

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005
July 9, 2018

I. CALL TO ORDER

A regular meeting of the Town of Boonton Board of Education was held on July 9, 2018, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 6:00 pm by Ms. Linda Gloshinski, Board President.

II. OPEN PUBLIC MEETING

Mr. Steven Gardberg, Board Secretary, read the following statement: This is the July 9, 2018, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

The members present at roll call were Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Jack Gibbons, Ms. Linda Gloshinski, Mrs. Irene LeFebvre and Mrs. Jennifer Shollenberger. Mr. Patrick Joyce arrived at 6:30 pm.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Ms. Gloshinski and seconded by Mrs. Doherty, the Board approved to enter Executive Session at 6:02 pm. All present voted in favor.

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege.

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Administrators Present: Mr. Presuto, Mr. Gardberg

Having no further business in closed executive session, at 6:34 pm a motion was made by Mrs. LeFebvre and seconded by Mr. Geslao to adjourn executive session and return to open session. All present voted in favor.

Ms. Charlene Peterson, New Jersey School Boards Association, led a discussion about District and Board goals.

EXECUTIVE SESSION

On a motion by Mrs. Darling and seconded by Mrs. Shollenberger, the Board approved to enter Executive Session at 7:33 pm. All present voted in favor. Mr. Cartelli was absent.

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege.

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Administrators Present: Mr. Presuto, Mr. Gardberg

Having no further business in closed executive session, at 7:57 pm a motion was made by Mr. Patrick and seconded by Mrs. LeFebvre to adjourn executive session and return to open session. All present voted in favor. Mr. Cartelli was absent.

IV. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately five members of the public were in attendance.

CORRESPONDENCE

None

LIAISON REPORTS

Parent-Teacher Association (PTA) K-8: Steve Bossen reported on donation of rugs to teachers in 1st and 2nd grades; preparation of the new budget; and new chairs and volunteers needed.

Board of Aldermen Representative: Alderman Edina Renfro-Michel reported on grants for the Arch Bridge and Main Street; formation of the Boonton Trails Committee; Master Plan presentation; adoption of the Master Plan; and the summer reading program.

VII. CHANGE THE ORDER OF THE DAY

On a motion by Mr. Ezzi and seconded by Mrs. Doherty and with all in favor, order of the day was approved.

VIII. MINUTES

On a motion by Mrs. Darling and seconded by Mrs. Shollenberger, minutes from previous sessions were presented for approval:

- a. Regular and Executive session: June 18, 2018

On roll call, the minutes were approved. Voting yes were Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Cartelli was absent.

IX. PUBLIC COMMENT ON AGENDA ITEMS

X. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

Mr. Presuto reported on status of the Safe Routes project; security upgrades at Boonton High School; new doors at School Street School; moving classrooms from John Hill School to SSS; new principal at SSS; administrative retreat; and summer rec camp.

B. ADMINISTRATION

Mrs. LeFebvre said the committee met tonight.

PK8 Resolutions

Approval of Admin PK8 resolutions #1-6 was moved by Mrs. LeFebvre and seconded by Mrs. Shollenberger. On roll call, the resolutions were approved. Voting yes were Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Gibbons abstained. Mr. Cartelli was absent.

- 1. Advisors: Upon the recommendation of the Chief School Administrator, the Board approves the following advisors and stipends at John Hill School/School Street School for the 2018-2019 school year, pending outcome of negotiations:

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
Manca, Yvonne	JHS Band Advisor – Grade 6-8	\$2,522.00
Manca, Yvonne	JHS Chorus Advisor – Grades 6-8	1,260.00
Jones, Pamela	JHS Junior Reporters	755.00
Coleman, Jennifer	JHS/SSS Anti-Bullying Specialist	1,422.00
Maier, Christine	JHS/SSS Anti-Bullying Specialist	1,422.00

- 2. Sick Day Payouts: Upon the recommendation of the Chief School Administrator, the Board approves sick day payouts to the following John Hill School staff members:

Freeman-DeHart, Paula, Elementary Teacher, \$570.00 (9.5 days at \$60.00 per day), Gerstner, Pamela, Special Education Teacher, \$6,450.00 (107.5 days at \$60.00 per day), and McGivney, Barbara, Elementary Teacher, \$2,100.00 (70 days at \$60.00 per day)

3. Psychology Practicum: Upon the recommendation of the Chief School Administrator, the Board approves a psychology practicum for Amanda Marshall, Fordham University, during the 2018-2019 school year, under the supervision of Toni DeCotiis, pending receipt of substitute certificate.
4. Long-Term Leave Replacement Guidance Counselor: Upon the recommendation of the Chief School Administrator, the Board approves May Mizov as the long-term leave replacement guidance counselor at John Hill School at a salary of \$61,277 (Step 8 MA), prorated for 9/1/2018 – 10/31/2018, pending the outcome of negotiations.
5. Out-of-District Placement: Upon the recommendation of the Chief School Administrator, the Board approves the out-of-district placement for Student State ID#9354020851-B to attend the Shepard Academy for the 2018 Extended School Year Program and the 2018-2019 school year, and that transportation be arranged as needed, at a tuition rate of \$306 per day (213 days).
6. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves a partial program for Student State ID# 5412081152-B, 6/7/2018 – 8/3/2018, for \$300 per day with services to be provided by ICCPC in Parsippany.

PK12 Resolutions

Approval of Admin PK12 resolutions #1-16 was moved by Mrs. LeFevre and seconded by Mrs. Doherty. On roll call, the resolutions were approved. Voting yes were Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Cartelli was absent.

1. Curriculum Writer: Upon the recommendation of the Chief School Administrator, the Board approves Pamela Jones-Casino to write curriculum for Health 9-12, Boonton High School, during July and August 2018, for up to 40 hours at \$30 per hour, pending outcome of negotiations.
2. Letters of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts letters of resignation from the following Boonton High School certified staff members effective June 30, 2018:

Massiel Pitti, Science Teacher, and Amanda Fuller, Special Education English Teacher
3. Sick Day Payout: Upon the recommendation of the Chief School Administrator, the Board approves a sick day payout to Frank Dunn, Boonton High School Social Studies Teacher, for \$7,200 (120 days at \$60.00 per day).
4. Amend Motion of Transfer: Upon the recommendation of the Chief School Administrator, the Board approves to amend the motion previously approved on 6/4/2018 for John Gatti, Special Education Teacher, to be transferred from John Hill School to Boonton High School effective September 1, 2018, for the 2018-2019 school year.

5. Fall Football Practice Schedules: Upon the recommendation of the Chief School Administrator, the Board approves fall football practice schedules, August 6-31, 2018, at Boonton High School, to meet the NJSIAA Preseason Heat Acclimatization Guidelines.

6. Non-Certified Staff: Upon the recommendation of the Chief School Administrator, the Board approves the appointments of the following non-certified staff members for the 2018-2019 school year.

Alaa Abdelhady: Custodian, salary of \$34,946 (Step 2), prorated from July 16, 2018, and

Jason Sumowski: Custodian, salary of \$34.882 (Step 1), prorated from July 23, 2018.

7. Anti-Bullying Specialist: Upon the recommendation of the Chief School Administrator, the Board approves Leah Birchler as the Anti Bullying Specialist, Boonton High School, for a stipend of \$1,930, pending the outcome of negotiations, for the 2018-2019 school year.

8. District-Wide Anti-Bullying Coordinator: Upon the recommendation of the Chief School Administrator, the Board approves Judy Sorochnykyj as the District-Wide Anti-Bullying Coordinator for the 2018-2019 school year.

9. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 2309406768-LP, for up to 10 hours per week, effective 6/25/2018 – 7/13/2018, provided by Educational Services of Morris County, at \$70 per hour.

10. District Programs: Upon the recommendation of the Chief School Administrator, the Board approves two programs for the MD Program at Boonton High School, at no cost to the district, for the 2018-2019 school year as follows:

The ARC of NJ’s MAPS Program – This program provides experiences for students both in a classroom environment and at businesses within the community, emphasizing on job skill requirements in adult life. Sessions will be held twice monthly for 18 sessions (allowing for 1 session each in September and June). Sessions last the length of a typical class period. Dates for sessions TBD.

The Fedcap Rehabilitation Services’ ENABLE Program – This program allows students to explore jobs in the community, receive work based training and self-advocacy skills. The program will run 16 weeks total (8 weeks up to 2 hours/day in the classroom and 8 weeks matching students to paid internships at jobs in the local community up to 20hours/week (job coaches are provided for the program for these services).

11. Amend Employment Contract for Non-Certified Staff Members: Upon the recommendation of the Chief School Administrator, the Board approves to amend the employment contracts for the following non-certified staff members for the 2018-2019 school year pending outcome of negotiations:

Mary Ann Regan for an annual salary of \$32,316, plus an extra 0.75 hours per day to ride the bus, at \$25.09 per hour, and

Gail Corbosiero for an annual salary of \$32,316, plus an extra 0.75 hours per day to ride the bus, as an alternate as needed, at \$25.09 per hour.

12. 2018 Summer Placement: Upon the recommendation of the Chief School Administrator, the Board approves the 2018 summer placement of Student State ID# 3913963711-B, to the Summer Exchange Camp at the College of St. Rose, 7/9/2018 – 7/20/2018, and that transportation be arranged as needed. Program is of no cost to the district.
13. Revised Job Description: Upon the recommendation of the Chief School Administrator, the Board approves the revisions to the Confidential Administrative Assistant / District Data Manager job description, as per the attached.
14. Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves Evelyn Rajkovich to the position of Confidential Administrative Assistant / Data Manager at a salary of \$62,000 prorated from July 16, 2018, for the 2018-2019 school year.
15. Hourly Work: Upon the recommendation of the Chief School Administrator, the Board approves Mary Betsy extra hours from July 16, 2018, to transitions Evelyn Rajkovich at \$36.45 per hour.
16. District's Fire Drill and On-Roll Reports: Upon the recommendation of the Chief School Administrator, the Board approves the Fire Drill and On-Roll Reports for the month of June 2018, as per the attached.

C. BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg reported on Boonton HS fire restorative repairs, replacement of interactive displays and FY19 state aid.

D. OPERATIONS

Mr. Geslao reported on the security vestibule and tennis courts at Boonton High School.

Approval of Operations resolutions #1-11 was moved by Mr. Geslao and seconded by Mrs. Darling. On roll call, the resolutions were approved. Voting yes were Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Cartelli was absent.

1. Bills List: The Board approves the Bills List of July 9, 2018, for \$346,911.28

10 General	\$149,832.18
20 Special Revenue	11,004.13
30 Capital Projects	157,583.55
60 Cafeteria	28,215.75
61 Bridges	275.67

2. Check Register: The Board approves the check register of June 29, 2018, for \$185,616.76.

10 General	\$165,029.75
20 Special Revenue	10,981.87
30 Capital Projects	3,143.00
60 Cafeteria	4,825.86
61 Bridges	1,636.28

3. Transfer Reports: The Board approves Transfer Reports for the month ending May 31, 2018.

4. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending May 31, 2018.

5. Payroll Related Expenses: The Board approves the following payroll expenses.

6/15/18	\$878,635.52
6/21/18	838,704.97
6/30/18	29,817.57

6. Employee Travel and Related Expense Reimbursements:
 Whereas, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and Whereas, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and Whereas, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it Resolved the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
DeCotiis, Toni	08/16/18	Instructor Recertification Workshop, Jersey City	\$450.00	\$17.60
Schessler, Alison	08/16/18	Danielson Evaluation Workshop, Galloway	\$106.00	\$76.26
Sorochynskyj, Judy	07/25/18	Achieve NJ Workshop, Galloway	\$106.00	\$76.88
Sorochynskyj, Judy	08/16/18	Danielson Evaluation Workshop, Galloway	\$106.00	\$76.88

Tucci, Marcia	06/20/18	Montgomery Academy, Basking Ridge	\$0	\$11.72
Valle, Thomas	08/16/18	Danielson Evaluation Workshop, Galloway	\$106.00	\$76.26

7. Use of Facilities: The Board approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
July 9, 2018

Permit #	Requested by / Facility / Dates
17/18-0095	Kenny Wheaton Flexbone Consulting & Team Camps BHS- Turf Monday & Tuesday, June 25 & 26, 2018 (8:00 AM – 4:00 PM)
17/18-0096	Morris County HSDL Baseball BHS Varsity Baseball Field Music Suite, Art Room Monday – Thursday, July 16, 2018 (4:45 – 8:00 PM) (1 or 2 Games per week to be coordinated with Mr Hughen)
18/19-0001	Boonton Grayhawks Cheerleading – Practice and Season BHS Turf, Track, Sidelines, BHS gym, aux gym, JHS fields & gym August 6 – November 15, 2018 (5:00 – 8:00 PM practice) and games
18/19-0003	Town of Boonton Police – Outdoor Movie Night JHS Upper Field Tuesday, August 7, 2018 (6:00 – 10:30 PM)
18/19-0004	BHS Wrestling Parents – Summer Wrestling Clinic BHS Aux Gym Mondays & Wednesdays July 16- Aug 29, 2018 (2:30 – 4:00 PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

**Use of all gyms and fields are to be coordinated with Mr Hughen
ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**

8. Submission of ESEA FY19 Grant: The Board approves submission of the Elementary and Secondary Education Act (ESEA) Grant Fiscal Year 2019 in the following amounts.

<u>Title</u>	<u>Award</u>
I Part A	\$211,496
II Part A	\$32,497
III	\$11,845
<u>IV</u>	<u>\$12,708</u>
Total	\$265,546

9. Authorization to Award a Lease: The Board approves the bid for a lease-purchase agreement for \$575,000.00 to US Bancorp, having been authorized on June 4, 2018, advertised, and received on June 27, 2018.

<u>Bidder</u>	<u>APR</u>
US Bank, Annandale, NJ	3.188%

10. Lease Purchase of District Assets: The Board approves, per the attached resolution, to finance acquisition and installation of interactive displays and HVAC equipment, by means of an equipment lease purchase financing in an amount not exceeding \$425,000; to authorize an advertisement for bids to finance the equipment if necessary; to delegate the award of the bid; to authorize the execution of the lease and related documents; and to authorize other actions necessary to complete the transaction.
11. Contract: Interactive Displays: The Board approves the contract with Sharp Business Systems, Montvale, NJ, for \$360,807, to furnish and install interactive displays, per PEPPM 2015 Contract #527029.

E. POLICY

Approval of Policy resolutions #1-9 was moved by Mrs. LeFebvre and seconded by Mr. Geslao. On roll call, the resolutions were approved. Voting yes were Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Cartelli was absent.

1. Final Reading of Revisions to Policy & Regulation #1550 – Equal Employment/Anti-Discrimination Practices: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of Revisions to Policy & Regulation #1550 – Equal Employment/Anti-Discrimination Practices, as per the attached.
2. Final Reading of Revisions to Policy #2431 – Athletic Competition: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of Revisions to Policy #2431 – Athletic Competition, as per the attached.
3. Final Reading of Revisions to Regulation #2431.2 – Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of Revisions to Regulation #2431.2 – Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad, as per the attached.

4. Final Reading of Policy #2431.8 – Varsity Letters for Interscholastic Extracurricular Activities: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of Policy #2431.8 – Varsity Letters for Interscholastic Extracurricular Activities, as per the attached.
5. Final Reading of Revisions to Policy & Regulation #5350 – Student Suicide Prevention: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of Revisions to Policy & Regulation #5350 – Student Suicide Prevention, as per the attached.
6. Final Reading of Revisions to Policy #5533 – Student Smoking: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of Revisions to Policy #5533 – Student Smoking, as per the attached.
7. Final Reading of Revisions to Policy #5535– Passive Breadth Alcohol Sensor Device: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of Revisions to Policy #5535 – Passive Breadth Alcohol Sensor Device, as per the attached.
8. Final Reading of Revisions to Policy & Regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of Revisions to Policy Regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, as per the attached.
9. Final Reading of Revisions to Policy #8462 – Reporting Potentially Missing or Abused Children: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of Revisions to Policy #8462 – Reporting Potentially Missing or Abused Children, as per the attached.

F. REPORTS FROM BOARD REPRESENTATIVES

HS Committee: Minutes from recent meeting will be sent out.

Communications/Legislation: None

ESC: None

MCSBA: None

NJSBA: Mrs. LeFebvre reported that regional training will be on 8/1.

DEAC: None

XI. OPEN PUBLIC COMMENT

Steve Bossen asked the district to review workbooks that are purchased because he found they are not used completely by the end of school. Mr. Presuto responded that workbooks are not necessarily intended to be used completely.

XII. DISTRICT WIDE HIB REPORT

On a motion by Mrs. LeFebvre and seconded by Mrs. Doherty, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #13, JHS #18, SSS #1.

On roll call, the motion was approved. Voting yes were Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Gloshinski, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Joyce abstained. Mr. Cartelli was absent.

XIII. OTHER BUSINESS OF THE BOARD

Mr. Presuto thanked the board for attending this weekend's retreat. Mrs. LeFebvre and Ms. Gloshinski commented on progress with Board Goals for 2018.

XIV. EXECUTIVE SESSION

On a motion by Mrs. Doherty and seconded by Mr. Ezzi, the following motion was presented for approval to enter Executive Session at 8:37 pm. All present voted in favor. Mr. Cartelli was absent.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

NO ACTION BE TAKEN

Having no further business in closed executive session, a Motion was made by Mrs. Doherty and seconded by Mrs. Shollenberger to adjourn executive session at 9:46 pm and return to open session. All present voted in favor. Mr. Caretelli was absent.

XV. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. LeFebvre and seconded by Mr. Geslao to adjourn at 9:47 pm. All present voted in favor. Mr. Caretelli was absent.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: