

TOWN OF BOONTON PUBLIC SCHOOLS  
436 Lathrop Avenue  
Boonton, NJ 07005  
December 4, 2017

A regular meeting of the Town of Boonton Board of Education was held on December 4, 2017, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 7:32 pm by the Board Secretary, Mr. Steven Gardberg.

Mr. Gardberg read the following statement: This is the December 4, 2017, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present at roll call: Mrs. Sonja Chapman, Mrs. Elaine Doherty, Mr. Joe Geslao, Ms. Linda Glosinski, Mrs. Loren Katsakos, Mrs. Irene LeFebvre and Mrs. Debbie Recchia. Not present were Mr. Chris Cartelli, Mr. Bob Ezzi and Mr. Jack Gibbons.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

**EXECUTIVE SESSION**

On a motion by Mrs. Katsakos and seconded by Mrs. Doherty, the following motion was presented for approval to enter Executive Session at 7:34 pm. All present voted in favor.

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

**BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

**ACTION WILL BE TAKEN**

Administrators Present: Mr. Presuto, Mr. Gardberg

Having no further business in closed executive session, at 8:02 pm a motion was made by Mrs. LeFebvre and seconded by Ms. Glosinski to adjourn executive session and return to open session. All present voted in favor.

The Board reconvened in open session at 8:03 pm and led the Pledge of Allegiance. Approximately 15 members of the public were in attendance.

## **CORRESPONDENCE**

### **LIAISON REPORTS**

John Hill School (student rep): Alexander Paulozzo reported that winter sports have begun; choir concerts are scheduled; student council is considering themes for the winter dance; Spirit Week will be the last week before winter break; and work is starting on the public service videos.

Boonton High School (student rep): None

Parent-Teacher Association (PTA) K-8: The STEM and poets assemblies are next week.

Home School Association 9-12: None

Board of Aldermen Representative: None

## **CHANGE THE ORDER OF THE DAY**

On a motion by Mrs. Recchia and seconded by Mrs. Katsakos and with all in favor, order of the day was approved.

## **MINUTES**

On a motion by Mr. Geslao and seconded by Mrs. Recchia, minutes from previous sessions were presented for approval:

- a. Regular and Executive session November 20, 2017

On roll call, the minutes were approved. Voting yes were Mrs. Chapman, Mr. Geslao, Ms. Glosinski, Mrs. LeFebvre and Mrs. Recchia. Abstaining were Mrs. Doherty, Mr. Ezzi and Mrs. Katsakos. Absent were Mr. Cartelli, Mr. Ezzi and Mr. Gibbons.

## **PUBLIC COMMENT ON AGENDA ITEMS**

None

## **SUPERINTENDENT**

Mr. Dave Huguen, Athletic Director, gave a presentation about the athletic programs. Mr. Presuto recognized Mr. Huguen for receiving an award/honor from New Jersey State Interscholastic Athletic Association (NJSIAA); commented on the high school's chorus performing on the radio and bed bugs at John Hill School; and said there will be a musical performance at the December 18 meeting.

## ADMINISTRATION

Approval of resolutions XI.B.K-8.1 through XI.B.K-8.8 and XI.B.K-12.1 through XI.B.K-12.9 was moved by Ms. Glosinski and seconded by Mrs. Doherty. On roll call, the resolutions were approved. Voting yes were Mrs. Chapman, Mrs. Doherty, Mr. Geslao, Ms. Glosinski, Mrs. Katsakos, Mrs. LeFebvre and Mrs. Recchia. Absent were Mr. Cartelli, Mr. Ezzi and Mr. Gibbons.

## K-8 Issues

1. Approval of Breakfast Club Supervisor Substitute: Upon the recommendation of the Chief School Administrator, the Board of Education approves Marianne Dorer as Breakfast Club Supervisor Substitute at John Hill School at a rate of \$30.00 per hour effective from December 5, 2017, for the remainder of the 2017-2018 school year.
2. Approval of Lunch Detention Monitor: Upon the recommendation of the Chief School Administrator, the Board of Education approves Robert (Bradley) Davidson as Lunch Room Detention Monitor at John Hill School, at a rate of \$26.00 per hour effective from December 5, 2017, for the remainder of the 2017-2018 school year.
3. Approval of Bridges to Learning After School Counselors/Substitutes: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following Counselors/Substitutes for the Bridges to Learning After School Program at the Early Childhood Learning Center at School Street School and John Hill School hour, for the remainder of the 2017-2018 school year:

### High School Counselors (\$10.00 per hour):

Davila, Juan	Giblock, Christina	Wang, Jordan
Decosta, Jordon	Hakooz, Leila	
Field, Madison	Wagner, Charlotte	

### College Counselor Substitutes (\$12.00 per hour):

Awan, Hira	Gormley, Sara
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4. Approval to Rescind Advisor Appointment: Upon the recommendation of the Chief School Administrator, the Board of Education approves to rescind the Advisor appointment for Jennifer Crithary, Yearbook Club John Hill School, previously approved.
5. Approval of Homework Club Advisors: Upon the recommendation of the Chief School Administrator, the Board of Education approves Peter Nosal and Amandalynn O'Neill as Homework Club Advisors at John Hill School, at a rate of \$30.00 per hour, retroactive from September 1, 2017, for the 2017-2018 school year, with the schedule to be determined based on student enrollment.
6. Approval of Field Trips: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
Kindergarten	MPAC Morristown
PreK/Kindergarten	Santa Land, Acme

7. Approval to Amend Employment Contract for Administrator: Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment contract for Sara Brogan, Assistant Principal John Hill School, to Principal (Middle Grades 6-8) John Hill School, at a salary of \$125,000, pro-rated from January 1, 2018, for the remainder of the 2017-2018 school year.
8. Acceptance of Letter of Resignation from Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Nancy Kumar, ELL Teacher, John Hill School, effective January 28, 2018, for the purpose of retirement.

**K-12 Issues**

1. Approval of Home Instruction: Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID# 5078549734-LP, for up to 10 hours per week beginning 11/16/17, with instructional services to be provided by Professional Education Services, Inc. (PESI), at a rate of \$30.00 per hour.
2. Approval of Out-of-District Placement: Upon the recommendation of the Chief School Administrator, the Board of Education approves the out-of-district placement of Student State ID# 9542032496-LP, to attend Montgomery Academy, beginning 11/27/17 for the remainder of the 2017-2018 school year, at a rate of \$342.07 per day, and that transportation be arranged as required
3. Approval of Hours for Aide Services: Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 200 hours each for Louisa DiBonaventura and Lisa Meehan to assist and supervise Boonton High School Students State ID# 6150235416-B and Student State ID# 8409507387-LP, during the 2017-2018 Wrestling Season, at a rate of \$25.09 per hour, and further approve Kathleen Post, Matthew Voswinkel & Cynthia Tserkis-Schlitt as substitutes as needed, at a rate of \$25.09 per hour.
4. Approval of District-Wide Volunteers: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2017-2018 school year:

Anton, Brislyn	Nguyen, Justin	Warner, Lauren
Cunningham, Caroline	Scharf, Imre	

5. Approval of Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following additions to the substitute list for the 2017-2018 school year:

Substitute Teachers / Aides

Nazzaro, Brian	Oleksak, Jennifer	Vetere, Cara
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6. Approval of Field Trips: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
Grades 9-12	Randolph High School, Board of Education, Mayor's Office, Firemen's Home,

7. Approval of Title III Funds to Pay Certified Staff Members for Family Engagement Events: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following staff members be paid with Title III funds for two Family Engagement Events at Boonton High School during the 2017-2018 school year, at the rate of \$30 per hour, as per below:

Up to 6 hours each per Event for Planning & Presentation

Bahl, Nupur	Balaban, Lane	Comer, Katherine
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Up to 2 hours per Event to Facilitate  
Karen Reich

8. Approval of Volunteer Weight Room Monitors: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following as volunteer weight room monitors at Boonton High School during the 2017-2018 school year:

Chierici, Anthony	Hughen, David	Norton, Sean
Engelberger, Devon	Llaneza, Peter	Nosal, Peter
Gallagher, Bryan	London, Michael	

9. Approval of Volunteer Drama Advisor: Upon the recommendation of the Chief School Administrator, the Board of Education approves Steven Sanfilippo as volunteer Drama Advisor at Boonton High School for the 2017-2018 school year, pending background check.

**BUSINESS ADMINISTRATOR'S REPORT**

Mr. Gardberg commented that the John Hill School playground project is complete; the State Department of Transportation has approved the Board's award of the Safe Routes project; the auditor will present at the 12/18 meeting; and the Application for State School Aid was submitted on time.

**OPERATIONS**

Mr. Geslao reported that the Operations Committee met earlier tonight and commented on the fiscal audit and donations.

**K-12 Issues**

Approval of resolutions XI.D.1 through XI.D.11 was moved by Mr. Geslao and seconded by Ms. Glosinski. On roll call, the resolutions were approved. Voting yes were Mrs. Chapman, Mrs. Doherty, Mr. Geslao, Ms. Glosinski, Mrs. Katsakos, Mrs. LeFebvre and Mrs. Recchia. Absent were Mr. Cartelli, Mr. Ezzi and Mr. Gibbons

1. Approval of Bills List: Moved that, upon the recommendation of the Business Administrator, the Board of Education approves the Bills List of December 4, 2017, in the total amount of \$599,423.69, consisting of \$577,923.58 from the General Fund, \$21,047.96 from the Cafeteria Fund and \$452.15 from Bridges Fund, and that a copy be attached to the minutes.
2. Approval of Check Register: Moved that the Board of Education approves the check register of November 28, 2017, in the amount of \$56,499.86 and that a copy be attached to the minutes.
3. Authorization to award a lease: Moved that the Board of Education approves the bid for a lease-purchase agreement in the amount of \$525,000.00, having been authorized on May 28, 2017, advertised on June 18, 2017, and received on June 28, 2017, to US Bancorp.

<b>Bidder</b>	<b>APR</b>
US Bank, Annandale, NJ	3.300%
Municipal Leasing, Grand Isle, VT	4.829%

4. Authorization to award a lease: Moved that the Board of Education approves the bid for a lease-purchase agreement in the amount of \$555,000.00, having been authorized on August 14, 2017, advertised on August 22, 2017, and received on September 1, 2017, to US Bancorp.

<b>Bidder</b>	<b>APR</b>
US Bank, Annandale, NJ	1.967%
Municipal Leasing, Grand Isle, VT	2.240%

5. Authorization to award a lease: Moved that the Board of Education approves the bid for a lease-purchase agreement in the amount of \$550,000.00, having been authorized on November 6, 2017, advertised on November 17, 2017, and received on November 28, 2017, to US Bancorp.

<b>Bidder</b>	<b>APR</b>
US Bank, Annandale, NJ	1.9955%
City National, Orlando, FL	2.0000%

6. Acceptance of Donation: Moved that the Board of Education approves to receive a donation of 100 Dictionaries and 80 Thesauruses from Boonton Rotary Club.
7. Approval of Employee Travel and Related Expense Reimbursements:  
**WHEREAS**, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

**RESOLVED**, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the

approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Cornell, Vicki	12/12/17	Auto Desk Revit Software Workshop, Skillman, NJ	\$3.00	\$29.23
Cunningham, Elisabeth	02/25/18, 03/03/18, 03/10/18, 03/17/18	Conversational Solfege Certification Course for Music Program, Montclair State, Montclair, NJ	\$300	\$47.12
Klebez, Jason	12/05/17	School Climate Team Workshop, New Brunswick, NJ	\$0	\$26.50
Maier, Christine	01/19/18	Yoga & Mindfulness in Classroom Workshop, Fairfield, NJ	\$199	\$7.44
Sullivan, Rosemarie	12/12/17	NJDOE Certification Workshop Wayne, NJ	\$0	\$10.04

8. Approval of Use of Facilities: Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

**USE OF FACILITIES**  
December 4, 2017

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Permit #	Requested by / Facility / Dates
17/18-0058	Boonton PTA: Mother's Market Fundraiser BHS: Cafeteria & Auditorium Saturday 4/28/2018 (7: 30 AM – 3:00 PM)
17/18-0059	Boonton High School Wrestling Parents: Sell Snacks BHS: Hallway by Gym Season Home Games (5:00 PM – 9:00 PM)
17/18-0060	Boonton High School Wrestling Parents: Meetings BHS: Library 12/5/2017, 1/9, 2/5, 2/27 and 3/6/2018 (6:00 PM –7:00 PM)

## **BHS/BMS TEAM SPORTS HAVE PRIORITY**

No activities on Days school is Closed

**Use of all gyms and fields are to be coordinated with Mr Hughen**

### **ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**

9. Approval of October 2017 Board Secretary and Treasurer Reports: Moved that the Board of Education approves the reports of the Board Secretary and Treasurer for the month ending October 31, 2017, and that a copy be attached to the minutes.
10. Acceptance of Donation: Moved that the Board of Education approves to receive a donation of 100 T-shirts from All American Publishing.
11. Approval of Payroll Related Expenses: Moved that the Board of Education approves the following payroll expenses:

<b>Payroll Date</b>	<b>Amount</b>
11/15/2017	\$852,341.85
11/30/2017	\$846,383.69

### **POLICY**

There were no Policy motions to move.

### **REPORTS FROM BOARD REPRESENTATIVES**

HS Committee: Mr. Klebez said the committee will meet on December 12.

Communications: None

ESC: Mrs. Doherty will attend the meeting on December 6, and said that busing has been going well.

MCSBA: Mrs. LeFebvre said that Boonton High School is hosting the meeting on December 7, when the program is about high school programs.

NJSBA: Mrs. LeFebvre said a new task force will address how to serve students who are not college bound.

### **OPEN PUBLIC COMMENT**

None

### **DISTRICT WIDE HIB REPORT**

None

## **OTHER BUSINESS OF THE BOARD**

None

## **EXECUTIVE SESSION**

On a motion by Mrs. Chapman and seconded by Mrs. Doherty, the following motion was presented for approval to enter Executive Session at 8:50 pm. All present voted in favor.

**BE IT RESOLVED** that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

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- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

## NO ACTION BE TAKEN

Having no further business in closed executive session, a Motion was made by Mrs. LeFebvre and seconded by Mrs. Glosinski to adjourn executive session at 9:15 pm and return to open session. All present voted in favor.

## **ADJOURNMENT**

Having no further business to be brought before the Board, a motion was made by Mrs. LeFebvre, seconded by Mrs. Glosinski to adjourn at 9:15 pm. All present voted in favor.

Respectfully Submitted,

Steven Gardberg  
Board Secretary

BOARD APPROVAL: