

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

June 22, 2020

I. CALL TO ORDER

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting via Google Meet at 7:30 pm on June 22, 2020.

II. OPEN PUBLIC MEETING

Mr. Christopher Cartelli, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the June 22, 2020, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen; distributed to The Neighbor News and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Sandra Vucenovic. Mrs. Jennifer Shollenberger arrived at 7:36 pm.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

IV. EXECUTIVE SESSION

On a motion at 7:31 pm by Mrs. Darling and seconded by Mrs. LeFebvre, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Having no further business in closed executive session, at 7:59 pm a motion was made by Mr. Joyce and seconded by Mrs. LeFebvre to adjourn executive session and return to open session. All present voted in favor.

V. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance.

VI. CORRESPONDENCE

None

VII. LIAISON REPORTS

1. John Hill School: None
2. Boonton High School: None
3. Parent-Teacher Association (PTA) K-8: Steve Bossen reported that elections are on June 29.
4. Home School Association 9-12: None
5. Board of Aldermen Representative: None

VIII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. Darling and seconded by Mrs. LeFebvre and with all in favor, order of the day was approved.

IX. MINUTES

Approval of minutes from previous meetings was moved by Mrs. LeFebvre, seconded by Mrs. Darling, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

1. Regular and Executive session: June 8, 2020
2. Regular and Executive session: June 15, 2020

X. PUBLIC COMMENT ON AGENDA ITEMS

Steve Bossen asked about how Operations item #10 applies to the use of facilities by the PTA, and Mr. Gardberg responded there is no charge unless the district incurs additional expense for making the space available, such as overtime for a custodian.

XI. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

Mr. Presuto reported on the virtual graduations; Boonton HS in-person graduation scheduled for July 8; BHS yearbook pick-up; Delizia Pizza Kitchen recognized at the town meeting and its help to the school district; state reopening guidelines; ESSER and ESEA grants; County OEM replacing PPE that was donated; end-of-school-year events being virtual.

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-5 was moved by Mrs. Darling and seconded by Mrs. Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSENT: None.

1. Speech Externship: Upon the recommendation of the Chief School Administrator, the Board approves a speech externship for Arianna Robbins, Kean University, for 4 days/wk, September – December 2020, under the supervision of Mary Guenther, pending background clearance; availability of the program which may be impacted by the COVID-19 crisis.

2. Revise Employment Contracts for Non-Certified Staff Members: Upon the recommendation of the Chief School Administrator, the Board approves to revise employment contracts for the following Non-Certified Staff Members, effective September 1, 2020, for the 2020-2021 school year.
 - Marcia Cifelli, Lunch aide, John Hill School, to full-time Paraprofessional, John Hill School, at a salary of \$34,498 (Step 2)

 - Doreen Ohlott, Lunch aide, School Street School, to full-time Paraprofessional, School Street School, at a salary of \$35,142 (Step 4)

3. Appointment of Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Pavlina Mineva to the position of Paraprofessional, School Street School, at a salary of \$34,176 (Step 1), effective September 1, 2020, for the 2020-2021 school year.

4. Appointment of Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Mildred Monsen to the position of Special Education Teacher, John Hill School, at a salary of \$64,303 (Step 4/MA+15), effective September 1, 2020, for the 2020-2021 school year.

5. Sick Day Payouts: Upon the recommendation of the Chief School Administrator, the Board approves the following sick day payouts as per the Agreement between the Boonton Board of Education and the Boonton Education Association.

<u>Employee</u>	<u>Days</u>	<u>\$/Day</u>	<u>Total Payout</u>
Carol Khoury, Certified Staff	101.0	\$60	\$6,060.00
Patricia Tromba, Paraprofessional	164.5	\$30	\$4,935.00
MaryAnn Regan, Paraprofessional	94.5	\$15	\$1,417.50
Beth Norman, Lunch Aide	29.5	\$15	\$ 442.50

PK12 Resolutions

Approval of Admin PK12 resolutions #1-3 was moved by Mrs. Darling and seconded by Mrs. Shollenberger. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

1. Bilingual/ESL Three Year Program Plan: Upon the recommendation of the Chief School Administrator, the Board approves the Bilingual/ESL Three-Year Program Plan for school years 2020-2023.

2. Approval of Out-of-District Placement: Upon the recommendation of the Chief School Administrator, the Board approves the following out-of-district placement for the 2020 Extended School Year Program and 2020-2021 school year, and that transportation be arranged as needed.

CPNJ/Pillar High School

Student State ID# 3866275598-B

2020-2021 School Year: Tuition \$394.49/day (180 days), 1:1 Aide \$199.00/day (180 days)

3. Teachers for IEP Meetings: Upon the recommendation of the Chief School Administrator, the Board approves Lillian Whitney-Morley and Christina Buck to attend IEP meetings, if needed, between 6/22/20-8/31/20 at \$25/hr.

C. BUSINESS ADMINISTRATOR’S REPORT

Mr. Gardberg reported on ordering two new buses and interior, protective shields for all four buses.

D. OPERATIONS

Mr. Geslao reported on progress with addressing needs for PPE, including shields and masks; and highlighted the scholarship awards.

Approval of Operations resolutions #1-11 was moved by Mr. Geslao and seconded by Mrs. Doherty. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

1. Payments: The Board approves these Check Journals.

\$575,108.05	6/22/2020 (machine checks)
4,683.27	6/15/2020 (machine Checks)
\$2,597,109.22	5/01 -- 5/31/2020 (electronic checks, including payroll)
2. Transfer Reports: The Board approves Transfer Reports for the month ending 5/31/2020.
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 5/31/2020.
4. Scholarship Awards: The Board approves scholarship awards to Boonton High School seniors totaling \$13,000.
5. Appointment of Auditor: The Board approves the appointment of Lerch, Vinci & Higgins, LLC as School District Auditor for the 2020-2021 school year, and to perform the annual school district audit for the 2019-2020 school year at a fee of \$26,500. Additional fees include \$1,500 each for services in connection with GASB Statement No.68 and No.75, and hourly rates as per the agreement to analyze the ASSA and DRTRS and additional services.
6. Professional Support/Non-Public Services Agreement: The Board approves the agreement with the Educational Services Commission of Morris County for the 2019-2020 school year for Professional Support, OT, PT, Speech services, and for non-public IDEA, Chapters 192/193 Textbook, Nursing and Technology aid services.
7. Waste and Recycling Services Contract: The Board approves the first one-year renewal of the contract with Waste Management of Phoenix, AZ, for the 2020-2021 school year for \$26,407, for trash and recycling pickup.

8. Contract: Fire & Burglar System Services: The Board approves the second one-year renewal of the contract with Protective Measures Security and Fire Systems of Denville, NJ, for the 2020-2021 school year for \$11,942.20, for monitoring, inspections and/or maintenance of fire and burglar alarms, kitchen suppression and fire extinguishers

9. Anticipated Contracts 2020-2021: Pursuant to PL 2015, Chapter 47 the Boonton Town Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education in 2019-2020. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. (List of contracts on file in the Business Office).

10. Facilities Use Fees: The Board approves the following facilities use fees, effective 7/1/2020 – 6/30/2021.

Description	Building	Class D* & E*	Class F*
Auditorium	BHS	\$500	\$875
Multipurpose	SSS	\$320	\$560
JHS		\$320	\$560
Gym	BHS	\$500	\$875
BHS auxiliary		\$250	\$450
JHS		\$250	\$450
Classroom	BHS, JHS, SSS	\$75	\$135
Cafeteria	BHS	\$350	\$625
Cafeteria-Kitchen	BHS, JHS, SSS	\$250	\$450
Fields	Fireman's field, JHS upper #1, upper #2, lower	\$200	\$350
SSS		\$150	\$275
BHS Wiggins		\$500	\$875
BHS Wiggins field lights		\$300	\$525
BHS varsity or JV baseball		\$275	\$500
BHS track (1)		\$200	\$350
BHS concession stand		\$50	\$85
Lights at fields/track		\$10/use	\$10/use
Tennis Court		\$150	\$275
Locker rooms	BHS	\$100	\$175
JHS		\$50	\$85
Parking lot (separate use)		\$50	\$85
Water spigot (car washes)		\$50	\$85

* Class D – This classification shall include Community organizations when the requested use is for charitable, civic, social, educational, or recreational purposes, i.e., Boonton Recreation, CYO.

* Class E – This classification shall include Community businesses when the requested use of facilities is for charitable, civic, educational, or recreational purposes.

* Class F – This classification shall include all others, i.e. out-of-community, profit-making.

11. Approval of Custodial/Maintenance Use Fees: The Board approves the following facilities use fees, effective 7/1/2020 – 6/30/2021:

Custodial Fees*		Per Hour
Monday – Saturday	Time and one half	\$45.00
Sunday	Double Time	\$60.00

Maintenance (Grounds) Fees*		
Monday – Saturday	Time and one half	\$60.00
Sunday	Double Time	\$80.00

Field Costs – Striping		
Football Field	Includes labor and line paint	\$800.00
Lacrosse Field	Includes labor and line paint	\$300.00
Soccer Field	Includes labor and line paint	\$300.00
Baseball Field	Includes labor and line paint	\$300.00
Softball Field	Includes labor and line paint	\$300.00

Chair Set Up: Determined by actual costs of custodial time

Table Set Up: Determined by actual costs of custodial time

Cafeteria Staff: To be determined per event

* Custodial and maintenance fees are a minimum of four (4) hours when applicable.

E. POLICY

There were no Policy motions to move.

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee: Mrs. Shollenberger reported the committed met on May 15 and is planning to meet on August 20.
2. Communications/Legislation: Mrs. LeFebvre reported Assemblyman Bergen presenting at the MCSBA meeting, when he spoke about legislation to limit the length of executive orders, a bridge year for athletics and to hold entities harmless.
3. ESC: Mrs. LeFebvre reported that Boonton was re-elected to the Board of Trustees, and there are financial concerns.
4. MCSBA: Mrs. LeFebvre reported on holding the county's first virtual meeting, which included the Executive County Superintendent; and mentioned the superintendent evaluations are due soon.
5. NJSBA: Mrs. LeFebvre expressed that the online workshops have been done well.
6. Curriculum: Mrs. Katsakos reported that a summer meeting is being scheduled.
7. PR/Communications: Mrs. Doherty complimented on the virtual graduations and affirmed the board's commitment to combating racism and discrimination.

XII. OPEN PUBLIC COMMENT

None

XIII. DISTRICT WIDE HIB REPORT

On a motion by Mrs. Doherty and seconded by Mrs. Darling, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: JHS #13.

On roll call, the motion was approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

XIV. OTHER BUSINESS OF THE BOARD

None

XV. EXECUTIVE SESSION

None

XVI. ADJOURNMENT

Having no further business before the Board, a motion was made by Mr. Ezzi and seconded by Mrs. Doherty to adjourn at 8:31 pm. All present voted in favor.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: