

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

November 25, 2019

I. CALL TO ORDER

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at 7:30 pm on November 25, 2019, at John Hill School, 435 Lathrop Avenue, Boonton, New Jersey.

II. OPEN PUBLIC MEETING

Mr. Joseph Geslao, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the November 25, 2019, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen; distributed to The Neighbor News and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Jennifer Shollenberger, Mr. Robert Stager.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

IV. EXECUTIVE SESSION

On a motion at 7:31 pm by Mrs. Lefebvre and seconded by Mrs. Shollenberger, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Having no further business in closed executive session, at 7:59 pm a motion was made by Mrs. Darling and seconded by Mrs. Shollenberger to adjourn executive session and return to open session. All present voted in favor.

V. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:02 pm and led the Pledge of Allegiance. Approximately NUMBER members of the public were in attendance, as well as the administrators Felicia Kicinski, Jason Klebez, Alison Schessler, Judy Sorochynskyj.

VI. CORRESPONDENCE

None

VII. LIAISON REPORTS

1. John Hill School: Josie Myers and Jenna Davis (students) reported on the school pep rally, food drive, fall and winter sports, Movember fundraiser, door decorating.
2. Boonton High School: Moses Jean Francois (student) commented on staff who have stepped down as volunteer club advisors.
3. Parent-Teacher Association (PTA) K-8: Sue Chara reported on fundraisers – Square One Art fundraiser, flocking, D&S Chocolate and David’s Cookies and School Tricky Tray – and said next meeting on January 7, 2020.
4. Home School Association 9-12: None
5. Board of Aldermen Representative: None

VIII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. Darling and seconded by Mr. Ezzi and with all in favor, order of the day was approved.

IX. MINUTES

Approval of minutes from previous meetings was moved by Mrs. LeFebvre, seconded by Mr. Joyce, and approved on roll call. YES: Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: Mr. Cartelli and Mrs Doherty. ABSENT: None.

1. Regular and Executive session: November 11, 2019

X. PUBLIC COMMENT ON AGENDA ITEMS

Justine Cininelli asked about attachments referenced in resolutions but are not visible to the public. Mr. Presuto responded that such resolutions will be handled differently in the future.

XI. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT:

Mr. Presuto reported on fall sports, including football winning the regional section; the sportsmanship award; gave thanks for the Board Members, Boonton staff and students; and commented on Mrs. Bahl’s Thanksgiving Feast at Boonton High School. Laura Baseil and Alison Schessler from School Street School presented about Reading Workshop.

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-11 was moved by Mrs LeFebvre and seconded by Mrs Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty,

Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger. NO: None.
ABSENT: None.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2019-2020 school year.

<u>Grade</u>	<u>Destination</u>
Grade 3	Bronx Zoo
Grades 6-8	Lancaster PA, Hershey Park Patriots Park

2. Title I - Teacher for Parent and Child Nights: Upon the recommendation of the Chief School Administrator, the Board approves Julie Kelly for Parent and Child Title I Nights for K-5 families the 2019-2020 school year, at \$37/hr, up to 6 hr/night, paid with FY20 Title I funds.

3. Revise Resolution for Translators for Parent / Teacher Conferences: Upon the recommendation of the Chief School Administrator, the Board approves to revise the resolution previously approved on 10/14/2019 for Elsie Aurich and Evelyn Rajkovich as translators for parent / teacher conferences at School Street School for two hours each on November 4 & 5, 2019, paid with FY20 Title III funds at \$20/hr each.

4. Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following for the Bridges to Learning Before/After School Program at School Street School and John Hill School for the 2019-2020 school year.

High School Student Substitute at \$10/hr: Bridget Giordano

College Student Substitutes at \$12/hr: Sameer Ahmad Aisha Ullah

5. Volunteer Spanish Club: Upon the recommendation of the Chief School Administrator, the Board approves a Volunteer Spanish Club at John Hill School under the volunteer supervision of Joe Diaz for the 2019-2020 school year.

6. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 4375178695-B, for up to 5 hr/wk beginning 11/4/2019, provided by St. Clare's Hospital, at \$55/hr.

7. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 7050241429-B, for up to 10 hr/wk beginning 11/18/2019, provided by American Tutor, at \$59/hr.

8. Partial Program: Upon the recommendation of the Chief School Administrator, the Board approves a partial program (PHP) at ICCPC (Intermediate Care Children's Psychiatric Center) for Student State ID# 7050241429-B, beginning 11/18/2019, at \$300/day.

9. Psychiatric Evaluation: Upon the recommendation of the Chief School Administrator, the Board approves Dr. Fennelly to conduct a psychiatric evaluation for Student State ID# 7050241429-B, at a cost of \$690.

10. Preschool Expansion Aid Program: Upon the recommendation of the Chief School Administrator, the Board approves the 2020-2021 Preschool Expansion Aid (PEA) One-Year Preschool Program Plan as per the attached.

11. Long-Term Leave Replacement Teacher: Upon the recommendation of the Chief School Administrator, the Board approves Elizabeth Clark as Long-Term Leave Replacement Elementary Teacher, School Street School, at a salary of \$65,690 (Step 9 BA+15) pro-rated from 1/2 through 6/30/2020.

PK12 Resolutions

Approval of Admin PK12 resolutions #1-7 was moved by Mrs. LeFebvre and seconded by Mrs. Shollenberger. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: None.

1. Volunteers: Upon the recommendation of the Chief School Administrator the Board approves the following to serve as district wide volunteers during the 2019-2020 school year:
- Elizabeth Ganley Melissa DiSalvo Carley Fleres
2. Additions Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the 2019-2020 substitute list.

<u>Substitute Teacher/Aide</u>		
Anne Bobis*	Rachel Tucker*	Leena Sheth*
Gail Sulkin	Elizabeth Clark	Abbey Lambert

* Pending receipt of substitute certification

Substitute Secretary
Raul Aguilar

3. Revised Job Description: Upon the recommendation of the Chief School Administrator, the Board approves the revised job description for Assistant to the Business Administrator.
4. Appointment of Assistant to Business Administrator: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Jessica Carvajal to the position of Assistant to the Business Administrator at a salary of \$58,000, pro-rated from 1/1/2020 for the remainder of the 2019-2020 school year, and further approves the per diem rate of \$223 effective 12/2/2019 to transition.
5. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2019-2020 school year.
- | <u>Grade</u> | <u>Destination</u> |
|-------------------|-------------------------|
| K-12 CBI | Turtle Back Zoo, Roma |
| Grades 10,-12 CBI | Walgreens, Vo-Tech |
| Grades 9-12 | Mount Olive High School |
8. Long-Term Leave Replacement Guidance Counselor: Upon the recommendation of the Chief School Administrator, the Board approves Abbey Lamberto as Long-Term Leave Replacement Guidance Counselor at Boonton High School at a salary of \$60,762 (Step 1 MA), pending receipt of certification, prorated from 1/21/2020 for the remainder of the 2019-2020 school year.

7. Extracurricular Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves up to 340 hours for Kathleen Post to assist and supervise Student State ID# 4879134120-B, for the 2019-2020 basketball season, at \$26.50/hr, and further approve Clare Zarzecki, Maureen Merritt and Matthew Voswinkel will serve as alternates, as needed, at \$26.50/hr each.

C. BUSINESS ADMINISTRATOR'S REPORT Mr Gardberg discussed the All Risk settlement and the 18/19 audit.

D. OPERATIONS: Mrs. Darling discussed the healthcare is estimated to increase 11% for next year, and the Emergency Aid application submitted to the state.

Approval of Operations resolutions #1-8 was moved by Mrs. Darling and seconded by Mrs. Doherty. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: None.

1. Payments: The Board approves these Check Journals.
 \$403,854.22 11/25/2019 (machine checks)
 \$1,946,521.92 10/01/19 --10/31/19 (hand checks, including payroll)
2. Transfer Reports: The Board approves Transfer Reports for the month ending 10/31/2019.
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 10/31/2019.
4. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Arahill, Meghan	11/18/19, 12/6/19, 12/13/19	NJDOO 4-Day Preschool Pyramid Model Training, Little Falls	\$29.19
Bahl, Nupur	12/6/19	39th Annual WPU Bilingual Education/ESL Conference, Wayne	\$145.43
Barati, Steven	11/20/19	AVID Eastern Division Regional Event, Carteret	\$25.83
Callahan, Diana	11/20/19	AVID Eastern Division Regional Event, Carteret	\$25.83
Evans, Jamie	11/21/19, 1/16/20	Morris-Union Jointure Commission Fundamentals of Job Coaching, New Providence	\$159.50
Hancock, Patrick	11/20/19	AVID Eastern Division Regional Event, Carteret	\$26.19
LaPlaca, Marissa	11/20/19	AVID Eastern Division Regional Event, Carteret	\$25.83
Levy, Evan	11/20/19	AVID Eastern Division Regional Event, Carteret	\$25.83
Liberati, Kelly	12/6/19	39th Annual WPU Bilingual Education/ESL Conference, Wayne	\$145.29
Mischell, Tracy	12/6/19	39th Annual WPU Bilingual Education/ESL Conference, Wayne	\$146.83

Sayle, Marianne	12/6/19	39th Annual WPU Bilingual Education/ESL Conference, Wayne	\$145.29
Shuryn, Lauren	12/4/19	AMTNJ Special Education Mathematics Conference, Monroe Township	\$189.25
Tambakis, Jennifer	11/20/19	AVID Eastern Division Regional Event, Carteret	\$25.83

5. Use of Facilities: The Board approves the District Facilities Use List of 11/25/2019 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
1911-0004	Girl Scouts Troop 97987 -Meetings SSS Classroom 101 Thursdays 11/21, 12/19/2019. 1/23, 2/13, 3/12, 4/16, 5/14, 6/11/2020 (4:00 – 5:00 PM)
1911-0006	OLMC – CYO Basketball JHS Gym Tuesday & Wednesday 11/19 & 11/20/2019 (6:00 – 9:00 PM) Tuesdays & Thursdays 1/2, 1/7,1/9, 1/14, 1/16, 1/21, 1/28, 1/30/2020 (6:00 – 9:00 PM) Tuesdays & Thursdays 2/4, 2/6, 2/11, 2/13, 2/18, 2/25, 2/27/2020 (6:00 – 9:00 PM)
1911-0007	Boonton Football Parents – Parking for taking the bus to Playoff Game BHS Parking Lot Friday 11/15/2019 (5:00 – 10:30 PM)
1911-0008	Boonton Junior Boomers Wrestling - Match BHS Main Gym Saturday 1/25/2020 (1:30 – 4:00 PM)
1911-0009	Boonton High School Field Hockey Parents – Pasta Dinner BHS Cafeteria Wednesday 10/30/2019 (5:00 – 8:00 PM)
1911-0010	Boonton HS Baseball Parents – Meeting BHS Room 120 Thursday 12/12/2019 (7:00 – 8:30 PM)

6. 403(b) Retirement Plan Hardship and Eligibility Amendments: The Board approves to amend 403(b) retirement plan documents, pursuant to Rev. Procs. 2013-22, 2019-39 and IRS Notice 2018-95, to meet the requirements of law, regulations or other issuances regarding eligibility requirements and hardship documents per the attached amendments, coordinated with US OMNI, the Board-approved 403(b) third-party administrator.
7. M-1 and Comprehensive Maintenance Plan: The Board approves the M-1 and Comprehensive Maintenance Plan for the 2019-2020 school year.

8. Settlement Agreement: The Board authorizes the Business Administrator to execute the settlement agreement with AllRisk Inc.

E. POLICY

There were no Policy motions to move.

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee: Mrs. Shollenberger is scheduling a meeting for the next month.
2. Communications/Legislation: Mrs. LeFebvre and Mr. Gardberg reported on state funding for school districts.
3. ESC: Mrs. LeFebvre reported that the ESC presentation at NJSBA focused on transportation.
4. MCSBA: Next meeting is December 12 on Social Learning and Mental Health Task Force.
5. NJSBA: Mrs. LeFebvre commented on the recent Delegate Assembly.
6. Curriculum: Mrs. Katsakos discussed the January launch of Rubicon Atlas system, Open Up Resources, East West Math and iReady, and said that Special Education will present at a February Board meeting.
7. PR/Communications: Mrs. Darling discussed the NJSBA session regarding the First Amendment.

XII. OPEN PUBLIC COMMENT

Mr. Steve Bossen asked about the progress on a disaster management or continuity of operations plan. Mr. Presuto responded that progress has been made since the 2018 fire at Boonton High School. Mr. Bossen also said that his children had Mrs. Baseil and learned the joy of reading from her.

XIII. DISTRICT WIDE HIB REPORT

On a motion by Mrs. LeFebvre and seconded by Mrs. Darling, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #2-3, JHS #2-3

On roll call, the motion was approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: Mrs. Doherty. ABSENT: None.

XIV. OTHER BUSINESS OF THE BOARD

None

XV. EXECUTIVE SESSION

On a motion by Mr. Ezzi and seconded by Mrs. Darling, the following motion was presented for approval to enter Executive Session at 9:10 pm. All present voted in favor.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation;

and Matters of Attorney/Client Privilege. **BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. **BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

Having no further business in closed executive session, a Motion was made by Mrs. Darling and seconded by Mrs. LeFebvre to adjourn executive session at 9:20 pm and return to open session. All present voted in favor.

XVI. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. LeFebvre and seconded by Mrs. Katsakos to adjourn at 9:27 pm. All present voted in favor.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: