

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005
February 12, 2018

I. CALL TO ORDER

A meeting of the Town of Boonton Board of Education was held on February 12, 2018, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 7:30 pm by the Board President, Ms. Linda Glosinski.

II. OPEN PUBLIC MEETINGS ACT

Mr. Gardberg read the following statement: This is the February 12, 2018, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

III. ROLL CALL

The members present at roll call were Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Jack Gibbons, Ms. Linda Glosinski, Mrs. Irene LeFebvre and Mrs. Jennifer Shollenberger. Not present were Mr. Chris Cartelli, Mrs. Jennifer Darling and Mr. Patrick Joyce.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mr. Geslao and seconded by Mrs. LeFebvre, the following motion was presented for approval to enter Executive Session at 7:32 pm. All present voted in favor.

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Administrators Present: Mr. Presuto, Mr. Gardberg

Having no further business in closed executive session, at 8:00 pm a Motion was made by Mr. Geslao and seconded by Mrs. LeFebvre to adjourn executive session and return to open session. All present voted in favor.

IV. PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:01 pm and led the Pledge of Allegiance. Approximately 15 members of the public were in attendance.

V. CORRESPONDENCE

None

VI. LIAISON REPORTS

John Hill School: Student representative Alexander Paulozzo commented on the winter formal, spring sports and talent show, and he showed a student-made video about keeping hallways clean.

Boonton High School: Student representative Maliha Rahman commented on Spanish Club, Drama Club presentation of “Willy Wonka,” Business Club and Math League.

Parent-Teacher Association (PTA) K-8: Justine Cirinelli reported that the Valentine’s Dance raised more than \$2,500; games purchased from the glowstick fundraiser are being delivered to Goryeb Children’s Hospital; Story Pirates assembly is on February 28; and Dr. Seuss assembly is on May 2.

Home School Association 9-12: None

Board of Aldermen Representative: Alderman Edina Renfro-Michel commented on Mr. Presuto’s presentation on February 5 at the Board of Aldermen meeting; rezoning behind King’s; and celebrating four children by mayor’s proclamation on February 20.

VII. CHANGE THE ORDER OF THE DAY

On a motion by Mr. Ezzi and seconded by Mrs. Doherty and with all in favor, order of the day was approved.

VIII. APPROVAL OF MINUTES

None

IX. PUBLIC COMMENT ON AGENDA ITEMS

None

X. ITEMS FOR BOARD CONSIDERATION

A. SUPERINTENDENT

Mr. Presuto reported on a student who placed third in a recent photography competition and displayed the photo; and about his recent visit with Rotary Club. He introduced Jason Klebez, Principal of Boonton High School, who recognized Christopher Hurd as Educator of the Year.

B. ADMINISTRATION

1. K-8 Issues

Approval of resolutions X.B.K-8.1 through X.B.K-8.10 was moved by Mrs. LeFebvre and seconded by Mrs. Doherty. On roll call, the resolutions were approved. Voting yes were Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Gibbons abstained. Absent were Mr. Cartelli, Mrs. Darling and Mr. Joyce.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
Pre-K	Park View Veterinary Hospital, Roma
Grade 2	American Museum of Natural History
Grade 4	NY Hall of Science
Grade 7	West Point

2. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students:

Student State ID# 8296704281-B, for up to 5 hours per week beginning February 1, 2018, to be provided by St. Clare's, at a rate of \$55.00 per hour
and

Student State ID# 9836276427-B, for up to 10 hours per week beginning January 23, 2018, to be provided by Education Inc. at a rate of \$47.00 per hour.

3. Outside Psychiatric Evaluations: Upon the recommendation of the Chief School Administrator, the Board approves the following Psychiatric Evaluations:

Student State ID# 6962093758-B, to be conducted by Dr. Fennelly at a cost of \$750.00,
and

Student State ID# 5412081152-B to be conducted by Dr. Suckno at a cost of \$600.00.

4. Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves Diane Dewland to assist Student State ID# 6805746966-B, at John Hill School Homework Club, for up to 1 hour per day, at a rate of \$24.88 per hour, and also approves Jamie Evans as the alternate at a rate of \$24.88, effective February 1, 2018, for the remainder of the 2017-2018 school year.

5. Long-Term Leave Replacement Special Education Teacher: Upon the recommendation of the Chief School Administrator, the Board approves Nancy Questa as long-term leave replacement Special Education Teacher, John Hill School, at a salary of \$54,857 (Step 2 BA), pro-rated from January 25, 2018 to a date to be determined.

6. Long-Term Leave Replacement Guidance Counselor: Upon the recommendation of the Chief School Administrator, the Board approves May Mizov as a long-term leave replacement guidance counselor at John Hill School, at a salary of \$61,277 (Step 7 MA), pro-rated from February 20, 2018, for the remainder of the 2017-2018 school year.

7. Appointment of Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves Kelly Liberati to the position of ELL Teacher, John Hill School, at a salary of \$72,829 (Step 15 MA 30), effective a date to be determined in Spring 2018 for the remainder of the 2017-2018 school year.
8. Sick-Day Payout: Upon the recommendation of the Chief School Administrator, the Board approves a sick day payout in the amount of \$2,700.00 (45 days @ \$60.00 per day) to Staff Member #840.
9. Lunch Detention Monitor: Upon the recommendation of the Chief School Administrator, the Board approves Ellen Christian as Lunch Room Detention Monitor at John Hill School, at a rate of \$26.00 per hour for the 2017-2018 school year.
10. Extend Completion Date for Library Work: Upon the recommendation of the Chief School Administrator, the Board approves to extend the completion date, without additional hours, for Laura Sudak to set up the School Street School library for Destiny Library Manger, through June 30, 2018.

2. K-12 Issues

Approval of resolutions X.B.K-12.1 through X.B.K-12.9 was moved by Mrs. LeFebvre and seconded by Mr. Gibbons. On roll call, the resolutions were approved. Voting yes were Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Gibbons abstained. Absent were Mr. Cartelli, Mrs. Darling and Mr. Joyce.

1. District's Reports: Upon the recommendation of the Chief School Administrator, the Board of Education approves the Fire Drill and On-Roll Reports for the month of January 2018, as per the attached.
2. District-Wide Volunteers: Upon the recommendation of the Chief School Administrator, the Board approves the following to serve as a district-wide volunteers for the 2017-2018 school year:

Bouroult, Ruth	Holey, Karen	Turton, Jamie
Corbosiero, Jessica	Renfro-Michel, Edna	Whritenour, Lorraine
Fava, Maureen	Rogaski, Krista	Zubiaurre, Evan

3. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2017-2018 school year:

Group	Destination
Grade 11	Meadowland Exposition Center
Grade 12	County College of Morris
Grades 9-12	CBI trips to Sogo Hibachi, Morris County School of Technology, Boonton Lanes

4. Replace Title III Family Engagement Coordinator: Upon the recommendation of the Chief School Administrator, the Board approves Tracy Mischell and Marianne Sayle to

replace Nancy Kumar as Title III Family Engagement Coordinators for the remainder of the 2017-2018 school year at a stipend rate of \$250.00 each, to be paid with FY2018 ESSA Title III funds.

5. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students:

Student State ID# 1870811044-B, for up to 5 hours per week beginning January 24, 2018, to be provided by St. Clare's, at a rate of \$55.00 per hour, and

Student State ID# 2895840828-B, for up to 10 hours per week beginning January 15, 2018, to be provided by district approved instructors, at a rate of \$30.00 per hour.

6. Additional Hours: Upon the recommendation of the Chief School Administrator, the Board approves up to an additional 90 total hours for Kathleen Post and Clare Zarzecki to assist, train and supervise Student State ID# 4879134120-B, as equipment manager for the 2017-2018 Boys Basketball season, at a rate of \$25.09 per hour each.

7. Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the 2017-2018 substitute list:

Substitute Teacher / Aide:

Mizov, May

Yuzekchieva, Suzana

8. Rates of Pay for Crowd Control: Upon the recommendation of the Chief School Administrator, the Board approves the following rates of pay for crowd control for the 2017-2018 school year:

<u>Event Description</u>	<u>Rate of Pay</u>
Crowd Control Varsity	\$50.00
Crowd Control JV	\$25.00
Crowd Control Freshman	\$25.00
Crowd Control John Hill School	\$25.00

9. Observation: Upon the recommendation of the Chief School Administrator, the Board approves Kylie Belchan, Caldwell College, a three-hour observation in a high school setting during March 2017 under the supervision of Evan Levy, pending outcome of background check.

C. BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg commented on the Lighting Project at Boonton High and School Street schools; naming the architect of record; collaborating with administrators on the FY2019 budget; and an upcoming meeting with the Town about shared services.

D. OPERATIONS

K-12 Issues

Approval of resolutions X.D.1 through X.D.11 was moved by Mr. Geslao and seconded by Mrs. LeFebvre. On roll call, the resolutions were approved. Voting yes were Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Gibbons abstained. Absent were Mr. Cartelli, Mrs. Darling and Mr. Joyce.

1. Bills List: The Board approves the Bills List of February 12, 2018, in the total amount of \$745,794.58, consisting of \$707,358.55 from General Fund, \$37,621.76 from Cafeteria Fund and \$814.27 from Bridges Fund, and that a copy be attached to the minutes.
2. Check Register: The Board approves the check register of February 1, 2018, in the total amount of \$37,086.83, consisting of \$37,042.57 from General Fund and \$44.26 from Bridges Fund, and that a copy be attached to the minutes.
3. Check Register: The Board approves the hand checks for January 2018 from General Fund in the amount of \$16,505.25, and that a copy be attached to the minutes.
4. Reports of the Board Secretary and Treasurer: The Board approves the revised report of Treasurer for the month ending December 31, 2018, and that a copy be attached to the minutes.
5. Approval of Transfers: The Board approves the monthly transfers for July 2017 through December 2017.
6. Approval of Payroll Related Expenses: The Board approves the following payroll expenses:

Payroll Date	Amount
12/15/2017	\$921,931.69
12/30/2017	\$830,127.90
1/15/2018	\$941,697.97
1/30/2018	\$844,447.84

7. Approval to Modify Federal Aid Cost Reimbursement Agreement: The Board approves entering into the Modified Federal Aid Cost Reimbursement Agreement with the State of New Jersey, Department of Transportation, Division of Local Aid and Economic Development for funding to finance the John Hill School Safe Routes to School Project in the amount of \$283,720.00, as per the Agreement Modification Number 1.
8. Approval to Appoint Architect of Record: The Board approves to name DiCara Rubino Architects as the architect of record for the 2017-2018 school year.
9. Approval of Donation: The Board approves the Eagle Scout project of a Boonton High School student to lay a paver patio in the senior courtyard, and accepts the project as a donation.
10. Employee Travel and Related Expense Reimbursements:

Whereas, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and Whereas, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and Whereas, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it Resolved the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Balaban, Lane	03/09/18	ASCA Model School Counseling Program Workshop, Monroe	\$149	\$34.53
Birchler, Leah	03/22/18	Morris County HIB Meeting, East Hanover	\$0	\$6.45
Coleman, Jennifer	02/14/18	School Support Network, Morristown	\$0	\$6.38
Danzi, Patrise	02/13/18	Transportation Seminar, Rockaway	\$100	\$7.75
Danzi, Patrise	03/20/18	Purchasing Procedures Seminar, Rockaway	\$100	\$7.75
Durakov, Yusein	04/12/18	Audit Review FY18 Workshop, Rockaway	\$100	\$0
Gleeson, Deborah	04/11/18 & 04/12/18	RTI Strategies Program, Edison	\$595	\$28.52
Hurd, Christopher	08/06/18 to 08/09/18	AP US Government & Politics, Drew University, Madison	\$895	\$15.62
Mischell, Tracy	05/30/18 & 05/31/18	NJTESOL Spring Conference, New Brunswick	\$279	Mileage - \$50.22 Parking - \$14.00
Muench, Christine	03/23/18	NJDOE Workshop, Homeless Children, Princeton	\$0	\$13.45

Pourki, Neda	03/22/18	Morris County HIB Meeting, East Hanover	\$0	\$5.96
Pitti, Massiel	03/23/18	PRISM Workshop, Montclair State, Montclair	\$150.00	\$11.47
Sayle, Marianne	05/30/18 & 05/31/18	NJTESOL Spring Conference, New Brunswick	\$314	Mileage - \$50.22 Parking - \$14.00

11. Use of Facilities: The Board approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
February 12, 2018

Permit #	Requested by / Facility / Dates
17/18-0066	Tri Town Little League – Games & Practices John Hill School – Fields Mon, Tues, Wed, Fri, Sat, 3/15 – 7/1/2018 Weekdays (6:00 PM – 9:00 PM) Saturdays (9:00 AM – 9:00 PM) Boonton High School JV & Varsity Fields Varsity Field can only be used on Mon & Sat JV Field can be used Mon, Tues, Wed, Fri & Sat Mondays & Saturdays, 3/15 – 7/1/2018 Mondays (6:00 PM – 9:00 PM) Saturdays HS (12:00 PM – 9:00PM)
17/18-0067	Tri Town Little League – Opening Day Celebration John Hill School – Parking Lot Saturday 4/21/2018 (9:00 AM – 12 Noon)
17/18-0068	Boonton PBA – 5K Run Boonton High School – Gym, Bathrooms, Parking Lot Board agrees to waive all applicable fees as defined in policy 7510 Sunday 4/22/2018 (5:00 AM – 12:00 PM)
17/18-0069	Boonton Parks & Recreation – Youth Track Program BHS Track Sundays, 4/29 – 6/10/2018 (12:00 PM – 2:30 PM)
17/18-0070	Boonton Parks & Recreation – Family Game & Movie Night BHS- Gym Saturday, 5/19/2018 (4:00 PM – 8:30 PM)

- 17/18-0071 Boonton Parks & Recreation – Family Game & Movie Night
JHS- Cafeteria
Friday, 3/2/2018 (6:30 PM – 8:00 PM)
- 17/18-0072 Boonton Fire Dept – Softball League
Boonton High School – Varsity Baseball Field
Thursdays & Fridays, 4/6 – 8/24/2018 (6:00 PM-9:00 PM)
Sundays, 4/6 – 8/24/2018 (1:00 PM – 3:00 PM)
- 17/18-0073 Boonton Girls Scouts – Car Wash
Boonton High School – Parking Lot
Saturday, 5/19/2018 (8:00 AM – 4:00 PM)
- 17/18-0074 BHS Project Graduation Class of 2018 – Clothing Drive
BHS – Covered Walk
Friday, 4/13 – Sunday, 4/15/2018
(after school Friday until Pick up Sunday)
- 17/18-0075 BHS Project Graduation Class of 2021 – Parent Meetings
BHS- Library
Tuesdays, 2/13, 4/10 & 6/5/2018 (7:00 PM – 9:30 PM)
- 17/18-0076 NJ Interscholastic LAX Officials Assoc. (NJILOA)
BHS- Classroom 120
3/12, 3/26, 4/26/2018 (7:00 PM – 9:00 PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Hughen

Fields Require a 2 day non-use. The fields are NOT to be used on the days listed:

Varsity Fields are Tuesday & Wednesday

Fireman's Field is Sunday & Friday

BHS JV & JHS All Fields are Sundays & Thursdays

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**

E. POLICY

There were no Policy motions to move.

F. REPORTS FROM BOARD REPRESENTATIVES

HS Committee: Mr. Klebez commented on the need for a meeting and reported on visiting two high schools with common lunch.

Communications: Mrs. LeFebvre said that the NJDOE is still reorganizing.

ESC: Mrs. Doherty said the last meeting was canceled.

MCSBA: Ms. Glosinski commented on the recent training session about CSA evaluations.

NJSBA: Mrs. LeFebvre attended the January Board meeting and reported that the

XI. OPEN PUBLIC COMMENT

None

XII. DISTRICT WIDE HIB REPORT

On a motion by Mrs. LeFebvre and seconded by Mr. Ezzi, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: JHS #7 and BHS #5-6.

On roll call, the motion was approved. Voting yes were Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Gibbons abstained. Absent were Mr. Cartelli, Mrs. Darling and Mr. Joyce.

XIII. OTHER BUSINESS OF THE BOARD

None

XIV. EXECUTIVE SESSION

On a motion by Mrs. LeFebvre and seconded by Mrs. Doherty, the following motion was presented for approval to enter Executive Session at 8:36 pm. All present voted in favor. Absent were Mr. Cartelli, Mrs. Darling and Mr. Joyce.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION MAY BE TAKEN

Having no further business in closed executive session, a Motion was made by Mrs. LeFebvre and seconded by Mrs. Doherty to adjourn executive session at 9:30 pm and return to open session. All present voted in favor. Absent were Mr. Cartelli, Mrs. Darling and Mr. Joyce.

XV. ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. LeFebvre and seconded by Mr. Geslao to adjourn at 9:32 pm. All present voted in favor. Absent were Mr. Cartelli, Mrs. Darling and Mr. Joyce.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: