

## **BOONTON TOWN BOARD OF EDUCATION**

436 Lathrop Avenue, Boonton, NJ 07005

January 28, 2019

### **I. CALL TO ORDER**

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at 7:33 pm on January 28, 2019, at the Annex Building, 436 Lathrop Avenue, Boonton, New Jersey

### **II. OPEN PUBLIC MEETING**

Mr. Joseph Geslao, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the January 28, 2019, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

### **III. ROLL CALL**

Members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Patrick Joyce, Mrs. Irene LeFebvre, Mrs. Loren Katsakos, Mrs. Jennifer Shollenberger, Mr. Robert Stager. None was absent.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

### **IV. EXECUTIVE SESSION**

On a motion at 7:35 pm by Mrs. Doherty and seconded by Mrs. LeFebvre, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

### **ACTION WILL BE TAKEN**

Having no further business in closed executive session, at 8:00 pm a motion was made by Mrs. LeFebvre and seconded by Mrs. Shollenberger to adjourn executive session and return to open session. All present voted in favor.

### **V. PLEDGE OF ALLEGIANCE**

The Board reconvened in open session at 8:02 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance, as well as the administrators Felicia Kicinski and Jason Klebez.

## **VI. CORRESPONDENCE**

None

## **VII. LIAISON REPORTS**

1. John Hill School (student representative): None
2. Boonton High School (student representative): Maliha Rahaman reported on the Morris County winter sports tournaments; pickleball tournament in February; volleyball tournament; and March Madness with FBLA.
3. Parent-Teacher Association (PTA) K-8: Sue Chara reported on Penny War, Hate Has No Home signs, Mother's Market, Franklin Institute assemblies, Valentine's Day dance, and meeting on February 5.
4. Home School Association 9-12: None
5. Board of Aldermen Representative: None

## **VIII. CHANGE THE ORDER OF THE DAY**

On a motion by Mrs. Doherty and seconded by Mrs. Darling and with all in favor, order of the day was approved.

## **IX. BOE ETHICS TRAINING**

Mrs. Charlene Peterson, NJ School Boards Association, presented Board Ethics training and discussed Board certification.

## **X. MINUTES**

Approval of minutes from previous meetings was moved by Mrs. Shollenberger, seconded by Mrs. Doherty, and approved on roll call. YES: Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Shollenberger. NO: None. ABSTAIN: Mr. Cartelli, Mrs. Katsakos, Mrs. LeFebvre, Mr. Stager. ABSENT: None.

1. Regular and Executive session: January 7, 2018

## **XI. PUBLIC COMMENT ON AGENDA ITEMS**

None

## **XII. ITEMS FOR BOARD CONSIDERATION**

### **A. SCHOOL BOARD RECOGNITION MONTH**

Approval of resolution #1 was moved by Mrs. Lefebvre and seconded by Mrs. Doherty. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: None.

1. School Board Recognition: Upon the recommendation of the Chief School Administrator, the Board approves commending the efforts of colleagues and urges the public to support efforts to improve education, per the attached resolution.

**B. SUPERINTENDENT**

Mr. Presuto reported on the second marking period ending; power outage on January 16; RSVP3 app; and the Preschool budget.

**C. ADMINISTRATION**

**PK8 Resolutions**

Approval of Admin PK8 resolutions #1-7 was moved by Mrs. LeFebvre and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: Mrs. Katsakos, Mr. Stager. ABSENT: None.

1. Occupational Therapy Observation: Upon the recommendation of the Chief School Administrator, the Board approves an occupational therapy observation for Eve DePiero, Seton Hall University, from February – May 2019, under the supervision of Dr. Paul Chiodo, pending clearance of background check.

2. Letters of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts letters of resignation from the following staff:

Courtney Schmidt, Paraprofessional John Hill School, effective end of day February 1, 2019, and  
 Michael Hague, Custodian John Hill School, effective end of day January 10, 2019.

3. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2018-2019 school year:

<u>Group</u>	<u>Destination</u>
Grade PreK	NJ Firemen’s Home, Roma Pizzeria, Scoop House
Grades 3-5	Morristown Unitarian Fellowship
Grades 3-8	The Seeing Eye
Grade 7	Medieval Times

4. Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following for the Bridges to Learning Before/After School Program at School Street School and John Hill School for the 2018-2019 school year:

<u>High School Students - \$10 per hour</u>	<u>Paraprofessional – \$18 per hour</u>
Madison Kleinwaks	Gerald Robinson
Haely Robles	

5. Certified Staff: Upon the recommendation of the Chief School Administrator, the Board approves Allison Masi to the position of Preschool Teacher, School Street School, at a salary of \$60,262 (Step 2 MA), prorated from February 4, 2019 through June 30, 2019.

6. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students:

Student State ID#6962093758-B, for up to 5 hours per week beginning 1/15/19, with instructional services to be provided by St Clare's at a rate of \$55 per hour, and Student State ID#6962093758-B, up to 10 hours per week beginning 1/22/19, with instructional services to be provided by American Tutor at a rate of \$59 per hour.

7. Guidance Intern: Upon the recommendation of the Chief School Administrator, the Board approves a guidance internship for Amy Zaniewski, Montclair State University, at John Hill School, from February 2019 through May 2019, under the supervision of Christine Maier and Heidi Brady, pending receipt of substitute certification.

### **PK12 Resolutions**

Approval of Admin PK12 resolutions #1-7 was moved by Mrs. LeFebvre and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: Mrs. Katsakos. ABSENT: None.

1. Title IIA – 2018-2019 SY After School Professional Development Academy: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members as presenters for After School Professional Development Academy, at the rate of \$32 per hour, up to 4.5 hours per event, to be paid with FY19 Title IIA funds:

Nupur Bahl    Kelly Liberati    Tracy Mischell    Marianne Sayle    Kelli Shiels

2. District's Fire Drill and On-Roll Reports: Upon the recommendation of the Chief School Administrator, the Board approves the Fire Drill and On-Roll Reports for the month of December 2018, as per the attached.
3. District-Wide Volunteer: Upon the recommendation of the Chief School Administrator, the Board approves Rosemarie Zjawin to serve as a district-wide volunteer for the 2018-2019 school year.
4. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2018-2019 school year:

<u>Group</u>	<u>Destination</u>
Grades K-12 (CBI)	Liberty Science Center
Grades 10-12	County College of Morris
Grades 9-12	Rutgers, State Theatre of NJ in New Brunswick

5. Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the substitute list for the remainder of the 2018-2019 school year.

Substitute Techer/Aide:            Olivia Danzi                            Amy Zaniewski\*  
\* pending receipt of substitute certificate

6. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students:

Student State ID#3464743840-B, for up to 10 hours per week beginning 1/8/2019, instructional services to be provided by Silvergate Prep at a rate of \$30 per hour,

Student State ID# 2722853379-B, for up to 10 hours per week beginning 1/14/2019, with instructional services to be provided by PESI at a rate of \$32 per hour,

Student State ID# 8076514678-LP for up to 5 hours per week beginning 1/15/2019, with instructional services to be provided by St Clare's at a rate of \$55 per hour, and

Student State ID#9643753311-B, for up to 6 hours per week beginning 1/22/2019, with instructional services to be provided by district approved instructor, at a rate of \$32 per hour.

7. Revise 6th Period Stipends: Upon the recommendation of the Chief School Administrator, the Board approves to revise the 6th period stipends previously approved on 12/3/18 for the following Boonton High School staff effective from September 1, 2018 for the remainder of the 2018-2019 schoolyear:

Barbara Gilbert: 0.4 of \$5,000 - \$2,000

Ken Ren: 0.5 of \$5000 - \$2,500

Christopher Frangiapane: 0.5 of \$5,000 - \$2,500

Debra Sweet: 0.5 of \$5,000 - \$2,500

## **D. BUSINESS ADMINISTRATOR'S REPORT**

Mr. Gardberg reported on the FY18 audit, Preschool expansion budget and FY20 budget.

## **E. OPERATIONS**

Approval of Operations resolutions #1-7 was moved by Mrs. Darling and seconded by Mrs. Doherty. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Shollenberger, Mr. Stager. NO: None. ABSTAIN: None. ABSENT: None.

1. Bills List: The Board approves the Bills List of January 28, 2019, for \$215,700.67.
- |                     |              |
|---------------------|--------------|
| 10 General          | \$178,719.03 |
| 20 Special Revenue  | 11,685.24    |
| 30 Capital Projects | 775.08       |
| 60 Cafeteria        | 23,853.96    |
| 61 Bridges          | 667.36       |
2. Check Register: The Board approves the check register of January 15, 2019, for \$397,837.73.
- |                    |              |
|--------------------|--------------|
| 10 General         | \$380,225.98 |
| 20 Special Revenue | 17,541.75    |
| 61 Bridges         | 70.00        |

3. Transfer Reports: The Board approves Transfer Reports for the month ending November 30, 2018.
4. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending November 30, 2018.
5. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

<b>Name</b>	<b>Date (s)</b>	<b>Workshop / Conference</b>	<b>Registration Fee Paid by BOE</b>	<b>Mileage/ Tolls / Other</b>
Balaban, Lane	3/19/19	Middle/High School Peer Mediation, New Brunswick	\$0.00	\$26.66
Birchler, Leah	1/31/19	HIB County Meeting, East Hanover	\$0.00	\$6.32
Birchler, Leah	3/19/19	Middle/High School Peer Mediation, New Brunswick	\$0.00	\$26.66
Buck, Christina	4/5/19	FLENJ 2019 Annual Conference, Iselin	\$90.00	\$0.00
Comer, Marybeth	3/7/19	Role of the School Climate Team, New Brunswick	\$0.00	\$48.50
Cunningham, Elisabeth	3/9, 3/10, 3/19, 3/30/19	First Steps Certification Course, Montclair	\$300.00	\$77.20
Foster, Mary	11/19-12/17/18	Google for Educators, County College of Morris, Randolph	\$249.00	\$0.00
Harbeson, Jesica	1/25/19	The Latino Family Literacy Project, Trenton	\$0.00	\$40.30
Henry, Tiffanie	2/26/19	Flipping Out! An Introduction to the Flipped Classroom for Blended Learning, Paramus	\$75.00	\$17.24
Hughen, Bevin	3/7/19	Role of the School Climate Team, New Brunswick	\$0.00	\$26.60
Lynch, Rosemarie	3/15/19	National Afterschool Assn Annual Convention, New York, NY	\$570.00	\$70.50

Maier, Christine	1/31/19	ABC County Meeting, East Hanover	\$0.00	\$6.32
Pourki, Neda	2/13/19	Role of the School Climate Team, New Brunswick	\$0.00	\$26.72
Shuryn, Lauren	2/7/19	AMTNJ Winter Conference, Monroe	\$149.00	\$33.17
Sudak, Laura	4/10, 4/11/19	Google Certified Educator Level 1 Bootcamp, Paramus	\$300.00	\$34.60
Tucci, Marcia	1/30/19	The Role of the School Climate Team, New Brunswick	\$0.00	\$26.66

6. PEA Preschool Program Plan 2019-2022 District Statement of Assurances: The Board approves the submission of the PEA Preschool Program Plan 2019-2022 District Statement of Assurances.
7. Donation: The Board accepts a donation from the American Heart Association via Phelps Construction of a CPR Training Kit, valued at \$650.

#### **F. POLICY**

Mr. Cartelli reported that there were no Policy motions to move, but the committee will review new/revised policies on February 25.

#### **G. REPORTS FROM BOARD REPRESENTATIVES**

1. HS Committee: Mr. Klebez reported there will be a meeting in February; a student advisory committee has been formed; student Devon Gibbs reached 1,000 points in girls basketball; and the school's weekly update now includes an Activities tab.
2. Communications/Legislation: None
3. ESC: Mrs. LeFebvre said there was a meeting earlier in January.
4. MCSBA: Mrs. LeFebvre said there is a monthly meeting on January 31.
5. NJSBA: Mrs. LeFebvre said the officer slate is being developed and task forces are being publicized.
6. DEAC: None

#### **XIII. OPEN PUBLIC COMMENT**

Steve Bossen acknowledged School Board Recognition Month and asked about curriculum on the District website, to which Mr. Presuto responded.

#### **XIV. DISTRICT WIDE HIB REPORT**

On a motion by Mrs. LeFebvre and seconded by Mrs. Darling, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: JHS #6.

On roll call, the motion was approved. YES: Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: Mr. Cartelli, Mrs. Katsakos, Mr. Stager. ABSENT: None.

#### **XV. OTHER BUSINESS OF THE BOARD**

Mr. Geslao suggested that Board members switch their seats each quarter to encourage sitting with different members.

Mr. Gardberg reminded members to complete the State's online ethics disclosures.

Mr. Joyce shared comments by a former coach who appreciated that a student was welcoming visitors for a game at the John Hill School gym.

#### **XVI. EXECUTIVE SESSION**

None

#### **XVII. ADJOURNMENT**

Having no further business before the Board, a motion was made by Mrs. LeFebvre and seconded by Mr. Cartelli to adjourn at 9:52 pm. All present voted in favor. None were absent and none abstained.

Respectfully Submitted,

Steven Gardberg  
Board Secretary

BOARD APPROVAL: