

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

March 23, 2020

I. CALL TO ORDER

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at 7:00 pm on March 23, 2020, virtually via Google Meet.

II. OPEN PUBLIC MEETING

Mr. Christopher Cartelli, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the March 23, 2020, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen; distributed to The Neighbor News and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Jennifer Shollenberger, Mrs. Sandra Vucenovic.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

IV. EXECUTIVE SESSION

On a motion at 7:04 pm by Mrs. LeFebvre and seconded by Mrs. Doherty, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Having no further business in closed executive session, at 7:56 pm a motion was made by Mrs. LeFebvre and seconded by Mrs. Doherty to adjourn executive session and return to open session. All present voted in favor.

V. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance.

VI. CORRESPONDENCE

None

VII. LIAISON REPORTS

1. John Hill School: None
2. Boonton High School: None
3. Parent-Teacher Association (PTA) K-8: Sue Chara reported the preschool assemblies, Mothers Market and election are being rescheduled, and flocking requests are being accepted.
4. Home School Association 9-12: None
5. Board of Aldermen Representative: None

VIII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. LeFebvre and seconded by Mrs. Darling and with all in favor, order of the day was approved.

IX. MINUTES

Approval of minutes from previous meetings was moved by Mrs. Darling, seconded by Mrs. Doherty, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: Mrs. LeFebvre. ABSENT: None.

1. Regular and Executive session: March 9, 2020

X. PUBLIC COMMENT ON AGENDA ITEMS

None

XI. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

Mr. Presuto reported there is no significant change/announcement in the past day regarding the school closure; that he had notified parents about retrieving items from schools; and the Flexible Instruction Days improve daily.

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-6 was moved by Mrs. Darling and seconded by Mrs. Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSENT: None.

1. Field Trip: Upon the recommendation of the Chief School Administrator the Board approves the following field trip destination for the 2019-2020 school year:

<u>Grade</u>	<u>Destination</u>
Kindergarten	New Jersey Sea Life Aquarium

2. Letter of Resignation: Upon the recommendation of the Chief School Administrator the Board accepts a letter of resignation from Beth Norman, Lunch Aide, John Hill School, effective June 30, 2020, for the purpose of retirement.
3. Psychology Internship: Upon the recommendation of the Chief School Administrator, the Board approves a psychology internship for Kayla Miller, Montclair State University, for the 2020-2021 school year, under the supervision of Toni DeCotiis, pending background clearance.
4. Extracurricular Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves up to 36 total hours for Gregory LaPointe to assist and supervise Student State ID# 6072983172-B during the 2019-2020 JHS Baseball Season at \$26.50/hr.
5. Out-of-District Placement: Upon the recommendation of the Chief School Administrator, the Board approves the out-of-district placement for Student State ID# 7341395142-B, at Montgomery Academy, beginning March 16, 2020, for the remainder of the 2019-2020 school year, at \$362.56/day, and that transportation be arranged as needed. This reflects a change in placement.
6. Bridges to Learning Summer Enrichment Job Descriptions: Upon the recommendation of the Chief School Administrator, the Board approves the Summer Enrichment Job Descriptions as follows.
 - Bridges to Learning Before Care Summer Counselor
 - Bridges to Learning After Care Summer Counselor
 - Bridges to Learning Summer Counselor
 - Bridges to Learning Summer Enrichment Before Care Lead Teacher
 - Bridges to Learning Summer Enrichment After Care Lead Teacher
 - Bridges to Learning Summer Enrichment Lead Teacher
 - Bridges to Learning Summer Paraprofessional
 - Bridges to Learning Before Care Paraprofessional
 - Bridges to Learning After Care Paraprofessional

PK12 Resolutions

Approval of Admin PK12 resolutions #1-8 was moved by Mrs. Darling and seconded by Mrs. Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

1. Field Trip: Upon the recommendation of the Chief School Administrator the Board approves the following field trip destination for the 2019-2020 school year.

<u>Grade</u>	<u>Destination</u>
Grades 11&12 CBI	CCM

2. Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the substitute list for the remainder of the 2019-2020 school year.
Substitute Secretary: Veronica Adamo
3. Rescind Appointment of Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves to rescind the appointment of Walter Vargas previously approved on March 9, 2020.
4. Extend Leave of Absence for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves to extend the leave of absence for Samantha Soni, BHS Guidance Counselor, previously approved on October 14, 2019, to June 19, 2020.
5. Extend Long-Term Leave Replacement Employment Contract: Upon the recommendation of the Chief School Administrator, the Board approves to extend the employment contract for Abbey Lamberto, BHS Long-Term Leave Replacement Guidance Counselor, previously approved on October 14, 2019, to June 19, 2020.
6. Volunteers: Upon the recommendation of the Chief School Administrator the Board approves the following to serve as district wide volunteers during the 2019-2020 school year.

Peter Emmel	Jessica Coppola	Irem Gannon
Cindi Sibi	Justin Webb	
7. Revise Math and ELA Portfolio Stipends: Upon the recommendation of the Chief School Administrator, the Board approves to revise the stipends previously approved on December 16, 2019, for the following staff members to be paid an additional 13% of a 6th-Period Stipend (\$682.50) in full for math and ELA portfolio classes at BHS during the 2019-2020 school year.

Kathie Foley	Sandra Greene	Michelle McBride
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8. Extracurricular Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves up to 180 total hours for Al Bellini to assist and supervise BHS Student State ID# 4879134120-B, for the 2019-2020 Baseball Season, at \$26.50/hr.

C. BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg reported on the budget being submitted on time to the County; revenues and expenses are not expected to be impacted significantly by the pandemic.

D. OPERATIONS

Mr. Geslao reported that the committee met tonight, discussing bus evacuation drills, renovations for preschool at Boonton HS, and meeting with Senator Bucco.

Approval of Operations resolutions #1-7 was moved by Mr. Geslao and seconded by Mrs. LeFebvre. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: None.

1. Payments: The Board approves these Check Journals.
 \$ 2,270.90 3/10/2020 (machine checks)
 \$ 223,169.27 3/23/2020 (machine checks)
 \$ 3,983,768.01 1/01 -- 1/31/2020 (electronic checks, including payroll)
 \$ 2,241.76 1/01 -- 1/31/2020 (hand checks)
2. Transfer Reports: The Board approves Transfer Reports for the month ending 1/31/2020.
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 1/31/2020.
4. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Arahill, Meghan	4/30/20 - 5/1/20	Teaching Pyramid Observation Tool, Trenton	\$90.72
Mauriello, Linda	5/13/20	Transition Coordinators Network of NJ, Piscataway	\$28.98
Paulozzo, Tracy	4/24/20	Transforming Early Childhood Institute, Monroe Twp.	\$19.15
Schessler, Alison	4/24/20	Transforming Early Childhood Institute, Monroe Twp.	\$38.36
Valle, Thomas	3/27/20	NJDOE ASP Workshop, New Providence	\$12.25

5. Use of Facilities: The Board approves the District Facilities Use List of 02/23/2020 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
2003-0002	Boonton Hills & Valley LAX: Clinic JHS – Gym & Locker Rooms Friday's 3/13 & 3/20, 2020 (6:00 – 8:00 PM)
2003-0003	Boonton High School: Baseball Parents Meeting BHS- Room 120 Tuesday 3/3/2020 (7:30 – 8:30 PM)
2003-0004	Boonton PTA: Book Fair SSS Multi-Purpose Room Friday May 1 (2:30 – 4:30 PM) Set up Monday May 4, 2020 (8:30 AM – 2:30 PM) Tuesday May 5, 2020 (8:00 AM – 8:00 PM) Wednesday – Friday May 5-7, 2020 (8:00 AM – 3:30 PM)
2003-0005	Boonton Fire Department: Softball League Boonton High School – Varsity Baseball Field Fridays May 1– August 21, 2020 (6:00 – 9:00 PM)

- 2003-0006 Boonton Hills & Valley LAX: Games
Boonton High School – Turf
March 13 – 30, 2020 (Various times based on availability)
To be coordinated with Mr. Huguen.

- 2003-0008 Boonton Fire Department: Softball League
Boonton High School - Varsity Baseball Field
Sundays April 5, 19, 26, 2020 (1:30 – 3:30 PM)

- 2003-0009 Our Lady of Mt. Carmel: Track & Field Team
Boonton High School – Turf
Saturdays March 14 & 21, 2020 (4:15 – 6:15 PM)

- 2003-0010 Our Lady of Mt. Carmel: Track & Field Team
Boonton High School – Turf
Saturday April 4, 2020 (2:30 – 4:30 PM)

- 2003-0011 Boonton Hills & Valley LA :Practice
Fireman’s Field
March 14 – April 30, 2020
Saturdays & Sundays (12:00 – 4:00 PM)
Mondays – Thursdays (5:30 – 9:00 PM)

- 2003-0012 Boonton Hills & Valley Games
Boonton High School – Turf Field
Wednesdays April 4/1, 15, 29, 2020 (5:30 – 9:00 PM)
Sundays April 5, 2020 (12:00 – 4:00 PM)
Wednesdays April 15, 22, 29, 2020 (5:30 – 9:00 PM)
Thursdays April 30 (6:00 – 8:00 PM) May 28 (6:35 – 9:45 PM)

- 2003-0013 Boonton Hills & Valley Games
Boonton High School – Turf Field
Mondays April 13, 27, May 4, 18 June 1, 8, 2020 (6:30 – 8:35 PM)
Tuesdays May 5, 19, 26, June 2, 9, 2020 (6:30 – 8:35 PM)
Wednesdays May 6, 27 June 3, 10, 2020 (6:30 – 8:35 PM)
Thursdays April 16, May 14, 21, June 4, 11, 2020 (6:30 – 8:35 PM)
Fridays April 24, May 1, 22, 29, June 5, 12, 2020 (6:30 – 8:35 PM)
Saturdays April 25, May 2, 9, 23, 30, June 13, 2020 (12:00 – 4:00 PM)

- 6. Contract: The Board approves awarding the contract for \$44,267.97 to CDW-G for Chromebooks and laptops, per State Contract / Co-op contract ESCNJ18/19-03.

- 7. Seamless Summer Option: The Board approves submission of the Department of Agriculture application to participate in the Seamless Summer Option for March – June 2020 for all students to receive free meals, in response to the Coronavirus school closures.

E. POLICY

Mr. Ezzi reported the committee will meet in March 30. Mrs. Katsakos asked if the superintendent’s secretary is able to work during the school closure on preparing policies to review; Mr. Presuto confirmed that she is.

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee: Mrs. Shollenberger said the committee will meet on March 26.
2. Communications/Legislation: Mr. Presuto reported the state Senate passed a bill that allows for distribution of multiple days' of meals to students.
3. ESC: None
4. MCSBA: A meeting of county leaders was held today.
5. NJSBA: None
6. Curriculum: Mrs. Katsakos said the next meeting will probably be at the end of April.
7. PR/Communications: Mrs. Doherty commended Mr. Presuto for his communications to parents.

XII. OPEN PUBLIC COMMENT

None

XIII. DISTRICT WIDE HIB REPORT

There were no HIB reports to affirm.

XIV. OTHER BUSINESS OF THE BOARD

Mrs. LeFebvre suggested the board members keep reviewing the NJSBA emails. Mr. Cartelli thanked Mr. Presuto and Mr. Gardberg for arranging these virtual meetings. Mr. Presuto thanked the staff and families for their roles in this school-closure situation. Mrs. Katsakos said the Boonton Historical Society is closed for now.

XV. EXECUTIVE SESSION

None

XVI. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. Doherty and seconded by Mrs. Darling to adjourn at 8:47 pm. All present voted in favor.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: