

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

April 13, 2020

I. CALL TO ORDER

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at 7:30 pm on April 13, 2020, virtually with Google Meet.

II. OPEN PUBLIC MEETING

Mr. Christopher Cartelli, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the April 13, 2020, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen; distributed to The Neighbor News and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Jennifer Shollenberger, Mrs. Sandra Vucenovic.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

IV. EXECUTIVE SESSION

On a motion at 7:32 pm by Mrs. LeFebvre and seconded by Mrs. Darling, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Having no further business in closed executive session, at 7:59 pm a motion was made by Mrs. Darling and seconded by Mr. Ezzi to adjourn executive session and return to open session. All present voted in favor.

V. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance.

VI. CORRESPONDENCE

None

VII. LIAISON REPORTS

1. John Hill School: None
2. Boonton High School: None
3. Parent-Teacher Association (PTA) K-8: Sue Chara Post reported on flocking fundraiser and receipts for Box Tops.
4. Home School Association 9-12: None
5. Board of Aldermen Representative: None

VIII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. Darling and seconded by Mrs. Doherty and with all in favor, order of the day was approved.

IX. MINUTES

Approval of minutes from previous meetings was moved by Mrs. Darling, seconded by Mrs. Doherty, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mrs. LeFebvre, Mrs. Shollenberger (for the vote, not the meeting).

1. Regular and Executive session: March 23, 2020

X. PUBLIC COMMENT ON AGENDA ITEMS

Steve Bossen asked about Operations item #9. Mr. Gardberg responded the benefits of buying two new buses.

XI. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

Mr. Presuto reported on completing three weeks of Flexible Instruction Days and expecting an announcement from Governor Murphy by April 17; and he led a presentation from Linda Mauriello about special education programs.

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-2 was moved by Mrs. Darling and seconded by Mrs. Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. Shollenberger. NO: None. ABSENT: Mrs. LeFebvre (for the vote, not the meeting).

1. Revise Dates for Leave of Absence: Upon the recommendation of the Chief School Administrator, the Board approves to revise the dates for the leave of absence for Su

Wieland, previously approved on 2/24/2020 from 2/24 – 4/3/2020, to 2/24 – 3/27/2020, utilizing accumulated sick days.

2. Earned Sick Leave Payout: Upon the recommendation of the Superintendent, the Board approves the following earned sick leave payout for hours earned through 3/31/20 for eligible Bridges staff.

Beltran, Omar	\$163.56
Briggs, Kelli	121.70
Burke Weiss, Bridget	1,046.10
Capalbo, Dylan	180.00
Forero, Zoraya	223.38
George, Jennifer	541.50
Hussain, Madeeha	153.90
Kafel, Rayan	193.32
Kleinwaks, Madison	142.00
Mierzwa, Victoria	242.04
Mineva, Pavlina	219.96
Nathan, Jennifer	168.84
Rahman, Husna	223.70
Rodriguez, Idalia	438.48
Tallis, Samantha	69.80
Ullah, Laiba	73.00
Zanca, Victoria	75.30

PK12 Resolutions

Approval of Admin PK12 resolution #1 was moved by Mrs. Darling and seconded by Mrs. Shollenberger. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mrs. LeFebvre (for the vote, not the meeting).

1. Volunteer: Upon the recommendation of the Chief School Administrator, the Board approves the following to serve as a district wide volunteer during the 2019-2020 school year.
Michael Gannon

C. BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg reported on the 20-21 budget being approved by the County; using the main purchasing system for scholarship checks instead of hand writing them; medical insurance renewal for 20-21; and he explained the three resolutions about food service.

D. OPERATIONS

Approval of Operations resolutions #1-11 was moved by Mr. Geslao and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

1. Payments: The Board approves these Check Journals.
 \$553,976.81 4/13/2020 (machine checks)
 \$2,776,992.13 2/1 -- 2/29/2020 (electronic checks, including payroll)
2. Transfer Reports: The Board approves Transfer Reports for the month ending 2/29/2020.
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 2/29/2020.
4. Payroll Expenses: The Board approves the following payroll expenses.
 3/15/2020 \$892,961.62
 3/30/2020 \$924,394.98
5. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Morgenland, Nadine	4/14/20	Human Resources: New Requirements, Best Practices and the Law	\$40.00

6. Maximum Travel Budget: The Board approves establishing the maximum travel expenditure amount, pursuant to N.J.A.C. 6A:23A-7.3, of \$45,000 for the 2020-2021 school year, inclusive of local, State and Federal funds. The maximum amount for the 2019-2020 school year is \$65,000, of which \$17,283 has been spent and \$9,100 is encumbered to date.
7. Opposition to Assembly Bill 3902: The Board approves the attached resolution, urging the State Senate and the Governor to oppose A-3902, which would delay the transmission of quarterly property tax revenue to school districts.
8. Menu Price Lists for 2020-2021 School Year: The Board approves the meal and a la carte price lists for the 2020-2021 school year, as per the attached.
9. Lease Purchase of District Assets: The Board approves, per the attached resolution, to finance acquisition of school buses, technology equipment, hearing assistive systems, textbooks and athletic equipment by means of an equipment lease purchase financing in an amount not exceeding \$340,000; to authorize an advertisement for bids to finance the equipment if necessary; to delegate the award of the bid; to authorize the execution of the lease and related documents; and to authorize other actions necessary to complete the transaction.
10. Contract for Emergency Food Service: The Board approves to submit the Emergency/Contract Modification Request to the New Jersey Department of Agriculture, modifying the Food Service Management Company contract with Pomptonian Food Service for school year 2019-2020. The fee is converted to a daily fee of \$160.00 for the period of time that students are off campus as a result of the COVID-19 virus. There is no guarantee for the emergency food service.

11. Contract for Food Service Management Company: The Board approves renewal of the Food Service Management Company (FSMC) contract with Pomptonian Food Service for school year 2020-2021. The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.1062 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC. Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count. The per meal administrative/ management fee of \$0.1062 will be multiplied by total meals. The FSMC guarantees the SFA a Breakeven (0 cost) Operation for school year 2020-2021.

E. POLICY

Approval of Policy resolutions #1-11 was moved by Mr. Ezzi and seconded by Mrs. Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

1. First Reading of Revisions to Policy #1581 – Domestic Violence: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #1581 – Domestic Violence, as per the attached.
2. First Reading of Regulation #1581 – Domestic Violence: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Regulation #1581 – Domestic Violence, as per the attached.
3. First Reading of Policy #3421.13 – Postnatal Accommodations: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #3421.13 – Postnatal Accommodations, as per the attached.
4. First Reading of Policy #4421.13 – Postnatal Accommodations: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #4421.13 – Postnatal Accommodations, as per the attached.
5. First Reading of Revisions to Policy & Regulation #5330 - Administration of Medication: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy & Regulation #5330 - Administration of Medication, as per the attached.
6. First Reading of Revisions to Policy #7243 – Supervision of Construction: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #7243 – Supervision of Construction, as per the attached.
7. First Reading of Revisions to Policy #7523 – School District Provided Technology Devices to Students: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #7523 – School District Provided Technology Devices to Students, as per the attached.

8. First Reading of Revisions to Policy #8210 – School Year: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #8210 – School Year, as per the attached.
9. First Reading of Revisions to Policy #8220 – School Day: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #8220 – School Day, as per the attached.
10. First Reading of Revisions to Regulation #8220 – School Closings: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Regulation #8220 – School Closings, as per the attached.
11. First Reading of Revisions to Policy #8462 – Reporting Potentially Missing or Abused Children: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy #8462 – Reporting Potentially Missing or Abused Children

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee: Mrs. Shollenberger said the next meeting is on May 28; and she reported that topics from the March 26 meeting included Mr. Klebez’s video; strong attendance during remote instruction; Google form for questions; food pick-up; AVID and concurrent registration in academies; Mini-Med held virtually; staff virtual meetings; ESS; Chromebooks; Consumer Bowl; recognition of staff members Kiki Kraa and Jodi Oliveri for their artwork; Mr. Boonton; GSA; ceremony to remember students who were lost last year; and parking lot fundraiser.
2. Communications/Legislation: Mrs. LeFebvre and Mr. Gardberg reported on the amendment to A3902 to move the responsibility of obtaining a loan for school tax levy from school districts to their municipalities; and a new senate bill that would require school districts to pay for contracted services, even if not rendered, if the district’s funding was secure.
3. ESC: Mrs. LeFebvre said the next meeting is on April 15.
4. MCSBA: Mrs. LeFebvre said a virtual meeting is being planned.
5. NJSBA: Mrs. LeFebvre said that everything is being moved online.
6. Curriculum: Mrs. Katsakos reported that tonight’s meeting topics included Flexible Instruction Days; launching resources for staff and community members; Google Meets for high school classes; middle school survey; all BHS academies to run in 20-21, though applications are still being accepted; recognizing staff for their efforts.
7. PR/Communications: Mrs. Doherty commended Mr. Presuto for his strong, daily communications to the community and Board.

XII. OPEN PUBLIC COMMENT

None

XIII. DISTRICT WIDE HIB REPORT

On a motion by Mrs. Darling and seconded by Mrs. Doherty, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: JHS #10-11.

On roll call, the motion was approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

XIV. OTHER BUSINESS OF THE BOARD

None

XV. EXECUTIVE SESSION

None

XVI. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. Doherty and seconded by Mrs. LeFebvre to adjourn at 8:53 pm. All present voted in favor.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: