

TOWN OF BOONTON PUBLIC SCHOOLS

436 Lathrop Avenue

Boonton, NJ 07005

November 5, 2018

I. CALL TO ORDER

A regular meeting of the Town of Boonton Board of Education was held on November 5, 2018, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 7:30 pm by Mr. Joseph Geslao, Board Vice President.

II. OPEN PUBLIC MEETING

Mr. Steven Gardberg, Board Secretary, read the following statement: This is the November 5, 2018, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

The members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joseph Geslao, Mr. Jack Gibbons, Mr. Patrick Joyce and Mrs. Irene LeFebvre. Absent were Ms. Linda Gloshinski and Mrs. Jennifer Shollenberger.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

IV. EXECUTIVE SESSION

On a motion by Mr. Joyce and seconded by Mrs. Doherty, the following motion was presented for approval to enter Executive Session at 7:31 pm. All present voted in favor. Absent: Ms. Gloshinski and Mrs. Shollenberger.

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. **BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. **BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Having no further business in closed executive session, at 7:59 pm a motion was made by Mrs. Darling and seconded by Mr. Cartelli to adjourn executive session and return to open session. All present voted in favor. Absent: Ms. Gloshinski and Mrs. Shollenberger.

V. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:02 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance. Administrators in attendance: Christine Muench, Jason Klebez, Judy Sorochnykyj.

VI. CORRESPONDENCE

None

VII. LIAISON REPORTS

1. John Hill School (student representative): None
2. Boonton High School (student representative): Maliha Rahaman reported on Spirit Week, Powderpuff football, Heart for People fundraiser, 11/20 open mic night, 12/5 Harlem Wizards game.
3. Parent-Teacher Association (PTA) K-8: Representative reported on meeting this week, Tricky Tray, Box Tops, 12/1 cultural arts assembly, Square Art fundraiser, 10/18 CPR certification, Book fairs, Dinners-to-Go fundraiser, "Hate has no home here" signs, Caramel apple fundraiser, David's Cookies fundraiser.
4. Home School Association 9-12: None
5. Board of Aldermen Representative: None

VIII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. LeFebvre and seconded by Mrs. Doherty and with all in favor, order of the day was approved. Absent: Ms. Gloshinski and Mrs. Shollenberger.

IX. MINUTES

Approval of minutes from previous meetings was moved by Mr. Cartelli, seconded by Mr. Joyce, and approved on roll call. YES: Mr. Cartelli, Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Joyce. NO: None. ABSTAIN: Mrs. Doherty, Mr. Gibbons, Mrs. LeFebvre. ABSENT: Absent: Ms. Gloshinski, Mrs. Shollenberger.

1. Regular and Executive sessions: October 22, 2018

X. PUBLIC COMMENT ON AGENDA ITEMS

None

XI. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

Mr. Presuto reported on the football and boys soccer teams earning playoff spots; news about the Little Free Library project; and introduced Melissa Bialick and Robin Schwalb, who presented about the THRIVE program.

B. ADMINISTRATION

Mrs. LeFebvre commented on the Preschool expansion.

PK8 Resolutions

Approval of Admin PK8 resolutions #1-9 was moved by Mr. Cartelli and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Joyce, Mrs. LeFebvre. NO: None. ABSTAIN: Mr. Gibbons. ABSENT: Ms. Glosinski, Mrs. Shollenberger.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2018-2019 school year:

<u>Grade</u>	<u>Destination</u>
Grades 3, 6-8	Morristown Unitarian Fellowship
Grade 4	Liberty Science Center
Grade 5	NJ Sea Grant Consortium
Grade 8	Spruce Run
Grades K-8 CBI	Turtle Back Zoo

2. Leave of Absence: Upon the recommendation of the Chief School Administrator, the Board approves a leave of absence for Amandalynn O’Neill beginning 1/2/19, utilizing 3 personal days and 13 days of accumulated sick days, followed by an unpaid leave of absence, effective 1/25 – 6/30/2019.
3. Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves Jesica Harbeson as a lead teacher substitute for the Bridges to Learning Before/After School Program at School Street School and John Hill School for the 2018-2019 school year at \$30 per hour.
4. Appointment of Non-Certified Staff: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Melyssa Stella to the position of Paraprofessional, John Hill School, at a salary of \$32,316 (Step 4), pro-rated from 11/19/2018 for the remainder of the 2018-2019 school year.
5. School Bus Emergency Evacuation Drill Reports: Upon the recommendation of the Chief School Administrator, the Board approves the School Bus Emergency Evacuation Drill Reports for School Street School and John Hill School for the month of October 2018, as per the attached.
6. Occupational Therapy Internship: Upon the recommendation of the Chief School Administrator, the Board approves Jed Gloria, Seton Hall University, an occupational therapy internship, effective 1/7 – 4/5/2019, under the supervision of Dr. Paul Chiodo, upon receipt of substitute certificate.
7. Outside Evaluation: Upon the recommendation of the Chief School Administrator, the Board approves a psychiatric evaluation for Student State ID# 6486135013-B, to be conducted by Dr. Haran Pahirathi at a cost of \$500.

8. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students:

Student State ID# 6007477455-B, for up to 5 hours per week beginning 10/24/2018, with instructional services to be provided by St. Clare's, at \$55 per hour, and

Student State ID# 6956742286-B, for up to 10 hours per week beginning 9/28/2018, with instructional services to be provided by CCBH Inc, at \$75 per hour.

9. Out of District Placement: Upon the recommendation of the Chief School Administrator, the Board approves the out-of-district placement for Student State ID# 9354020851-B at Windsor Learning Center, effective 11/1/2018 through the remainder of the 2018-2019 school year, at \$310 per day, and that transportation be arranged as needed. This reflects a change in placement from July 9, 2018.

PK12 Resolutions

Approval of Admin PK12 resolutions #1-8 was moved by Mrs. Darling and seconded by Mrs. Doherty. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mr. Joyce, Mrs. LeFebvre. NO: None. ABSTAIN: None. ABSENT: Ms. Glosinski, Mrs. Shollenberger.

1. District-Wide Volunteers: Upon the recommendation of the Chief School Administrator, the Board approves the following district-wide volunteers for the 2018-2019 school year:

Bledsoe, Kelly Jo	Checke, Lauren	Holmes, Maureen
Kamenitzer, Jamie	Kraus, Laura	Kuo, Chia Ling
Lee, Jodi	Maggio, Jacqueline	McQuaide, Meghan
Nguyen, Justin	Villegas, Santiago	Weglarz, Katja
Whritenour, Lorraine	Yoon, Hyeryeng	Clear, Clare
Jammaers, Nicole	Ponte, Lisa	Salgado, Kristen
Seise, Amy	Loffredo, Becky	Marcello, Francine
Mooney-Melendez, Kathleen	Tucker, Elizabeth	

2. Field Trip: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destination for the 2018-2019 school year:

<u>Grade</u>	<u>Destination</u>
Grades 11-12	New Providence High School

3. School Bus Emergency Evacuation Drill Report: Upon the recommendation of the Chief School Administrator, the Board approves the School Bus Emergency Evacuation Drill Report for Boonton High School for the month of October 2018, as per the attached.
4. Title IIA – Professional Development: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members for Professional Development, at \$30 per hour, pending negotiations outcome, up to 4 hours, to be paid with FY19 Title IIA funds:

Nupur Bahl
Vicki Cornell
Marissa LaPlaca

Al Bellini
Mark DiGennaro
Dan Matarazzo

Christina Buck
Patrick Hancock
Michelle McBride

5. Title IIA – 2018-2019 SY After School Professional Development Academy: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members as presenters for After School Professional Development Academy, at of \$30 per hour, pending negotiations outcome, up to 4.5 hours per presentation, to be paid with FY2019 Title IIA funds:

Melissa Bialick
Laura Schreiber

Christina Buck
Amy Smith

Terrance O'Dell
Natalie Perez

6. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 3464743840-B, for up to 10 hour per week beginning 10/17/2018, with instructional services to be provided by PESI, at \$30 per hour.
7. Employment Contract for Certified Staff: Upon the recommendation of the Chief School Administrator the Board approves to amend the employment contract for John Gatti to Step 2BA+15 (\$56,857), pending outcome of negotiations, retroactive to September 1, 2018.
8. Agreement Between the Boonton Education Association and Boonton Board of Education: The Board ratifies the Memorandum of Agreement and salary guides between the Board and the Boonton Education Association, effective July 1, 2018, through June 30, 2021. Further, the Board President and Board Secretary are authorized to sign the final version of the contract document when approved by the Board's Negotiations Counsel.

C. BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg reported on painting at School Street School, restroom renovations at Boonton HS, softball field at John Hill School, Sustainable Jersey grant application.

D. OPERATIONS

Mr. Geslao reported on the Boonton HS school store and a donation.

Approval of Operations resolutions #1-13 was moved by Mr. Geslao and seconded by Mr. Cartelli. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mr. Joyce, Mrs. LeFebvre. NO: None. ABSTAIN: None. ABSENT: Ms. Glosinski, Mrs. Shollenberger.

1. Bills List: The Board approves the Bills List of 11/5/2018 for \$727,175.21.
- | | |
|--------------------|--------------|
| 10 General | \$677,481.34 |
| 20 Special Revenue | 21,823.26 |
| 60 Cafeteria | 27,313.82 |
| 61 Bridges | 556.79 |
2. Check Register: The Board approves the check register of 10/30/2018 for \$10,825.47.
- | | |
|------------|-------------|
| 10 General | \$10,825.47 |
|------------|-------------|

3. Transfer Reports: The Board approves Transfer Reports for the month ending 9/30/2018.
4. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 9/30/2018.
5. Payroll Related Expenses: The Board approves the following payroll expenses:

10/15/18	\$786,573.88
10/30/18	805,597.95
6. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Balaban, Lane	11/15/18	Section 504 and I&RS Overview, West Orange	\$75.00	\$9.42
Baseil, Laura	11/28/18	Guided Math Conference, Piscataway	\$269.00	\$22.51
Diaz, Joseph	2/8/19	Northeast Conf. on the Teaching of Foreign Languages, NY, NY	\$150.00	\$29.00
Forman, Edward	12/10/18	Legal One; Social Media & Cyberbullying Issues in Schools, New Providence	\$0.00	\$10.85
Greene, Sandra	11/15/18	Best Powerful Strategies for Teaching Math, West Orange	\$259.00	\$8.49
Greulich, Courtney	11/15/18	Best Powerful Strategies for Teaching Math, West Orange	\$259.00	\$8.49
Hurd, Christopher	12/6/18	Top AP Scores, West Orange	\$259.00	\$8.68
Lynch, Rosemarie	11/15/18 & 11/16/18	NJ Afterschool Communities Network Annual Conference, Princeton	\$278.00	\$41.35
Mischell, Tracy	11/14/18	ELL Program Supervisors Roundtable, Wanaque		\$7.25

Mischell, Tracy	12/11/18	Practical Co-Teaching Strategies to Effectively Support Your English Language Learners, Fairfield	\$239.00	\$8.53
Schreiber, Laura	11/30/18	Units of Study in Reading and the NJ PARCC Exam, Somerset	\$165.00	\$22.57
Smith, Amy	11/30/18	Units of Study in Reading and the NJ PARCC Exam, Somerset	\$165.00	\$22.57
Valle, Thomas	11/30/18	Units of Study in Reading and the NJ PARCC Exam, Somerset	\$165.00	\$22.44
Wasserman, Valerie	11/15/18 & 11/16/18	2018 ASHA Convention, Boston, MA	\$455.00	\$145.70

7. Use of Facilities: The Board approves the District Facilities List of 11/5/2018, provided all required documents are submitted:

Permit #	Requested by / Facility / Dates
1810-0002	Boonton HS Project Graduation Committee – Wreath Fundraiser Pick Up BHS Cafeteria Tuesday November 30, 2018 (2:00 - 6:00 PM)
1810-0003	Boonton Project Graduation – Vendor/Craft Fair Boonton High School – Cafeteria Friday November 2, 2018 (2:30 – 4:30 PM) Set up Saturday November 3, 2018 (8:00 AM – 4:00 PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

**Use of all gyms and fields are to be coordinated with Mr Hughen
ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**

8. Donation: The Board accepts a donation of a CPR in Schools Kit, valued at \$650, from Phelps Construction Group.
9. Grant Application: The Board approves submission of a 2018 cycle grant application for \$10,000 to Sustainable Jersey for Schools, for Energy Initiatives Funded by The Gardinier Environmental Fund.
10. Change Order Proposal: The Board approves Change Order #GC-01 in the amount of (\$1,918.58) from Accurate Construction, Inc, Wayne, NJ, to construct a new security vestibule at Boonton High School, decreasing the Base Bid, awarded on June 18, 2018, to \$37,966.42.

11. High School Vestibule: The Board approves the school facilities project consisting generally of: Toilet Renovation at Boonton High School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

Now, therefore, be it resolved by the Board of Education of Boonton Town, in the County of Morris, State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2 The Board hereby authorizes the amendment to its Long-Range Facilities. Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. The District is not seeking a Grant.

Section 4. This resolution shall take effect immediately.

12. Establishing Petty Cash: The Board approves establishment of petty cash fund for a school store at Boonton High School during the current fiscal year in accordance with N.J.S.A. 18A:19-13 and Title 6A of the N.J.A.C. 6A:23A-16.8, for the Boonton High School Student Activity Account in the amount of \$200, maximum single expenditure of \$50, custodian of petty cash Business Administrator.
13. Increase Special Revenue Fund Appropriations: The Board approves to increase 2018-2019 Special Revenue Fund appropriations by \$475,668.00 to reflect the amount of Preschool Education Expansion Aid awarded to the District.

20-218-100-101	\$274,589	20-218-200-200	\$250,802
20-218-100-106	136,147	20-218-200-420	17,500
20-218-100-600	35,420	20-218-200-580	2,400
20-218-200-110	6,000	20-218-200-800	500
20-218-200-176	80,000		

E. POLICY

There were no Policy motions to move.

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee: None
2. Communications/Legislation: None

3. ESC: There is a meeting this week.
4. MCSBA: There is a meeting this week.
5. NJSBA: Mrs. Darling and Mrs. Doherty reported on attending the Workshop. Mrs. LeFebvre reported on the Board of Directors meeting, Mental Health task force and security report. Mr. Gardberg said that a representative will present ethics training at the meeting on 1/7/2019.
6. DEAC: The next meeting is in January

XII. OPEN PUBLIC COMMENT

Mr. Bossen thanked the Board members for their service.

XIII. DISTRICT WIDE HIB REPORT

On a motion by Mr. Cartelli and seconded by Mrs. Darling, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: JHS #1.

On roll call, the motion was approved. YES: Mr. Cartelli, Mrs. Darling, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mr. Joyce, Mrs. LeFebvre. NO: None. ABSTAIN: Mrs. Doherty. ABSENT: Ms. Gloshinski, Mrs. Shollenberger.

XIV. OTHER BUSINESS OF THE BOARD

Mr. Cartelli thanked Mr. Geslao for leading the Negotiations committee.

XV. EXECUTIVE SESSION

None

XVI. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. LeFebvre and seconded by Mr. Joyce to adjourn at 8:55 pm. All present voted in favor. Absent: Ms. Gloshinski and Mrs. Shollenberger

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: