

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

October 28, 2019

I. CALL TO ORDER

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at 7:30 pm on October 28, 2019, at John Hill School, 435 Lathrop Avenue, Boonton, New Jersey.

II. OPEN PUBLIC MEETING

Mr. Joseph Geslao, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the October 28, 2019, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen; distributed to The Neighbor News and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

Members present at roll call were Mr. Chris Cartelli, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joseph Geslao, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, and Mr. Robert Stager.

Absent: Mrs. Jennifer Darling, Mrs. Jennifer Shollenberger.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

IV. EXECUTIVE SESSION

On a motion at 7:32 pm by Mrs. Doherty and seconded by Mrs. Katsakos, all present voted to enter Executive Session. Mrs. Darling and Mrs. Shollenberger were absent.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Having no further business in closed executive session, at 7:58 pm a motion was made by Mrs. Katsakos and seconded by Mrs. LeFebvre to adjourn executive session and return to open session. All present voted in favor. Mrs. Darling and Mrs. Shollenberger were absent.

V. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance, as well as the administrators Tom Valle, Felicia Kicinski, and Judy Sorochnykyj.

VI. CORRESPONDENCE

None

VII. LIAISON REPORTS

1. John Hill School: Charlie Sagerer, student representative, reported on Halloween Dance, Cultural Cuisine Day, Week of Respect and his Suggestion Box for the students.
2. Boonton High School: None
3. Parent-Teacher Association (PTA) K-8: Tammy Shaw discussed the JHS and SSS Box Top competition, Square One Art, JHS Tricky Tray, Flocking Fund Raiser, Disney Hope passes, David Cookies fund Raiser.
4. Home School Association 9-12: None
5. Board of Aldermen Representative: Mr. Presuto read an update from Michael Cardillo about the transition of the dispatch from the town to the county; Girl Scouts Achievement in environmental awareness; meter parking on Liberty Street; and Boonton Reservoir Protection & Trail Project.

VIII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. LeFebvre and seconded by Mrs. Doherty and with all in favor, order of the day was approved.

IX. MINUTES

Approval of minutes from previous meetings was moved by Mrs. Katsakos, seconded by Mrs. LeFebvre, and approved on roll call. YES: Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Stager. NO: None. ABSTAIN: Mr. Cartelli, Mrs. Doherty, ABSENT: Mrs. Darling, Mrs. Shollenberger.

1. Regular and Executive session: October 14, 2019

X. PUBLIC COMMENT ON AGENDA ITEMS

None

XI. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

Mr. Presuto gave a NJSLA report on the State Assessment scores.

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-8 was moved by Mrs. LeFebvre and seconded by Mrs. Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre. NO: None. ABSENT: Mrs. Darling, Mrs. Shollenberger.

1. Title I - After School Academic Support Program Substitutes: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members as substitutes for Title I after School Academic Support Program for K-8 for the 2019-2020 school year, at \$37/hr, up to 1 hr/day, 3 days/wk, paid with FY20 Title I funds.
 Kelly Liberati Doreen Ohlott Amy Smith

2. Letter of Resignation from Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Carol Khoury, Special Education Teacher, John Hill School, effective June 30, 2020, for the purpose of retirement.

3. Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following for the Bridges to Learning Before/After School Program at School Street School and John Hill School for the 2019-2020 school year.
 High School Student Substitute at \$10/hr: Khadija Qadir
 College Student Substitute at \$12/hr: Thomas MacDonald

4. Field Trips: Upon the recommendation of the Chief School Administrator the Board approves the following field trip destinations for the 2019-2020 school year:

Grade	Destination
Grade 3, 6-8	Morristown Unitarian Fellowship
Grades 6-8	Randolph Middle School

5. Leave of Absence for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves a leave of absence for Brittany DeMaio, Special Education Teacher, School Street School, 2/18 – 3/8/2020, utilizing 14 days of accumulated sick days, followed by an unpaid leave of absence through June 30, 2020.

6. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 835183609-B, for up to 10 hr/wk beginning 10/14/2019, with instructional services provided by district approved instructor(s), at \$37/hr.

7. Additional Hours for Nurse: Upon the recommendation of the Chief School Administrator, the Board approves Kelli Shiels extra hours to attend Jr TAG events, up to 3 hr/event as needed, to assist Student State ID# 3696942131-B, for the 2019-2020 school year, at \$39.87/hr.

8. Short-Term Leave Replacement Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves Rehana Abraham as short-term leave replacement paraprofessional at School Street School, at a salary of \$33,172 (Step 1), prorated 10/21 – 12/20/2019.

PK12 Resolutions

Approval of Admin PK12 resolutions #1-15 was moved by Mrs. LeFebvre and seconded by Mrs. Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: Mrs. Darling, Mrs. Shollenberger.

1. Volunteers: Upon the recommendation of the Chief School Administrator the Board approves the following to serve as district wide volunteers during the 2019-2020 school year.

Gertrude Cochran Errick	Laura Hicinbothem	Karen Mabey
Nicole Melito	Christina Trotta	Brendan Trotta
Tamra Katcher	Karen Crist	Michael Adamo
Thomas Sayles	Michelange Dessalines	Lisa Racanati
Mike Colon	Donna Nilsson	

2. Title III - Teachers for Family Engagement Events: Upon the recommendation of the Chief School Administrator, the Board approves Diana Callahan for Title III Family Engagement Events at the High School level for the 2019-2020 school year, at the rate of \$37 per hour, 5 events per level for up to 3 hours per event. Number of teachers needed will be dependent on parental participation, to be paid with FY20 ESSA Title III funds.

3. Field Trips: Upon the recommendation of the Chief School Administrator the Board approves the following field trip destinations for the 2019-2020 school year:

<u>Grade</u>	<u>Destination</u>
Grade 9	Shakespeare Theater
Grade 11	Meadowlands Exposition Center
Grades 11-2	New Providence School
Grades 9-12	John Hill School, Zeris Inn-Mountain Lakes Girls Soccer Luncheon
Grades 3-12 (CBI)	Rockaway Mall
Grade 12	Villa Walsh

4. Approval of Substitute Shadow Experience: Upon the recommendation of the Chief School Administrator, the Board approves Deirdre Quirke, to shadow district school nurses for one day, paid the daily substitute rate of \$125.00.

5. Additions Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the 2019-2020 substitute list:

<u>Substitute Teacher/Aide</u>	<u>Substitute Nurse</u>
Aneela Awan	Carole Hudson
Aaron Schnitzler (upon receipt of certification)	

6. Additional Hours: Upon the recommendation of the Chief School Administrator, the Board approves 2.5 additional hours for Doris Yanez on 10/10 and 10/16/2019 at \$40.13/hr.

7. Coordinating Teacher for Title III ELL Family Engagement Events: Upon the recommendation of the Chief School Administrator, the Board approves Nupur Bahl as Coordinating Teacher for Title III ELL Family Engagement Events for the 2019-2020 school year, at \$37/hr, up to 6 hr/event for 3 events, paid with FY20 ESSA Title III funds.

8. Title IIA – Professional Development: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members for Professional Development for the 2019-2020 school year, at a stipend of \$500 per person, paid with FY20 Title IIA funds.

Steven Barati
Marissa LaPlaca

Diana Callahan
Evan Levy

Patrick Hancock
Jennifer Tambakis

9. Additional Hours for Extracurricular/Instructional Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves an additional 110 hours for Robert Brad Davidson to assist and supervise Student State ID# 1428753325-B, for the 2019-2020 football season, at \$26.50/hr, with Clare Zarzecki to serve as alternate, at \$26.75/hr.
10. Home Instructors: Upon the recommendation of the Chief School Administrator, the Board approves Jessica Scheeler and Thomas Prudente to provide home instruction, based on certifications held, during the 2019-2020 school year, at \$37/hr.
11. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 1478650402-LP, for up to 10 hr/wk beginning 10/7/2019, with instructional services provided by district approved instructor(s), at \$37 per hour.
12. Letter of Resignation from Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Felicia Kicinski, Assistant Business Administrator, and effective December 31, 2019.
13. Volunteer Clubs: Upon the recommendation of the Chief School Administrator, the Board approves the following volunteer clubs at Boonton High School for the 2019-2020 school year.
 - Debate Club under the volunteer supervision of Edward Haddad and
 - Fashion Club under the volunteer supervision of Jody Oliveri
14. Student Observation: Upon the recommendation of the Chief School Administrator, the Board approves a 6-hr student observation for Steven Delaporte, East Stroudsburg University, at Boonton High School, under the supervision of Devon Engelberger during October and November 2019.
15. Virtual School: Upon the recommendation of the Chief School Administrator, the Board of Education approves virtual school (1 class) for Student State ID# 2722853379-B, with services provided by Educere at a fee of \$399.

C. BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg discussed the Safe Route in-street lights in the crosswalk, BHS parking canopy solar repairs, bus for an out-of-district route.

D. OPERATIONS

Mr. Geslao reported on bottle-filling stations at JHS and BHS.

Approval of Operations resolutions #1-5 was moved by Mr. Geslao and seconded by Mrs. LeFebvre. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: Mrs. Darling, Mrs. Shollenberger.

1. Payments: The Board approves these Check Journals.

\$1,140.00	10/15/2019 (machine checks)
\$867,238.85	10/28/2019 (machine checks)
\$1,918,051.04	9/30/2019 (hand checks)

2. Transfer Reports: The Board approves Transfer Reports for the month ending 9/30/2019.

3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 9/30/2019.

4. Use of Facilities: The Board approves the District Facilities Use List of 10/28/2019 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of facilities are coordinated with the Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
1910-0006	Boonton PTA – Mother’s Market Fundraiser JHS Cafeteria & Gym, Upper Field, Playground, Parking Lot Friday 4/24/2020 (4:00 – 9:00 PM) Set up Saturday 4/25/2020 (7: 00 AM – 5:00 PM)
1910-0008	Town of Boonton – Mayor & Board of Alderman Meeting BHS Auditorium Monday 10/21/2019 (4:00 PM – 12:00 AM)
1910-0009	Junior Bombers Wrestling BHS Aux Gym, Locker Rooms, bathrooms, Custodians Closet for Hot Water Saturday 1/11/2020 (1:00 – 3:00 PM)
1910-0010/11	BHS Field Hockey Parents BHS Concession Stand Wednesday and/or Thursday 10/29-30/2019 (4:00 – 9:00 PM)

5. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Arahill, Meghan	11/4/19	Mindfulness & Meditation, Mahwah	\$14.07
Bialick, Melissa	11/4/19	Mindfulness & Meditation, Mahwah	\$13.86
Coleman, Jennifer	11/4/19	Mindfulness & Meditation, Mahwah	\$13.37
DeCotiis, Toni	11/4/19	Mindfulness & Meditation, Mahwah	\$13.37
Dieckmann, Becky	11/4/19	Mindfulness & Meditation, Mahwah	\$13.86

Mauriello, Linda	11/4/19	Mindfulness & Meditation, Mahwah	\$13.86
Muench, Christine	11/4/19	Mindfulness & Meditation, Mahwah	\$13.86
Petrella, Elise	11/4/19	Mindfulness & Meditation, Mahwah	\$13.37
Podwoski, Matthew	12/11/19	Facing History Approach to Teaching “Night” by Elie Wiesel, Union	\$25.00
Sayle, Marianne	11/21/19	Strategies for Reaching “I Don’t Care!” and Underperforming Students to Increase School Success (Grades 3-12), West Orange	\$288.66
Schwalb, Robin	11/4/19	Mindfulness & Meditation, Mahwah	\$13.86

E. POLICY

Mr. Cartelli stated that there are Final Policy Readings coming soon.

Approval of Policy resolutions #1-13 was moved by Mr. Cartelli and seconded by Mr. Ezzi. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: Mrs. Darling, Mrs. Shollenberger.

1. Final Reading of Revisions to Policy #3159 – Teaching Staff Member/School District Reporting Responsibilities: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #3159 – Teaching Staff Member/School District Reporting Responsibilities, as per the attached.
2. Final Reading of Revisions to Policy & Regulation #3218 – Use, Possession, or Distribution of Substances: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy & Regulation #3218 – Use, Possession, or Distribution of Substances, as per the attached.
3. Final Reading of Revisions to Policy & Regulation #4218 – Use, Possession, or Distribution of Substances: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy & Regulation #4218 – Use, Possession, or Distribution of Substances, as per the attached.
4. Final Reading of Revisions to Policy #4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy# 4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing, as per the attached.
5. Final Reading of Revisions to Policy #5517 – School District Issued Student Identification Cards: Upon the recommendation of the Chief School Administrator, the Board approves the

final reading of revisions to Policy #5517 – School District Issued Student Identification Cards, as per the attached.

6. Final Reading of Revisions to Policy & Regulation #6112 – Reimbursement of Federal and Other Grant Expenditures: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy & Regulation #6112 – Reimbursement of Federal and Other Grant Expenditures, as per the attached.
7. Final Reading of Revisions to Policy & Regulation #7440 – School District Security: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy & Regulation #7440 – School District Security, as per the attached.
8. Final Reading of Revisions to Policy & Regulation #8600 – Student Transportation: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy & Regulation #8600 – Student Transportation, as per the attached.
9. Final Reading of Revisions to Policy #8630 – Bus Driver / Bus Aide Responsibility: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #8630 – Bus Driver / Bus Aide Responsibility, as per the attached.
10. Final Reading of Revisions to Regulation #8630 – Emergency School Bus Procedures: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Regulation #8630 – Emergency School Bus Procedures, as per the attached.
11. Final Reading of Revisions to Policy #8670 – Transportation of Special Needs Students: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #8670 – Transportation of Special Needs Students, as per the attached.
12. Final Reading of Revisions to Policy #9210 – Parent Organizations: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #9210 - Parent Organizations, as per the attached.
13. Final Reading of Revisions to Policy #9400 – Media Relations: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #9400 – Media Relations, as per the attached.

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee: None
2. Communications/Legislation: Mrs. LeFebvre reported on the Legal Update program at NJSBA Workshop.
3. ESC: Mrs. LeFebvre reported that NJSBA Workshop included a session presented by ESCs.
4. MCSBA: Mrs LeFebvre stated the next meeting is on December 11, 2019.

5. NJSBA: Mrs LeFebvre discussed the Mental Health Task Force Report and a Workshop session by a parent of a Sandy Hook Elementary student.
6. Curriculum: Mrs. Katsakos stated the next meeting is on November 25, 2019.
7. PR/Communications: Mrs Doherty discussed the NJSBA Workshop session.

XII. OPEN PUBLIC COMMENT

None

XIII. DISTRICT WIDE HIB REPORT

On a motion by Mrs LeFebvre and seconded by Mrs. Katsakos, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #1, JHS #1.

On roll call, the motion was approved. YES: Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Stager (BHS #1). NO: None. ABSTAIN: Mr. Cartelli, Mrs. Doherty, Mr Stager (JHS #1). ABSENT: Mrs. Darling, Mrs. Shollenberger.

XIV. OTHER BUSINESS OF THE BOARD

None

XV. EXECUTIVE SESSION

NO ACTION BE TAKEN

XVI. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. Doherty and seconded by Mrs. LeFebvre to adjourn at 9:20 pm. All present voted in favor. Mrs. Darling and Mrs. Shollenberger were absent.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: