

## **BOONTON TOWN BOARD OF EDUCATION**

434 Lathrop Avenue, Boonton, NJ 07005

March 21, 2022

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at John Hill School, 435 Lathrop Ave, Boonton, NJ, at 6:00 pm on March 21, 2022.

Mrs. Irene LeFebvre, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the March 21, 2022, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record, the Citizen and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

### **ROLL CALL**

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Dr. Crystal Davis, Mrs. Elaine Doherty, Mr. Bob Ezzi, Ms. Natavia Hayes (arrived at 6:02), Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Sandra Vucenovic.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

### **EXECUTIVE SESSION**

On a motion at 6:01 pm by Mrs. Darling and seconded by Mr. Cartelli, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required. ACTION WILL BE TAKEN

On a motion at 6:43 pm by Mr. Cartelli and seconded by Mr. Joyce, all present voted to adjourn executive session and return to open session.

### **PLEDGE OF ALLEGIANCE**

The Board reconvened in open session at 6:47 pm and led the Pledge of Allegiance. No members of the public or administrators were in attendance.

### **PUBLIC COMMENT ON AGENDA ITEMS**

None

### **SUPERINTENDENT**

None

## ITEMS FOR BOARD CONSIDERATION

### OPERATIONS

Approval of Operations resolutions #1-4 was moved by Mrs. Darling and seconded by Mr. Cartelli. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Dr. Davis, Mrs. Doherty, Mr. Ezzi, Ms. Hayes, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

1. 2022-2023 Tentative Budget: The Board approves the 2022-2023 tentative budget using state aid figures; submission of the tentative budget to the Executive County Superintendent of Schools, in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6; advertising the tentative budget in The Citizen newspaper in accordance with the form suggested by the NJ Department of Education and according to law; and holding a public hearing at the meeting on April 25, 2022.

	<u>General</u> <u>Fund</u>	<u>Special</u> <u>Revenue</u>	<u>Debt</u> <u>Service</u>	<u>Total</u>
<b>Budget</b>	\$31,848,858	\$ 4,431,508	\$1,478,050	\$37,758,416
<b>Tax Levy</b>	20,946,479	0	1,101,011	22,047,490

2. Professional Services: The Board approves the following maximum dollar limits for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14, for the 2022-2023 school year; the School Business Administrator to track and record these costs to ensure that the maximum amount is not exceeded; and, if the need arises, to adopt a dollar increase in the maximum amount through formal board actions.

Legal:	\$125,000
Architecture/Engineering:	10,000
Audit:	36,000
<u>Physician:</u>	<u>18,360</u>
For a total amount of:	\$189,360

3. Maximum Travel Budget: The Board approves establishing the maximum travel expenditure amount of \$39,485, as defined in N.J.A.C. 6A:23A-7.1 et seq., for the 2022-2023 school year, pursuant to N.J.A.C. 6A:23A-7.3. The maximum travel expenditure amount for the 2021-2022 school year is \$40,380, of which \$4,116 has been spent and \$6,057 is encumbered to date.

#### 4. **TRAVEL AND RELATED EXPENSE REIMBURSEMENT**

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not

be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of 39,485 for all staff and board members for the 2022-2023 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded

**OPEN PUBLIC COMMENT**

None

**OTHER BUSINESS OF THE BOARD**

None

**ADJOURNMENT**

On a motion at 6:50 pm by Mr. Cartelli and seconded by Mrs. Darling, all present voted to adjourn.

Respectfully Submitted,

Steven Gardberg  
Board Secretary

BOARD APPROVAL: