

## **BOONTON TOWN BOARD OF EDUCATION**

434 Lathrop Avenue, Boonton, NJ 07005

March 11, 2019

### **I. CALL TO ORDER**

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at 7:32 pm on March 11, 2019, at the Annex Building, 436 Lathrop Avenue, Boonton, New Jersey.

### **II. OPEN PUBLIC MEETING**

Mr. Joseph Geslao, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the March 11, 2019, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen; distributed to The Neighbor News, the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

### **III. ROLL CALL**

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Jennifer Shollenberger, Mr. Robert Stager.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

### **IV. EXECUTIVE SESSION**

On a motion at 7:33 pm by Mrs. Darling and seconded by Mrs. LeFebvre, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

### **ACTION WILL BE TAKEN**

Having no further business in closed executive session, at 7:59 pm a motion was made by Mrs. LeFebvre and seconded by Mrs. Darling to adjourn executive session and return to open session. All present voted in favor.

### **V. PLEDGE OF ALLEGIANCE**

The Board reconvened in open session at 8:04 pm and led the Pledge of Allegiance. Approximately two members of the public were in attendance, as well as the administrators Felicia Kicinski, Peter Nosal, Jason Klebez, Judy Sorochnyjskyj and Thomas Valle.

## **VI. CORRESPONDENCE**

None

## **VII. LIAISON REPORTS**

1. John Hill School (student representative): None
2. Boonton High School (student representative): None
3. Parent-Teacher Association (PTA) K-8: Nicole Cechony reported on assemblies (Owls at John Hill School and Pushcart Players at School Street School); grant-funded STEM night on May 14; Dinners-to-Go fundraiser on March 20; and Mothers Market on April 6. Mrs. Cechony also asked about paperwork for class trips highlighting how transportation is partially funded by PTA.
4. Home School Association 9-12: None
5. Board of Aldermen Representative: Alderman Mike Cardillo reported on the impact of housing developments on public schools in other towns where developers of the Avalon and Packard projects have built apartments.

## **VIII. CHANGE THE ORDER OF THE DAY**

On a motion by Mrs. Doherty and seconded by Mrs. Darling and with all in favor, order of the day was approved.

## **IX. MINUTES**

Approval of minutes from previous meetings was moved by Mrs. LeFebvre, seconded by Mrs. Darling, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: Mrs. Doherty. ABSENT: None.

1. Regular and Executive session: February 25, 2019

## **X. PUBLIC COMMENT ON AGENDA ITEMS**

None

## **XI. ITEMS FOR BOARD CONSIDERATION**

### **A. SUPERINTENDENT**

Mr. Presuto introduced the John Hill School co-principals, Mr. Thomas Valle and Mr. Pete Nosal, who presented on the TAKE Flight initiative and using data. Mr. Presuto then recognized that Boonton HS students were Consumer Bowl County champions, and that artists at Boonton HS earned first-place honors in photography and painting competitions.

### **B. ADMINISTRATION**

Mrs. LeFebvre appreciates how administrators attending the committee meeting, as they did tonight.

## **PK8 Resolutions**

Approval of Admin PK8 resolutions #1-8 was moved by Mrs. LeFebvre and seconded by Mrs. Katsakos. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: Mr. Stager. ABSENT: None.

1. Leave of Absence (revised): Upon the recommendation of the Chief School Administrator, the Board approves to revise the leave of absence for Melanie Chin previously approved on 1/7/2019 to begin 3/8/2019, utilizing 37 days of accumulated sick days, through 6/30/2019, to now begin 3/4/2019, utilizing an additional 4 days of accumulated sick days (totaling 41) followed by an unpaid leave through 6/30/2019.
2. Long-Term Leave Replacement BSI Teacher (revised): Upon the recommendation of the Chief School Administrator, the Board approves to revise the 3/8/2019 start date previously approved on 2/25/2019 for Janet Hunter, Long-Term Leave Replacement BSI Teacher, to 3/4/2019.
3. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2018-2019 school year:

<u>Group</u>	<u>Destination</u>
Pre-K	Park View Animal Hospital, Turtle Back Zoo
Kindergarten	Farmstead Estates

4. Movement on Salary Guide: Upon the recommendation of the Chief School Administrator, the Board approves the following staff member's movement on guide in accordance with the Bargaining Agreement between the Board of Education and the Boonton Education Association, retroactive to February 1, 2019:

<u>Employee</u>	<u>Approved to</u>	<u>Salary</u>
Karen Kovall	Step 9 MA/15	\$69,129

5. Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves Barbara McGivney as a Lead Teacher for the Bridges to Learning Before/After School Program at School Street School and John Hill School for the 2018-2019 school year, at a rate of \$30 per hour, pending clearance of fingerprints.
6. Bridges to Learning Enrichment Staff: Upon the recommendation of the Chief School Administrator, the Board approves Pete Nosal and Jamie Nash for the Brides to Learning Evening Soccer Program Enrichment Staff, to be paid \$40 - \$60 per class each, based upon enrollment, for the 2018-2019 school year.
7. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 7341395142-B, up to 5 hours per week beginning 2/19/2019, with instructional Services to be provided by St. Clare's at \$55 per hour.

8. Outside Evaluation: Upon the recommendation of the Chief School Administrator, the Board approves a Bilingual Educational Evaluation and Bilingual Psychological Evaluation for Student State ID# 6100984208-B, to be conducted by Educational Specialized Associates, LLC at \$500 each.

### **PK12 Resolutions**

Approval of Admin PK12 resolutions #1-10 was moved by Mrs. LeFebvre and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: None.

1. District's Fire Drill and On-Roll Reports: Upon the recommendation of the Chief School Administrator, the Board approves the Fire Drill and On-Roll Reports for the month of February 2019, as per the attached.
2. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2018-2019 school year:

<u>Group</u>	<u>Destination</u>
Grade 10	Mayo Arts Center
Grade 12	Panasonic North America Headquarters, NJIT

3. Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the substitute list for the remainder of the 2018-2019 school year:

Substitute Teacher/Aide: Daniel Clavijo, pending receipt of substitute certificate

4. Movement on Salary Guide: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members' movement on guide in accordance with the Bargaining Agreement between the Board of Education and the Boonton Education Association, retroactive to February 1, 2019

<u>Employee</u>	<u>Approved to</u>	<u>Salary</u>
Edward Haddad	Step 12 MA/30	\$81,212
Tiffanie Henry	Step 4 BA/15	\$58,253
Heba Obeidallah	Step 7 MA	\$63,542

5. Gateway Academy Thesis Project: Upon the recommendation of the Chief School Administrator, the Board approves BHS student Amanda Roberts to complete a Gateway Academy Thesis Project to conduct research at JHS after school in the Bridges to Learning Program, with a small group of 3rd-grade students, under the supervision of Rosemarie Lynch.
6. District Calendar for 2019-2020 School Year: Upon the recommendation of the Chief School Administrator, the Board approves the district calendar for the 2019-2020 school year, as per the attached.

7. 6th-Period Stipend: Upon the recommendation of the Chief School Administrator the Board approves a 6th-period stipend for Alfred Bellini in the amount of \$5,000, prorated from 3/5/19 until a date to be determined.
8. Leave of Absence (revised): Upon the recommendation of the Chief School Administrator, the Board approves to revise the leave of absence for Diana Callahan previously approved on 10/22/2018 to begin 2/4/2019 utilizing 26 days of accumulated sick days through 6/21/2019 to now utilize 31 days of accumulated sick days followed by an unpaid leave through 6/21/2019.
9. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students:

Student State ID# 4421147939-B, for up to 5 hours per week beginning 3/1/2019, with instructional services provided by St. Clare's at \$55 per hour,

Student State ID# 1410655793-B, for up to 10 hours per week beginning 2/25/2019, with instructional services provided by Educational Services of Morris County at \$70 per hour,

Student State ID#7814948767-LP, for up to 5 hours per week beginning 2/20/19, with instructional services provided by St. Clare's at \$55 per hour.
10. Extracurricular Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves the following Extracurricular Aide Services:

Up to 90 total hours for Kathie Post to assist and supervise Student State ID# 5028089364-B, for the 2018-2019 GSA Program, at \$25.77 per hour, with Maureen Merritt and Rebecca Ross to serve as alternates as needed at a rate of \$25.77 per hour,

Up to 180 total hours for Clare Zarzecki and Kathie Post to assist and supervise Student State ID# 5028089364-B, for the 2018-2019 Girls Lacrosse Season, at \$25.77 per hour each, with Louisa Sinatra and Cynthia Tserkis to serve as alternates as needed at \$25.77 per hour each,

Up to 180 total hours for Al Bellini to assist and supervise Student State ID# 4879134120-B, for the 2018-2019 for the Baseball Season, at \$25.77 per hour, with Gregory LaPointe to serve as an alternate at \$25.77 per hour, and Brendon Schlitt to serve as an alternate as needed at \$25.02 per hour, and

Up to 180 total hours for Matthew Voswinkel and Maureen Merritt to assist and supervise Student State ID#1428753325-B, Student State ID#5153109356-B, and Student State ID#6150235416-B, for the 2018-2019 Track Season, at \$25.77 per hour, with Gregory LaPointe and Cynthia Tserkis to serve as alternates as needed at \$25.77 per hour each.

### **C. BUSINESS ADMINISTRATOR'S REPORT**

Mr. Gardberg reported on progress with the FY20 budget, preschool-related facility upgrades, State aid and Preschool funding; and pointed out the addition of resolution #7 for professional development expenses.

## **D. OPERATIONS**

Mrs. Darling highlighted the contract award for adding network access to the Boonton HS stadium.

Approval of Operations resolutions #1-7 was moved by Mrs. Darling and seconded by Mr. Geslao. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: None.

1. Payments: The Board approves these Check Journals.  
\$704,795.22      2/26/2019 -- 3/11/2019 (machine checks)  
\$11,383,438.80    7/1/2018 -- 1/31/2019 (hand checks, including payroll)
2. Payroll Related Expenses: The Board approves the following payroll expenses:  
2/15/2019      \$838,910.64  
2/28/2019      \$828,546.37
3. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

<b>Name</b>	<b>Date (s)</b>	<b>Workshop / Conference</b>	<b>Registration Fee Paid by BOE</b>	<b>Mileage/ Tolls / Other</b>
Carey, Laurene	4/5/19	FLENJ Conference, Iselin	\$180.00	\$20.71
Giannotti, Lorraine	3/14/19	Simple Machines, Squishy Circuits & Robotics, William Paterson, Wayne	\$0.00	\$9.67
Harbeson, Jesica	3/14/19	Simple Machines, Squishy Circuits & Robotics, William Paterson, Wayne	\$0.00	\$9.61
Henry, Tiffanie	4/8/19	Instructional Rounds at Roxbury High School, Roxbury	\$0.00	\$11.90
Masi, Allison	3/14/19	Simple Machines, Squishy Circuits & Robotics, William Paterson, Wayne	\$0.00	\$13.14
Nixon, Caroline	3/14/19	Simple Machines, Squishy Circuits & Robotics, William Paterson, Wayne	\$0.00	\$9.61
Presuto, Robert	3/8/19	Technical Assistance Workshop, Trenton	\$0.00	\$44.08
Reich, Karen	4/5/19	FLENJ Conference, Iselin	\$180.00	\$20.71

4. Corrective Action Plan FY2018: The Board accepts the Corrective Action Plan in response to the FY2018 Comprehensive Annual Financial Report (CAFR) and Auditors Management Report (AMR).
5. Contract: Network Upgrades: The Board approves the contract with New Era Technology, East Hanover, NJ, for \$12,505.50, to furnish and install fiber patch cable, per NASPO ValuePoint Contract # 87720 \* Erate SPIN # 143004851 \* EDS Contract # 8599 – IP Integration & Services (IPIS), Barracuda #AR609-88792, IBM #A63311, HP #A70262.
6. Operating Account Check Write off: The Board approves to write off of old checks in the amount of \$3,410.67.
7. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Bruseo, Cathy	3/14/19	Simple Machines, Squishy Circuits & Robotics, William Paterson, Wayne	\$0.00	\$9.61
Danzi, Patrise	3/21/19	NJASBO Purchasing Workshop, Rockaway	\$100.00	\$0.00
Harbeson, Jesica	3/5/19	Early Childhood School Visit, West New York	\$0.00	\$19.22
Maturo, Jocelyn	3/14/19	Simple Machines, Squishy Circuits & Robotics, William Paterson, Wayne	\$0.00	\$9.61
Theiller, Judith	3/14/19	Simple Machines, Squishy Circuits & Robotics, William Paterson, Wayne	\$0.00	\$9.61

#### **E. POLICY**

Mr. Cartelli reported on the committee continuing to meet about new/revised policies, including the next meeting scheduled for March 25.

Approval of Policy resolutions #1-6 was moved by Mr. Cartelli and seconded by Mrs. Doherty. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: None.

1. First Reading of Policy #0141.2 – Board Member and Term-Receiving District: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #0142.1 – Board Member and Term – Receiving District, as per the attached.
2. First Reading of Policy #2415.06 – Unsafe School Choice Option: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #2415.06 – Unsafe School Choice Option, as per the attached.
3. First Reading of Policy #2431.3 – Practice and Pre-Season Heat-Acclimation for School Sponsored Athletics and Extra-Curricular Activities: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #2431.3 – Practice and Pre-Season Heat-Acclimation for School Sponsored Athletics and Extra-Curricular Activities, as per the attached.
4. First Reading of Regulation #2460.8 – Special Education – Free and Appropriate Public Education: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Regulation #2460.8 – Special Education – Free and Appropriate Public Education, as per the attached.
5. First Reading of Policy #2610 - Educational Program Evaluation: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #2610 - Educational Program Evaluation, as per the attached.
6. First Reading of Policy #4219 – Commercial Driver’s License Controlled Substances and Alcohol Use Testing: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #4219 - Commercial Driver’s License Controlled Substances and Alcohol Use Testing, as per the attached.

#### **F. REPORTS FROM BOARD REPRESENTATIVES**

1. HS Committee: Mrs. Shollenberger reported that the committee’s agenda included how students are doing emotionally in the aftermath of Luke’s passing; how students are doing with the common lunch; and the addition of AVID for the Guidance department.
2. Communications/Legislation: Mrs. LeFebvre reminded members to read the weekly NJSBA email newsletter.
3. ESC: None
4. MCSBA: Next meeting in on March 20.
5. NJSBA: Training on March 23 is about effective communication; and a leadership weekend is scheduled for May.
6. DEAC: None



## **XII. OPEN PUBLIC COMMENT**

Mr. Cartelli asked Mr. Cardillo about tax revenue from the Boonton Lofts project and affordable housing. Mr. Cardillo responded that the Town is short on affordable house, and that nothing has changed in that regard.

## **XIII. DISTRICT WIDE HIB REPORT**

On a motion by Mrs. LeFebvre and seconded by Mrs. Shollenberger, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #4 and JHS #10-11.

On roll call, the motion was approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: Mrs. Doherty. ABSENT: None.

## **XIV. OTHER BUSINESS OF THE BOARD**

None

## **XV. EXECUTIVE SESSION**

On a motion by Mr. Ezzi and seconded by Mrs. Shollenberger, the following motion was presented for approval to enter Executive Session at 9:10 pm. All present voted in favor.

**BE IT RESOLVED** that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. **BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. **BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

NO ACTION BE TAKEN

Having no further business in closed executive session, a Motion was made by Mr. Cartelli and seconded by Mrs. Darling to adjourn executive session at 10:00 pm and return to open session. All present voted in favor.

## **XVI. ADJOURNMENT**

Having no further business before the Board, a motion was made by Mrs. LeFebvre and seconded by Mrs. Darling to adjourn at 10:01 pm. All present voted in favor.

Respectfully Submitted,

Steven Gardberg  
Board Secretary  
BOARD APPROVAL: