

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005
July 23, 2018

I. CALL TO ORDER

A regular meeting of the Town of Boonton Board of Education was held on July 23, 2018, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 7:11 pm by Ms. Linda Gloshinski, Board President.

II. OPEN PUBLIC MEETING

Mr. Steven Gardberg, Board Secretary, read the following statement: This is the July 23, 2018, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

The members present at roll call were Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Joe Geslao, Mr. Jack Gibbons, Ms. Linda Gloshinski, Mrs. Irene LeFebvre and Mrs. Jennifer Shollenberger. Absent were Mr. Chris Cartelli, Mr. Bob Ezzi and Mr. Patrick Joyce.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mr. Geslao and seconded by Mrs. Shollenberger, the following motion was presented for approval to enter Executive Session at 7:14 pm. All present voted in favor. Mr. Cartelli, Mr. Ezzi and Mr. Joyce were absent.

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. **BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. **BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Administrators Present: Mr. Presuto, Mr. Gardberg

Having no further business in closed executive session, at 8:11 pm a motion was made by Mrs. LeFebvre and seconded by Mr. Geslao to adjourn executive session and return to open session. All present voted in favor. Absent were Mr. Cartelli, Mr. Ezzi and Mr. Joyce.

IV. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:14 pm and led the Pledge of Allegiance. Approximately one member of the public were in attendance.

CORRESPONDENCE

None

LIAISON REPORTS

1. John Hill School (student representative): None
2. Boonton High School (student representative): None
3. Parent-Teacher Association (PTA) K-8: Steve Bossen
4. Home School Association 9-12: None
5. Board of Aldermen Representative: None

VII. CHANGE THE ORDER OF THE DAY

On a motion by Mrs. Doherty and seconded by Mrs. LeFebvre and with all in favor, order of the day was approved.

VIII. MINUTES

Approval of minutes from previous meetings was moved by Mrs. LeFebvre, seconded by Mrs. Darling, and approved on roll call. YES: Mrs. Darling, Mrs. Doherty, Mr. Geslao, Mr. Gibbons, Ms. Gloshinski (except 6/4/2018 executive session #1), Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: Ms. Gloshinski on 6/4/2018 executive session #1. ABSENT: Mr. Cartelli, Mr. Ezzi, Mr. Joyce.

1. Regular and Executive session: June 4, 2018
2. Regular and Executive session: July 7, 2018
3. Regular and Executive session: July 9, 2018

IX. PUBLIC COMMENT ON AGENDA ITEMS

None

X. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

Mr. Presuto commented on the upcoming administrators retreat; School Safety Specialist training; security upgrades at the schools; mental health professionals; the custodial and maintenance crews getting schools ready; replacement interactive displays in classrooms; and mindfulness in classrooms.

B. ADMINISTRATION

Mrs. LeFebvre reported that the committee meeting two weeks ago covered Superintendent merit goals, an appointment at the Board Office, and “Pass the Trash” legislation.

Administration PK8 Resolutions

Approval of Admin PK8 resolutions #1-9 was moved by Mrs. LeFebvre, seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mrs. Darling, Mrs. Doherty, Mr. Geslao,

Ms. Gloshinski, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: Mr. Gibbons.
ABSENT: Mr. Cartelli, Mr. Ezzi, Mr. Joyce.

1. Outside Evaluation: Upon the recommendation of the Chief School Administrator, the Board approves a bilingual educational evaluation for Student State ID# 4673632595-B, to be conducted by Educational Specialized Associates at a fee of \$500.
2. Contract: Upon the recommendation of the Chief School Administrator, the Board approves the contract for the Commission for the Blind & Visually Impaired for Student State ID# 6805746966-B, for the 2018-2019 school year at a cost of \$12,600.
3. Staff for ELA Workshops: Upon the recommendation of the Chief School Administrator, the Board approves the following be paid up to 4 hours each to attend an in-district ELA and Math training workshop during Summer 2018, at the rate of \$30 per hour, pending outcome of negotiations, to be paid with ESEA FY19 Title IIA funds.

Barrientos, Sheila
Perez, Natalie

Haight, Carol
Smulewicz, Michael

Hughen, Bevin
Tserkis-Schlitt, Cynthia

4. Staff Member for Library Work: Upon the recommendation of the Chief School Administrator, the Board approves Dawn Hebert for book cataloging and processing at the School Street School library for Destiny Library Manager, during the summer 2018, for up to 20 hours at the rate of \$30 per hour, pending outcome of negotiations.
5. Advisor: Upon the recommendation of the Chief School Administrator, the Board approves Pamela Jones-Cassino as yearbook advisor at John Hill School at a stipend of \$1,260, pending outcome of negotiations, for the 2018-2019 school year.
6. Certified Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following certified staff at JHS effective 9/1/18 for the 2018-2019 school year:

Michelle Bacchetta, to the position of Long-Term Leave Elementary Teacher, at a salary of \$54,857 (Step 2/BA), pending outcome of negotiations, and

Lauren Shuryn to the position of Special Education Teacher, at a salary of \$57,157 (Step 4 BA/15), pending outcome of negotiations.
7. Psychology Internship: Upon the recommendation of the Chief School Administrator, the Board approves Amanda Marshall, Fordham University, a psychology internship at SSS/JHS from 1/1/2019–6/30/2019 under the supervision of Toni DeCotiis, pending receipt of substitute certification.
8. Occupational Therapy Internship: Upon the recommendation of the Chief School Administrator, the Board approves Bailey Sadowski, Seton Hall University, an Occupational Therapy Internship at SSS/JHS from 9/11/2018–12/14/2018, under the supervision of Dr. Paul Chiodo, pending receipt of substitute certification.

9. Transfer: Upon the recommendation of the Chief School Administrator, the Board approves to transfer Doreen Ohlott, from JHS lunch aide to SSS lunch aide, effective 9/1/18 for the 2018-2019 school year.

Administration PK12 Resolutions

Approval of Admin PK12 resolutions #1-11 was moved by Mrs. LeFebvre and seconded by Mrs. Doherty. On roll call the resolutions were approved. YES: Mrs. Darling, Mrs. Doherty, Mr. Geslao, Ms. Gloshinski, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: Mr. Gibbons. ABSENT: Mr. Cartelli, Mr. Ezzi, Mr. Joyce.

1. Structured Learning Experience Placement: Upon the recommendation of the Chief School Administrator, the Board approves an unpaid Structured Learning Experience Placement for Student State ID# 3913963711-B, at The Growing Stage in Netcong, for up to 5 hours per day on 7/25, 7/27, 8/1, 8/3, 8/8, and 8/10/2018, to be accompanied by Beatrice Beatty or Sandra Seegers as a job aide, at a rate of \$25 per hour.
2. Out of District Placement: Upon the recommendation of the Chief School Administrator, the Board approves the out-of-district placement for Student State ID# 3913963711-B as follows, and that transportation be arranged as needed:

2018-2019 School Year

Bergen County Special Services

The Springboard Program

Tuition - \$60,660

Out of County Fee - \$6,750

3. Contract: Upon the recommendation of the Chief School Administrator, the Board approves a contract for the Commission for the Blind & Visually Impaired for Student State ID# 9267884293-B for the 2018-2019 school year at a cost of \$1,900.
4. Job Description: Upon the recommendation of the Chief School Administrator, the Board approves the job description for Assistant Business Administrator/Assistant Board Secretary as per the attached.
5. Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Beth Wilson, Special Education Teacher, BHS, effective 8/31/18.
6. Certified Staff: Upon the recommendation of the Chief School Administrator, the Board approves Tina Londino to the position of Physical Education Teacher, BHS, at a salary of \$55,786 (Step 6 BA), pending outcome of negotiations, effective 9/1/18, for the 2018-2019 school year.
7. Coaches: Upon the recommendation of the Chief School Administrator, the Board approves the following coaches at BHS for the 2018-2019 school year, pending outcome of negotiations:

Tina Londino, Field Hockey Assistant Coach at a stipend of \$6,939 (Step 4), and

Kathleen Foley, Head Girls Tennis Coach at a stipend of \$4,153 (Step 1)

8. Advisor: Upon the recommendation of the Chief School Administrator, the Board approves Evan Levy as National Honor Society Advisor at a stipend of \$364, pending outcome of negotiations, for the 2018-2019 school year.
9. Vacation Day Payout: Upon the recommendation of the Chief School Administrator, the Board approves a vacation day payout to Mary Betsy in the amount of \$5,103 (20 days at \$255.15 per day).
10. Unpaid Internship: Upon the recommendation of the Chief School Administrator, the Board approves an Agreement with Northern Regional Educational Services Commission, for an unpaid financial internship for Jessica Alvarado, effective 7/1/2018 – 12/31/2018, as per the attached.
11. Authorization for Local Law Enforcement Agency to Conduct Canine Sweep – Upon the recommendation of the Chief School Administrator, the Board of Education authorizes local law enforcement agency to conduct a canine sweep as per the following:
WHEREAS the Boonton Board of Education Policy #5530 recognizes that a pupil's abuse of harmful substances seriously impedes that pupil's education and threatens the welfare of the entire school community, and
WHEREAS the Boonton Board of Education Policy #5530 further recognizes that the Board is committed to the prevention of substance abuse and will take necessary and appropriate steps to protect the school community from harm and exposure to harmful substances; and
WHEREAS one method of preventing the exposure to harmful substances is to cooperate with local law enforcement agencies to conduct suspicion less canine searches of public schools; and
WHEREAS the Boonton Board Regulation #9320 requires that all searches and seizure of pupils, their property and personal effects conducted by school staff must comply with the standards prescribed by the United States Supreme Court in New Jersey v T.L.O. 469 U.S. 325 (1985); and
WHEREAS all inspections of lockers, desks or other objects or personal property on school grounds involving the use of law enforcement, drug-detection canines may only be undertaken with the express permission of the County Prosecutor or the Director of Division of Criminal Justice in the New Jersey Department of Law and Public Safety;
THEREFORE, BE IT REVOLVED that the Boonton Board of Education authorizes local law enforcement agencies to conduct canine sweeps in its schools, providing the agency has received the written approval of the superintendent, building principal where the operation will be conducted and the express written permission of the County Prosecutor.

C. BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg reported about the additional FY19 state aid of \$624,212; progress of the Safe Routes to School project; and repairs at School Street School.

D. OPERATIONS

Mr. Geslao commented on Boonton HS fire restorative repairs, tennis court repairs and lunch account balances.

Approval of Operations resolutions #1-7 was moved by Mr. Geslao and seconded by Mrs. Darling. On roll call the resolutions were approved. YES: Mrs. Darling, Mrs. Doherty, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mrs. LeFebvre, Mrs. Shollenberger. NO: None. ABSTAIN: None. ABSENT: Mr. Cartelli, Mr. Ezzi, Mr. Joyce.

1. Bills List: The Board approves the Bills List of July 23, 2018, for \$13,531.31

10 General	\$9,752.68
20 Special Revenue	1,568.63
60 Cafeteria	2,210.00

2. Check Register: The Board approves the check register of June 30, 2018, for \$87,783.25.

10 General	\$68,024.73
20 Special Revenue	7,193.22
30 Capital Projects	12,565.30

3. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Ballway, Debra	08/16/18	Danielson Evaluation Workshop, Galloway	\$106.00	\$76.88
Brogan, Sara	08/16/18	Danielson Evaluation Workshop, Galloway	\$106.00	
Buck, Christina	08/09/16	FLENJ Summer Refresher, Monmouth	\$0	Mileage \$39.12 Tolls \$6.00
Forman, Edward	08/16/18	Danielson Evaluation Workshop, Galloway	\$106.00	\$24.99
Hughen, David	08/16/18	Danielson Evaluation Workshop, Galloway	\$106.00	
Hurd, Christopher	08/06/18 to 08/09/18	AP US Government & Politics, Drew University, Madison *previously approved on 2/12/18 - re -approval for corrected mileage	\$895	\$14.26
Kipp-Newbold, Rebecca	08/16/18	Danielson Evaluation Workshop, Galloway	\$106.00	\$73.16
Muench, Christine	08/16/18	Danielson Evaluation Workshop, Galloway	\$106.00	
Schessler, Alison	08/16/18	Danielson Evaluation Workshop, Galloway	\$106.00	\$76.26

4. Use of Facilities: The Board approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
July 23, 2018

Permit #	Requested by / Facility / Dates
18/19-0005	Boonton Jr Bombers Football - Camp BHS- Turf, Practice Fields Monday 7/23 – Friday 7/27/2018 (3:00 – 6:00 PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Huguen
ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION

5. Contract: Purchased Services: The Board approves the contract with Frontline Solutions for \$11,966.64 for implementation and subscription for Absence Management for 2018-2019.
6. Contract: Surveillance & Door Access System: The Board approves the contract with Let's Talk Wireless (LTW), Pine Brook, NJ, for \$19,103.86, to furnish and install security cameras and door access systems, per contract ESCNJ2018.
7. Authorization to Award a Lease: The Board approves the bid for a lease-purchase agreement for \$425,000.00 to Municipal Leasing Consultants, having been authorized on July 9, 2018, advertised on July 10, 2018, and received on July 20, 2018.

<u>Bidder</u>	<u>APR</u>
Municipal Leasing Consultants, Grand Isle, VT	3.1880%
Key Government Finance, Buffalo, NY	3.6690%
US Bank, Annandale, NJ	3.7728%

E. POLICY

There were no Policy motions to move.

F. REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee: None
2. Communications/Legislation: None
3. ESC: None
4. MCSBA: None
5. NJSBA: Mrs. LeFebvre reported there are training programs on 8/1 and 8/7/2018.
6. DEAC: None

XI. OPEN PUBLIC COMMENT

Steve Bossen commented/asked questions on the Town's master plan, PILOT programs in town, a Board presentation at Back to School Night, background checks for contractors and using additional state aid for school supplies.

XII. DISTRICT WIDE HIB REPORT

None

XIII. OTHER BUSINESS OF THE BOARD

None

XIV. EXECUTIVE SESSION

None

XV. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. LeFebvre and seconded by Mrs. Shollenberger to adjourn at 9:06 pm. All present voted in favor. Mr. Cartelli, Mr. Ezzi and Mr. Joyce were absent.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: