

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

September 23, 2019

I. CALL TO ORDER

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at 7:30 pm on September 23, 2019, at John Hill School, 435 Lathrop Avenue, Boonton, New Jersey.

II. OPEN PUBLIC MEETING

Mr. Joseph Geslao, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the September 23, 2019, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen; distributed to The Neighbor News and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Jennifer Shollenberger, Mr. Robert Stager. Absent: Mr. Patrick Joyce

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary and Felicia Kicinski, Assistant Business Administrator

IV. EXECUTIVE SESSION

On a motion at 7:33 pm by Mrs. Doherty and seconded by Mrs. LeFebvre, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Having no further business in closed executive session, at 8:00 pm a motion was made by Mrs. Shollenberger and seconded by Mrs. Katsakos to adjourn executive session and return to open session. All present voted in favor.

V. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:03 pm and led the Pledge of Allegiance. Approximately one member of the public were in attendance, as well as the administrators Felicia Kicinski and Judy Soroehynskyj.

VI. CORRESPONDENCE

VII. LIAISON REPORTS

1. John Hill School: None
2. Boonton High School: Gina Lombardo, student representative- reported that there will be a Club Fair on 9/24, Homecoming is 9/27, SRA secretary is a Sophomore, Spirit week is this week, Students are planning to tail gate for Pep Rally
3. Parent-Teacher Association (PTA) K-8, Sue Chara reported on the first meeting was held last week, the 19-20 budget was approved, class parents, 205 paid members, 10/1 meeting is going to be at SSS & JHS, Kid Stuff fund raising books, Box tops competition between SSS & JHS, Boonton Day
4. Home School Association 9-12: None
5. Board of Aldermen Representative: Alderman Mike Cardillo thanked Mr. Presuto for coming to the last Aldermen meeting; reported about the Fire Engine Commission and the new Fire Engine; and talked about the Trail Commission and the Morris Canal Society donating historical poster of Grace Lord Park.

VIII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. LeFebvre and seconded by Mrs. Doherty and with all in favor, order of the day was approved.

IX. MINUTES

Approval of minutes from previous meetings was moved by Mr. Ezzi, seconded by Mrs. Shollenberger. Approved on roll call. YES: Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, NO: None. ABSTAIN: Mr. Cartelli, Mr Stager
ABSENT: Mr. Joyce

1. Regular and Executive session: September 9, 2019

X. PUBLIC COMMENT ON AGENDA ITEMS

None

XI. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT: Mr. Presuto reported on NJ Future Ready Grant currently being worked on by Stem Supervisor; Gateway presentation at next Board meeting; thanked the SSS & JHS principals for successful back-to-school nights; online volunteer system; student registration and residency issues; bus incident at the Wanaque football game; and good sportsmanship at the football game in Verona.

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-7 was moved by Mrs. LeFebvre and seconded by Mrs Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSENT: Mr. Joyce.

1. Appointment of Part-Time Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Margaret McCollum to the position of part-time Paraprofessional, School Street School, at \$25.75/hr for 4.5 hr/day, from 9/9/2019 through 6/30/2020, for the 2019-2020 school year.

2. Appointment of Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Adrienne Manley to the position of Paraprofessional, John Hill School, at a salary of \$33,172 (Step 1) pro-rated from 9/10/2019 through 6/30/2020, for the 2019-2020 school year.

3. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations during the 2019-2020 school year.

<u>Grade</u>	<u>Destination</u>
Grade 6	Liberty Island & Ellis Island
Grades 6-8	Lincoln Center

4. Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following for the Bridges to Learning Before/After School Program at School Street School and John Hill School for the 2019-2020 school year.

Lead Teacher at \$30/hr: Cathy Bruseo
Lead Teacher Substitute at \$30/hr: Michael Aquino
Support Staff at \$18/hr: Kristen Kleid, Michael Aquino
College Students at \$12/hr: Asad Ullah, Abira Khan
High School Student at \$10/hr: Ilana Mina

5. Bridges to Learning Enrichment Substitute: Upon the recommendation of the Chief School Administrator, the Board approves Cathy Bruseo as Bridges to Learning Enrichment Substitute at School Street School and John Hill School for the 2019-2020 school year, to be paid \$30 - \$65 per class, based upon enrollment.

6. Curriculum: Upon the recommendation of the Chief School Administrator, the Board approves the adoption of the following curriculum, for Grades 6-8.

<u>Curriculum</u>	<u>Grades</u>
STEM	Grades 6, 7 and 8

7. Alternate Bus Assistant: Upon the recommendation of the Chief School Administrator, the Board approves Rebecca Giannella as an alternate to ride and assist a student off the bus during the 2019-2020 at \$26.50/hr.

PK12 Resolutions

Approval of Admin PK12 resolutions #1-11 was moved by Mrs. LeFebvre and seconded by Mrs. Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: Mrs Darling #1, Mrs Doherty #1 ABSENT: Mr. Joyce.

1. Volunteers: Upon the recommendation of the Chief School Administrator, the Board approves the following to serve as district wide volunteers during the 2019-2020 school year.

Allison Mania	Nicole Cechony	Kristin Enstrom
Stephanie Lampe	Krista Rogaski	Veralyn Looker
Deidre Jensen	Katarzyna Khan	Jessica Corbosiero
Shannon Grivalsky	Michele Whitney	Denise Brewer
Mary Hayer	Amy Connors	Johan Enstrom
Sally Fokas	Jennifer Darling	Judyann Ruderman
Allison Delcalzo-Berens	Jessica Giordano	Edina Renfro-Michel
Jennifer Douglas-Kruk	Ashley Sands	Marion Gingery
Lisa Ribardo	Elizabeth Zuffelato	Christina Papasso
Anne Ligertwood	Jeffrey Tavalacci	

2. Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the 2019-2020 substitute list.

Sub Bus Drivers (\$22 per hour)

August Bartell (pending school bus prints)
Agustina Perman (effective 9/12/19)

Substitute Secretary

Susan Chara

Substitute Teacher / Aide

Daisy Lazo
Renaldo Rodriguez (pending clearance of background check)

3. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations during the 2019-2020 school year.

<u>Grade</u>	<u>Destination</u>
Grade 9	Caldwell University, Raritan Valley Community College
Grades 9-12	Metlife Stadium, Fairleigh Dickinson University, Kiwanis, Head Start Morris County, Frelinghuysen Arboretum, Downtown Boonton-Main Street
Grade 10	NJIT
Grades 11-12	Randolph High School
Grade 12 CBI	Kinnelon High School

4. Extra Hours: Upon the recommendation of the Chief School Administrator, the Board approves 2.5 extra hours for Doris Yanez, 9/17 – 9/18/2019, at \$40.13/hr.

5. Volunteer Advisors: Upon the recommendation of the Chief School Administrator, the Board approves the following volunteer advisors at Boonton High School during the 2019-2020 school year.
Edward Haddad, Debate Club, and
Marissa LaPlaca, Mock Trial Club

6. Title III ELL Program Advisor for Parent Information Night: Upon the recommendation of the Chief School Administrator, the Board approves Nupur Bahl as Program Advisor for Title III ELL Academic Support & Conversational After School Program for the 2019-2020 school year, at \$37/hr, up to 100 hours, to be paid with FY20 ESSA Title III funds.

7. Title III - Coordinator for Family Engagement Nights: Upon the recommendation of the Chief School Administrator, the Board approves Tracy Mischell as Coordinator for Title III Family Engagement Nights at School Street School and John Hill School 2019-2020 school year, at a stipend of \$1,000, to be paid with FY20 Title III funds.

8. Title III - Teachers for Family Engagement Events: Upon the recommendation of the Chief School Administrator, the Board approves the following teachers for Title III Family Engagement Events at the Elementary and High School levels for the 2019-2020 school year, at \$37/hr, up to 5 events per level for up to 3 hours per event. The number of teachers needed will be dependent on parental participation, to be paid with FY20 ESSA Title III funds.

Nupur Bahl	Lane Balaban	Jennifer Bridi	Janet Chauhan
Dina Davis	Erika Faruolo	Deborah Gleeson	Halli Goldsmith
Jesica Harbeson	Tracy Mischell	Tracy Paulozzo	Karen Reich
Teresa Rodriguez	Marianne Sayle	Amy Smith	Maercia Tucci
Sue Wieland			

9. Curriculum: Upon the recommendation of the Chief School Administrator, the Board approves the adoption of the following curriculum for Grades 9-12.

Curriculum	Grades
Sports Marketing	Grades 9-12
Robotics	Grades 9-12

10. Amend Coaching Stipend: Upon the recommendation of the Chief School Administrator, the Board approves to amend the coaching stipend for Courtney Greulich, BHS Assistant Softball Coach incorrectly noted on 8/26/2019 to Step 3 - \$5,912 for the 2019-2020 school year.

11. 6th-Period Stipend: Upon the recommendation of the Chief School Administrator, the Board approves 6th-period stipends for the following BHS certified staff members for the 2019-2020 school year, as per the Agreement Between the BEA and the Board of Education.
William McKenzie, \$5,250 pro-rated from 9/1 through 9/28/2019 and
Matthew Ross, \$5,250 pro-rated from 10/21/19 through 6/30/2020

C. BUSINESS ADMINISTRATOR’S REPORT: Mr. Gardberg reported on the water bottle filling stations at JHS (with potential County and PTA support), JHS playground surface, Safe Route street lighting, cafeteria Halal pre-ordering starting at SSS and sandwich pre-ordering at BHS; and potentially moving the BHS hallway food line to Jock Hall.

D. OPERATIONS: Mrs. Darling reported on the BHS solar panel, sustainability grant and bus evacuation drills.

Approval of Operations resolutions #1-7 was moved by Mrs. Darling and seconded by Mrs. Doherty. On roll call the resolutions were approved. YES: Mr. Cartelli, , Mr. Ezzi, Mr. Geslao, , Mrs. Katsakos, , Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: Mrs. Darling, Mrs. Doherty, Mrs. LeFebvre ABSENT: Mr. Joyce.

1. Payments: The Board approves these Check Journals.
 \$208,960.70 9/23/2019 (machine checks)
 \$720,381.54 8/01 - 8/31/2019 (hand checks, including payroll)
2. Transfer Reports: The Board approves Transfer Reports for the month ending 8/31/2019.
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 8/31/2019.
4. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date(s)	Workshop / Conference	Total Cost
Arahill, Meghan	9/23/19	Pyramid Model: Preschool, Mt. Arlington	\$9.59
Callahan, Diana	10/4/19	NJ School Counselors Assoc. Fall Conference, Edison	\$139.45
Chin, Melanie	11/21/19	Powerful Practical Strategies for Reaching “I Don’t Care” and underperforming Students. West Orange	\$288.73
Coleman, Jennifer	9/25/19	School Support Network Meeting, Morristown	\$7.70
Coleman, Jennifer	10/2/19	Bullying Prevention and Response, Monroe Twp.	\$150.00
Forman, Edward	10/11/19	ACT College & Career Readiness Workshop, Saddlebrook	\$16.31
Giannotti, Lorraine	10/4/19	Hands-On-Math on Early Childhood (Preschool) Math Workshop, Wayne	\$10.78
Gregg, Jennifer	10/17/19	Strategies for Teaching Students with Visual Impairment, Freehold	\$40.18
Henry, Tiffany	11/5/19	College Board AP World History Modern Workshop, New York, NY	\$260.34

Maier, Christine	9/25/19	School Support Network Meeting, Morristown	\$7.84
Maier, Christine	10/2/19	Bullying Prevention and Response, Monroe Twp.	\$188.15
Nguyen, Elizabeth	9/25/19	School Support Network Meeting, Morristown	\$9.24
Sabatino, Zachary	9/13/19	NJCGTP Program Overview Meeting for Enrichment Program, Whippany	\$6.65
Sorochynskyj, Judith	9/25/19, 11/20/19 1/22/20, 3/25/20, 5/20/20	Morris Area Curriculum Network Presentations, Randolph	\$298.30
Valle, Thomas	9/25/19	School Support Network Meeting, Morristown	\$7.84
Villegas, Andrea	10/17/19	Strategies for Teaching Students with Visual Impairment, Freehold	\$40.18
Up to 20 Attendees	10/21 - 10/24/19	NJ School Boards Assn, Workshop 2019, Atlantic City	\$1,600.00
Gardberg, Steve	10/22 - 10/23/19	NJ School Boards Assn, Workshop 2019, Atlantic City	\$605.00
Presuto, Robert	10/21 - 10/22/19	NJ School Boards Assn, Workshop 2019, Atlantic City	\$605.00
Sorochynsky, Judy	10/21 - 10/22/19	NJ School Boards Assn, Workshop 2019, Atlantic City	\$605.00
Doherty, Elaine	10/21 - 10/23/19	NJ School Boards Assn, Workshop 2019, Atlantic City	\$660.00
LeFebvre, Irene	10/21 - 10/24/19	NJ School Boards Assn, Workshop 2019, Atlantic City	\$610.00
Darling, Jen	10/21 - 10/23/19	NJ School Boards Assn, Workshop 2019, Atlantic City	\$795.00

5. Use of Facilities: The Board approves the District Facilities Use List of 9/23/2019 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Hughen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
1909-0006	Girl Scouts of Northern NJ Brownies – 4th Grade Meetings JHS – Art Room 9/18, 10/16, 11/13, 12/18/2019, 1/15, 2/19, 3/18, 4/15, 5/20, 6/17/2020 (2:45 – 5:00 PM)
1909-0007	Girl Scouts of Northern NJ Brownies – 5th Grade Meetings JHS – Computer Lab 9/18, 10/16, 11/20, 12/18/2019, 1/15, 2/19, 3/18, 4/15, 5/20/2020 (2:45 – 5:00 PM)
1909-0008	Boonton Parks & Recreation – Soccer JHS - Gym Wednesdays 1/1 – 2/26/2020 (6:00 – 9:30PM)
1909-0009	Boonton PTA – Book Fair SSS – Gym & Stage Monday 10/21 – Friday 10/25/2019 (8:00 AM – 3:30PM) Wednesday 10/23/2019 (8:00 AM – 7:30 PM)
1909-0010	Preschool Halloween Dance SSS – Multipurpose Room Thursday 10/24/2019 (6:15 – 7:15 PM)

6. Tuition Contract: The Board approves a contract with the New Jersey Department of Children and Families, Office of Education, to reimburse the District \$63,618.84 for educational services for SID #3819770743.

7. Disposal of Textbooks: The Board approves to sell, donate or dispose of the following textbooks due to one or more of the following criteria: Title contains outdated information, is no longer relevant to the curriculum and/or students’ interest, or is in poor condition that is beyond reasonable preservation efforts. If not sold or donated, textbooks published within 10 years must be listed on the New Jersey’s Textbook Sharing Website for 120 days (N.J.S.A. 18A:34-3) before disposing of them.

Name	ISBN	# copies	Year
Pearson My World Social Studies Books - Gr 4	978-0-328-63918-2	126	2013

E. POLICY

There were no Policy motions to move. The next committee meeting in on 9/30/2019

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee: Meeting on 10/10
2. Communications/Legislation: Mrs LeFebvre distributed handouts
3. ESC: Mrs. LeFebvre talked about renovating the building
4. MCSBA: Mrs LeFebvre presented the Board Certification Plaque for 2019, and reported on standard-based report cards.
5. NJSBA: Mrs. LeFebvre reported that Boonton administrators are presenting at Workshop in AC.
6. Curriculum: Mrs. Katsakos reported on the Atlas program, 10/12 Gateway Program, 10/28 NJSFA presentation.
7. PR/Communications: Mrs. Darling reported on Boonton Day

XII. OPEN PUBLIC COMMENT

Steve Bossan

- Asked about the 150th Boonton birthday check in the amount of \$150.00 and how to proceed with converting the funds to a scholarship. Mrs Shollenberg talked about setting up criteria for the 150th scholarship and will report back.
- Asked the Board what qualifies as a school day? Mr. Presuto stated four hours qualifies as a school day.
- Suggested the Board present at Back to School nights

XIII. DISTRICT WIDE HIB REPORT

None

XIV. OTHER BUSINESS OF THE BOARD

Mr. Cartelli thanked the Board for helping to buy a Varsity jacket for a student. Mrs. Doherty appreciated how the community stepped up to assist the Boonton family.

XV. EXECUTIVE SESSION

On a motion by Mrs. LeFebvre and seconded by Mrs. Doherty, the following motion was presented for approval to enter Executive Session at 8:52 pm. All present voted in favor.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. **BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. **BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

NO ACTION BE TAKEN

Having no further business in closed executive session, a Motion was made by Mrs. LeFebvre and seconded by Mrs. Shollenberger to adjourn executive session at 9:28 pm and return to open session. All present voted in favor.

XVI. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. LeFebvre and seconded by Mr. Cartelli to adjourn at 9:31 pm. All present voted in favor.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: