

## **BOONTON TOWN BOARD OF EDUCATION**

434 Lathrop Avenue, Boonton, NJ 07005

October 30, 2023

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at Boonton High School, 306 Lathrop Ave, Boonton, NJ, at 7:30 pm on October 30, 2023.

The meeting was called to order, and the following statement was read: This is the October 30, 2023, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record, the Citizen and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

### **ROLL CALL**

Members present at roll call were Mr. Christopher Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Ms. Natavia Hayes, Mr. Patrick Joyce, Mrs. Irene LeFebvre, Mr. Matthew Mondino, Mrs. Sandra Vucenovic. Absent were Dr. Crystal Davis, Mrs. Loren Katsakos.

Also present were Mr. Thomas Valle, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

### **EXECUTIVE SESSION**

On a motion at 7:31 pm by Mrs. Darling and seconded by Mr. Cartelli, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required. ACTION WILL BE TAKEN

On a motion at 7:58 pm by Mrs. Darling and seconded by Mr. Joyce, all present voted to adjourn executive session and return to open session.

### **PLEDGE OF ALLEGIANCE**

The Board reconvened in open session at 7:30 pm and led the Pledge of Allegiance. Approximately 2 members of the public were in attendance.

### **ORDER OF THE DAY**

A motion was made by Mr. Mondino and seconded by Mr. Joyce to approve the order of the day. All present voted in favor.

### **CORRESPONDENCE**

None

## **LIAISON REPORTS**

1. John Hill School by Skylar Brady, student representative: Soccer; Field Hockey; Lacrosse; Assembly; Halloween Dance; Lollipops; Clubs
2. Boonton High School by Ashley Suplicki, SRA President: Field Hockey; Pep Rally; PLC Red Ribbon Week
3. Parent-Teacher Association (PTA) K-8 by Lauren Wainer: Fundraisers; Assemblies; Tricky Tray on November 18; Membership Meeting on November 14; Flocking
4. Home School Association 9-12: None
5. Town Council: None

## **PUBLIC COMMENT ON AGENDA ITEMS**

None

## **SUPERINTENDENT**

- A. District News and Updates-NJSBA Workshop; Halloween activities
- B. Presentation: Standardized Test Results

## **ITEMS FOR BOARD CONSIDERATION**

### **A. Minutes**

Approval of minutes from previous meetings was moved by Mrs. Darling, seconded by Mr. Joyce, and approved on roll call. YES: Mrs. Darling, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: Mr. Cartelli, Mrs. Doherty. ABSENT: Dr. Davis, Mrs. Katsakos.

1. Regular and Executive session: October 9, 2023

### **B. ADMINISTRATION**

#### **PK8 Resolutions**

Approval of Admin PK8 resolutions #1-14 was moved by Mrs. Darling and seconded by Mr. Joyce. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino. NO: None. ABSTAIN: None. ABSENT: Dr. Davis, Mrs. Katsakos.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2023-2024 school year:

<u>Grade/Group</u>	<u>Destination</u>
Grade Kindergarten	Alstede Farms
Grade 3	Bronx Zoo
Grades 3-5 (Gifted & Talented)	Morristown Unitarian Fellowship
Grade 5	NJ Sea Grant Consortium
Grade 6	Tourne County Park
Grades 7-8	County College of Morris Planetarium

2. Teachers for Parent and Child Title I Nights: Upon the recommendation of the Chief School Administrator, the Board approves the following as Teachers for Parent and Child Title I Nights for PreK-5 families, at dates to be determined, for up to 4 hours each per night for planning and presentation of program at a rate of \$40 per hour during the 2023-2024 school year:

<u>PreK</u>		
Meghan C. Arahill	Lacey Mayer	Krystal Aug
Jillian Catlett	Renee Rivera	Pavlina Mineva
Merrily Van Teyens		
<u>Grades K-2</u>		
Kristin Groeneveld	Tracy Col-Spector	Marianne Sayle
<u>Grades 3-5</u>		
Laura Sudak	Amy Smith	Karen Kovall
Lauren Dedoussis	Erika Faruolo	Ellen Christian
Stacy Calise		

3. Coordinators for Parent and Child Title I Nights: Upon the recommendation of the Chief School Administrator, the Board approves the following as Coordinators for Parent and Child Title I Nights for PreK-5 families, at dates to be determined, for up to 6 hours each per night for planning and presentation of program and coordinating among grade levels at a rate of \$40 per hour during the 2023-2024 school year:

<u>PreK</u>	<u>Grades 3-5</u>
Jesica Harbeson	Dina Davis

4. Advisor: Upon the recommendation of the Chief School Administrator, the Board approves Laura Sudak as the Green Team Advisor at John Hill School at a stipend rate of \$817 for the 2023-2024 school year.
5. AVID Committee Members: Upon the recommendation of the Chief School Administrator, the Board approves Heidi Brady and Marybeth Comer as AVID Committee Members for Professional Development, at a stipend rate of \$500 each, to be paid with Title IIA funds during the 2023-2024 school year.
6. Revise Employment Contract for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves to revise the employment contract for Andrea Villegas, Special Education & Spanish Teacher, School Street School/John Hill School, from 76% to full-time effective November 1, 2023 for the 2023-2024 school year.
7. Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Kristen Harodetsky, Lunch Aide, John Hill School, effective October 31, 2023.
8. Appointment of Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Reina Garcia to the position of

Paraprofessional, John Hill School, at a salary of \$38,099 (Step 4), prorated from November 20, 2023 for the 2023-2024 school year.

9. Leave of Absence: Upon the recommendation of the Chief School Administrator, the Board approves a leave of absence for Julie Kelly, Elementary Teacher, John Hill School, from November 2, 2023 through January 1, 2024, utilizing 33 sick days.
10. Long-Term Leave Elementary Replacement Teacher: Upon the recommendation of the Chief School Administrator, the Board approves Kara Leenas as the long-term leave elementary replacement teacher at John Hill School, at a salary of \$60,025 (Step 1 BA), pending receipt of certification, prorated from December 18, 2023 through June 30, 2024, and further be paid the daily substitute rate of \$130 until certification is issued.
11. School Bus Emergency Evacuation Drill Reports: Upon the recommendation of the Chief School Administrator, the Board approves the School Bus Emergency Evacuation Drill Reports for the month of October 2023 for School Street School and John Hill School.
12. Speech Therapy Contractor: Upon the recommendation of the Chief School Administrator, the Board approves Miranda McLoughlin to provide Speech Therapy services, as dictated by the Director of Special Services effective from November 1, 2023 through the remainder of the 2023-2024 school year, no more than 6 hours per week at a rate of \$95 per hour, not to exceed \$18,810.
13. Extracurricular Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves up to 40 total hours for Laura Affinito to assist and supervise Student State ID# 8359684319-B, for John Hill School Helping Hands Club during the 2023-2024 school year, at a rate of \$29.58 per hour (Step 4), pending student participation and further approve Erika Faruolo to serve as the alternate, as needed, at a rate of \$29.58 (Step 4) per hour.
14. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 9732235202-B, for up to 10 hours per week, beginning October 2, 2023, with instruction to be provided by LearnWell Education at a rate of \$57.75 per hour.

### **PK12 Resolutions**

Approval of Admin PK12 resolutions #1-15 was moved by Mrs. Darling and seconded by Mr. Cartelli. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Dr. Davis, Mrs. Katsakos.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2023-2024 school year:

<u>Grade/Group</u>	<u>Destination</u>
Grade 9	County College of Morris

Grades 9-12

Prudential Center, William Paterson University,  
FAA William J. Hughes Technical Center

Grades 9-12 CBI

Boonton Lanes, Sparta Lanes, Clean Clothes  
Depot, Morris Knolls High School, Growing  
Stages, Turtle Back Zoo

2. Long-Term Leave Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves Jason Earle as a long-term leave paraprofessional at Boonton High School, at a salary of \$37,124 (Step 1), prorated from November 27, 2023 through May 31, 2024.
3. 6<sup>th</sup> Period Stipend for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves a 6<sup>th</sup> period stipend in the amount of \$5,500 to Samantha Pino, retroactive from September 1, 2023 for the 2023-2024 school year, as per the Agreement Between the BEA and the Board of Education.
4. Bus Aide: Upon the recommendation of the Chief School Administrator, the Board approves Karen Maggio as a district-wide bus aide to ride the bus before and after school, for the 2023-2024 school year for up to 2 hours per shift, depending on enrollment, at an hourly rate of \$29.08 (Step 2).
5. Additional Hours for Staff to be Paid for Advanced Placement Course: Upon the recommendation of the Chief School Administrator, the Board approves an additional 13 hours for one Advanced Placement Section of Spanish Language and Culture for Christina Buck to be used for review during the 2023-2024 school year, at a rate of \$40.00 per hour.
6. Bus Driver: Upon the recommendation of the Chief School Administrator, the Board approves Kurt Brenner to drive the bus for extracurricular trips, athletics, field trips, and home to school runs, on an as needed basis, at a rate of \$31.45 per hour for the 2023-2024 school year, pending receipt of background check.
7. Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the 2023-2024 substitute list:

Substitute Teachers/Aides

Kara Leenas

Laura Hicinbothem\*

Beth Zuffelato\*

Joseph Trifiletti\*

Fadia Drali\*

\*Pending receipt of substitute certification

8. Approval of GSA Advisors: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following GSA advisors and stipends at Boonton High School for the 2023-2024 school year:

Louisa Sinatra \$2,865.00

Karen Bonanni \$2,865.00

Jamie Westergaard \$1,146\*

\*Half of the total third of salary due to upcoming leave of absence

9. Advisor Job Description: Upon the recommendation of the Chief School Administrator, the Board approves the job description for the Art Club Advisor at Boonton High School for the 2023-2024 school year.
10. Advisor Job Description: Upon the recommendation of the Chief School Administrator, the Board approves the job description for the Future Educators Association (FEA) Club Advisor at Boonton High School for the 2023-2024 school year.
11. School Bus Emergency Evacuation Drill Report: Upon the recommendation of the Chief School Administrator, the Board approves the School Bus Emergency Evacuation Drill Report for the month of October 2023 for Boonton High School.
12. Rescind Educational Services Commission of Morris County Speech Therapist Resolution: Upon the recommendation of the Chief School Administrator, the Board approves to rescind the resolution previously approved on October 9, 2023 for the Educational Services Commission to provide speech therapy from November 1, 2023 for the 2023-2024 school year, at a rate of \$110 per hour, as the therapist is not able to complete the assignment.
13. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 8328796113-B, for up to 5 hours per week, beginning October 11, 2023, with instruction to be provided by St. Clare's Prime Health Services at a rate of \$55 per hour.
14. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 5035605442-B, for up to 10 hours per week, beginning October 2, 2023, with instruction to be provided by LearnWell Education at a rate of \$57.75 per hour.
15. Professional Service: Upon the recommendation of the Chief School Administrator, the Board approves 1:1 Sign-Language Interpreter Services for Student State ID# 3240517996-B, attending Passaic County Technical-Vocational Schools, for the 2023-2024 school year at a rate of \$3,881 per month.

### **C. OPERATIONS**

Mrs. Darling: Committee met

Approval of Operations resolutions #1-10 was moved by Mrs. Darling and seconded by Mr. Cartelli. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Dr. Davis, Mrs. Katsakos.

1. Payments: The Board approves these Check Journals.
 

\$1,166.00	10/12/2023 (Check Journal)
\$782,426.25	10/20/2023 (Check Journal)
\$16,166.37	10/20/2023 (ACH General)
\$50,159.40	10/20/2023 (ACH Cafeteria)
\$3,263,023.77	9/01 -- 9/30/2023 (electronic checks, including payroll)

2. Transfer Reports: The Board approves Transfer Reports for the month ending 9/30/2023.
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 9/30/2023.
4. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Amanda Sheehan	12/1/23	Physical Education Jam Kinnelon, NJ	\$6.20
Krystle Sacco	12/6/2023	Reading Strategies, Virtual	\$159.00
Laura Sudak	2/23/224	Sphero Workshop Hands on CS Prism Bloomfield, NJ	\$15.69
Alison Schessler	11/7/23	Building Procedural Fluency Through Conceptual Understanding West Orange, NJ	\$7.28
Melissa Bialick	11/3/23	NJASP CBT In School Settings, Virtual	\$10.00
Melissa Bialick	12/15/23	NJASP Understanding and Supporting Transgender and Gender Diverse Students, Virtual	\$10.00

5. Use of Facilities: The Board approves the District Facilities Use List of 10/30/2023 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
2310-0000	Lincoln Park PAL BHS Turf Field Thursday 10/5/2023 (6:00 - 8:00 PM)
2310-0001	Girl Scouts: Meetings JHS Music Suite Mondays 10/16, 11/20, 12/18/2023, 1/22, 2/12, 3/18, 4/15, 5/20, 6/10/2024 (3:45 -5:25 PM)
2310-0002	CYO Basketball BHS Gym, Locker Rooms Sundays 1/7, 1/14, 1/21, 1/28, 2/4, 2/11, 2/18, 2/25/2024 (11:30 AM - 6:30 PM)
2310-0003	NJFC Training Fireman's Field Fridays - Thursdays 9/15-9/30/2023 (9:00 AM – 9:00 PM)

2310-0004                      Field Hockey Boosters: State Tournament  
BHS Concession Stand  
Tuesday 10/17/2023 (6:00 - 9:00 PM)

2310-0005                      Field Hockey Boosters: Semi-Finals  
BHS Concession Stand  
Saturday 10/14/23 (RAINDATE 10/15) (9:00 AM - 2:00 PM)

6.     Contract: The Board approves awarding the contract for synthetic turf maintenance to Keystone Sports Construction for \$8,743 per year, per NJEdge Contract # 269EMCPS-22-004-CP-KSC.
7.     Disposal of Records: The Board approves the disposal of public records per New Jersey Division of Archives and Records Management Guidelines. Authorization for disposal was approved by the Department of Treasury on 10/18/2023, Authorization #595855.
8.     M-1 and Comprehensive Maintenance Plan: The Board approves submission of the M-1 and Comprehensive Maintenance Plan for the 2023-2024 school year to the Department of Education.
9.     Submission of IDEA FY24 Grant: The Board approves the submission of the amended Individuals with Disabilities Education Act (IDEA) Grant Fiscal Year 2024, to include carryover, in the following amounts.

<u>Title</u>	<u>Original Award</u>	<u>FY22 Carryover</u>	<u>Amended Award</u>
Part B	\$451,864	\$4,373	\$456,237
Preschool	14,774	11,178	25,952

10.    Submission of ESEA FY24 Grant: The Board approves the submission of the amended Elementary and Secondary Education Act (ESEA aka ESSA) Grant Fiscal Year 2024, to include carry-over, in the following amounts.

<u>Title</u>	<u>Original Award</u>	<u>FY23 Carryover</u>	<u>Amended Award</u>
I-A	\$216,936	\$9,347	\$226,283
II-A	34,453	30,327	64,780
III	22,244	6,385	28,629
III Immigrant	0	1,361	1,361
IV-A	13,626	2,528	16,154

#### **D. POLICY**

Approval of Policy resolutions #1-13 was moved by Mr. Cartelli and seconded by Mr. Mondino.  
YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino,  
NO: None. ABSTAIN: Mrs. Vucenovic. ABSENT: Dr. Davis, Mrs. Katsakos.

1.     First Reading of Revisions to Policy #2270 – Religion in the Schools: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #2270 – Religion in the Schools, as per the attached.

2. First Reading of Revisions to Policy #3161 – Examination for Cause: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #3161 – Examination for Cause, as per the attached.
3. First Reading of Revisions to Policy & Regulation #3212 – Attendance: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy & Regulation #3212 – Attendance, as per the attached.
4. First Reading of Revisions to Policy #3324 – Right of Privacy – Teaching Staff Members: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #3324 – Right of Privacy – Teaching Staff Members, as per the attached.
5. Abolish Policy & Regulation # 3432 – Sick Leave: Upon the recommendation of the Chief School Administrator, the Board approves to abolish Policy & Regulation #3432 – Sick Leave, as per the attached.
6. First Reading of Revisions to Policy #4161 – Examination for Cause: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #4162 – Examination for Cause, as per the attached.
7. First Reading of Revisions to Policy & Regulation #4212 – Attendance: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy & Regulation #4212 – Attendance, as per the attached.
8. First Reading of Revisions to Policy #4324 – Right of Privacy – Support Staff Members: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #4324 – Right of Privacy – Support Staff Members, as per the attached.
9. Abolish Policy & Regulation #4432 – Sick Leave: Upon the recommendation of the Chief School Administrator, the Board approves to abolish Policy & Regulation #4432 – Sick Leave, as per the attached.
10. First Reading of Revisions to Policy & Regulation #5116 – Education of Homeless Children and Youths: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy & Regulation #5116 – Education of Homeless Children and Youths, as per the attached.
11. Abolish Policy & Regulation #5460.02 – Bridge Year Pilot Program Upon the recommendation of the Chief School Administrator, the Board approves to abolish Policy & Regulation #5460.2 – Bridge Year Pilot Program, as per the attached.
12. Abolish Policy #8540 – School Nutrition Programs: Upon the recommendation of the Chief School Administrator, the Board approves to abolish Policy 38540 – School Nutrition Programs, as per the attached.

13. Abolish Policy #8550 – Meal Charges/Outstanding Food Service Bill: Upon the recommendation of the Chief School Administrator, the Board approves to abolish Policy #8550 - Meal Charges/Outstanding Food Service Bill, as per the attached.

#### **E. DISTRICT WIDE HIB REPORT**

On a motion by Mrs. Darling and seconded by Mr. Cartelli, the Board approved by roll call to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: JHS #1.

YES: Mr. Cartelli, Mrs. Darling, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic.  
NO: None. ABSTAIN: Mrs. Doherty. ABSENT: Dr. Davis, Mrs. Katsakos.

#### **F. OTHER BUSINESS**

None

#### **REPORTS FROM BOARD REPRESENTATIVES**

1. HS Committee by Mrs. Doherty: Looking at next meeting date
2. Curriculum by Mrs. Katsakos: None
3. PR/Communications by Ms. Hayes: None
4. Communications/Legislation by Mrs. LeFebvre: None
5. ESC by Mrs. LeFebvre: None
6. MCSBA by Mrs. Darling: Dec 7 next meeting
7. NJSBA by Mrs. LeFebvre: Workshop last week

#### **OPEN PUBLIC COMMENT**

Mr. Bossen: State testing: Why compare with the state? Slide with data by subgroups-why?

#### **OTHER BUSINESS OF THE BOARD**

Next meeting November 13

Hard copy of Audit report

#### **ADJOURNMENT**

On a motion at 9:23 pm by Mr. Mondino and seconded by Mr. Joyce, all present voted to adjourn.

Respectfully Submitted,

Steven Gardberg  
Board Secretary

BOARD APPROVAL: