

TOWN OF BOONTON PUBLIC SCHOOLS  
436 Lathrop Avenue  
Boonton, NJ 07005  
June 18, 2018

**I. CALL TO ORDER**

A regular meeting of the Town of Boonton Board of Education was held on June 18, 2018, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 7:30 pm by Ms. Linda Glosinski, Board President.

**II. OPEN PUBLIC MEETING**

Mr. Steven Gardberg, Board Secretary, read the following statement: This is the June 18, 2018, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

**III. ROLL CALL**

The members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Jack Gibbons, Ms. Linda Glosinski and Mrs. Irene LeFebvre. Mrs. Jennifer Shollenberger arrived at 7:37 pm. Mr. Patrick Joyce was absent.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

**EXECUTIVE SESSION**

On a motion by Mrs. LeFebvre and seconded by Mrs. Darling, the following motion was presented for approval to enter Executive Session at 7:31 pm. All present voted in favor.

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

**BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

**ACTION WILL BE TAKEN**

Administrators Present: Mr. Presuto, Mr. Gardberg

Having no further business in closed executive session, at 7:56 pm a motion was made by Mrs. Darling and seconded by Mr. Geslao to adjourn executive session and return to open session. All present voted in favor.

#### **IV. PLEDGE OF ALLEGIANCE**

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately 10 members of the public were in attendance.

#### **CORRESPONDENCE**

None

#### **LIAISON REPORTS**

John Hill School (student representative): none

Boonton High School (student representative): none

Parent-Teacher Association (PTA) PreK-8: Steve Bossen reported that elections yielded an 80% turnover; reading rugs are being purchased for Grades 1-2; and yearbooks and markers were distributed.

Home School Association 9-12: Gabriele Bohon reported that scholarships were awarded at Senior Awards Night; elections were held on June 7; and she has volunteered for 16 years as a parent in the schools.

Board of Aldermen Representative: Ms. Glosinski read comments from Alderman Edina Renfro-Michel – Reminder to sign up for Nixl alerts; Town voted to submit a grant application to Morris County Open Space Trust Fund, and also voted on ordinances about parking and road closures; and a radon information session is being held on June 20.

#### **VII. CHANGE THE ORDER OF THE DAY**

On a motion by Mr. Cartelli and seconded by Mrs. Darling and with all in favor, order of the day was approved.

#### **VIII. MINUTES**

On a motion by Mrs. Darling and seconded by Mrs. Shollenberger, minutes from previous sessions were presented for approval:

a. Regular session: May 14, 2018

On roll call, the minutes were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Joyce was absent.

b. Executive session: May 14, 2018

On roll call, the minutes were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. LeFebvre and Mrs. Shollenberger. Ms. Glosinski abstained. Mr. Joyce was absent.

**IX. PUBLIC COMMENT ON AGENDA ITEMS**

None

**X. ITEMS FOR BOARD CONSIDERATION**

**A. SUPERINTENDENT**

Mr. Presuto commented on school ending in a few days and about electric and safety issues to address for any potential installation of air conditioning. The hot air balloon ride for Quick Check Balloon Festival essay contest-winner Peter Clear is moving from Tuesday to Wednesday.

Mr. Presuto commented on being proud not only of how well students handled the split session schedule following the Boonton High School fire, but also of how well the new BHS administrative team worked together. Mr. David Hughen, Athletic Director, presented on the 2017-2018 year in athletics.

**B. ADMINISTRATION**

**Admin PK8**

Approval of Admin PK8 resolutions #1-10 was moved by Mrs. LeFebvre and seconded by Mr. Geslao. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Gloshinski, Mrs. LeFebvre and Mrs. Shollenberger (except #5). Mrs. Shollenberger voted no on #5. Mr. Gibbons abstained. Mr. Joyce was absent.

- 1. Advisors: Upon the recommendation of the Chief School Administrator, the Board approves the following advisors and stipends at John Hill School for the 2018-2019 school year, pending outcome of negotiations:

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
Barone, Susan	Drama Club Co-Advisor	\$630.00
Crithary, Jenna	Drama Club Co-Advisor	630.00
Crithary, Jenna	Green Team Advisor	755.00
Barrientos, Sheila	Students for Change Co-Advisor	1,050.00
Comer, Marybeth	Students for Change Co-Advisor	1,050.00
Barrientos, Sheila	Stars and Stripes Club Advisor	525.00
Sabatino, Zachary	Student Council Advisor	1,050.00
Houser, Kristen	Junior Band	1,260.00
Houser, Kristen	Junior Chorus	755.00
Smith, Amy	Helping Hands Advisor	525.00
Barrientos, Sheila	Newspaper Club Co-Advisor	630.00
Haight, Carol	Newspaper Club Co-Advisor	630.00

- 2. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
Prekindergarten	Roma Pizza, Scoop House
Grade 3	Darress Theater
Grade 8	Montville Animal Shelter
CBI	Curly's

3. Curriculum Writers: Upon the recommendation of the Chief School Administrator, the Board approves the following curriculum writers at School Street School/John Hill School during July and August 2018 at a rate of \$30 per hour each, pending outcome of negotiations:

<u>Staff Member</u>	<u>Course</u>	<u>Number of Hours</u>
Cunningham, Elisabeth	Music Grades K - 2	Up to 60 hours
Davidson, Robert	Technology Grades K-8	Up to 180 hours
Houser, Kristin	Music Grades 3-8	Up to 120 hours
Jones-Cassino, Pamela	Health Grades 5-8	Up to 40 hours
Liberati, Kelly	ELL Grades 3-5	Up to 120 hours
Mischell, Tracy	ELL Grades K-2	Up to 120 hours
Sayle, Marianne	ELL Grades 6-8	Up to 120 hours
Sudak, Laura	Library/Media Grades K, 4-5	Up to 30 hours

4. Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Stephen Petonak, Paraprofessional, John Hill School, effective June 30, 2018.
5. Job Descriptions: Upon the recommendation of the Chief School Administrator, the Board approves the job descriptions for John Hill School Enrichment Facilitator and John Hill School Testing Facilitator, as per the attached.
6. Revise Employment Contract: Upon the recommendation of the Chief School Administrator, the Board approves to revise the employment contract for Allison Carey, Secretary School Street School to Head Secretary School Street School, effective July 1, 2018, for the 2018-2019 school year.
7. Psychiatric Evaluation: Upon the recommendation of the Chief School Administrator, the Board approves a psychiatric evaluation for Student State ID# 6236655258-B, to be conducted by Dr. Suckno, for \$600.
8. Psychological Evaluations: Upon the recommendation of the Chief School Administrator, the Board approves up to 3 psychological evaluations to be conducted by Debra Warner, effective 6/22/2018 – 8/31/2018 at \$300 per evaluation.
9. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves home instruction for Student State ID# 5412081152-B, for up to 10 hours per week beginning 6/7/2018, with services to be provided by American Tutor, at \$58 per hour.
10. Out-of-District Placements: Upon the recommendation of the Chief School Administrator, the Board approves the following out-of-district placements, for the 2018 Extended School Year Program and for the 2018-2019 school year, and that transportation be arranged as needed. Tuition Total includes applicable fees.

School	Student State ID #	Tuition Days	Tuition Per Diem	Tuition Total	1:1 Aide	Extra Related Services
Lake Drive School	3240517996-B	199	\$354.87	\$70,620	\$46,857	\$1,900
Lake Drive School	4789637065-B	199	354.87	70,620		1,900
Lake Drive School	3937809532-B	204	354.87	70,620		950
PG Chambers	6871142752-B	210	386.36	81,270		
PG Chambers	5258723966-B	210	386.36	81,270		
Chapel Hill	5713820608-B	210	339.00	71,190		
DCF Regional – Wanaque Campus	1410655793-B	220	209.00	45,980		
Spectrum/Academy 360 Lower School	9885623248-B	205	205.00	75,440		

**Admin PK12**

Approval of Admin PK12 resolutions #1-28 was moved by Mrs. LeFebvre and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Joyce was absent.

1. Gateway Academy Coordinator: Upon the recommendation of the Chief School Administrator, the Board approves James Nash as the Gateway Academy Coordinator at Boonton High School, effective 9/1/2018 for the 2018-2019 school year, at a stipend of \$10,000.00.
2. Gateway Academy Mentors: Upon the recommendation of the Chief School Administrator, the Board approves the following Gateway Academy Mentors and stipends at Boonton High School for the 2018-2019 school year:

Gateway Mentors Receiving Full Stipend - \$4,500.00 (pending outcome of negotiations)

Birchler, Leah                  Cornell, Vicki                  Hancock, Patrick                  Bialick, Melissa

Gateway Mentors Receiving Half Stipend - \$2,250.00 (pending outcome of negotiations)

Balaban, Lane                  Callahan, Diana                  Bahl, Nupur                  Levy, Evan

3. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
CBI	Growing Stage (Netcong), BHS Football Field
Grade 10	Monmouth College

4. Title III Funds to Pay Certified Staff Member for Family Engagement Event: Upon the recommendation of the Chief School Administrator, the Board approves Marcia Tucci be paid for 1 additional hour at \$30 per hour, paid with ESEA FY18 Title III funds, for a Family Engagement Event at Boonton High School during the 2017-2018 school year.

5. Curriculum Writers: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following curriculum writers at Boonton High School during July and August 2018 at \$30 per hour each, pending outcome of negotiations:

<u>Staff Member</u>	<u>Course</u>	<u>Number of Hours</u>
Bahl, Nupur	ELL POE	Up to 40 hours
Bahl, Nupur	ELL Intermediate	Up to 40 hours
Bahl, Nupur	ELL Advanced	Up to 40 hours
Barreto; Wayne	Physics Concepts	Up to 40 hours
Cornell, Vicki	STEM	Up to 20 hours
DiGennaro, Mark	Computer Applications	Up to 20 hours
Jones-Cassino, Pam	Success 101	Up to 10 hours

6. District-Wide Volunteers: Upon the recommendation of the Chief School Administrator, the Board approves the following to serve as district-wide volunteers for the 2018-2019 school year.

Torres, Yanira	Dani, Marta	Oquendo, Irasely
Young, Stephen	Sibi, Jose	Monrad, Stephanie

7. Completion of Student Medical Records into Realtime: Upon the recommendation of the Chief School Administrator, the Board approves Kelli Shiels, Certified School Nurse, to complete the student medical records into Realtime project at \$25.00 per hour, not to exceed \$1,619.00 during the 2018-2019 school year.
8. District's Fire Drill and On-Roll Reports: Upon the recommendation of the Chief School Administrator, the Board approves the Fire Drill and On-Roll Reports for the month of May 2018, as per the attached.
9. Evaluation Tool for Administrators: Upon the recommendation of the Chief School Administrator, the Board approves the NJDOE Administrator Evaluation Tool, as per attached.
10. Evaluation Tool for Paraprofessionals: Upon the recommendation of the Chief School Administrator, the Board approves the Boonton School District Paraprofessional Evaluation Tool, as per attached.
11. Evaluation Tool for Secretaries: Upon the recommendation of the Chief School Administrator, the Board approves the Boonton School District Secretary Evaluation Tool, as per attached.
12. Coaches: Upon the recommendation of the Chief School Administrator, the Board approves the following coaches and stipends at Boonton High School for the 2018-2019 school year, pending outcome of negotiations:

<u>Coach</u>	<u>Position</u>	<u>Step / Stipend</u>	
Patterson, Maria	Assistant Field Hockey	1	\$ 4,433
London, Michael	Head Boys Basketball	4	\$10,740

Hurd, Christopher	Assistant Boys Basketball	4	\$ 7,024
Nosal, Peter	Assistant Boys Basketball	4	\$ 7,024
Hughen, David	Head Wrestling	4	\$10,740
Shovlowsky, Anthony	Assistant Wrestling	4	\$ 7,024
Doney, Reid	Assistant Wrestling	2	\$ 5,264
Connolly, Ryan	Assistant Football	3	\$ 6,133

13. Staff for Crowd Control/Clock Operators/Announcing/Ticket Sales: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members and stipends for crowd control/clock operators/announcing/ticket sales at events as required for the 2018-2019 school year:

<u>Staff Member</u>	<u>Event(s)</u>
Aquino, Michael	Crowd Control, Clock Operator, Announcer, Track Meet Attendant
Faessinger, Colleen	Crowd Control, Clock Operator, Announcer Track Meet Attendant
Bongo, Robert	Crowd Control, Clock Operator, Track Meet Attendant
Nash, James	Crowd Control, Clock Operator, Announcer, Track Meet Attendant
Barreto, Wayne	Crowd Control, Clock Operator, Announcer, Track Meet Attendant
Nosal, Peter	Crowd Control, Clock Operator, Announcer, Track Meet Attendant
Wilson, Beth	Crowd Control, Clock Operator, Track Meet Attendant
Tserkis-Schlitt, Cindy	Crowd Control, Clock Operator, Announcer, Track Meet Attendant
Bellini, Alfred	Crowd Control, Clock Operator, Announcer, Track Meet Attendant
Gallagher, Bryan	Crowd Control, Clock Operator, Announcer, Track Meet Attendant
Hurd Christopher	Crowd Control, Clock Operator, Announcer, Track Meet Attendant
Smulewicz, Michael	Crowd Control, Clock Operator, Track Meet Attendant
Callahan, Diana	Crowd Control, Clock Operator, Track Meet Attendant
London, Michael	Crowd Control, Clock Operator, Announcer, Track Meet Attendant
London, Roxanne	Crowd Control, Clock Operator, Announcer, Ticket Sales, Track Meet Attendant
Sheehan, Amanda	Crowd Control, Clock Operator, Track Meet Attendant
Engelberger, Devon	Crowd Control, Clock Operator, Track Meet Attendant
DiGennaro, Mark	Crowd Control, Clock Operator, Announcer,

Davidson, Brad	Track Meet Attendant Crowd Control, Clock Operator, Announcer, Track Meet Attendant
Sullivan, Rose	Ticket Sales, Track Meet Attendant
Danzi, Patrise	Ticket Sales, Track Meet Attendant
Wolchesky, Michele	Ticket Sales, Track Meet Attendant
Bonanni, Karen	Ticket Sales, Track Meet Attendant
Merlino, Tonia	Ticket Sales
Beiermeister, Kathy	Ticket Sales
DiBenedetto, Kimberly	Ticket Sales, Track Meet Attendant
Jones-Cassino, Pam	Track Meet Attendant

<u>Event Description</u>	<u>Rate of Pay</u>
Crowd Control Varsity	\$50.00
Crowd Control JV	\$25.00
Crowd Control Freshman	\$25.00
Crowd Control John Hill School	\$25.00
Football Announcer	\$50.00
Tickets Sales	\$35.00
Track Meet Event Attendants	\$52.00 (Single) \$82.50 (Double/Triple)
Clock Operator Varsity	\$40.00
Clock Operator JV	\$20.00
Clock Operator Freshman	\$20.00
Clock Operator John Hill School	\$25.00

14. Advisors: Upon the recommendation of the Chief School Administrator, the Board approves the following advisors and stipends at Boonton High School for the 2018-2019 school year, pending outcome of negotiations:

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
London, Roxanne	Grade 10 Class Advisor	\$1,410
McBride, Michelle	Grade 11 Class Advisor	2,030
London, Michael	Grade 12 Class Advisor	2,030
Masters, Alan	Band Director	9,771
Cumbo, John	Broadcasting Advisor	2,030
Evans, Jamie	Cheerleading Football Co-Advisor	1,606
Sinatra, Louisa	Cheerleading Football Co-Advisor	1,606
Haddad, Edward	Chorus Advisor	658
Schwalb, Robin	Club Alliance Co-Advisor	182
Callahan, Diana	Club Alliance Co-Advisor	182
Carey, Laurene	French Club Advisor	364
Matarazzo, Daniel	Robotics Club/TSA Advisor	364
Cornell, Vicki	Stem Club/TSA Advisor	364
Reich, Karen	Spanish Club Advisor	364
Davis, Robert	Stock Market Club Advisor	364
Haddad, Edward	Drama Chorus Advisor	1,740
Haddad, Edward	Drama Director	3,844
Masters, Alan	Drama Music Director	1,740



Cumbo, John	Drama Producer	1,451
Oliveri, Jody	Expressions Advisor	736
DiGennaro, Mark	FBLA Co-Advisor	1,030
LaPlaca, Marissa	FBLA Co-Advisor	1,030
Bellini, Alfred	Football Video	873
Masters, Alan	Jazz Band Advisor	1,647
Birchler, Leah	Peer Leadership (Head) Advisor	1,737
Balaban, Lane	Peer Leadership (Assistant) Co- Advisor	474
Callahan, Diana	Peer Leadership (Assistant) Co- Advisor	474
Sinatra, Louisa	SRA Advisor	4,446
Bonanni, Karen	SRA Financial Coordinator	2,313
Shera, Courtney	Transportation Supervisor	3,209
Seegers, Sandra	Wampus Advisor	1,323
Oliveri, Jody	Yearbook Advisor	3,224

15. Transfer: Upon the recommendation of the Chief School Administrator, the Board approves to transfer Lisa Meehan, Paraprofessional John Hill School to Paraprofessional Boonton High School, effective 9/1/2018 for the 2018-2019 school year.

16. Summer Substitutes: Upon the recommendation of the Chief School Administrator, the Board approves the following summer substitutes during July and August 2018:

Bus Drivers

Kobilarcik, John  
Long, Janet (pending receipt of driver's abstract)

Secretary

Suwanna Barth

17. Summer Hours for Bus Driver: Upon the recommendation of the Chief School Administrator, the Board approves 5 hours per day, 5 days per week, pending outcome of negotiations, for Wendy Wolgast, District Bus Driver, during the 2018 Special Education Summer ESY Program, effective 6/22/2018 – 7/27/2018.

18. Appointment of Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves Debra Sweet to the position of Chemistry Teacher, Boonton High School, at a salary of \$58,477 (Step 7 BA+15), pending outcome of negotiations, effective 9/1/2018 for the 2018-2019 school year.

19. Psychiatric Evaluation: Upon the recommendation of the Chief School Administrator, the Board approves a psychiatric evaluation for Student State ID#8339634274-B, to be conducted by Dr. Fennelly, for \$665.

20. Hours for Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves Louisa Sinatra to accompany Student State ID# 5028089364-B, to the NJAC Unified Track & Field event in Jefferson on 5/24/2018, for up to 4.5 hours at \$25.09 per hour.

21. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 2309406768-LP, for up to

10 hours per week beginning 6/5/2018, to be provided by Professional Educational Services, Inc (PESI), at \$30 per hour.

22. Additions to ESY Summer Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the 2018 Special Education Summer ESY Program, effective 6/22/2018 – 7/27/2018:

Substitute Teacher (as needed) - \$25 per hour  
Maturo, Jocelyn

MD Aide (Grades 9-12)  
Norman, Hunter - 4.5 hours a day at a stipend of \$2,154

23. Revise ESY Summer Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following revisions to the 2018 Special Education Summer ESY Program, effective 6/22/2018 – 7/27/2018, previously approved on 6/4/2018:

MD Teachers (Grades 9-12)  
Lee Clowers from 2.25 hours a day to 4.5 hours a day for 12.5 days at a stipend of \$2,148.50 and  
Patrick Hancock from 2.25 hours a day to 4.5 hours a day for 12.5 days at a stipend of \$2,148.50

LLD/MD Classes (JHS) - Special Education Teachers  
Rescind appointment of Samantha Fink and replace with following:  
Justine Pecora: 4.5 hours a day for 13 days at a stipend of \$2,406.32 and  
Lorraine Kiernan: 4.5 hours a day for 11 days at a stipend of \$1,890.68

24. Teachers for IEP Meetings: Upon the recommendation of the Chief School Administrator, the Board approves the following teachers to attend IEP meetings, if needed, effective 6/22/2018 – 8/31/2018 at \$25 per hour:

Bellini, Al                      Cornell, Vicki                      Gilbert, Barbra                      Greulich, Courtney

25. Out-of-District Placements: Upon the recommendation of the Chief School Administrator, the Board approves the out-of-district placements, as follows, for the 2018 Extended School Year Program and 2018-2019 School Year, and that transportation be arranged as needed. Tuition Total includes applicable fees.

School	Student State ID #	Tuition Days	Tuition Per Diem	Tuition Total*	1:1 Aide	Extra Related Services
Stepping Forward	7268871923-B	10	\$320.00	\$3,500	\$1,400	
Learning Center for Exceptional Children (LCEC)	7268871923-B	30	408.00	12,240		

Newbridges High School (Bergen County Special Services)	7268871923-B	180	459.00	89,370	52,000 and \$18/hr	\$65/half hr
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26. Out-of-District Placements: Upon the recommendation of the Chief School Administrator, the Board approves the out-of-district placements, as follows, for the 2018 Extended School Year Program and 2018-2019 School Year, and that transportation be arranged as needed. Tuition Total includes applicable fees.

School	Student State ID #	Tuition Days	Tuition Per Diem	Tuition Total*	1:1 Aide	Extra Related Services
MCESC/Park Lake School	4695827250-B			63,950		\$90/hr
Allegro School	6183953544-B	210	\$478.00	100,380	29,400	

27. Structured Learning Experience Placement: Upon the recommendation of the Chief School Administrator, the Board approves an unpaid Structured Learning Experience Placement for Student State ID# 2158043033-B, at the Boonton Library, effective 6/22/2018 – 7/27/2018 for up to 2 hours a day on Tuesdays & Thursdays, to be accompanied by Gregory LaPointe as a job aide, at \$25 per hour.
28. Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Mary Betsy, Administrative Assistant, effective 7/14/2018.

### **C. BUSINESS ADMINISTRATOR’S REPORT**

Mr. Gardberg provided an update on Boonton High School fire restorative work and Safe Routes construction.

### **D. OPERATIONS**

Mr. Geslao reported about the committee seeing the progress of making repairs from the BHS fire and commented on agenda items – scholarship payments, donation, contract for BHS vestibule, and consolidating vendors to save \$5,700.

### **Ops PK12**

Approval of Ops PK12 resolutions #1-25 was moved by Mr. Geslao and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Joyce was absent.

1. Bills List: The Board approves the Bills List of June 18, 2018, in the amount of \$335,438.42.
- |                     |              |
|---------------------|--------------|
| 10 General          | \$252,941.86 |
| 20 Special Revenue  | 16,107.93    |
| 30 Capital Projects | 61,842.54    |
| 60 Cafeteria        | 3,596.09     |
| 61 Bridges          | 950.00       |

2. Transfer Reports: The Board approves Transfer Reports for the month ending April 30, 2018.
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending April 30, 2018.
4. Employee Travel and Related Expense Reimbursements:  
Whereas, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and Whereas, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and Whereas, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it Resolved the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

<b>Name</b>	<b>Date (s)</b>	<b>Workshop / Conference</b>	<b>Registration Fee Paid by BOE</b>	<b>Mileage/ Tolls / Other</b>
Hughen, David	06/11/18	LTC626 Athletic Administrators Conference, Madison	\$135	\$0
Muench, Christina	08/16/18	Danielson Evaluation Workshop, Galloway	\$106	\$56.54
Sullivan, Rose	07/10/18	NJDOE Certification Workshop, Morristown	\$0	\$7.25
Board of Education	10/22 – 10/25/18	NJSBA Annual Workshop, Atlantic City	\$1,600	

5. Scholarship Payments: The Board approves Boonton High School Scholarship payments in the total amount of \$13,350.00.
6. Donation: The Board accepts a donation of \$300 from ACME Markets for the CBI Special Service Cookout, consisting of \$250 groceries and two \$25.00 gift cards.
7. Contract: Security Vestibule Construction: The Board approves the contract with Accurate Construction, Inc., of Wayne, NJ, for \$39,885.00, to construct a new security vestibule at Boonton High School.
8. Contract: Surveillance & Door Access System: The Board approves the contract with Let's Talk Wireless (LTW), Pine Brook, NJ, for \$228,430.41, to furnish and install security cameras and door access systems, per HPE NASPO Data Com Master Agreement #AR1464 and State of NJ Participating Addendum #88130, and Panasonic NASPO Master Contract #MNWNC-124 and NJ Participating Addendum #89980.

9. Contract: Kitchen Equipment: The Board approves the contract with MAP Restaurant Supplies, Newark, NJ, for \$7,731.90 to furnish and install kitchen equipment at Boonton High School.
10. Contract: Fire & Burglar System Services: The Board approves the contract with Protective Measures Security and Fire Systems of Denville, NJ, for the 2018-2019 school year for \$11,942.20, for monitoring, inspections and/or maintenance of fire and burglar alarms, kitchen suppression and fire extinguishers, and \$5,565.00 for radios.
11. Contract: Trash & Recycling Services: The Board approves the first one-year renewal of the contract with Waste Management of Phoenix, AZ, for the 2018-2019 school year for \$28,386.96, for trash and recycling pickup.
12. Shared Services Agreement: Bidding/Purchasing: The Board approves the Cooperative Bid Purchasing Service agreement with Educational Services Commission of Morris County for the 2018-2019 school year for \$9,945.00.
13. Agreement: Non-Public School Services: The Board approves the agreement with the Educational Services Commission of Morris County for the 2018-2019 school year for non-public IDEA and Chapters 192/193 services.
14. Agreement: Non-Public School Aid Programs: The Board approves agreements with the Educational Services Commission of Morris County for the 2018-2019 school year for the Non-Public Textbook, Nursing and Technology aid programs.
15. Agreement: Fleet Maintenance: The Board approves the fleet maintenance agreement with Rockaway Township Public Schools for the 2018-2019 school year for \$65/hour for labor, parts at 5% over cost, \$65/hour for NJ MVC inspections, and \$65/hour for rental of a bus or van.
16. Agreement: Joint Transportation: The Board approves the joint transportation agreement with Rockaway Township Public Schools for the 2018-2019 school year for \$65/hour per bus.
17. Agreement: Joint Purchasing: The Board approves continuing the joint purchasing agreement with New Jersey Schools Insurance Group (NJSIG) for the three-year period 7/1/2017 – 7/1/2020, for the purchase of insurance and risk management services as per N.J.S.A. 18A:18B-1, as approved on June 26, 2017.
18. Special Counsel: The Board approves Andrew Brown of Adams, Gutierrez & Lattiboudere, Newark, NJ, as Special Counsel for labor negotiations, effective 6/11/2018 – 6/30/2018 and 7/1/2018 – 6/30/2019, at the rate of \$160.00/hour.
19. Enrollment as Member of the NJSIAA: The Board of Education, in the County of Morris, New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3 et seq. and Policy 2431), herewith enrolls Boonton High School as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) to participate in the approved interschool athletic program sponsored by the NJSIAA; and be it further resolved that this resolution will continue to be in effect until or unless rescinded by the Board of Education and shall be

included among those policies adopted by the Board. Pursuant to N.J.S.A. 18A:11-3, in adopting this resolution the Board of Education adopts as its own policy and agrees to be governed by the constitution, By-Laws and Rules and Regulations of the NJSIAA.

20. Appointment of Auditor: The Board approves the appointment of Lerch, Vinci & Higgins, LLC as School District Auditor for the 2017-2018 school year, and to perform the annual school district audit for the 2017-2018 school year at a fee of \$25,500 plus hourly rates as per the attached agreement to analyze the ASSA and DRTRS and additional services.
21. Disposal of Surplus Property: The Board authorizes disposal of the following surplus property that is no longer needed for public use, by sale conducted directly with the Board and/or through GovDeals pursuant to State Contract A-83453/T2581 and Local Finance Notice 2008-9, while reserving the right to accept or reject any offer submitted; surplus property shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property; property not sold within 60 days may be discarded.

Location	ID	Sharp Copier Model#
BOE	J6703	MX7040N
BOE	J6711	MX5110N
SSS	J6713	MX3140N
SSS	J6710	MX4110N
JHS	J6714	MX3140N
JHS	J6693	MXM503N
JHS	J6695	MXM753N
JHS	J6696	MXM753N
JHS	J6694	MXM503N
BHS	J6704	MX2640N
BHS	J6697	MXM904

Location	ID	Sharp Copier Model#
BHS	J6698	MXM904
BHS	J6683	MXM503N
BHS	J6690	MXM363N
BHS	J6737	MX5110N
BHS	J6701	MX6240N
BHS	J6702	MX6240N
BHS	J6739	MX2640N
BHS	J6699	MX2640N
BHS	J6692	MXM503N
BHS	J4976	MX3110N
BHS	J7556	MX5141N

22. Establish and/or Deposit into Certain Reserve Accounts at Year End: The Board approves to establish and/or deposit into capital reserve accounts at year end as follows:  
**WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and  
**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and  
**WHEREAS**, the Boonton Board of Education wishes to deposit anticipated current year surplus into both a Capital Reserve, Tuition Reserve and Maintenance Reserve, account at year end, and  
**WHEREAS**, the Boonton Board of Education has determined that up to \$1,000,000.00 each is available for such purpose of transfer;  
**NOW THEREFORE BE IT RESOLVED** by the Boonton Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

23. Anticipated Contracts 2018-2019: Pursuant to PL 2015, Chapter 47 the Boonton Town Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education in 2017-2018. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. (List of contracts on file in the Business Office)
24. Facilities Use Fees: The Board approves the following facilities use fees, effective 7/1/2018 – 6/30/2019.

<b>Description</b>	<b>Building</b>	<b>Class D* &amp; E*</b>	<b>Class F*</b>
Auditorium	HS	\$500	\$875
Multipurpose	SSS	\$320	\$560
	JHS	\$320	\$560
Gym	HS	\$500	\$875
	HS auxiliary	\$250	\$425
	JHS	\$250	\$425
Classroom	HS, JHS, SSS	\$75	\$125
Cafeteria	HS	\$350	\$600
Cafeteria-Kitchen	HS, JHS, SSS	\$250	\$425
Fields	Fireman's field, JHS upper #1, upper #2, lower	\$200	\$350
	SSS	\$150	\$250
	HS Wiggins	\$500	\$875
	HS Wiggins field lights	\$300	\$525
	HS varsity or JV baseball	\$275	\$475
	HS track (1)	\$200	\$350
	HS concession stand	\$50	\$85
	Security fees	\$20/hour	\$20/hour
	Lights at fields/track	\$10/use	\$10/use
	Tennis Court		\$150
Locker rooms	HS	\$100	\$175
	JHS	\$50	\$85
Parking lot (separate use)		\$50	\$50
Water spicket (car washes)		\$50	\$50

\* Class D – This classification shall include Community organizations when the requested use is for charitable, civic, social, educational, or recreational purposes, i.e., Boonton Recreation, CYO.

\* Class E – This classification shall include Community businesses when the requested use of facilities is for charitable, civic, educational, or recreational purposes.

\* Class F – This classification shall include all others, i.e. out-of-community, profit-making.

25. Approval of Custodial/Maintenance Use Fees: The Board approves the following facilities use fees, effective 7/1/2018 – 6/30/2019:

<b>Custodial Fees:</b>		<b>Per Hour</b>
Monday – Saturday	Time and one half	\$ 39.89
Sundays	Double Time	\$ 53.18

<b>Maintenance (Grounds) Costs:</b>		
Monday – Saturday	Time and one half	\$ 55.98
Sundays	Double Time	\$ 74.64

<b>Field Costs – Striping:</b>		
Football Field	Includes labor and line paint	\$787.00
Lacrosse Field	Includes labor and line paint	\$270.00
Soccer Field	Includes labor and line paint	\$270.00
Baseball Field	Includes labor and line paint	\$270.00
Softball Field	Includes labor and line paint	\$270.00

**Chair Set Up:** Determined by actual costs of custodial time

**Table Set Up:** Determined by actual costs of custodial time

**Cafeteria Staff:** To be determined per event

*PLEASE NOTE: Custodial fees must be calculated on a MINIMUM of four (4) hours per contract requirements.*

## **E. POLICY**

### **Policy PK12**

Approval of Policy PK12 resolutions #1-9 was moved by Mr. Cartelli and seconded by Mrs. LeFebvre. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Joyce was absent.

1. First Reading of Revisions to Policy & Regulation #1550 – Equal Employment/Anti-Discrimination Practices: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Revisions to Policy & Regulation #1550 – Equal Employment/Anti-Discrimination Practices, as per the attached.
2. First Reading of Revisions to Policy #2431 – Athletic Competition: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Revisions to Policy #2431 – Athletic Competition, as per the attached.
3. First Reading of Revisions to Regulation #2431.2 – Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Revisions to Regulation #2431.2 – Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad, as per the attached.



4. First Reading of Policy #2431.8 – Varsity Letters for Interscholastic Extracurricular Activities: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Policy #2431.8 – Varsity Letters for Interscholastic Extracurricular Activities, as per the attached.
5. First Reading of Revisions to Policy & Regulation #5350 – Student Suicide Prevention: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Revisions to Policy & Regulation #5350 – Student Suicide Prevention, as per the attached.
6. First Reading of Revisions to Policy #5533 – Student Smoking: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Revisions to Policy #5533 – Student Smoking, as per the attached.
7. First Reading of Revisions to Policy #5535– Passive Breadth Alcohol Sensor Device: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Revisions to Policy #5535 – Passive Breadth Alcohol Sensor Device, as per the attached.
8. First Reading of Revisions to Policy & Regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Revisions to Policy Regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, as per the attached.
9. First Reading of Revisions to Policy #8462 – Reporting Potentially Missing or Abused Children: Upon the recommendation of the Chief School Administrator, the Board approves the first reading of Revisions to Policy #8462 – Reporting Potentially Missing or Abused Children, as per the attached.

#### **F. REPORTS FROM BOARD REPRESENTATIVES**

HS Committee: Mrs. Shollenberger commented about being inspired from the meetings. Mr. Klebez reported that the recent meeting topics included academic progress and Gateway. Regarding the modified block schedule, BHS staff has met with current BHS students and with 8th graders in Boonton and Lincoln Park.

Communications/Legislation: Mr. Presuto reported that the District is updating processes to comply with S41A, otherwise known as “pass the trash.”

ESC: Mrs. LeFebvre reported that for next year, we again will have a seat.

MCSBA: Mrs. LeFebvre reported that tentative dates for next year’s meetings have been distributed.

NJSBA: Mrs. LeFebvre reported that Workshop registration closes soon for the early bird discount, and the task forces will have draft reports soon.

DEAC: Mrs. Doherty reported that final evaluation tools are selected for administrators, secretaries and paraprofessionals.

## **XI. OPEN PUBLIC COMMENT**

None

## **XII. DISTRICT WIDE HIB REPORT**

On a motion by Mrs. LeFebvre and seconded by Mrs. Doherty, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: JHS #16-17 and BHS #13.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. LeFebvre and Mrs. Shollenberger. Ms. Glosinski abstained. Mr. Joyce was absent.

## **XIII. OTHER BUSINESS OF THE BOARD**

Mrs. LeFebvre commented on retreat scheduled for July 7 and next meeting on July 9.

## **XIV. EXECUTIVE SESSION**

On a motion by Mrs. Doherty and seconded by Mrs. Shollenberger, the following motion was presented for approval to enter Executive Session at 8:59 pm. All present voted in favor. Mr. Joyce was absent.

**BE IT RESOLVED** that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

**BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

### ACTION MAY BE TAKEN

Having no further business in closed executive session, a Motion was made by Mr. Ezzi and seconded by Mr. Gibbons to adjourn executive session at 9:53 pm and return to open session. All present voted in favor. Mr. Joyce was absent.

## **XV. ITEMS FOR BOARD CONSIDERATION**

### **ADMINISTRATION**

#### **Admin PK8**

Approval of Admin PK8 resolution #11 was moved by Mrs. LeFebvre and seconded by Mr. Geslao. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski and Mrs. LeFebvre. Mrs. Shollenberger voted no. Mr. Gibbons abstained. Mr. Joyce was absent.

11. **Removal of Student:** Upon the recommendation of the Chief School Administrator, pursuant to N.J.A.C. 6A:22-4.3, the Board approves removal of Student 9292494135 from enrollment, in effect after the 21st day of this resolution, after considering (a) the evidence presented that said individual is not legally domiciled in the Town of Boonton in accordance with N.J.S.A. 18A:38-1, as provided by investigation of the District Residency/Truancy Officer; (b) the Chief School Administrator issued to the parent/guardian a preliminary notice of ineligibility and of entitlement to a hearing before the Board of Education; (c) parent/guardian did not attend said hearing and thus waived any defenses; therefore the Chief School Administrator shall forward to said individual(s) formal notice of the same, and if applicable, a bill for tuition due and owing for the period of documented unlawful attendance in the Town of Boonton Public School District.

## **XVI. ADJOURNMENT**

Having no further business before the Board, a motion was made by Mr. Ezzi and seconded by Mr. Gibbons to adjourn at 9:54 pm. All present voted in favor. Mr. Joyce was absent.

Respectfully Submitted,

Steven Gardberg  
Board Secretary

BOARD APPROVAL: