

TOWN OF BOONTON PUBLIC SCHOOLS

436 Lathrop Avenue
Boonton, NJ 07005
November 20, 2017

A regular meeting of the Town of Boonton Board of Education was held on November 20, 2017, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 7:30 pm by the Board Secretary, Mr. Steven Gardberg.

Mr. Gardberg read the following statement: This is the November 20, 2017, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present at roll call: Mr. Chris Cartelli, Mrs. Sonja Chapman, Mr. Bob Ezzi, Mr. Joe Geslao, Ms. Linda Glosinski, Mrs. Irene LeFebvre and Mrs. Debbie Recchia. Absent were Mrs. Elaine Doherty, Mr. Jack Gibbons and Mrs. Loren Katsakos.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mrs. Chapman and seconded by Mrs. Recchia, the following motion was presented for approval to enter Executive Session at 7:33 pm. All present voted in favor.

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Administrators Present: Mr. Presuto, Mr. Gardberg

Having no further business in closed executive session, at 7:58 pm a Motion was made by Mrs. Recchia and seconded by Mr. Ezzi to adjourn executive session and return to open session. All present voted in favor.

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately 10 members of the public were in attendance.

CORRESPONDENCE

None

LIAISON REPORTS

John Hill School (student rep): Alexander Paulozzo commented on progress with the school store; selling moustaches for Movember; winter sports having started; the Box Top contest; and the Kindness Ninja assembly.

Boonton High School (student rep): Saadet Ceynek commented on Open Mic night and another round of SAT scores.

Parent-Teacher Association (PTA) K-8: Tammy Shaw-Mayberry commented on the Trick Tray raising more than \$20,000, with Mr. Valle joining; school directories; caramel apple fundraiser; the STEAM museum on 12/14/17; Poets assembly for middle school grades on 12/15/17; a grant for a science festival; and the next meeting is in January.

Home School Association (HSA) 9-12: None

Board of Aldermen Representative: None

CHANGE THE ORDER OF THE DAY

On a motion by Mr. Geslao and seconded by Mr. Cartelli and with all in favor, order of the day was approved.

MINUTES

On a motion by Mrs. Recchia and seconded by Ms. Glosinski, minutes from previous sessions were presented for approval:

- a. Regular and Executive session: November 4, 2017

On roll call, the minutes were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mrs. LeFebvre and Mrs. Recchia. Absent were Mrs. Doherty, Mr. Gibbons and Mrs. Katsakos.

PUBLIC COMMENT ON AGENDA ITEMS

None

SUPERINTENDENT

Mr. Presuto welcomed the newly elected Board members and then commented on the John Hill School playground opening today; the John Hill School security vestibule being complete; the ELL Thanksgiving feast with traditional and ethnic foods; the District's new website platform; the connection

between absenteeism and student achievement recognized by the Every Student Succeeds Act / Elementary and Secondary Education Act (ESSA/ESEA); and the election of a new governor.

Christine Muench, Director of Special Services, presented an update on special education programs.

ADMINISTRATION

Approval of resolutions XI.B.K-8.1 through XI.B.K-8.9 and resolutions XI.B.K-12.1 through XI.B.K-12.11 was moved by Mrs. Chapman and seconded by Mr. Geslao. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Glosinski, Mrs. LeFebvre and Mrs. Recchia. Absent were Mrs. Doherty, Mr. Gibbons and Mrs. Katsakos.

K-8 Issues

1. Approval of Bridges to Learning After School Student Counselors: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following as High School Student Counselors for the Bridges to Learning After School Program at the Early Childhood Learning Center at School Street School and John Hill School at a rate of \$10.00 per hour, for the 2017-2018 school year:

Tara Lynn Launzinger Christina Giblock Aisha Ullah

2. Approval of Field Trip: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destination for the 2017-2018 school year:

| <u>Group</u> | <u>Destination</u> |
|--------------|--------------------|
| Grade 3 | Bronx Zoo |

3. Approval of Lunch Detention Monitor: Upon the recommendation of the Chief School Administrator, the Board of Education approves Barbara McGivney as a Lunch Room Detention Monitor at John Hill School, at a rate of \$26.00 per hour for the 2017-2018 school year.

4. Approval of Homework Club Advisors: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following Homework Club Advisors at John Hill School, at a rate of \$30.00 per hour, retroactive from September 1, 2017, for the 2017-2018 school year, with the schedule to be determined based on student enrollment:

Susan Barone Katelyn Viola Pam Gerstner (substitute only)

5. Approval of Title I After School Academic Support Staff: Upon the recommendation of the Chief School Administrator, the Board of Education approves Cindy Tserkis-Schlitt as Title I After School Academic Support Staff at John Hill School, at a rate of \$30.00 per hour, effective from November 21, 2017, for the 2017-2018 school year, with the schedule to be determined based on student enrollment.

6. Approval of Appointment of Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education approves Jabari Jackson to the position of Paraprofessional, John Hill School, at a salary of \$31,350 (Step 1), pro-rated from November 27, 2017, through the remainder of the 2017-2018 school year.

7. Approval to Revise Employment Contract for Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education approves to revise the employment contract for Elsie Aurich, John Hill School Lunch Aide, to Paraprofessional, John Hill School, at a salary of \$32,316 (Step 4), pro-rated from January 1, 2018, for the remainder of the 2017-2018 school year.
- 8.. Approval of Home Instruction: Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID# 7124493005-B, for up to 1 hour per day, effective 10/23/17 – 10/28/2017, at a rate of \$55.00 per hour, to be provided by St. Clare’s.
9. Approval of Out-of-District Placement: Upon the recommendation of the Chief School Administrator, the Board of Education approves the out-of-district placement of Student State ID# 7958965692-Montville, to attend Montville Public Schools, effective 10/10/17 through the remainder of the 2017-2018 school year, at a total cost not to exceed \$32,111.24 (\$19,012.52 tuition, \$11,414.40 Shared Aide, \$1,684.32 speech).

K-12 Issues

1. Approval of District-Wide Volunteers: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2017-2018 school year:

| | | |
|-----------------|------------------|----------------------|
| Brian Melgaard | Courtney Valdeon | Michele Whitney |
| Kristen Salgado | Kelli Shiels | Nicole Celencevicius |

2. Approval of Field Trips: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2017-2018 school year:

| Group | Destination |
|-------------|---|
| Grades 9-12 | United Nations, State Theatre of NJ Head Start (Morristown); St. Peter’s Orphanage |

3. Approval of Superintendent Merit Goals: The Board of Education approves the Superintendent’s Merit Goals for the 2017-2018 school year, as per the attached.
4. Approval of Substitute Shadow Experience: Upon the recommendation of the Chief School Administrator, the Board of Education approves Amy Moore, Substitute Nurse, to shadow district school nurses on November 21, 2017, at the daily substitute rate of \$125.00.
5. Approval of Unpaid Family Medical Leave of Absence for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education approves an unpaid Family Medical Leave of Absence for Barbara Gilbert, Science Teacher Boonton High School, effective December 1, 2017, through a date to be determined to return in January 2018.
6. Approval to Revise Advisor Assignment and Stipend: Upon the recommendation of the Chief School Administrator, the Board of Education approves to revise the advisor assignment and

stipend for Marissa LaPlaca, previously approved as Boonton High School FBLA Advisor at a stipend of \$2,060.00, to the following:

Marissa LaPlaca and Mark DiGennaro as Boonton High School FBLA Co-Advisors at a stipend of \$1,030.00 each effective from September 1, 2017, through the remainder of the 2017-2018 school year.

7. Approval of Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following additions to the substitute list for the 2017-2018 school year:

Substitute Teacher/Aide:

Jabari Jackson Janet Hunter

8. Approval of Hours for Aide Services: Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 160 total hours for Kathleen Post and Clare Zarzecki to assist, train and supervise Student State ID# 4879134120-B, as equipment manager for the 2017-2018 Boys Basketball Season, at a rate of \$25.09 per hour each.
9. Approval of Outside Evaluation: Upon the recommendation of the Chief School Administrator, the Board of Education approves a Psychiatric Evaluation for Student State ID# 3226404206-B, to be conducted by Dr. Faber at a cost of \$550.00.
10. Approval of ELL Academic Support & Conversational After School Program Advisor: Upon the recommendation of the Chief School Administrator, the Board of Education approves Nupur Bahl as the ELL Academic Support & Conversational After School Program Advisor at Boonton High School, for up to 100 hours at \$30.00 per hour to be paid with Title III funds for the 2017-2018 school year.
11. Approval of Renewal of Memorandum of Agreement Between Education and Law Enforcement Officials: Upon the recommendation of the Chief School Administrator, the Board of Education approves the renewal of the Annual Review and Agreement to the Uniform State Memorandum of Agreement, as per the attached.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg said the John Hill School playground installation is complete and reopened today; and bids for the Safe Routes to School project were received last week, and the contract is being awarded tonight to the lowest responsible bidder.

OPERATIONS

Mr. Geslao said the John Hill School security vestibule project is complete and security upgrades at John Hill School and the Board of Education Office are complete; and recognized donations.

K-12 Issues

Approval of resolutions XI.D.1 through XI.D.10 was moved by Mr. Geslao and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Ms. Gloshinski, Mrs. LeFebvre and Mrs. Recchia. Absent were Mrs. Doherty, Mr. Gibbons and Mrs. Katsakos.

1. Board of Education approves the Bills List of November 20, 2017, in the total amount of \$393,686.99, consisting of \$364,940.56 from the General Fund, \$667.76 from the Bridges Fund and \$28,078.67 from Cafeteria Fund, and that a copy be attached to the minutes.
2. Approval of September 2017 Reports of the Board Secretary and Treasurer: Moved that the Board of Education approves the reports of the Board Secretary and Treasurer for the month ending September 30, 2017, and that a copy be attached to the minutes.
3. Approval of September 2017 Transfer Reports: Moved that the Board of Education approves the Transfer Reports for the month ending September 30, 2017, and that a copy be attached to the minutes.
4. Approval of Payroll Related Expenses: Moved that the Board of Education approves the following payroll expenses:

| <u>Payroll Date</u> | <u>Amount</u> |
|---------------------|---------------|
| 10/30/17 | \$847,808.09 |

5. Approval of Award of Bid: Moved that the Board of Education, contingent upon approval by the New Jersey Department of Transportation and upon the recommendations of the architect and Board attorney, approves pursuant to the provisions of N.J.S.A. 18A:18A42, the bid for Safe Routes to School project, having been duly advertised and received on November 14, 2017, the award be made to D&L Paving Contractors, Nutley, New Jersey, as set forth below.

| Contractor | Bid Amount |
|--|-------------------|
| D&L Paving, Nutley, NJ | \$283,719.96 |
| Your Way Construction, Irvington, NJ | \$297,717.76 |
| Diamond Construction, Brick, NJ | \$332,079.59 |
| Mark Construction, Wallington, NJ | \$387,200.00 |
| Cifelli & Son General Construction, Nutley, NJ | \$695,374.00 |

6. Acceptance of Donation: Moved that the Board of Education approves to receive a donation of \$1,446.09 from Saint John's Episcopal Church, of Boonton, NJ to be used for Bridges to Learning After Care fees for students with State ID 6732865056 and 8549876235.
7. Acceptance of Donation: Moved that the Board of Education approves to receive a donation of 50 picture books from Boonton Holmes Public Library.
8. Acceptance of Donation: Moved that the Board of Education approves to receive a donation of \$170.91 from Lane Bryant's Adopt a Classroom website.
9. Approval of Employee Travel and Related Expense Reimbursements:
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

| Name | Date (s) | Workshop / Conference | Registration Fee Paid by BOE | Mileage/ Tolls / Other |
|-----------------------|----------|---|------------------------------|--|
| Bednar, Pat | 12/05/17 | School Climate Team Workshop, New Brunswick, NJ | \$0 | \$26.66 |
| Kipp-Newbold, Rebecca | 11/15/17 | Middle States Association Accreditation Meeting, Philadelphia, PA | \$0 | Mileage - \$58.28 Parking - \$25.00 |
| Sudak, Danielle | 12/08/17 | Elementary PE Workshop, Chester, NJ | \$0 | \$18.17 |

10. Approval of Use of Facilities: Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
November 20, 2017

| Permit # | Requested by / Facility / Dates |
|--------------|---|
| 17/18-0056 | Boonton HS Girls Soccer – Alumni Game BHS- Turf Saturday November 25, 2017 (10: 00 AM – 3:00 PM) |
| 17/18-0057** | American Muslim Association – Educational Seminar BHS Auditorium, Cafeteria & Kitchen ** Saturday December 9, 2017 (5:00 PM – Midnight) |

** This permit is pending final approval. Waiting for Pomptonain Employee Availability

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Hughen

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**

POLICY

There were no Policy motions to move.

REPORTS FROM BOARD REPRESENTATIVES

HS Committee: A meeting is being scheduled.

Communications: None

ESC: None

MCSBA: Mrs. LeFebvre said the next meeting, on 12/7/2017 at Boonton High School, is about high-school options.

NJSBA: Mrs. LeFebvre commented on Workshop 2017 and the strategic plan.

OPEN PUBLIC COMMENT

Jennifer Schollenberger asked about the Safe Routes to School Project impact on traffic; Mr. Gardberg and Mr. Presuto responded that the Town has oversight of traffic.

DISTRICT WIDE HIB REPORT

None

OTHER BUSINESS OF THE BOARD

Ms. Glosinski commented the Board calendar. Mrs. Chapman said the town has a new librarian, who will be contacting the schools.

ADJOURNMENT

Having no further business to be brought before the Board, a motion was made by Mr. Ezzi, seconded by Mr. Cartelli to adjourn at 9:15 pm. All present voted in favor. Absent were Mrs. Doherty, Mr. Gibbons and Mrs. Katsakos.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: