

## **BOONTON TOWN BOARD OF EDUCATION**

434 Lathrop Avenue, Boonton, NJ 07005

April 24, 2023

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at Boonton High School, 306 Lathrop Ave, Boonton, NJ, at 7:30 pm on April 24, 2023.

The meeting was called to order, and the following statement was read: This is the April 24, 2023, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record, the Citizen and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

### **ROLL CALL**

Members present at roll call were Mr. Christopher Cartelli, Mrs. Elaine Doherty, Ms. Natavia Hayes, Mr. Patrick Joyce, Mrs. Irene LeFebvre, Mr. Matthew Mondino, Mrs. Sandra Vucenovic. Absent were Mrs. Jennifer Darling, Dr. Crystal Davis arrived at 7:32 pm, Mrs. Loren Katsakos arrived at 7:32 pm.

Also present were Mr. Thomas Valle, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

### **EXECUTIVE SESSION**

On a motion at 7:31 pm by Mrs. Doherty and seconded by Mr. Mondino, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required. ACTION WILL BE TAKEN

Mrs. Katsakos left at 7:59 pm

On a motion at 8:00 pm by Mr. Mondino and seconded by Mrs. Doherty, all present voted to adjourn executive session and return to open session.

### **PLEDGE OF ALLEGIANCE**

The Board reconvened in open session at 8:02 pm and led the Pledge of Allegiance. Approximately 5 members of the public were in attendance.

### **ORDER OF THE DAY**

A motion was made by Mr. Joyce and seconded by Dr. Davis to approve the order of the day. All present voted in favor.

## **CORRESPONDENCE**

None

## **LIAISON REPORTS**

1. John Hill School: None
2. Boonton High School: None
3. Parent-Teacher Association (PTA) K-8 by Caitlyn Magennis: Spirit Wear; Assemblies; Book Fairs; Fun Run; Meeting May 2 at JHS Cafeteria.
4. Home School Association 9-12: None
5. Town Council by Zeke Balen: Budget on May 15; Bed Race; Mr. Cartelli requests for the BOE to have a seat at the table for PILOT discussions.

## **PUBLIC COMMENT ON AGENDA ITEMS**

Mr. Steve Bossen: Policy 9140; Ops Agenda #8

## **SUPERINTENDENT**

- A. District News and Updates: Back-to-back BOE meetings; ACME staff member of the month-Michele McBride; County-level teacher: John Gatti; Student Awards-Posters for reading, Posters for Project Offer Help; Spring concerts; Spring play-JHS middle school; Staff Appreciation Week.
- B. Presentation: Highlights in Special Education by Maribel Martinez
- C. Presentation: Budget FY24 by Steven Gardberg

## **ITEMS FOR BOARD CONSIDERATION**

### **A. Minutes**

None

### **B. ADMINISTRATION**

#### **PK8 Resolutions**

Approval of Admin PK8 resolutions #1-3 was moved by Dr. Davis and seconded by Mr. Mondino. YES: Mr. Cartelli, Dr. Davis, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino. NO: None. ABSTAIN: None. ABSENT: Mrs. Darling, Mrs. Katsakos.

1. Revise Job Description: Upon the recommendation of the Chief School Administrator, the Board approves to revise the Job Description for Master Teacher to Preschool Instructional Coach.
2. Coaches: Upon the recommendation of the Chief School Administrator, the Board approves the following coaches and stipends at John Hill School for the 2023-2024 school year:

<u>Staff Member</u>	<u>Sport</u>	<u>Stipend</u>
Devon Engelberger	Cross Country	\$4,595.00

Dan Montgomery	Boys Soccer	\$4,595.00
Erika Faruolo	Girls Soccer	\$4,595.00
James Nash	Boys Basketball	\$5,258.00
Rebecca Dempster	Girls Basketball	\$5,258.00
Amanda Sheehan	Head Field Hockey	\$4,595.00
Gregory LaPointe	Assistant Field Hockey	\$2,298.00

3. Field Trip Chaperones: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip chaperones during the 2022-2023 school year:

Cristal Rios	Liana Morvillo	Sara Pagliara
Carly Pena		

### **PK12 Resolutions**

Approval of Admin PK12 resolutions #1-3 was moved by Dr. Davis and seconded by Mrs. Vucenovic. YES: Mr. Cartelli, Dr. Davis, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mrs. Darling, Mrs. Katsakos.

1. Job Description: Upon the recommendation of the Chief School Administrator, the Board approves the Job Description for Assistant Superintendent.
2. Staff for Ticket Sales/Crowd Control/Clock Operator/Football Announcer/Track Meet Events: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members for ticket sales/crowd control/clock operator/football announcer/track meet events and rates of pay, at events as required for the 2023-2024 school year:

<u>Name</u>	<u>Event(s)</u>
Christopher Hurd	Crowd Control / Clock Operator / Football Announcer / Track Meet Attendant
Tiffanie Henry	Crowd Control / Ticket Sales / Track Meet Attendant
Cindy Tserkis	Crowd Control
Roxanne London	Crowd Control / Ticket Sales
Holly Settineri	Crowd Control / Clock Operator
Colleen Faessinger	Crowd Control
Barbara Gilbert	Clock Operator
Wayne Barreto	Clock Operator
Rose Sullivan	Ticket Sales / Track Meet Attendant
Patrise Danzi	Ticket Sales / Track Meet Attendant

<u>Event Description</u>	<u>Rates of Pay</u>
Crowd Control Varsity	\$50.00
Crowd Control JV	\$25.00
Crowd Control Freshman	\$25.00
Crowd Control John Hill School	\$25.00
Football Announcer	\$50.00
Ticket Sales	\$35.00 (half time) \$50 (full game)
Track Meet Event Attendants	\$52.00 (Single) \$82.50 (Double/Triple)

Clock Operator Varsity	\$50.00
Clock Operator JV	\$25.00
Clock Operator Freshman	\$25.00
Clock Operator John Hill School	\$25.00

3. Coaches: Upon the recommendation of the Chief School Administrator, the Board approves the following coaches and stipends at Boonton High School for the 2023-2024 school year:

Staff Member	Sport	Step / Stipend	
Cindy Tserkis	Head Field Hockey	4	\$11,231.00
Kristy Shovlowsky	Assistant Field Hockey	4	\$ 7,511.00
Rebecca Dempster	Assistant Field Hockey	4	\$ 7,511.00
Bryan Gallagher	Head Football	4	\$12,581.00
Peter Llana	Assistant Football	4	\$ 8,558.00
Ryan Connolly	Assistant Football	4	\$ 8,558.00
Peter Neinstadt	Assistant Football	4	\$ 8,558.00
Steven Delaporte	Assistant Football	2	\$ 6,071.00
Zachary Sabatino	Head Cross Country	4	\$ 7,018.00
James Nash	Head Boys Soccer	4	\$11,231.00
Holly Settineri	Assistant Girls Soccer	2	\$ 5,547.00
Kathie Foley	Head Girls Tennis	4	\$ 7,005.00
Jabari Jackson	Head Boys Basketball	3	\$ 9,166.00
Christopher Hurd	Assistant Boys Basketball	4	\$ 7,604.00
Gregory LaPointe	Assistant Boys Basketball	4	\$ 7,604.00
Michael Carlin	Head Girls Basketball	4	\$11,626.00
Robert Davidson	Assistant Girls Basketball	4	\$ 7,604.00
Holly Settineri	Assistant Girls Basketball	4	\$ 7,604.00
David Hughen	Head Wrestling	4	\$11,626.00
Anthony Shovlowsky	Assistant Wrestling	4	\$ 7,604.00
Louisa Sinatra	Assistant Wrestling	2	\$ 5,698.00

### **C. OPERATIONS**

Mr. Gardberg commented on Facility use, Lunch account balances, Facilities projects.

Approval of Operations resolutions #1-8 was moved by Mr. Cartelli and seconded by Mr. Mondino.  
 YES: Mr. Cartelli, Dr. Davis, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre,  
 Mr. Mondino, Mrs. Vucenovic. NO: Mr. Cartelli (#4), Mr. Joyce (#4). ABSTAIN: None.  
 ABSENT: Mrs. Darling, Mrs. Katsakos.

1. Payments: The Board approves these Check Journals.

\$681,908.79	4/24/2023 (Check Journal)
\$22,370.65	4/24/2023 (ACH General)
\$25,711.13	4/24/2023 (ACH Cafeteria)

2. Use of Facilities: The Board approves the District Facilities Use List of 04/24/2023 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr.

Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
2304-0005	NJFC Training Fireman Field Wed & Thurs 4/12 & 4/13/2023 (5:00 – 8:00 PM)
2304-0006	Boonton Hills & Valley LAX BHS Turf Wed 4/12/2023 (6:00 – 3:00 PM)
2304-0007	NJFC Training Fireman Field Tues, Wed & Thurs 4/18 - 6/1/2023 (5:00 – 8:00 PM)

3. Agreement: The Board approves the agreement with Juanita Petty for accounting services for \$125 per hour for the 2022-2023 school year, not to exceed \$6,500.
4. 2023-2024 District Budget: The Board approves adoption of the 2023-2024 budget.

	<b>General Fund</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>Total</b>
<b>Budget</b>	\$33,264,354	\$3,807,224	\$1,475,450	\$38,547,028
<b>Tax Levy</b>	21,829,868	0	1,098,875	22,928,743

And, the Board, on March 27, 2023, voted to submit to the Executive County Superintendent a Tentative Budget for 2023-2024 as follows:

	<b>General Fund</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>Total</b>
<b>Budget</b>	\$32,799,896	\$3,807,224	\$1,475,450	\$38,082,570
<b>Tax Levy</b>	21,365,410	0	1,098,875	22,464,285

And, the Tentative Budget was approved by the Executive County Superintendent; And, the Board has now determined to modify the Tentative Budget because of additional funding due to an increase in enrollment; Be it resolved the Board approves the modification of the Tentative Budget as follows:

Budget Line	Description	Tentative	Final	Change	Explanation
7020	Other Sal for Instruction	\$582,335	\$620,434	\$38,099	Reallocate from federal grant
11000	Salaries of Teachers	\$220,295	\$377,829	\$157,534	Reallocate from federal grant & enrollment increase
42000	Salaries of Other Prof Staff	\$860,917	\$957,742	\$96,825	Reallocate from federal grant
71180	Health Benefits	\$4,036,416	\$4,058,416	\$22,000	Additional staff
76080	Construction Services	\$464,978	\$614,978	\$150,000	Facility, security & safety upgrades
	<b>TOTAL</b>	<b>\$6,164,941</b>	<b>\$6,629,399</b>	<b>\$464,458</b>	

5. Adjustment for Enrollment: The Board approves to include in the final budget the adjustment for enrollment in the amount of \$455,352. The district intends to utilize this adjustment for staffing, supplies and materials for the additional students.
6. Maximum Travel: Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq., BE IT RESOLVED that the Board includes in the tentative budget a maximum travel expenditure of \$20,477 for the 2023-2024 school year. The maximum travel expenditure for the 2022-2023 school year is \$39,485, of which \$12,411 has been spent and \$3,844 is encumbered to date.
7. Travel and Related Expense Reimbursement: The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; AND, a Board may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Board to be necessary and unavoidable as noted on the approved Board Out of District Travel and Reimbursement Forms; BE IT RESOLVED, the Board approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and BE IT FURTHER RESOLVED, the Board includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$20,477 for all staff and board members for the 2023-2024 school year. The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.
8. Tuition Rates: The Board approves the following tuition rates for the 2023-2024 school year.

Kindergarten	\$24,008	Grades 9-12	18,803
Grades 1-5	18,209	Multiple Disabilities	\$47,040
Grades 6-8	18,458	Learning Language Disabilities	22,722

#### **D. POLICY**

Approval of Policy resolutions #1-17 was moved by Mr. Mondino and seconded by Mr. Joyce.  
YES: Mr. Cartelli, Dr. Davis, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre,  
Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mrs. Darling,  
Mrs. Katsakos.

1. Final Reading of Revisions to Regulation #5200 – Attendance: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Regulation #5200 – Attendance, as per the attached.

2. Final Reading of Revisions to Regulation #7510 – Use of School Facilities: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Regulation #7510 – Use of School Facilities, as per the attached.
3. Abolish Policy #9100 – Public Relations: Upon the recommendation of the Chief School Administrator, the Board approves to abolish Policy #9100 – Public Relations, as per the attached.
4. Abolish Regulation #9140 – Citizens Advisory Committee: Upon the recommendation of the Chief School Administrator, the Board approves to abolish Regulation #9140 – Citizens Advisory Committee, as per the attached.
5. First Reading of Revisions to Policy #0144 – Board Member Orientation and Training: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #0144 – Board Member Orientation and Training, as per the attached.
6. First Reading of Revisions to Policy and Regulation #2520 – Instructional Supplies: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy and Regulation #2520 – Instructional Supplies, as per the attached.
7. First Reading of Revisions to Policy #3217 – Use of Corporal Punishment: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #3217 – Use of Corporal Punishment, as per the attached.
8. First Reading of Policy #4217 – Use of Corporal Punishment: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #4217 – Use of Corporal Punishment, as per the attached.
9. First Reading of Revisions to Policy #5305 – Health Services Personnel: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #5305 – Health Services Personnel, as per the attached.
10. First Reading of Revisions to Policy and Regulation #5308 – Student Health Records: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy and Regulation #5308 – Student Health Records, as per the attached.
11. First Reading of Revisions to Policy & Regulation #5310 – Health Services: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy and Regulation #5210 – Health Services, as per the attached.
12. First Reading of Revisions to Policy #6112 – Reimbursement of Federal and Other Grant Expenditures: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #6112 – Reimbursement of Federal and Other Grant Expenditures, as per the attached.
13. First Reading of Regulation #6115.01 – Federal Awards/Funds Internal Controls – Allowability of Costs: Upon the recommendation of the Chief School Administrator, the Board

approves the first reading of Regulation #6115.01 – Federal Awards/Funds Internal Controls – Allowability of Costs, as per the attached.

14. First Reading of Policy #6115.04 – Federal Funds – Duplication of Benefits: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #6115.04 – Federal Funds – Duplication of Benefits, as per the attached.
15. First Reading of Revisions to Policy #6311 – Contracts for Goods or Services Funded by Federal Grants: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #6311 – Contracts for Goods or Services Funded by Federal Grants, as per the attached.
16. First Reading of Revisions to Policy #7440 – School District Security: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #7440 – School District Security, as per the attached.
17. First Reading of Revisions to Policy #9140 – Citizens Advisory Committees: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #9140 – Citizens Advisory Committees, as per the attached.

#### **E. DISTRICT WIDE HIB REPORT**

On a motion by Mr. Mondino and seconded by Mrs. Doherty, the Board approved by roll call to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: SSS #1, BHS #11.

YES: Mr. Cartelli, Dr. Davis, Mrs. Doherty, Ms. Hayes, Mr. Joyce, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mrs. Darling, Mrs. Katsakos.

#### **F. OTHER BUSINESS**

None

#### **REPORTS FROM BOARD REPRESENTATIVES**

1. HS Committee by Mrs. Doherty: None
2. Curriculum by Mrs. Katsakos: May 2 meeting
3. PR/Communications by Ms. Hayes: None
4. Communications/Legislation by Mrs. LeFebvre: None
5. ESC by Mrs. LeFebvre: None
6. MCSBA by Mrs. LeFebvre: May 4 meeting
7. NJSBA by Mrs. LeFebvre: Last round of meetings; Delegates Assembly



### **OPEN PUBLIC COMMENT**

Caitlyn Magennis: Women's Club of Boonton; teacher in 2018; last year 47 projects, including backpacks for students(120), PreK extra clothing; Girls Career Institute for HS Juniors; Summer food program?

Steve Bossen: Are staff drug tested before employment or while employed? Best thing to do is getting better teachers not necessarily adding teachers

### **OTHER BUSINESS OF THE BOARD**

Mrs. LeFebvre: Student representative may have a seat at the table, please discuss with BHS

Mrs. Doherty: Boonton SRT Race June 9

### **ADJOURNMENT**

On a motion at 9:15 pm by Mr. Mondino and seconded by Mr. Cartelli, all present voted to adjourn.

Respectfully Submitted,

Steven Gardberg  
Board Secretary

BOARD APPROVAL: