

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

July 10, 2023

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at Boonton High School, 306 Lathrop Ave, Boonton, NJ, at 7:30 pm on July 10, 2023.

The meeting was called to order, and the following statement was read: This is the July 10, 2023, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record, the Citizen and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

ROLL CALL

Members present at roll call were Mr. Christopher Cartelli, Mrs. Jennifer Darling, Dr. Crystal Davis, Ms. Natavia Hayes, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mr. Matthew Mondino, Mrs. Sandra Vucenovic. Absent was Mrs. Elaine Doherty.

Also present were Mr. Thomas Valle, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion at 7:31 pm by Mr. Cartelli and seconded by Mr. Joyce, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required. ACTION WILL BE TAKEN

On a motion at 7:59 pm by Mrs. Vucenovic and seconded by Mr. Joyce, all present voted to adjourn executive session and return to open session.

PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately 2 members of the public were in attendance.

ORDER OF THE DAY

A motion was made by Mr. Cartelli and seconded by Mrs. Darling to approve the order of the day. All present voted in favor.

CORRESPONDENCE

None

LIAISON REPORTS

1. John Hill School: None
2. Boonton High School: None
3. Parent-Teacher Association (PTA) K-8: None
4. Home School Association 9-12: None
5. Town Council: None

PUBLIC COMMENT ON AGENDA ITEMS

None

SUPERINTENDENT

- A. District News and Updates: Turf and BHS cafeteria; Administration retreat

ITEMS FOR BOARD CONSIDERATION

A. Minutes

Approval of minutes from previous meetings was moved by Mrs. Darling, seconded by Mr. Mondino, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Dr. Davis, Ms. Hayes, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: Mr. Joyce. ABSENT: Mrs. Doherty.

1. Regular and Executive session: June 26, 2023

B. ADMINISTRATION

Dr. Davis: Met tonight

PK8 Resolutions

Approval of Admin PK8 resolutions #1-9 was moved by Dr. Davis and seconded by Mrs. Katsakos. YES: Mr. Cartelli, Mrs. Darling, Dr. Davis, Ms. Hayes, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino. NO: None. ABSTAIN: None. ABSENT: Mrs. Doherty.

1. Appointment of Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves Melissa McKeown to the position of Paraprofessional, School Street School, at a salary of \$38,099 (Step 4) effective September 1, 2023 for the 2023-2024 school year.
2. Appointment of Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves Michele Hauryluke to the position of Paraprofessional, School Street, at a salary of \$38,099 (Step 4) effective September 1, 2023 for the 2023-2024 school year.
3. Appointment of Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves Isabela Gelb to the position of Paraprofessional, John Hill School, at a salary of \$37,449 (Step 2) effective September 1, 2023 for the 2023-2024 school year.
4. Appointment of Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves Kirstin McGovern to the position of Elementary LDTC, at

a salary of \$94,775 (Step 17 MA), prorated from October 1, 2023 for the 2023-2024 school year.

5. Amend Employment Contract for Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves to amend the employment contract for Kaitlyn Brown, Pre-School Paraprofessional, John Hill School, to Elementary Teacher, School Street School, at a salary of \$60,025 (Step 1 BA) effective September 1, 2023 for the 2023-2024 school year.
6. Student Internship: Upon the recommendation of the Chief School Administrator, the Board approves a student internship for Marisa DeSefano, senior at Morris Knolls High School in the Academy for Performing Arts, at School Street School during the 2023-2024 school year, under the supervision of Elisabeth Cunningham.
7. Curriculum Writers: Upon the recommendation of the Chief School Administrator, the Board approves Sheila Barrientos, Carol Haight, and Katelyn Barth for up to 10 hours total for TAKE Flight Curriculum Writing at a rate of \$35 each per hour.
8. Teachers for IEP Meetings: Upon the recommendation of the Chief School Administrator, the Board approves Jessica Harbeson and Danielle Alfano to attend IEP meetings, if needed, between June 22, 2023 and August 31, 2023, at a rate of \$25 per hour.
9. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 4885742630-B, for up to 10 hours per week, from June 29, 2023 through July 28, 2023, with instruction to be provided by district-approved home instructors at a rate of \$40 per hour.

PK12 Resolutions

Approval of Admin PK12 resolutions #1-10 was moved by Dr. Davis and seconded by Mrs. Darling. YES: Mr. Cartelli, Mrs. Darling, Dr. Davis, Ms. Hayes, Mrs. Katsakos, Mr. Mondino, Mrs. Vucenovic. NO: Mr. Joyce, Mrs. LeFebvre. ABSTAIN: None. ABSENT: Mrs. Doherty.

1. District On-Roll Report: Upon the recommendation of the Chief School Administrator, the Board approves the District's On-Roll Report for the month of June 2023.
2. Acceptance of Letter of Resignation from Coach: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Ryan Connolly, Boonton High School Assistant Football Coach, for the 2023-2024 school year.
3. Coaches: Upon the recommendation of the Chief School Administrator, the Board approves the following coaches and stipends at Boonton High School for the 2023-2024 school year:

<u>Coach</u>	<u>Position</u>	<u>Step / Stipend</u>	
Leah Durkin	Assistant Field Hockey Coach	1	\$4,798
Jason Earle*	Assistant Football Coach	1	\$5,284

*Pending receipt of Substitute Certificate

4. Volunteer Weight Room Supervisor: Upon the recommendation of the Chief School Administrator, the Board approves Holly Settineri as a volunteer weight room supervisor at Boonton High School during the 2023-2024 school year.
5. Appointment of Certified Staff: Upon the recommendation of the Chief School Administrator, the Board approves Steven Delaporte to the position of Health/Physical Education Teacher, Boonton High School, at a salary of \$60,525 (Step 2 BA) effective September 1, 2023 for the 2023-2024 school year.
6. Field Trip: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destination for the 2023-2024 school year:

<u>Group</u>	<u>Destination</u>
Field Hockey Team	Smith Field – Turf Field
Teaching & Learning Academy	William Patterson University

7. Terminate Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves to terminate the employment of Staff Member #1266 effective August 8, 2023, due to the removal of the need for services provided to the District.
8. Home Instructors: Upon the recommendation of the Chief School Administrator, the Board approves Beth Forward and Ellen Christian to provide home instruction during the 2023-2024 school year, based on individual certifications, at a rate of \$40 per hour.
9. Revise Total Hours for Extracurricular Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves to revise the total hours previously approved on June 26, 2023 for Beatrice Beatty to assist and supervise Student State ID# 3101362241-LP for the 2023-2024 Drama Production, be revised from a total of up to 100 hours to a total of up to 110 hours.
10. Submission of ESEA Application for FY2024: Upon the recommendation of the Chief School Administrator, the Board approves the submission of the ESEA Application for FY2024 and accepts the grant award of these funds upon the subsequent approval of the FY2024 ESEA Application.

C. OPERATIONS

Approval of Operations resolutions #1-7 was moved by Mrs. Darling and seconded by Mr. Mondino. YES: : Mr. Cartelli, Mrs. Darling, Dr. Davis, Ms. Hayes, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mrs. Doherty.

1. Payments: The Board approves these Check Journals.

\$269,361.06	06/30/2023 (check Journal)
\$10,771.26	06/30/2023 (ACH General)
\$25,397.71	07/10/2023 (Check Journal FY23)
\$250,099.78	07/10/2023 (check Journal FY24)
\$10,955.89	07/10/2023 (ACH General FY23)

2. Payroll Expenses: The Board approves the following payroll expenses.

\$1,126,191.98	6/15/2023
\$1,009,976.14	6/21/2023
\$130,025.79	6/30/2023

3. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Samantha Angelillo	7/31- 8/4/23	Art and Design APSI (on-line)	\$900.00

4. Use of Facilities: The Board approves the District Facilities Use List of 07/10/2023 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
2306-0006	Grayhawks Football: Clinic BHS JV Baseball Field Monday 6/12/2023 (5:00 – 7:30 PM)
2306-0007**	Northeast Option Football Clinic: JR Bomber Football Camp BHS JV & Varsity Baseball Fields, Auditorium, Main Gym, Concession Bathrooms (if available) 7/24 - 7/27/2023 (2:30 – 6:30 PM)
2306-0008	OLMC: Picnic SSS Parking Lot Sunday 7/16/23 (9:00 AM – 6:00 PM)
2306-0010	Lincoln Park PAL: Football BHS Turf Field, Concession, Concession Bathrooms Saturday 9/9/2023 (4:10 - 10:00 PM)
2306-0018	Boonton SEPAG: Transition Fair BHS Gym & Room 14 Thursday 11/2/2023 (5:30 – 8:30 PM)
2306-0019	Boonton Parks & Recreation Youth Volleyball JHS Gym Tuesdays 9/12 - 10/10/2023 (6:30 - 8:45 PM)
2306-0020	Boonton Parks & Recreation: Youth Volleyball JHS Gym Tuesdays 10/17 - 11/14/2023 (6:30 - 8:45 PM)

- 2306-0021 Boonton Parks & Recreation: Pickleball Lessons
JHS Gym
Wednesdays 6/21 - 7/19/2023 (6:30 - 9:00 PM)
- 2306-0022 Boonton Parks & Recreation: Pickleball Lessons 2
JHS Gym
Wednesdays 7/26 - 8/30/2023 (6:30 - 9:00 PM)
- 2306-0023 Boonton Parks & Recreation: Pickleball Lessons 3
JHS Gym
Wednesdays 9/13 - 10/11/2023 (6:30 - 9:00 PM)
- 2306-0024 Boonton Parks & Recreation: Pickleball Lessons 4
JHS Gym
Wednesdays 10/18 - 11/8/2023 (6:30 - 9:00 PM)
- 2306-0025 Boonton High School Field Hockey Parents: Uniform handouts
BHS Gym
Monday 8/21/2023 (6:00 - 6:30 PM)
- 2306-0026 Boonton High School Field Hockey: Mum sale Pick Up
BHS Parking Lot & Covered Walk
Saturday 9/9/2023 (7:00 AM – 12:30 PM)
- 2306-0027 Boonton High School Field Hockey: Mum sale Pick Up
BHS Parking Lot & Covered Walk
Saturday 9/16/2023 (7:00 AM – 12:30 PM) **RAIN DATE**
- 2306-0028 Boonton High School Field Hockey: Freshman Host Pasta Dinner
BHS Cafeteria
Monday 9/18/2023 (4:30 - 7:00 PM)
- 2306-0029 Boonton High School Field Hockey: Sophomores Host Pasta Dinner
BHS Cafeteria
Wednesday 10/4/2023 (4:30 - 7:00 PM)
- 2306-0030 Boonton High School Field Hockey: Juniors Host Pasta Dinner
BHS Cafeteria
Wednesday 10/18/2023 (4:30 - 7:00 PM)
- 2306-0031 Boonton High School Field Hockey: Meeting
BHS Media Center
Tuesday 11/14/2023 (5:30 - 7:30 PM)
- 2306-0032 Boonton High School Field Hockey: Meeting
BHS Media Center
Tuesday 11/28/2023 (5:30 - 7:30 PM)

- 2306-0033 Boonton High School Field Hockey: Senior Night
 BHS Turf Field
 Monday 10/2/2023 (5:45 - 6:25 PM)
- 2306-0034 Boonton High School Field Hockey: Play for the Cure
 BHS Concession Stand
 Saturday 10/21/2023 (9:30 AM - 12:45 PM)
- 2307-0000 Boonton High School Field Hockey: Tailgate
 BHS Covered Walk
 Friday 9/22/2023 (3:30 – 6:30 PM)

**** Pending Receipt of Certificate of Insurance**

5. Appointment of Auditor: The Board approves the appointment of Lerch, Vinci & Higgins, LLC as School District Auditor for the 2023-2024 school year, and to perform the annual school district audit for the 2022-2023 school year at a fee of \$31,500.
6. Joint Transportation Agreement: The Board approves the joint transportation agreement with Morris School District for the 2023-2024 school year for \$95.00/hr per bus.
7. Contract: The Board approves awarding the contract for doors and locks to Hogan Security Group for \$67,059.73, per HCESC Co-op contract #203, using ARP ESSER III funds.

D. POLICY

Mrs. Katsakos: Met about new policy for Threat Assessment Teams

E. DISTRICT WIDE HIB REPORT

None

F. OTHER BUSINESS

None

REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee by Mrs. Doherty: None
2. Curriculum by Mrs. Katsakos: Meeting in August
3. PR/Communications by Ms. Hayes: None
4. Communications/Legislation by Mrs. LeFebvre: Sick Leave law
5. ESC by Mrs. LeFebvre: None
6. MCSBA by Mrs. Darling: None
7. NJSBA by Mrs. LeFebvre: New state officers are meeting

OPEN PUBLIC COMMENT

Mr. Steve Bossen: Asked about progress or discussion re: committee of the whole; Mrs. LeFebvre responded the Board would review this during retreat sessions in August.

OTHER BUSINESS OF THE BOARD

- Mrs. LeFebvre: Board retreats on August 7 and August 14
- Mrs. Katsakos: Historical Society this Friday-Saturday-Sunday the annual sale
- Next Board Meeting on July 24

ADJOURNMENT

On a motion at 8:13pm by Mr. Joyce and seconded by Mrs. Darling, all present voted to adjourn.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: