

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005
January 22, 2018

A regular meeting of the Town of Boonton Board of Education was held on January 22, 2018, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 7:30 pm by the Board President, Ms. Linda Glosinski.

Mr. Gardberg read the following statement: This is the January 22, 2018, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The members present at roll call were Mr. Chris Cartelli, Mrs. Jennifer Darling, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mr. Jack Gibbons, Ms. Linda Glosinski, Mr. Patrick Joyce, Mrs. Irene LeFebvre and Mrs. Jennifer Shollenberger.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mrs. Doherty and seconded by Mr. Cartelli, the following motion was presented for approval to enter Executive Session at 7:33 pm. All present voted in favor.

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege
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BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Administrators Present: Mr. Presuto, Mr. Gardberg

Having no further business in closed executive session, at 8:00 pm a Motion was made by Mrs. LeFebvre and seconded by Mrs. Doherty to adjourn executive session and return to open session. All present voted in favor.

The Board reconvened in open session at 8:02 pm and led the Pledge of Allegiance. Approximately 10 members of the public were in attendance.

CORRESPONDENCE

None

LIAISON REPORTS

John Hill School (student rep): Alexander Paulozzo reported about the middle school basketball tournament, fundraisers, school dance on February 2, assemblies (cyber bullying for grades 6-8, American Revolution for grades 3-5, and colonial times for grades 1-3); and career day on January 25.

Boonton High School (student rep): Kyle reported about the GSA meeting; drama club to stage performance of "Charlie and the Chocolate Factory"; and midterms.

Parent-Teacher Association (PTA) K-8: Tammy Mayberry reported about the upcoming Read-a-thon; Story Pirates assembly on February 28; fundraisers (dinner-to-go, Gertrude Hawk, Square Art); Valentine's Day dance on February 9 with a 50/50 raffle; and mothers market.

Home School Association 9-12: Gabrielle Bohon reported that the cookie sale raised more than \$300, and leftovers were donated; 50/50 raffle raised more than \$300; January meeting was canceled due to inclement weather; focus on scholarships.

Board of Aldermen Representative: Alderman Edina Renfro-Michel reported that the council approved a proclamation about School Board month, increasing animal control to be 24/7, and a feasibility study regarding the Darress Theatre; and commented on working with the Land Conservatory for grants; and traffic control. She asked about training for school staff about child assault, and Mr. Presuto responded that the district already mandates this training.

CHANGE THE ORDER OF THE DAY

On a motion by Mr. Ezzi and seconded by Mr. Cartelli and with all in favor, order of the day was approved.

MINUTES

On a motion by Mr. LeFebvre and seconded by Mrs. Darling, minutes from previous sessions were presented for approval. On roll call, the minutes were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre and Mrs. Shollenberger.

- a. Regular and Executive session: January 8, 2018

PUBLIC COMMENT ON AGENDA ITEMS

None

SUPERINTENDENT

Mr. Presuto commented on his positive experience with Story Pirates, as mentioned during the John Hill PTA report. Mr. Edward Forman, vice principal at Boonton High School, presented on a proposed college internship program. Mr. Presuto proceeded with comments about the reconfiguration of School Street School; and the midyear review at the DOE County Office. Mrs. Mayberry asked about the proposed start times for school next year, and Mr. Presuto said they are estimates to be finalized.

ADMINISTRATION

Mr. Presuto commented on the processing of background checks for volunteers, which has become increasingly challenging for the Police Department to handle.

K-8 Issues

Approval of resolutions XI.B.K-8.1 through XI.B.K-8.7 was moved by Mrs. LeFebvre and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre and Mrs. Shollenberger. Mr. Gibbons abstained.

1. Bridges to Learning General Education Preschool Program Annual Tuition Rate for 2018-2019: Upon the recommendation of the Chief School Administrator, the Board approves the Bridges to Learning Preschool Program annual tuition rate of \$5,600.00 for the 2018-2019 school year.
2. Bridges to Learning High School Student Counselor: Upon the recommendation of the Chief School Administrator, the Board of Education approves Olivia Ochs as a High School Counselor for the Bridges to Learning After School Program at the Early Childhood Learning Center at School Street School and John Hill School, for the remainder of the 2017-2018 school year at a rate of \$10 per hour.
3. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
Preschool	Liberty Science Center, NJ Firemen’s Home, Roma’s
AT Class	St. Ann Parish Parsippany

4. Title I After School Academic Support Staff: Upon the recommendation of the Chief School Administrator, the Board approves the following as Title I After School Academic Support Staff at John Hill School, at a rate of \$30.00 per hour, for the remainder of the 2017-2018 school year, with the schedule to be determined based on student enrollment:

Bridi, Jennifer
 Christian, Ellen*
 Sudak, Danielle
 Wieland, Susan*

* Effective from January 5, 2018

5. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 9836276427-B, for up to 10 hours per week beginning 1/8/18, to be provided by district approved instructors at a rate of \$30 per hour.
6. Unpaid Leave of Absence for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves an unpaid leave of absence for Janet Chauhan, School Street School Nurse, effective January 8, 2018, through a date to be determined.
7. Occupational Therapy Fieldwork Experience: Upon the recommendation of the Chief School Administrator, the Board approves Carolyn Galbo, Seton Hall University an occupational therapy fieldwork experience at School Street School/John Hill School one day per week for seven weeks from February 6, 2018, pending outcome of criminal background check, under the supervision of Dr. Paul Chiodo.
8. Withdrawn.

K-12 Issues

Approval of resolutions XI.B.K-12.1 through XI.B.K-12.10 was moved by Mrs. LeFebvre and seconded by Mrs. Darling. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre and Mrs. Shollenberger.

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
Grades 9-12	Various high schools for wrestling practice for region and State Championships, Mount Olive HS, State Theater, Great Adventure

2. Extra Hours for Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves 5.0 total extra hours for Doris Yanez for nurse coverage at Boonton High School during January 2018 at a rate of \$38.19 per hour.
3. Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves the following additions to the substitute list for the 2017-2018 school year:

<u>Substitute Teacher(s) / Aide(s)</u>		
Colaku, Medina	Davidove, Gerald	Viola, Katelyn

4. District-Wide Volunteer: Upon the recommendation of the Chief School Administrator, the Board approves Sabrina Ali to serve as a district-wide volunteer for the 2017-2018 school year.

5. Home Instructors: Upon the recommendation of the Chief School Administrator, the Board approves the following home instructors, for the remainder of the 2017-2018 school year at a rate of \$30 per hour:

Castellano, Jenna

Foster, Mary

Paulozzo, Tracy

6. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students for up to 10 hours per week each at a rate of \$30 per hour:

Student State ID# 5192824398-B, effective 1/15/2018

Student State ID# 4954939951-B, effective 1/29/2018

7. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 8409507387-LP, for up to 10 hours per week beginning 1/3/18, with services to be provided by St. Clare's, at a rate of \$55 per hour.
8. Additional Hours for Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves Jamie Evans to assist Student State ID# 7268871923-B, for the High School play, from 1/19/18, for 2 days per week for up to 1.5 hours per day, at a rate of \$24.88 per hour.
9. Unpaid Family Medical Leave of Absence for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves an unpaid family medical leave of absence for Daniel Matarazzo, effective 5/28/2018 – 6/30/2018.
10. Unpaid Medical Leave of Absence for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves an unpaid medical leave of absence for Jodi Zwain, to begin after sick day bank is exhausted from January 30, 2018, with a projected return date on or about April 2, 2018.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg reported that the Department of Transportation has increased the district's Safe Routes grant amount by about \$47,000 to the full amount of the bid awarded; and that the budget process is going well with support from administrators.

OPERATIONS

Mr. Geslao commented on Safe Routes, Craig School lease and the budget process.

K-12 Issues

Approval of resolutions XI.D.1 through XI.D.8 was moved by Mr. Geslao and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mr. Joyce, Mrs. LeFebvre and Mrs. Shollenberger.

1. Bills List: The Board approves the Bills List of January 22, 2018, in the total amount of \$144,636.72, consisting of \$120,234.75 from the General Fund, \$240.00 from the

Bridges Fund, and \$24,161.97 from Cafeteria Fund, and that a copy be attached to the minutes.

2. Electronic Bills List: The Board approves the Bills List of January 1-20, 2018, in the total amount of \$397,148.76, and that a copy be attached to the minutes.
3. Check Register: The Board approves the hand checks for the period July – December 2017 from the General Fund in the amount of \$351,174.24.
4. Transfer Reports: The Board approves the Transfer Reports for the month ending December 31, 2017, and that a copy be attached to the minutes.
5. Reports of the Board Secretary and Treasurer: The Board approves the reports of the Board Secretary and Treasurer for the month ending December 31, 2017, and that a copy be attached to the minutes.
6. Establishing Petty cash: The Board approves establishment of petty cash fund during the current fiscal year in accordance with N.J.S.A. 18A:19-13 and Title 6A of the N.J.A.C. 6A:23A-16.8, for the Business Office in the amount of \$500, maximum single expenditure of \$200, custodian of petty cash Business Administrator.
7. Employee Travel and Related Expense Reimbursements:
Whereas, the following employees are attending the conference, convention, staff training, seminar or workshop as indicated; and Whereas, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and Whereas, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it Resolved the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Bialick, Melissa	01/26/18	Learning Center Presentation, Clifton, NJ	\$0	\$14.50
Buck, Christina	04/13/18 & 04/14/18	Foreign Language Educators Annual Conference, Iselin, NJ	\$200.00	\$41.29
Cornell, Vicki	02/08/18	Engineering Hands-On STEM Educators Workshop, NJIT, Newark, NJ	\$0	\$12.77

DeCotiis, Toni	01/26/18	Learning Center Presentation, Clifton, NJ	\$0	\$14.50
Haight, Carol	02/07/08	Association of Mathematics Teachers NJ Annual Conference, Monroe Twp., NJ	\$179.00	\$32.86
Manca, Yvonne	2/22/18 & 2/23/18	NJ Music Educators Association Conference, East Brunswick, NJ	\$350.00	\$53.32
Maier, Christine	02/14/18	Youth Empowerment Alliance Workshop, Morristown, NJ	\$0	\$6.82
Perez, Natalie	02/07/08	Association of Mathematics Teachers NJ Annual Conference, Monroe Twp., NJ	\$149.00	\$32.86
Schreiber, Laura		Literacy Workshop, Rutgers University, New Brunswick, NJ <i>* travel previously approved 1/8/18 but re-approval for correction of mileage</i>	\$150.00	\$24.68 *
Smulewicz, Michael	02/07/08	Association of Mathematics Teachers NJ Annual Conference, Monroe Twp., NJ	\$179.00	\$0

8. Use of Facilities: The Board approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
January 22, 2018

Permit #	Requested by / Facility / Dates
17/18-0065	Boonton PTA – Book Fair JHS – Gym (back half) Friday 4/13/2018 (3:30 -6:00 PM)
Set up	Monday 4/16 – Friday 4/20/2018 (7:30AM – 8:00PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Hughen

ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION

FINAL APPROVAL AND RECEIPT OF DOCUMENTATION

POLICY

There were no Policy motions to move.

REPORTS FROM BOARD REPRESENTATIVES

HS Committee: None

Communications: There are changes at the NJDOE with the administration.

ESC: Mrs. Doherty said the ESC meets on the 1st Wednesday every month.

MCSBA: None

NJSBA: Upcoming training sessions include CSA evaluations.

OPEN PUBLIC COMMENT

Tracy Paulozzo commented about staff needing background checks for volunteering.

DISTRICT WIDE HIB REPORT

On a motion by Mrs. Shollengerger and seconded by Mrs. LeFebvre, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #3-4.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Gloshinski, Mr. Joyce, Mrs. LeFebvre and Mrs. Shollenberger.

OTHER BUSINESS OF THE BOARD

Ms. Gloshinski said there is a Board Retreat on January 27.

ADJOURNMENT

Having no further business before the Board, a motion was made by Mrs. Doherty and seconded by Mrs. LeFebvre to adjourn executive session at 9:10 pm. All present voted in favor.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: