

## **BOONTON TOWN BOARD OF EDUCATION**

436 Lathrop Avenue, Boonton, NJ 07005

December 17, 2018

### **I. CALL TO ORDER**

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at 7:30 pm on December 17, 2018, at the Annex Building, 436 Lathrop Avenue, Boonton, New Jersey

### **II. OPEN PUBLIC MEETING**

Ms. Linda Glosinski, Board President, called the meeting to order, and Mr. Steven Gardberg, Board Secretary, read the following statement: This is the December 17, 2018, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

### **III. ROLL CALL**

The members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Jack Gibbons, Ms. Linda Glosinski, Mr. Patrick Joyce, Mrs. Irene LeFebvre, Mrs. Jennifer Shollenberger.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

### **IV. EXECUTIVE SESSION**

On a motion by Mrs. Darling and seconded by Mr. Ezzi, the following motion was presented for approval to enter Executive Session at 7:31 pm. All present voted in favor.

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. **BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. **BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

### **ACTION WILL BE TAKEN**

Having no further business in closed executive session, at 7:59 pm a motion was made by Mrs. Shollenberger and seconded by Mr. Joyce to adjourn executive session and return to open session. All present voted in favor.

### **V. PLEDGE OF ALLEGIANCE**

The Board reconvened in open session at 8:03 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance, as well as administrators Felicia Kicinski, Jason Klebez, Judy Sorochnykyj and Thomas Valle.

## **VI. CORRESPONDENCE**

None

## **VII. LIAISON REPORTS**

1. John Hill School (student representative): None
2. Boonton High School: Jason Klebez, Principal, commented on school spirit week, including the winter pep rally; FBLA competition; and opening nights for athletics. Mr. Presuto mentioned the mock trial.
3. Parent-Teacher Association (PTA) K-8: Justine Cirinelli reported on the Rutgers science bus, Brain Challenge and upcoming fundraisers – Boonton Thai.
4. Home School Association 9-12: Mr. Klebez commented on the holiday breakfast scheduled for after the New Year.
5. Board of Aldermen Representative: Mr. Presuto read a report from Alderman Edina Renfro-Michel – Citizen of the Year is Andy Cicala, Pack 201/Troop 1 and Soccer Club, Grant applications, Morris Canal Society and Mr. Presuto's presentation in January at preschool expansion.

## **VIII. CHANGE THE ORDER OF THE DAY**

On a motion by Mrs. Doherty and seconded by Mrs. LeFebvre and with all in favor, order of the day was approved.

## **IX. MINUTES**

None

## **X. PUBLIC COMMENT ON AGENDA ITEMS**

None

## **XI. ITEMS FOR BOARD CONSIDERATION**

### **A. SUPERINTENDENT**

Mr. Presuto commented on preschool expansion, including applicants for the lottery, state aid, two new rooms opening in January, and a drawing on February 27 at the Board Office; school holiday concerts; technology meeting; tonight is the last meeting for two Board members – Mr. Gibbons and Ms. Glosinski; and the County midyear review.

### **B. ADMINISTRATION**

Mrs. LeFebvre commented on hiring for the preschool expansion.

### **PK8 Resolutions**

Approval of Admin PK8 resolutions #1-8 was moved by Mrs. LeFebvre and seconded by Mrs. Shollenberger. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: Mr. Gibbons. ABSENT: None.

1. Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following for the Bridges to Learning Before/After School Program at School Street School and John Hill School for the 2018-2019 school year.

College School Counselor - \$12 per hour: Sameer Ahmad

Lead Teacher - \$30 per hour: Laura Sudak and Bridget Burke Weiss

2. Long-Term Leave Replacement Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves Diane Marsh as Long-Term Leave Replacement Paraprofessional, at a salary of \$32,232 (Step 1), pro-rated for 12/10/2018 – 6/30/2019.
3. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2018-2019 school year:

<u>Group</u>	<u>Destination</u>
Prekindergarten	Santa Land
Grade 1	Turtle Back Zoo
Grades 3-8	Morristown Unitarian Fellowship

4. Resignation of Certified Staff: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Debora Acevedo, Spanish Teacher, John Hill School, effective 6/30/2019, for the purpose of retirement.
5. Amend Employment Contract: Upon the recommendation of the Chief School Administrator, the Board approves to amend the employment contract for Suwanna Barth to \$16,371 (\$25.56 x 3.5 hours per day x 183 days) pro-rated from January 2, 2019, for the remainder of the 2018-2019 school year.
6. Guidance Observation: Upon the recommendation of the Chief School Administrator, the Board approves a 45-hour guidance observation for Amy Zaniewski, Montclair State University, from January through April 2019, under the supervision of Heidi Brady, pending background check.
7. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves compensatory home instruction for Student State ID# 6446248510-B, up to 10 hours per week, for two subjects, effective 12/5 – 12/18/2018, with instructional services to be provided by Educere, at \$29 per subject per week.
8. Revise Leave of Absence Date: Upon the recommendation of the Chief School Administrator, the Board approves to revise the leave of absence date for Amandalynn O’Neill to begin on 12/6/2018.

**PK12 Resolutions**

Approval of Admin PK12 resolutions #1-12 was moved by Mrs. LeFebvre and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling,

Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: None. ABSENT: None.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2018-2019 school year:

<u>Group</u>	<u>Destination</u>
Grades 9-12	Great Adventure, Morris County Court House
Grades 11, 12	Boonton Knights of Columbus
Grade 12	NJIT Newark

2. Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the substitute list for the remainder of the 2018-2019 school year:

Substitute Teacher/Aide

Brian Pearl

Sophie Kohler

Melissa Mihalko, pending receipt of substitute certificate

3. District's Fire Drill and On-Roll Reports: Upon the recommendation of the Chief School Administrator, the Board approves the Fire Drill and On-Roll Reports for the month of November 2018, as per the attached.
4. Job Description: Upon the recommendation of the Chief School Administrator, the Board approves the Job Description for Preschool Master Teacher, as per the attached.
5. District-Wide Volunteers: Upon the recommendation of the Chief School Administrator, the Board approves the following to serve as district-wide volunteers for the 2018-2019 school year.

Alexander. Lara

Spezzacatena, Jeanna

Robello, Viviana

Sayles, Thomas

Szmak. Gregory

Sikora, April

Veljkovic, Kamila

6. Long-Term Leave Replacements: Upon the recommendation of the Chief School Administrator, the Board approves the following long-term leave replacements at Boonton High School:

Sophie Kohler as long-term leave replacement guidance counselor at a salary of \$60,262 (Step 2 MA), pro-rated from February 4, 2019, through the remainder of the 2018-2019 school year, and

Kathryn Jacobs as long-term leave replacement BSI teacher, at a salary of \$37,246 (.60 Step 6 MA), prorated from December 17, 2018, through the remainder of the 2018-2019 school year.

7. Approval of Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students:

Student State ID# 4029605328-LP, up to 10 hours per week beginning 11/26/2018, with instructional services to be provided by PESI, at \$32 per hour,

Student State ID# 4590602605-B, up to 5 hours per week beginning 12/6/2018, with instructional services to be provided by St. Clare's, at \$55 per hour,

Student State ID# 1870811044-B, up to 5 hours per week beginning 11/27/2018, with instructional services to be provided by St. Clare's, at \$55 per hour,

Student State ID# 2596176994-B, up to 5 hours per week beginning 11/30/2018, with instructional services to be provided by St. Clare's, at \$55 per hour,

Student State ID# 3464743840-B, up to 10 hours per week beginning 11/30/2018, with instructional services to be provided by Silvergate Prep, at \$30 per hour, and

Student State ID# 5078549734-LP, up to 10 hours per week beginning 11/26/2018, with instructional services to be provided by PESI, at \$32 hour.
8. Amend Extracurricular Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves to include Matthew Voswinkel to assist and supervise Student State ID# 5153109356-B and Student State ID# 6150235416-B, to share a total of 160 hours with previously approved Louisa Sinatra on 11/19/18 for the 2018-2019 wrestling season, at \$25.77 per hour.
9. Extracurricular Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves up to 90 total hours for Beatrice Beatty to assist and supervise Student State ID# 5028089364-B, at the school play during the 2018-2019 school year, at \$25.77 per hour.
10. Out of District Placement: Upon the recommendation of the Chief School Administrator, the Board of Education approves the out-of-district placement for Student State ID# 3819770743-State, at Shepard High School, beginning 11/20/2018 through the remainder of the 2018-2019 school year, at \$288.18 per day.
11. Coach: Upon the recommendation of the Chief School Administrator, the Board of Education approves Meghan Mollahan as assistant Girls Lacrosse Coach at Boonton High School at a stipend of \$5,253 (Step 2), for the 2018-2019 school year.
12. Permission for Mountain Lakes High School to use Wrestling Mat: Upon the recommendation of the Chief School Administrator, the Board of Education approves Mountain Lakes High School to use the Boonton High School wrestling mat for the 2018 holiday tournament in lieu of Boonton paying the entrance fee.

### **C. BUSINESS ADMINISTRATOR'S REPORT**

Mr. Gardberg reported on progress with the FY2018 audit, midyear budget review and projects (lower field at John Hill School, and bathrooms and field drainage at Boonton HS).

### **D. OPERATIONS**

Mr. Gesalo reported on the water main break at School Street School, lockers at Boonton HS and a donation.

Approval of Operations resolutions #1-9 was moved by Mr. Geslao and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: None. ABSENT: None.

1. Bills List: The Board approves the Bills List of December 17, 2018, for \$577,358.82.

10 General	\$300,033.04
20 Special Revenue	51,459.05
30 Capital Projects	194,676.43
60 Cafeteria	29,040.77
61 Bridges	2,149.43

2. Check Register: The Board approves the check register of December 10 & 13, 2018, for \$21,509.93.

10 General	\$21,509.93
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3. Transfer Reports: The Board approves Transfer Reports for the month ending October 31, 2018.

4. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending October 31, 2018.

5. Payroll Related Expenses: The Board approves the following payroll expenses:

<b>Payroll Date</b>	<b>Amount</b>
11/15/18	\$809,608.37
11/30/18	\$801,190.46

6. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

<b>Name</b>	<b>Date (s)</b>	<b>Workshop / Conference</b>	<b>Registration Fee Paid by BOE</b>	<b>Mileage/ Tolls / Other</b>
Muench, Christine	2/12/19	NJ Special Education Annual Summit, Monroe Township, NJ	\$149.00	\$13.27
Nash, James	12/4/18	Sportsmanship Summit at Sussex County Vocational Technical School	\$75.00	\$0.00

Schessler, Alison	2/13/19	The Role of the School Climate Team, New Brunswick, NJ	\$0.00	\$26.66
Shiels, Kelli	1/28/19	Keys to Enhancing Effectiveness as a School Nurse, W. Orange, NJ	\$269.00	\$8.56
Sorochynskyj, Judith	3/18/19 & 5/7/19	Transforming Early Childhood Leadership Initiative, Monroe Twp. NJ	\$0.00	\$67.58

7. Donation: The Board accepts a donation of furniture, estimated at \$3,000, from UNICOM Systems, Inc.
8. Statement of Assurance: The Board approves submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance School Year 2018-2019 to the NJ Department of Education.
9. Disposal of Surplus Property: The Board authorizes disposal of the following surplus property that is no longer needed for public use, by sale conducted directly with the Board and/or through GovDeals pursuant to State Contract A-83453/T2581 and Local Finance Notice 2008-9, while reserving the right to accept or reject any offer submitted; surplus property shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property; property not sold within 60 days may be discarded.
 

<u>Location</u>	<u>Item</u>
Maintenance	Scissor lift
Maintenance	Salt spreader
Maintenance	Electrical panels

## **E. POLICY**

There were no Policy motions to move.

## **F. REPORTS FROM BOARD REPRESENTATIVES**

1. HS Committee: None
2. Communications/Legislation: None
3. ESC: Mrs. LeFebvre reported there has been difficulty getting a quorum; looking to sell a building.
4. MCSBA: Next meeting is in January.
5. NJSBA: Mrs. LeFebvre reported on the Mental Task Force meeting this week; three-day orientation in January for new members.
6. DEAC: Mrs. Doherty reported there will be a January meeting if needed.

**XII. OPEN PUBLIC COMMENT**

Mrs. Sonia Chapman expressed gratitude to Ms. Glosinski for her service to the Board.

**XIII. DISTRICT WIDE HIB REPORT**

On a motion by Mrs. LeFebvre and seconded by Mr. Cartelli, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #2.

On roll call, the motion was approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: None. ABSENT: None.

**XIV. OTHER BUSINESS OF THE BOARD**

Ms. Glosinski commented on the Board responsibility calendar.

**XV. EXECUTIVE SESSION**

None

**XVI. ADJOURNMENT**

Having no further business before the Board, a motion was made by Mr. Ezzi and seconded by Mrs. LeFebvre to adjourn at 8:46 pm. All present voted in favor.

Respectfully Submitted,

Steven Gardberg  
Board Secretary

BOARD APPROVAL: