

## TOWN OF BOONTON PUBLIC SCHOOLS

436 Lathrop Avenue

Boonton, NJ 07005

October 8, 2018

### **I. CALL TO ORDER**

A regular meeting of the Town of Boonton Board of Education was held on October 8, 2018, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 7:30 pm by Ms. Linda Gloshinski, Board President.

### **II. OPEN PUBLIC MEETING**

Mr. Steven Gardberg, Board Secretary, read the following statement: This is the October 8, 2018, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

### **III. ROLL CALL**

The members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Ms. Linda Gloshinski, Mrs. Irene LeFebvre, Mrs. Jennifer Shollenberger. Mr. Gibbons arrived at 7:34 pm. Mr. Patrick Joyce was absent.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

### **IV. EXECUTIVE SESSION**

On a motion by Mrs. Doherty and seconded by Mr. Geslao, the following motion was presented for approval to enter Executive Session at 7:32 pm. All present voted in favor.

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. **BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. **BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

### **ACTION WILL BE TAKEN**

Having no further business in closed executive session, at 8:06 pm a motion was made by Mrs. Darling and seconded by Mr. Gibbons to adjourn executive session and return to open session. All present voted in favor. Mr. Joyce was absent.

## **V. PLEDGE OF ALLEGIANCE**

The Board reconvened in open session at 8:07 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance, plus administrators Rebecca Kipp-Newbold, Jason Klebez and Judy Sorochynskyj.

## **VI. CORRESPONDENCE**

None

## **VII. LIAISON REPORTS**

1. John Hill School (student representative): None
2. Boonton High School (student representative): Mr. Klebez reported on the pep rally, perfect attendance for September, open lunch for Seniors. Mrs. Kipp-Newbold spoke about professional development.
3. Parent-Teacher Association (PTA) K-8: Sue Chara reported on fundraisers (Kidstuff, artwork, spirit wear, Tricky Tray), book fair, NJPTA grant for STEM Night, approval of class parents as District volunteers, lists of safe foods, community director and next meeting scheduled for 11/6.
4. Home School Association 9-12: Report, as read by Mr. Presuto, covered that more volunteers are needed, membership counts, calendar raffle, clothing drive and teacher appreciation.
5. Board of Aldermen Representative: Alderman Edina Renfro-Michel reported about signing up for Nixl; hiring Tracy Pryer as Recreation Director; amendments to the employee handbook; Escape the Library program; reducing expenses by sharing nursing services; fee waiver for licenses of fostered animals; Safe Street initiative; and a sustainability grant. Also, responding to questions from the Mayor, asked by Mrs. Renfro-Michel, Mr. Presuto said that (a) Board representatives could present about Portrait of a Graduate at a Town meeting; (b) his report tonight would address preschool expansion (PEEA); and (c) he is waiting for the County's report about school security before the Board resumes discussion of placing police in the schools.

## **VIII. CHANGE THE ORDER OF THE DAY**

On a motion by Mrs. LeFebvre and seconded by Mr. Geslao and with all in favor, order of the day was approved. Mr. Joyce was absent.

## **IX. MINUTES**

Approval of minutes from previous meetings was moved by Mrs. Darling, seconded by Mrs. LeFebvre, and approved on roll call. YES: Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: Mr. Cartelli. ABSENT: Mr. Joyce.

1. Regular and Executive session: September 10, 2018
2. Regular and Executive session: September 24, 2018

## **X. PUBLIC COMMENT ON AGENDA ITEMS**

Mrs. Renfro asked about Admin PK12 #1-2, and Mr. Presuto said that he would be addressing these during his report; and about Operations #7, which Mr. Gardberg said he would address during his report.

## **XI. ITEMS FOR BOARD CONSIDERATION**

### **A. SUPERINTENDENT**

Mr. Presuto reported on Preschool Expansion Education Aid (PEEA); the Boonton HS pep rally and tailgate; the Report of School Violence and Vandalism and Violence Awareness Week; and PARCC results.

### **B. ADMINISTRATION**

#### **PK8 Resolutions**

Approval of Admin PK8 resolutions #1-11 was moved by Mrs. LeFebvre and seconded by Mr. Cartelli. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: Mr. Gibbons. ABSENT: Mr. Joyce.

1. Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves Michael Hague to the position of Custodian, at a salary of \$34,979 (Step 3) pro-rated from October 1, 2018 for the 2018-2019 school year, pending outcome of negotiations.

2. Field Trip(s): Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destination(s) for the 2018-2019 school year:

<u>Grade</u>	<u>Destination</u>
Preschool	Hamilton Farms
K-8	Wightman's Farm
6-8	Victoria Mews

3. Car Line Assistant: Upon the recommendation of the Chief School Administrator, the Board approves the following as Car Line Assistants at School Street at a stipend rate of \$30 per hour, pending outcome of negotiations for the 2018-2019 school year.

<u>Staff member</u>	<u>Effective date</u>
Elisabeth Cunningham	9/1/2018
Jesica Harbeson	10/8/2018

4. Extracurricular Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves up to 15 hours to each of the following staff members to assist and supervise students for the 2018-2019 JHS Junior Chorus, pending outcome of negotiations:

Laura Affinito to assist Student State ID# 6655209681-B at a rate of \$25.09 per hour, and Maryanne Dorer to assist Student State ID# 4363741727-B, at a rate of \$24.59 per hour.

5. Title I - Teachers for Parent and Child Nights: Upon the recommendation of the Chief School Administrator, the Board approves Deborah Gleeson for Parent and Child Title I Nights for K-5 families the 2018-2019 school year, at the rate of \$30 per hour, pending outcome of negotiations, up to 6 hours per night, to be paid with FY19 Title I funds.

6. Title I - After School Academic Support Program: Upon the recommendation of the Chief School Administrator, the Board approves Cynthia Tserkis as teacher for Title I After School Academic Support Program for K-8 for the 2018-2019 school year, at the rate of \$30 per hour, pending outcome of negotiations, 3 hours of instruction time per week, 1.5 hours of preparation time per week, to be paid with FY19 Title I funds.
7. Title I - After School Academic Support Program: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members as substitutes for Title I After School Academic Support Program for K-8 for the 2018-2019 school year, at the rate of \$30 per hour pending outcome of negotiations. The program will run for 1 hour after school on Tuesdays, Wednesdays and Thursdays from October 2018 through May 2019, to be paid with FY19 Title I funds.

Affinito, Laura	Aquino, Michael	Barrientos, Sheila
Barth, Suwanna	Coleman, Jennifer	Davis, Dina
Dorer, Marianne	Hughen, Bevin	Kelly, Julie
Kovall, Karen	Liberati, Kelly	Mischell, Tracy
Ohlott, Doreen	Paulozzo, Tracy	Perez, Natalie
Robinson, Gerald	Ross, Rebecca	Smith, Amy
Sudak, Laura		

8. Title III – Teachers for Family Engagement Events: Upon the recommendation of the Chief School Administrator, the Board approves Janet Chauhan and Kelli Shiels for Family Engagement Title III Events for the 2018-2019 school year, at the rate of \$30 per hour pending outcome of negotiations, up to 3 per event, up to 5 events, to be paid with FY19 ESSA Title III funds.
9. Curriculum Writing – 6th, 7th and 8th Grade STEM: Upon the recommendation of the Chief School Administrator, the Board approves Vicki Cornell and Dan Matarazzo as Curriculum Writers for the 2018-2019 school year, at the rate of \$30 per hour pending outcome of negotiations, up to 40 hours to be split between Vicki Cornell and Dan Matarazzo.
10. Bridges to Learning After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following for the Bridges to Learning After School Staff at School Street School and John Hill School for the 2018-2019 school year:
 

Lead Staff Member Substitute - \$30/hour: Gerald Robinson, Suwanna Barth  
Para Professional Staff Member Substitute - \$30/hour: Kathy Post
11. Acceptance of Letter of Resignation from Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Melanie Gill, Paraprofessional, John Hill School effective November 9, 2018, for the purpose of retirement.

**PK12 Resolutions**

Approval of Admin PK12 resolutions #1-18 was moved by Mrs. LeFebvre and seconded by Mr. Cartelli. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty (except #6), Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mrs. LeFebvre, Mrs. Shollenberger (except #6). NO: Mrs. Doherty (#6), Mrs. Shollenberger (#6). ABSTAIN: Mr. Gibbons. ABSENT: Mr. Joyce.

1. Report of School Violence/Vandalism: Upon the recommendation of the Chief School Administrator, the Board approves the Report of School Violence/Vandalism: listing 2018-2019 activities and count of incidents from the 2017-2018 school year, as per the attached.
2. School Safety Data Systems (SSDS) Incident Report Form: Upon the recommendation of the Chief School Administrator, the Board approves the School Safety Data Systems (SSDS) Incident Report Form (SSDS) for the 2018-2019 school year, as per the attached.
3. Detention Monitors: Upon the recommendation of the Chief School Administrator, the Board approves the following Detention Monitors at Boonton High School for the 2018-2019 school year at a rate of \$26.00 per hour, pending outcome of negotiations, as required, as per the BEA Agreement:

Cornell, Vicki	Foster, Mary	Gilbert, Barbara
Kaulfers, Jason	Sinatra, Louisa	Young, Stephen

4. Field Trip: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2018-2019 school year:

Grade	Destination
Grades 9-12	Dodge Poetry Fest (NJ PAC), Randolph High School
Grades 10-12	Best Western Regency House

5. Coach: Upon the recommendation of the Chief School Administrator, the Board approves Michael Carlin as Head Girls Basketball Coach at Boonton High School for the 2018-2019 school year, at a stipend of \$10,740 (Step 4), pending outcome of negotiations.
6. Coaches: Upon the recommendation of the Chief School Administrator, the Board approves the following coaches and stipends at Boonton High School for the 2018-2019 school year, pending outcome of negotiations:

Coach	Sport	Step/Stipend
Mickey Norton	Head Boys Lacrosse	4 / \$10,387
Wayne Barreto	Assistant Boys Lacrosse	3 / \$ 5,768
Colleen Faessinger	Head Girls Lacrosse	4 / \$10,387
Kristy Shovlowsky	Assistant Girls Lacrosse	4 / \$ 6,939
Chris D'Avanzo	Assistant Boys Basketball Coach	2 / \$ 5,264
Zachary Sabatino	Assistant Baseball Coach	4 / \$ 6,939
Jamie Evans	Basketball Cheerleading Advisor	\$ 3,211

7. Superintendent Merit Goals: Upon the recommendation of the Chief School Administrator the Board approves the Superintendent's Merit Goals for the 2018-2019 school year as per the attached.
8. District-Wide Volunteers: Upon the recommendation of the Chief School Administrator, the Board approves the following district-wide volunteers for the 2018-2019 school year:
 

Barth, Suawanna	Balaz, Miki	Bazar, Carrie
Brady, Heidi	Colarusso, Erin	Fava, Maureen
Fenske, Joseph	Fominaya, Nathalie	Leone, John
Mania, Sandra	Petonak, Jessica	Santangelo, Vera
Striegel, Diane	Thomas, William	
9. Substitute: Upon the recommendation of the Chief School Administrator, the Board approves Melissa D'Auria as a substitute teacher/aide for the 2018-2019 school year.
10. Lunch Monitor: Upon the recommendation of the Chief School Administrator, the Board approves Jason Kaulfers as lunch monitor at Boonton High School at a stipend rate of \$3,000, pro-rated from September 26, 2018 for the 2018-2019 school year.
11. Mileage Reimbursement: Upon the recommendation of the Chief School Administrator, the Board approves mileage reimbursement to Clare Zarzecki and Kathleen Post, alternate aides to accompany Student State ID# 8208007446-B, to the Morris County School of Technology in Denville, to be reimbursed up to 10 miles day at a rate of \$.31/mile (based on attendance), when either serves in this capacity as needed, during the 2018-2019 school year
12. Virtual School: Upon the recommendation of the Chief School Administrator, the Board approves Virtual School for student State ID# 8339634274-B beginning September 25, 2018, with services to be provided by Educere at a total cost of \$399.
13. Approval of Home Instruction: Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction services for student State ID# 4421147939-B, up to 5 hrs/week beginning September 26, 2018. Instructional Services to be provided by St. Clare's, at a rate of \$55/hr.
14. Approval of Outside Evaluation: Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of a Psychiatric Evaluation for student State ID# 4590602605-B. Evaluation to be conducted by Dr. Suckno at a cost of \$600.
15. Approval of Home Instruction: Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction services for student State ID# 4590602605-B, up to 10 hrs/week beginning October 1, 2018. Instructional Services to be provided by district approved instructor, at a rate of \$30/hr, pending the outcome of negotiations.

16. Approval of Home Instructors: Upon the recommendation of the Chief School Administrator, the Board of Education approves Kathleen Foley and Jennifer Tambakis to provide Home Instruction Services, based on certifications held, during the 2018/2019 school year, at a rate of \$30 per hour, pending the outcome of negotiations.
  
17. Approval of Out of District Placement: Upon the recommendation of the Chief School Administrator, the Board of Education approves the placement of student State ID# 7268871923-B as follows, and that transportation be arranged as needed:
  - 2018 ESY Summer Program
  - Learning Center for Exceptional Children (LCEC) – 7/9-8/17/18
  - Tuition: \$408/day (18 days)
  - Afterschool program: \$30/day (18 days)
  
  - 2018/2019 School Year Program
  - Learning Center for Exceptional Children (LCEC)
  - Tuition: \$408/day (185 days)
  - 1:1 Aide: \$161/day (185 days)
  - Afterschool program: \$30/day (117 days)
  
18. Title IIA – Professional Development: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members for Professional Development, at the rate of \$30 per hour, pending the outcome of negotiations, up to 4 hours, to be paid with FY19 Title IIA funds.
 

Nupur Bahl	Al Bellini	Christina Buck
Vicki Cornell	Mark DiGennaro	Patrick Hancock
Marissa LaPlaca	Dan Matarazzo	Michelle McBride

**C. BUSINESS ADMINISTRATOR’S REPORT**

Mr. Gardberg reported on cooperative purchasing (resolution #7), the Boonton HS security vestibule, FY2018 financial audit, conversion to new payroll system, FEMA funds to reimburse for snow removal expenses, and Board training.

**D. OPERATIONS**

Mr. Geslao reported on relocation of the John Hill School lower field and receiving a donation.

Approval of Operations resolutions #1-10 was moved by Mr. Geslao and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: None. ABSENT: Mr. Joyce.

1. Bills List: The Board approves the Bills List of 10/8/2018 for \$697,991.81.
 

10 General	\$612,889.34
20 Special Revenue	\$51,764.17
60 Cafeteria	\$32,866.08
61 Bridges	\$472.22
  
2. Check Register: The Board approves the check register of 9/21/2018 for \$45,530.81.
 

10 General	\$45,530.81
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3. Check Register: The Board approves the check register of 9/27/2018 for \$255.00.  
10 General      \$255.00
  
4. Payroll Related Expenses: The Board approves the following payroll expenses:  

<b>Payroll Date</b>	<b>Amount</b>
9/15/18	\$778,422.88
9/30/18	860,815.82
  
5. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Balaban, Lane	10/24/18	Managing Anxiety and Depression Among Students	\$0.00	\$9.18
Bialick, Melissa	10/25/18	Climate Control For Your School and Classroom	\$100.00	\$5.64
Birchler, Leah	10/8/18	Suicide Prevention Workshop at West Essex Reg. H.S.	\$0.00	\$7.75
Birchler, Leah	10/23/18	Managing Anxiety and Depression Among Students: Moving Forward Without the Struggle	\$0.00	\$15.56
Chauhan, Janet	12/10/18	School Nurses: Enhance Effective Medical Emergency Response Teams at Each of Your School Sites	\$295.00	\$7.69
Coleman, Jennifer	10/9/18	NJPSA: Advanced HIB Investigation Techniques	\$150.00	\$35.51
Coleman, Jennifer	10/25/18	Climate Control for your School and Classroom	\$100.00	\$0.00
Cornell, Vicki	10/31/18	2018-2019 Creative Design Challenge	\$40.00	\$12.96
Dieckmann, Becky	10/31/18, 2/11/19, 2/22/19	Special Education Litigation Certificate Program	\$450.00	\$0.00
DiGennaro, Mark	10/18/18	Business Sports Marketing Day Field Trip	\$42.00	\$0.00

Gilbert, Barbara	10/30/18	BioCONNECT Featuring Decoding Cancer	\$100.00	\$16.37
Gregg, Jennifer	10/17/18	Strategies for Working with Braille Readers A Workshop for Para-Professionals	\$0.00	\$35.34
Houser, Kristen	10/8/18	Making Repertoire Come Alive!	\$90.00	\$0.00
Kipp-Newbold, Rebecca	10/16/18 & 11/19/18	Instructional Rounds	\$298.00	\$67.95
Klebez, Jason	10/16/18 & 11/19/18	Instructional Rounds	\$298.00	\$67.95
LaPlaca, Marissa	10/18/18	Business Sports Marketing Day Field Trip	\$42.00	\$0.00
Maier, Christine	10/9/18	Legal One: Investigation Process & Procedures for HIB	\$150.00	\$0.00
Maturo, Jocelyn	10/10/18	Visit to Montville H.S. to Observe ABA Classroom	\$0.00	\$3.00
Petrella, Elise	10/19/18	NJALC Fall Symposium 2018	\$165.00	\$18.85
Sawyer, Ray	10/16/18 & 11/19/18	Instructional Rounds	\$298.00	\$67.95
Shiels, Kelli	12/10/18	School Nurses: Enhance Effective Medical Emergency Response Teams at Each of Your School Sites	\$295.00	\$7.56

6. Use of Facilities: The Board approves the use of District Facilities to organizations, provided all required documents are submitted:

October 8, 2018

Permit #	Requested by / Facility / Dates
18-19/0028	Boonton Parks & Recreation – Trunk or Treat Boonton High School Parking Lot, Covered Walk, Concession Bathrooms Sat 10/27/2018 (4:00 - 9:30 PM)
18-19/0029	Boonton PTA – Book Fair SSS – Gym & Stage Mon 10/22 – Fri 10/26/2018 (8:00 AM – 3:30 PM) Wed 10/24/2018 (8:00 AM – 7:30 PM)
18/19-0030	Boonton PTA – Multi-Cultural Night JHS – Gym Thur 3/14/2019 (3:30 – 9:00 PM)

- 18/19-0031 Boonton PTA – CPR AED Training  
JHS- Gym, Cafeteria, Music Suite  
Thur 10/18 & 10/25/2018 (6:00 – 9:00 PM)
- 18/19-0032 Junior Bombers Wrestling – Practice and Matches  
BHS- Aux Gym, Locker Rooms, bathrooms,  
Access to Custodians Closet for Hot Water  
11/1/2018 – 3/18/2019 (6:00 – 8:00 PM)

**BHS/BMS TEAM SPORTS HAVE PRIORITY**

No activities on Days school is Closed

**Use of all gyms and fields are to be coordinated with Mr Hughen  
ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION  
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**

7. Cooperative Pricing Agreement: The Board approves entering into a Cooperating Pricing Agreement with Hunterdon County Educational Services Commission, per the attached agreement, as authorized by N.J.S.A. 40A:11-11(5).
8. Contract for Field Relocation: The Board approves a contract with Advanced Athletic Services, a division of The Viersma Companies, for \$29,985.00 to relocate the John Hill School lower field.
9. Donation: The Board accepts a donation of supplies, chairs, tables, games and books, valued at more than \$900, from St. John’s Church of Boonton, for the Bridges to Learning program.
10. Proposal for Professional Services: The Board approves a professional-services proposal for \$10,500 with DiCara Rubino Architects to perform an HVAC assessment and feasibility study.

**E. POLICY**

There were no Policy motions to move.

**F. REPORTS FROM BOARD REPRESENTATIVES**

1. HS Committee: The recent meeting covered block scheduling and the late bus (Ms. Glosinski).
2. Communications/Legislation: None.
3. ESC: Meets this week.
4. MCSBA: Next meeting is on 11/7/2018.
5. NJSBA: Workshop is later in October, and the Task force for career-bound students released its report (Mrs. LeFebvre, Mrs. Doherty).
6. DEAC: The recent meeting covered review of last year’s evaluations; the administrators’ tool may be weighted different for each type of administrator; next meeting is in January (Mrs. Doherty, Mr. Presuto).

**XII. OPEN PUBLIC COMMENT**

None

**XIII. DISTRICT WIDE HIB REPORT**

None

**XIV. OTHER BUSINESS OF THE BOARD**

Mrs. LeFebvre will miss the next meeting.

**XV. EXECUTIVE SESSION**

None

**XVI. ADJOURNMENT**

Having no further business before the Board, a motion was made by Mrs. Doherty and seconded by Mr. Ezzi to adjourn at 10:03 pm. All present voted in favor. Mr. Joyce was absent.

Respectfully Submitted,

Steven Gardberg  
Board Secretary

BOARD APPROVAL: