Hockey Boosters BHS Concession Stand Saturday 11/4/23 (9:00 AM -12:00 PM) |
| 2311-0001 | Language & Motor Development Parent Training BHS Classroom 101,103,104 Thursday 11/16/2023 (6:00-8:00 PM) |

5. Disposal of Records: The Board approves the disposal of public records per New Jersey Division of Archives and Records Management Guidelines. Authorization for disposal was approved by the Department of Treasury on 11/06/2023, Authorization #596375.
6. Donation: The Board accepts the donation of Give Back School Supplies bags (400) from Staples, with an estimated value of \$2,000.
7. Cooperative Sports Agreement: The Board approves renewal of the Cooperative Sports Agreement and Addendum for Ice Hockey with Mountain Lakes Board of Education for \$6,000 for the 2023-2024 school year.
8. SOP Manual: The Board approves the Business Office Standard Operating Procedures Manual for 2023-2024.
9. Purchasing Manual: The Board approves the Purchasing Manual for 2023-2024.
10. Professional Service: The Board approves Bayada Home Health Care, Inc. to provide a nurse to ride a school vehicle to and from school with Out-of-District Student State ID# 3696942131-B, for the 2023 ESY program and 2023-2024 school year (per doctor's order), to be billed at a maximum hourly rate of \$65 per hour, not to exceed \$70,200.

D. POLICY

Approval of Policy resolutions #1-10 was moved by Mrs. Katsakos and seconded by Mrs. Darling.

YES: Mr. Cartelli, Mrs. Darling, Dr. Davis, Mrs. Doherty, Ms. Hayes, Mr. Joyce,

Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None.

ABSENT: None.

1. Final Reading of Revisions to Policy #2270 – Religion in the Schools: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #2270 – Religion in the Schools, as per the attached.
2. Final Reading of Revisions to Policy #3161 – Examination for Cause: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #3161 – Examination for Cause, as per the attached.
3. Final Reading of Revisions to Policy & Regulation #3212 – Attendance: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy & Regulation #3212 – Attendance, as per the attached.
4. Final Reading of Revisions to Policy #3324 – Right of Privacy – Teaching Staff Members: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #3324 – Right of Privacy – Teaching Staff Members, as per the attached.
5. Final Reading of Revisions to Policy #4161 – Examination for Cause: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #4162 – Examination for Cause, as per the attached.
6. Final Reading of Revisions to Policy & Regulation #4212 – Attendance: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy & Regulation #4212 – Attendance, as per the attached.
7. Final Reading of Revisions to Policy #4324 – Right of Privacy – Support Staff Members: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #4324 – Right of Privacy – Support Staff Members, as per the attached.
8. Final Reading of Revisions to Policy & Regulation #5116 – Education of Homeless Children and Youths: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy & Regulation #5116 – Education of Homeless Children and Youths, as per the attached.
9. First Reading of Regulation #5533 – Student Smoking: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Regulation #5533 – Student Smoking, as per the attached.
10. First Reading of Revisions to Policy #8500 – Food Services: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #8500 – Food Services, as per the attached.

E. DISTRICT WIDE HIB REPORT

On a motion by Mrs. Darling and seconded by Mrs. Doherty, the Board approved by roll call to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #1, JHS #2.

YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: Dr. Davis, Mrs. Katsakos. ABSENT: None.

F. OTHER BUSINESS

None.

REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee by Mrs. Doherty: Meeting on December 5
2. Curriculum by Mrs. Katsakos: Meeting in December; PreK Plan; Aviation curriculum
3. PR/Communications by Ms. Hayes: Provide ways for more community members to receive Bomber Bulletin
4. Communications/Legislation by Mrs. LeFebvre: None
5. ESC by Mrs. LeFebvre: Moving ahead to purchase building that houses an educational program
6. MCSBA by Mrs. Darling: Next meeting on December 7
7. NJSBA by Mrs. LeFebvre: Successful Workshop in October; Leadership training this week

OPEN PUBLIC COMMENT

Mr. Bossen; Congratulations to Mrs. Darling; Consideration to holding committee meetings in public?

OTHER BUSINESS OF THE BOARD

Next meeting on November 27; Presbyterian Church-coats, hats, etc., Tricky Tray; Holiday parade

ADJOURNMENT

On a motion at 8:32 pm by Dr. Davis and seconded by Mr. Cartelli, all present voted to adjourn.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: