

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

October 12, 2020

I. CALL TO ORDER

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting via Zoom at 7:30 pm on October 12, 2020.

II. OPEN PUBLIC MEETING

Mr. Christopher Cartelli, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the October 12, 2020, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen; distributed to The Neighbor News and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Jennifer Shollenberger, Mrs. Sandra Vucenovic. Absent was Mr. Joe Geslao.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

IV. EXECUTIVE SESSION

On a motion at 7:31 pm by Mrs. Darling and seconded by Mrs. LeFebvre, all present approved the following resolution to enter Executive Session. Mr. Geslao was absent.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

On a motion at 7:57 pm by Mrs. Doherty and seconded by Mrs. LeFebvre, all present voted to adjourn executive session and return to open session. Mr. Geslao was absent.

V. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:20 pm and led the Pledge of Allegiance. Attendees included approximately 20 members of the public and administrators Sara Brogan and Jason Klebez.

VI. CORRESPONDENCE

Mr. Presuto shared news of Mrs. LeFebvre being named Board Member of the Year by NJ School Boards Association.

VII. LIAISON REPORTS

1. John Hill School by Sara Brogan, Middle School Principal: This year ROCKS, Week of Respect, assemblies, student rep.
2. Boonton High School by Jason Klebez, Principal: Student rep, FlipGrid for freshmen, Back to School Night, college students helping BHS seniors.
3. Parent-Teacher Association (PTA) K-8 by Sue Chara-Post: Virtual assemblies, book fair, food drive, class parents, fundraisers.
4. Home School Association 9-12: None
5. Board of Aldermen Representative by Alderman Joe Bock: Town is not planning to resume publishing a newsletter.

VIII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. Darling and seconded by Mrs. LeFebvre, all present voted to approve the order of the day. Mr. Geslao was absent.

IX. MINUTES

Approval of minutes from previous meetings was moved by Mrs. Doherty, seconded by Mrs. LeFebvre, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mr. Geslao.

1. Regular and Executive session: September 28, 2020

X. PUBLIC COMMENT ON AGENDA ITEMS

None

XI. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

Mr. Presuto: Report on Violence/Vandalism; parent survey for resuming in-person instruction; and changes to food service that Mr. Gardberg will address during his report.

B. ADMINISTRATION

Mrs. Darling: Committee's agenda tonight included increasing the rate for substitutes.

PK8 Resolutions

Approval of Admin PK8 resolutions #1-3 was moved by Mrs. Darling and seconded by Mrs. LeFebvre. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSENT: Mr. Geslao.

1. Long-Term Leave Replacement Basic Skills Teacher: Upon the recommendation of the Chief School Administrator, the Board approves Gail Sulkin as Long-Term Leave Replacement Basic Skills Teacher at John Hill School at a salary of \$63,932 (Step 5 MA), prorated for 10/26/2020 – 5/31/2021.
2. Advisors: Upon the recommendation of the Chief School Administrator, the Board approves the following advisors and stipends at John Hill School for the 2020-2021 school year:

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
Kristen Houser	Junior Band	\$1,324
Kristen Houser	Junior Chorus	\$ 793
Yvonne Manca	Band Grades 6-8	\$2,650
Yvonne Manca	Chorus Grades 6-8	\$1,324
Liz Nguyen	Helping Hands Co-Advisor	\$ 276
Jenna Socolow	Helping Hands Co-Advisor	\$ 276
Gregg LaPointe	Mathletes/Chess Club	\$1,103
Julie Rogers	Drama Club	\$1,324
Zachary Sabatino	Student Council	\$1,103
Jenna Crithary	Students for Change	\$1,103
Marybeth Comer	Students for Change	\$1,103
Pamela Jones	Yearbook	\$1,324

3. Movement on Salary Guide: Upon the recommendation of the Chief School Administrator, the Board approves the following staff member's movement on guide in accordance with the Bargaining Agreement between the Board of Education and the Boonton Education Association, retroactive to September 1, 2020.

<u>Employee</u>	<u>Approved to</u>	<u>Salary</u>
Joseph Diaz	Step 16 MA+30	\$93,417

PK12 Resolutions

Approval of Admin PK12 resolutions #1-13 was moved by Mrs. Darling and seconded by Mrs. Shollenberger. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mr. Geslao.

1. Report of School Violence/Vandalism: Upon the recommendation of the Chief School Administrator, the Board approves the Report of School Violence/Vandalism, listing 2020-2021 activities and count of incidents for the 2019-2020 school year.
2. School Safety and Security Plan Statement of Assurance: Upon the recommendation of the Chief School Administrator, the Board approves the School Safety and Security Plan Annual Review Statement of Assurance.
3. Title IIA - Professional Development Presenter: Upon the recommendation of the Chief School Administrator, the Board approves Deborah Gleeson as Professional Development Presenter for the 2020-2021 school year, at \$35/hr, up to 5 hr per session for 2 sessions, paid with FY21 Title IIA funds.

4. Volunteers: Upon the recommendation of the Chief School Administrator, the Board approves the following to serve as district wide volunteers during the 2020-2021 school year.

Kelly DelGaizo	Kristin Enstrom	Johan Enstrom
Heather Wolfgang	Lauren Coloma	Miki Balaz
Jesica Harbeson	Andrea Figueroa	Mary Hayer
Renee Caratozzolo	Tara Benjamin	Catherine McKenzie
Suzanne Tavalacci	Deidre Jensen	Rachael Biago

5. Movement on Salary Guide: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members' movement on guide in accordance with the Bargaining Agreement between the Board of Education and the Boonton Education Association, retroactive to September 1, 2020.

Employee	Approved to	Salary
Courtney Degro	Step 4 MA	\$63,103
Patrick Hancock	Step 7 MA	\$65,882
Matthew Ross	Step 13 MA+15	\$80,018

6. District On-Roll Report: Upon the recommendation of the Chief School Administrator, the Board approves the District On-Roll report for the month of September 2020.

7. Substitute Bus Driver: Upon the recommendation of the Chief School Administrator, the Board approves John Kobilarcik as a substitute bus driver at \$30.33/hour for the 2020-2021 school year.

8. Amend Clock Operator Rate: Upon the recommendation of the Chief School Administrator, the Board approves to amend the rate for Clock Operator that was incorrectly reported on 9/14/20 to the following.

Clock Operator Varsity: \$50.00
Clock Operator JV / Freshmen: \$25.00

9. Advisors: Upon the recommendation of the Chief School Administrator, the Board approves the following advisors and stipends at Boonton High School for the 2020-2021 school year.

Advisor	Position	Stipend
Diana Callahan	Peer Leadership Head	\$1,825
Lane Balaban	Peer Leadership Co-Advisor	\$ 498
Leah Birchler	Peer Leadership Co-Advisor	\$ 498
Alan Masters	Jazz Band	\$1,730
Melissa Bialick	Key Club	\$ 773
John Cumbo	Broadcasting Club	\$2,133
Louisa Sinatra	SRA Coordinator	\$4,671

10. Staff for Crowd Control: Upon the recommendation of the Chief School Administrator, the Board approves Alyssa DeOrio for crowd control at events as required for the 2020-2021 school year.

11. Home Instruction Services: Upon the recommendation of the Chief School Administrator, the Board approves home instruction services for Student State ID# 8190939742-B, for up to 1 hr/wk, beginning September 22, 2020, provided by St. Clare's Hospital at \$55.00/hr.

12. Revise Extracurricular Aide Appointment: Upon the recommendation of the Chief School Administrator, the Board approves to revise the aide appointment previously approved on August 24, 2020, for Devon Engelberger to assist and supervise Student State ID# 5153109356-B during Boys Soccer Season, revised to approve Robert Brad Davidson for up to 100 hours, with Al Bellini and Devon Engelberger as alternates, at \$27.28/hr each, for the 2020-2021 school year.
13. Amend Out-of-District Placement: Upon the recommendation of the Chief School Administrator, the Board approves to amend the out-of-district placement for Student State ID# 4590602605-B at the Bonnie Braw School for the 2020-2021 school year at a tuition rate of \$420.00 per day for 185 days (previously approved on July 13, 2020, at 184 days).

C. BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg: Roofing project at School Street School; USDA waivers extending availability of meals at no charge through June and to seven days per week; and the FY20 Extraordinary Aid award increased by \$49,832.

D. OPERATIONS

Approval of Operations resolutions #1-6 was moved by Mrs. Darling and seconded by Mrs. LeFebvre. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mr. Geslao.

1. Payments: The Board approves these Check Journals.

\$ 45,503.81	10/02/2020 (machine checks)
\$774,744.41	10/12/2020 (machine checks)
2. Transfer Reports: The Board approves Transfer Reports for the month ending 8/31/2020.
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 8/31/2020.
4. Payroll Expenses: The Board approves the following payroll expenses.

9/15/2020	\$911,606.05
9/15/2020	\$ 35,492.16
9/30/2020	\$903,853.97
5. Use of Facilities: The Board approves the District Facilities Use List of 10/12/2020 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Huguen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
2010-0000	Gray Hawk's Football - Games BHS – Turf Field Sunday's 10/4,11,18,25,11/1,8,15, 2020 (1:00 – 4:00 PM)

2010-0001 Boonton PBA – 5K Run
BHS – Main Parking Lot, Maple Ave Parking, Covered Walk
Sunday 10/11/2020 (6:00 AM -1:00 PM)

6. Disposal of Records: The Board approves the disposal of public records per New Jersey Division of Archives and Records Management Guidelines. Authorization for disposal was approved by the Department of Treasury on 9/21/2020 for Authorization #567099 (Administration), 567100 (Curriculum & Instruction) and 567101 (Student), and on 10/2/2020 for Authorization #567406 (Financial).

E. POLICY

Mr. Ezzi: Committee to meet on 10/20; no Policy motions to move.

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee by Mrs. Shollenberger: Committee to meet on 10/29.
2. Communications & Legislation by Mrs. LeFebvre: Recently passed law about subcontracting is unlikely to affect Boonton, per Mr. Gardberg.
3. ESC by Mrs. LeFebvre: There is a meeting this week; ESC is presenting at NJSBA Workshop.
4. MCSBA by Mrs. LeFebvre: At last week's meeting districts shared their experiences with hybrid and remote instruction.
5. NJSBA by Mrs. LeFebvre: Workshop is next week.
6. Curriculum by Mrs. Katsakos: Committee to meet on 10/26; October is PSAT month; SAT testing on 10/14; AVID student newsletter.
7. PR/Communications: None

XII. OPEN PUBLIC COMMENT

Edina Refro-Michel expressed concerns about in-person instruction and asked about repercussions for students not wearing a mask.

XIII. DISTRICT WIDE HIB REPORT

No HIB motions to move.

XIV. OTHER BUSINESS OF THE BOARD

None

XV. EXECUTIVE SESSION

On a motion at 9:06 pm by Mrs. Doherty and seconded by Mrs. LeFebvre, all present approved the following resolution to enter Executive Session. Mr. Geslao was absent.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters

to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

NO ACTION BE TAKEN

On a motion at 7:57 by Mrs. Doherty and seconded by Mrs. LeFebvre, all present voted to adjourn executive session and return to open session. Mr. Geslao was absent.

XVI. ADJOURNMENT

On a motion at 9:57 pm by Mrs. LeFebvre and seconded by Mrs. Darling, all present voted to adjourn. Mr. Geslao was absent.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: