

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

December 16, 2019

I. CALL TO ORDER

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at 7:00 pm on December 16, 2019, at John Hill School, 435 Lathrop Avenue, Boonton, New Jersey.

II. OPEN PUBLIC MEETING

Mr. Joseph Geslao, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the December 16, 2019, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen; distributed to The Neighbor News and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Jennifer Shollenberger, Mr. Robert Stager. Absent was Mrs. Elaine Doherty.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

IV. EXECUTIVE SESSION

On a motion at 7:01 pm by Mr. Cartelli and seconded by Mrs. Darling, all present voted to enter Executive Session; Mrs. Doherty was absent.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Mr. Ezzi left the meeting at 7:15 pm.

Having no further business in closed executive session, at 7:57 pm a motion was made by Mrs. Darling and seconded by Mr. Joyce to adjourn executive session and return to open session. All present voted in favor; Mrs. Doherty and Mr. Ezzi were absent.

V. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately two members of the public were in attendance.

VI. CORRESPONDENCE

None

VII. LIAISON REPORTS

1. John Hill School: none
2. Boonton High School: none
3. Parent-Teacher Association (PTA) K-8: Justine Cirinelli reported on the David's Cookies fundraiser.
4. Home School Association 9-12: none
5. Board of Aldermen Representative: Mr. Presuto reported that the Town is not changing the meter status on Liberty Street by School Street School.

VIII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. Darling and seconded by Mrs. LeFebvre and with all in favor, order of the day was approved; Mrs. Doherty and Mr. Ezzi were absent.

IX. MINUTES

Approval of minutes from previous meetings was moved by Mrs. Katsakos, seconded by Mrs. Shollenberger, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: Mrs. Doherty, Mr. Ezzi.

1. Regular and Executive session: November 26, 2019

X. PUBLIC COMMENT ON AGENDA ITEMS

Steve Bossen asked about the discrepancy between Operations resolution #4 and a bills list. Mr. Gardberg suggested to table the resolution tonight and correct it for the next meeting.

XI. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

Mr. Presuto commented on postponing tonight's recognition of students because of the dangerous driving conditions; postponing a trip to a radio station scheduled for the recent snow day; receiving a letter from a 2019 Boonton High School graduate about how well the school prepared him for college; and that Friday will be an early dismissal.

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-10 was moved by Mrs. LeFebvre and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling,

Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSENT: Mrs. Doherty, Mr. Ezzi.

1. Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following for the Bridges to Learning Before/After School Program at School Street School and John Hill School for the 2019-2020 school year.
College Student Substitute at \$12/hr: Carolyn Murray
Lead Teacher at \$30/hr: Lorraine Giannotti
2. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2019-2020 school year:

<u>Grade</u>	<u>Destination</u>
Grades 3-8	Morristown Unitarian Fellowship
Grade 7	The Franklin Institute
3. Preschool Master Teacher Evaluation Tool: Upon the recommendation of the Chief School Administrator, the Board approves the Preschool Master Teacher Evaluation Tool for the 2019-2020 school year.
4. Title I - After School Extra Help: Upon the recommendation of the Chief School Administrator, the Board approves Peter Nosal for Title I After School Extra Help for Science for grades 6-8, at \$37/hr, 1 hour after school per day, effective 12/17/2019 for the remainder of the 2019-2020 school year, paid with FY20 Title I funds.
5. Resignation of Custodian: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Raymundo Calderon, John Hill School Custodian, effective December 15, 2019.
6. Appointment of Custodian: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Gamal Abdelnaby to the position of Custodian, School Street School/John Hill School, at a salary of \$37,122 (Step 1) pro-rated from December 2, 2019, for the remainder of the 2019-2020 school year.
7. School Bus Emergency Evacuation Drill Report: Upon the recommendation of the Chief School Administrator, the Board approves the School Bus Emergency Evacuation Drill Report for the month of December 2019 for School Street School and John Hill School.
8. Alternate Bus Assistant: Upon the recommendation of the Chief School Administrator, the Board approves Rebecca Ross as an alternate bus assistant to ride and assist a student off the bus during the 2019-2020 school year at \$26.50/hr.
9. Amend Salary for Long-Term Leave Replacement Teacher: Upon the recommendation of the Chief School Administrator, the Board approves to amend the salary previously approved on 11/25/2019 for Elizabeth Clark, Long-Term Leave Replacement Elementary Teacher, School Street School, to \$63,690 (Step 9 BA), pro-rated from 1/2/2020 for the remainder of the 2019-2020 school year.

10. Disenrollment of Student: Upon the recommendation of the Chief School Administrator, the Board approves to disenroll student A.A.

PK12 Resolutions

Approval of Admin PK12 resolutions #1-11 was moved by Mrs. LeFebvre and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: Mrs. Doherty, Mr. Ezzi.

1. Field Trips: Upon the recommendation of the Chief School Administrator the Board approves the following field trip destinations for the 2019-2020 school year:

Grade	Destination
Grades 9-12	Board Office, Mayor’s Office, Firemen’s Home, Boonton Knights of Columbus

2. Volunteers: Upon the recommendation of the Chief School Administrator the Board approves the following to serve as district wide volunteers during the 2019-2020 school year.

Allison Cifrodelli	Ryan Ganley	Tracy Larsen
Rosemarie Zjawin	Chris DiLorenzo	Lori Vertucci
Lorraine Whritenour		

3. Weight Room Volunteer Supervisors: Upon the recommendation of the Chief School Administrator the Board approves the following to serve as weight room volunteer supervisors at Boonton High School for the 2019-2020 school year.

Bryan Gallagher	Peter Llanenza	Anthony Chierici
Michael London	Ryan Connolly	Sean Norton
Peter Nosal		

4. School Bus Emergency Evacuation Drill Report: Upon the recommendation of the Chief School Administrator, the Board approves the School Bus Emergency Evacuation Drill Report for the month of December 2019 for Boonton High School.

5. Additions Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the 2019-2020 substitute list.
 - Substitute Custodian: Carlos Lopez*
 - Substitute Teacher / Aide: Wafia Cherif**, Shari Danzi, Kimberly Shay
 - Substitute Bus Driver (@ \$22 per hour): Raymundo Rodriguez*
 - * pending clearance of background check
 - ** pending receipt of substitute certificate

6. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID# 1478650402-LP, for up to 10 hr/wk beginning 12/4/2019, with instructional services provided by district approved instructor(s), at \$37/hr.

7. Rescind Appointment: Upon the recommendation of the Chief School Administrator, the Board approves to rescind the appointment of Jessica Carvajal, effective December 4, 2019.

8. Appointment of Assistant to Business Administrator: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Leslie Alfano Barboza to the position of Assistant to the Business Administrator at a salary of \$48,000, pro-rated from 1/6/2020 for the remainder of the 2019-2020 school year, and further approves the per diem rate of \$185 effective 12/10/19 to transition.

9. District's Fire Drill and On-Roll Reports: Upon the recommendation of the Chief School Administrator, the Board approves the Fire Drill and On-Roll Reports for the month of November 2019.

10. Math and ELA Portfolio Stipends: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members to be paid 12% of 6th-period stipend (\$630.00) each for math and ELA portfolio classes at Boonton High School during the 2019-2020 school year:

Math Portfolio (Class is up to 16 hours each from 1/15 through 5/31/2020)
Kathie Foley & Sandra Greene

ELA Portfolio (Class is up to 16 hours from 12/9/2019 through 5/31/2020)
Michelle McBride

11. Memorandum of Understanding: Upon the recommendation of the Chief School Administrator, the Board of Education approves a Memorandum of Understanding between the Board of Education and the Boonton Education Association regarding the 2019-2020 district calendar revision.

C. BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg reported about the state award of \$102,761 in Emergency Aid and the new Assistant to the Business Administrator.

D. OPERATIONS

Mrs. Darling reported that the FY2019 audit is almost complete; Bridges program has more students registered than expected; and the bottle-filling station for John Hill School will be installed during winter break.

Approval of Operations resolutions #1-3 and #5-9 was moved by Mrs. Darling and seconded by Mrs. Shollenberger. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: Mrs. Doherty, Mr. Ezzi.

1. Payments: The Board approves these Check Journals.

\$734,327.15	12/16/2019 (machine checks)
\$261,593.26	12/4-12/10-2019 (machine checks)
\$1,897,978.35	11/1/2019 -- 11/30/2019 (hand checks, including payroll)

2. Transfer Reports: The Board approves Transfer Reports for the month ending 11/30/2019.

3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 11/30/2019.
4. TABLED: Payroll Expenses: The Board approves the following payroll expenses.

11/15/2019	\$507,149.37
11/30/2019	\$872,394.95
5. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Brady, Heidi	12/11/19, 12/12/19	Transgender & Non-Binary Students: A Framework for Creating Safe & Supportive Schools, Monroe	\$346.44
Christian, Ellen	12/16/19	Reading Workshop - Lead Teacher, Bernardsville	\$12.53
Harbeson, Jesica	12/5/19	Tools of the Mind Endorsement Year Workshop, Mercerville	\$41.65
Harbeson, Jesica	12/10/19	Technical Assistance Meeting - GNJK & NJCCIS, Wayne	\$11.90
Maier, Christine	2/10/20	Social Emotional Character Development Workshop, New Brunswick	\$28.28
Presuto, Robert	11/22/19	NJDOE Tech. Services Computer Science Grant Seminar, Trenton	\$42.63
Sorochynskyj, Judith	2/25/20 - 2/28/20	AVID ADL3 Training, Fort Myers, Florida	\$1,352.13

6. Use of Facilities: The Board approves the District Facilities Use List of 12/16/2019 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
1911-0011	BHS Project Graduation Class of 2023 - Parents Meeting BHS Cafeteria Wed, Dec 4, 2019 (7:00 - 8:00 PM)
1911-0012	Boonton Football Parents – Parking for taking the bus to Playoff Game BHS Parking Lot Sat, Nov 30, 2019 (10:00 AM - 3:00 PM)

7. Tuition Agreement: The Board approves a tuition agreement for student SID 4819928989 to attend Parsippany-Troy Hills Township School District for the 2019-2020 school year for \$15,976.

8. Statement of Assurance: The Board approves submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance School Year 2019-2020 to the NJ Department of Education.
9. Grant Application: The Board approves submission of the 2020 Expanding Access to Computer Science High School Courses (20-CZ02-G07) grant application to the New Jersey Department of Education.

E. POLICY

Mr. Cartelli said there are more policies expected in the new year.

Approval of Policy resolutions #1 was moved by Mr. Cartelli and seconded by Mrs. LeFebvre. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: Mrs. Doherty, Mr. Ezzi.

1. First Reading of Revisions to Policy and Regulation #9150 – School Visitors; Upon the recommendation of the Chief School Administrator, the Board approves the first reading of revisions to Policy Regulation #9150 – School Visitors, as per the attached

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee: Mrs. Shollenberger said a meeting will be arranged after Lincoln Park selects a new member.
2. Communications/Legislation: Mrs. LeFebvre suggested to read the NJSBA notes, including regulations surrounding Mallory's Law.
3. ESC: Mrs. LeFebvre reported about the current school running at a deficit, and the other school building up for sale.
4. MCSBA: Mrs. LeFebvre reported on last week's meeting about social-emotional learning; and the next meeting is scheduled for January 16, 2020.
5. NJSBA: Mrs. LeFebvre reported about the new-member and Leadership training programs scheduled for January through April.
6. Curriculum: Mrs. Katsakos sent minutes from the November meeting to committee members, and is setting a date for January.
7. PR/Communications: None

XII. OPEN PUBLIC COMMENT

None

XIII. DISTRICT WIDE HIB REPORT

On a motion by Mrs. LeFebvre and seconded by Mrs. Darling, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: JHS #4.

On roll call, the motion was approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: Mrs. Doherty, Mr. Ezzi.

XIV. OTHER BUSINESS OF THE BOARD

Mr. Gardberg mentioned that meeting dates are set for 2020, falling on the second and fourth Mondays, except for just one meeting per month in May and December (like 2019).

Mrs. Katsakos reported on the success of the town’s Christmas parade, including how helpful the volunteers from Boonton High School were.

Mr. Cartelli thanked the Board members for the continued service.

Mr. Stager reminded the Board that tonight is his last meeting, and thanked the Board for their dedication to the students of Boonton and Lincoln Park.

XV. EXECUTIVE SESSION

None

XVI. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. LeFebvre and seconded by Mrs. Darling to adjourn at 8:27 pm. All present voted in favor; Mrs. Doherty and Mr. Ezzi were absent.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: