

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

February 10, 2020

I. CALL TO ORDER

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at 7:30 pm on February 10, 2020, at John Hill School, 435 Lathrop Avenue, Boonton, New Jersey.

II. OPEN PUBLIC MEETING

Mr. Christopher Cartelli, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the February 10, 2020, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen; distributed to The Neighbor News and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Sandra Vucenovic. Absent were Mrs. Elaine Doherty and Mrs. Jennifer Shollenberger.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

IV. EXECUTIVE SESSION

On a motion at 7:31 pm by Mrs. LeFebvre and seconded by Mrs. Katsakos, all present voted to enter Executive Session. Mrs. Doherty and Mrs. Shollenberger were absent.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Having no further business in closed executive session, at 7:59 pm a motion was made by Mrs. Darling and seconded by Mr. Joyce to adjourn executive session and return to open session. All present voted in favor. Mrs. Doherty and Mrs. Shollenberger were absent.

V. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:01 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance, as well as the administrators Sara Brogan, Louis Castano, Rebecca Kipp-Newbold, Jason Klebez, Judy Sorochnykyj and Thomas Valle.

VI. CORRESPONDENCE

VII. LIAISON REPORTS

1. John Hill School: Charlie Sagerer reported on spirit week, the pep rally, and spring sports.
2. Boonton High School: Batisse Manhardt reported on the pickleball and Lo Copa soccer tournaments, and the snowball dance.
3. Parent-Teacher Association (PTA) K-8: Justine Cirinelli reported on the Valentine's Dance and dinners-to-go.
4. Home School Association 9-12: None
5. Board of Aldermen Representative: Alderman Joe Bock attended.

VIII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. Darling and seconded by Mrs. Katsakos and with all in favor, order of the day was approved.

IX. MINUTES

Approval of minutes from previous meetings was moved by Mrs. Darling, seconded by Mrs. Katsakos, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mrs. Doherty, Mrs. Shollenberger.

1. Regular and Executive session: January 27, 2019

X. PUBLIC COMMENT ON AGENDA ITEMS

None

XI. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

After Mr. Presuto commented on the PTA Valentine's dance and the high school snowball dance, he introduced Judy Sorochnykyj, Director of Curriculum & Instruction, who presented on the four high school academies.

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-8 was moved by Mrs. Darling and seconded by Mrs. Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre. NO: None. ABSENT: Mrs. Doherty, Mrs. Shollenberger.

1. Appointment of Part-Time Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Madeline Leva to the position of part-time Paraprofessional, School Street School, at \$25.75/hr (Step 1) for 4.5 hr/day, from 2/3/2020 for the remainder of the 2019-2020 school year.
2. Title III - Teacher for Family Engagement Nights: Upon the recommendation of the Chief School Administrator, the Board approves Rachel Wolk for Title III Family Engagement Nights at the Elementary School level for the 2019-2020 school year, at \$37/hr, up to 5 events for up to 3 hr/event. Number of teachers needed will be dependent on parental participation, to be paid with FY20 ESSA Title III funds.
3. Leave of Absence for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves a leave of absence for Lindsay Halliwell, John Hill School Art Teacher, effective May 18 through June 30, 2020, utilizing 12 days of accumulated sick days and two personal days, followed by an unpaid leave of absence.
4. Leave of Absence for Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves a leave of absence for Nicole Salazar, John Hill School Paraprofessional, effective May 30 through June 30, 2020, utilizing 6 days of accumulated sick days and two personal days, followed by an unpaid leave of absence.
5. Psychology Internship: Upon the recommendation of the Chief School Administrator, the Board approves a psychology internship for Bianca Di Fulco, Montclair State University, currently completing a psychology practicum assignment, from September 2020 – June 2021, under the supervision of Toni DeCotiis.
6. Occupational Therapy Observation: Upon the recommendation of the Chief School Administrator, the Board approves an Occupational Therapy Observation for Christie Rossini, Seton Hall University, for a total of 12 weeks during the 2019-2020 school year, under the supervision of Paul Chiodo, pending clearance of background check.
7. Letter of Resignation from Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Elizabeth Phelps, John Hill School Paraprofessional, effective June 30, 2020.
8. Field Trip: Upon the recommendation of the Chief School Administrator the Board approves the following field trip destination for the 2019-2020 school year:

| Grade | Destination |
|---------|-------------|
| Grade 8 | Spruce Run |

PK12 Resolutions

Approval of Admin PK12 resolutions #1-7 was moved by Mrs. Darling and seconded by Mrs. LeFebvre. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mrs. Doherty, Mrs. Shollenberger.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2019-2020 school year.

| <u>Grade</u> | <u>Destination</u> |
|-----------------|--|
| Grade 9 | Montclair State University |
| Grades 9-12 CBI | Liberty Science Center |
| Grades 11 & 12 | Mutter Museum |
| Grades 9-12 | Six Flags, Various High Schools for Region and State Wrestling practices and State Competition. Boardwalk Hall (Atlantic City) |

2. Volunteers: Upon the recommendation of the Chief School Administrator the Board approves the following to serve as district wide volunteers during the 2019-2020 school year.

| | | |
|----------------------|---------------------|------------------|
| Nicole Celencevicius | Caroline Cunningham | Titus Johnson |
| Lara Alexander | Kelli Shiels | Nurjana Torres |
| Radha Maharaj | Bruce McKlin | Darla Farnese |
| Humayun Ahmed | Elvira De La Cruz | Barry Kobilarcik |

3. Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the substitute list for the remainder of the 2019-2020 school year.

| <u>Substitute Techer/Aide</u> | <u>Substitute Maintenance</u> |
|-------------------------------|-------------------------------|
| Allison Creedon | Sero DiGiacopo* |

*Pending outcome of background check

4. Advisor: Upon the recommendation of the Chief School Administrator, the Board approves Roxanne London as Mini Med Advisor to oversee 8 sessions with students to Rutgers NJ Medical School to be paid \$75 per session, including travel time for each session, during the 2019-2020 school year.
5. District’s Fire Drill and On-Roll Reports: Upon the recommendation of the Chief School Administrator, the Board approves the Fire Drill and On-Roll Reports for the month of January 2020.
6. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 3794961727-B, for up to 10 hs/wk beginning February 5, 2020, with instructional Services provided by New Pathways Counseling, Inc, at \$600 per week.

7. Withhold Increment: Upon the recommendation of the Chief School Administrator, the Board approves to withhold the increment for Employee # 2098 in the amount of \$1,281 for the 2020-2021 school year, and to further withhold the increment from all future salary guide movement.

C. BUSINESS ADMINISTRATOR’S REPORT

Mr. Gardberg reported that the 2020-2021 budget process is coming along and about spring projects.

D. OPERATIONS

Mr. Geslao reported about the budget process.

Approval of Operations resolutions #1-6 was moved by Mr. Geslao and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mrs. Doherty, Mrs. Shollenberger.

1. Payments: The Board approves these Check Journals.

| | |
|--------------|------------------------------------|
| \$772,921.56 | 02/10/2019 (machine checks) |
| \$407,541.74 | 02/03 - 02/6/2020 (machine checks) |

2. Payroll Expenses: The Board approves the following payroll expenses.

| | |
|-----------|--------------|
| 1/15/2019 | \$975,203.63 |
| 1/30/2019 | \$895,015.74 |

3. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

| Name | Date (s) | Workshop / Conference | Total Cost |
|------------------|------------------|--|------------|
| Bialick, Melissa | 3/13/20 | Learn Effective ABA for High School Students, Montclair | \$12.74 |
| Bridi, Jennifer | 4/20/20 | Mental Health Issues in the K-5 Classroom, Point Pleasant Beach | \$311.80 |
| Chin, Melanie | 3/18/20 | Using Visible Learning to Maximize Student Success, West Orange | \$288.73 |
| Cornell, Vicki | 3/27/20 | 504 & I&RS Overview, Eatontown | \$118.19 |
| Dowey, Reid | 3/4/20 - 3/7/20 | NJSIAA State Wrestling Championship, Atlantic City | \$376.20 |
| Gardberg, Steven | 2/19/20 | Updating Long Range Facilities Plan (LRFP), NJASBO, Robbinsville | \$54.80 |
| Hughen, David | 3/4/20 - 3/7/20 | NJSIAA State Wrestling Championship, Atlantic City | \$1,937.58 |
| Liberati, Kelly | 5/27/20, 5/28/20 | NJTESOL/NJBE Spring Conference, New Brunswick | \$384.70 |
| Maureen Merritt | 3/16/20 | NJCEC Embracing the Whole Child Promoting SEL, Mahwah | \$138.58 |
| Mischell, Tracy | 5/28/20 | NJTESOL/NJBE Spring Conference, New Brunswick | \$269.42 |
| Sayle, Marianne | 5/28/20 | NJTESOL/NJBE Spring Conference, New Brunswick | \$269.35 |

| | | | |
|---------------------|-----------------|---|----------|
| Shoulowsky, Anthony | 3/4/20 - 3/7/20 | NJSIAA State Wrestling Championship, Atlantic City | \$376.20 |
| Sudack, Laura | 2/25/20 | Google Certified Educator Level 2 Bootcamp, Paramus | \$219.81 |
| Villegas, Andrea | 3/16/20 | Embracing The Whole Child - Promoting Social Emotional Learning, Mahwah | \$138.37 |

4. Use of Facilities: The Board approves the District Facilities Use List of 2/10/2020 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

| Permit # | Requested by / Facility / Dates |
|----------------|---|
| 2001-0018 | Boonton PBA – 5K Run Boonton High School – Gym, Locker Rooms, Parking Lots Board agrees to waive all applicable fees as defined in policy 7510 Sunday 4/26/2020 (5:00 AM – 11:00 AM) |
| 2001-0019 & 20 | Boonton High School Boys LAX – Snack Sales BHS Concession Stand & Bathrooms Home Games & Tournaments 3/19 – 5/15/2020 |

5. Athletics Officials: The Board approves to use ArbiterSports.com for paying athletics officials, incurring a per game/event fee, per official, of \$1.70 for payments less than \$75, or \$2.05 for payments more than \$75, for interscholastic athletic events hosted by the John Hill School and Boonton High School athletics teams. The estimated total of fees for 2019-2020 is \$1,827, included in the estimated total of \$72,278 paid to Arbiter.
6. Corrective Action Plan FY2019: The Board accepts the Corrective Action Plan in response to the FY2019 Comprehensive Annual Financial Report (CAFR) and Auditors Management Report (AMR).

E. POLICY

There were no Policy motions to move.

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee: Mr. Klebez reported on the Gateway application process, Mini-med program, vaping presentation, FBLA mock trial, selecting educator and teaching professional of the year, spring drama Mama Mia, school dances, Mr. BHS competition, student artwork being recognized outside the district.
2. Communications/Legislation: Mrs. LeFebvre reported on meeting with state legislators.
3. ESC: Mrs. LeFebvre reported on progress with a program for 18-21 year olds.
4. MCSBA: Mrs. LeFebvre said the next meeting is on March 5.

5. NJSBA: Mrs. LeFebvre and Mrs. Darling reported on attending presentations and training about health & wellness and equity.
6. Curriculum: Mrs. Katsakos reported on meeting with Mrs. Brogan and Mr. Valle; high school academies; social-emotional learning; and presenting about AVID on February 24.
7. PR/Communications: None

XII. OPEN PUBLIC COMMENT

- Amy Melgaard asked how the new high school academies are different from the current academies at Boonton High School and the county vo-tech. Mr. Presuto responded.
- Diane Striegel asked about availability to non-academy students of new courses for the academies. Mr. Presuto responded.

XIII. DISTRICT WIDE HIB REPORT

On a motion by Mrs. LeFebvre and seconded by Mrs. Darling, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #7.

On roll call, the motion was approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. Vucenovic. NO: None. ABSTAIN: Mrs. LeFebvre. ABSENT: Mrs. Doherty, Mrs. Shollenberger.

XIV. OTHER BUSINESS OF THE BOARD

None

XV. EXECUTIVE SESSION

On a motion by Mr. Joyce and seconded by Mr. Ezzi, the following motion was presented for approval to enter Executive Session at 8:54 pm. All present voted in favor. Mrs. Doherty and Mrs. Shollenberger were absent.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. **BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. **BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

NO ACTION BE TAKEN

Having no further business in closed executive session, a Motion was made by Mrs. LeFebvre and seconded by Mrs. Darling to adjourn executive session at 9:34 pm and return to open session. All present voted in favor. Mrs. Doherty and Mrs. Shollenberger were absent.

XIV. DISTRICT WIDE HIB REPORT

On a motion by Mrs. LeFebvre and seconded by Mrs. Darling, the Board voted to uphold the HIB vote approved earlier in the meeting to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #7. All present voted in favor. Mrs. Doherty and Mrs. Shollenberger were absent.

XV. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. Darling and seconded by Mr. Ezzi to adjourn at 9:36 pm. All present voted in favor. Mrs. Doherty and Mrs. Shollenberger were absent.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: