

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005
October 2, 2017

A regular meeting of the Town of Boonton Board of Education was held on October 2, 2017, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 pm by the Board Secretary, Mr. Steven Gardberg.

Mr. Gardberg read the following statement: This is the October 2, 2017, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll: Mr. Chris Cartelli, Mrs. Sonja Chapman, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Ms. Linda Glosinski, Mrs. Loren Katsakos, Mrs. Irene LeFebvre and Mrs. Debbie Recchia. Mr. Jack Gibbons was not present.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Ms. Glosinski and seconded by Mrs. Doherty, the following motion was presented for approval to enter Executive Session at 7:31 pm. All present voted in favor.

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

Administrators Present: Mr. Presuto, Mr. Gardberg

Having no further business in closed executive session, at 7:59 pm a Motion was made by Mrs. Recchia and seconded by Mr. Cartelli to adjourn executive session and return to open session. All present voted in favor.

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately 10 members of the public were in attendance.

CORRESPONDENCE

None

LIAISON REPORTS

John Hill School (student rep): Alexander Paulozzo reported that Student Council met last Friday and commented on a fundraiser for new basketball hoops, interest in new uniforms for teams, this year's first school dance and starting a school store.

Boonton High School (student rep): Mr. Jason Klebez, Principal, commented on the Week of Respect/School Spirit Week, football tailgate, school store and the student and staff member (Mr. Jeffrey Dembiak) of the month.

Parent-Teacher Association (PTA) K-8: Mr. Steve Bossen thanked the Board for expediting the John Hill School playground, and commented on upcoming book fairs, Meet the Candidate Night on 10/15/2017, PTA directory and the next meeting is at 7pm on 10/3/2017.

Home School Association 9-12:

Board of Aldermen Representative: None

CHANGE THE ORDER OF THE DAY

On a motion by Mr. Cartelli and seconded by Mrs. Doherty and with all in favor, order of the day was approved.

MINUTES

On a motion by Mrs. Recchia and seconded by Mrs. Chapman, minutes from previous sessions were presented for approval:

- a. Regular and Executive session September 25, 2017

On roll call, the minutes were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mrs. Katsakos, Mrs. LeFebvre and Mrs. Recchia. Mr. Gibbons was absent.

PUBLIC COMMENT ON AGENDA ITEMS

None

SUPERINTENDENT

Mr. Presuto commented on recent safety- and security-related events in the news; allergy/asthma attacks in school; improving availability of food in the Boonton High School cafeteria for the final lunch period, as brought up at the Board meeting on 9/25/2017; progress on the John Hill

playground; PTA’s Meet the Candidate Night; interviews about education with gubernatorial candidates on the NJ School Boards Association’s website; and status of Boonton High School teachers who were not able to start the school year. Mr. Presuto also presented results of the Electronic Violence and Vandalism Reporting System for the 2016-2017 school year.

Mrs. Judy Sorochnykyj presented on PARCC results from the 2016-2017 school year.

ADMINISTRATION

Ms. Glosinski reported that the Administration Committee met earlier tonight; mentioned that resolution K-8 #6 has revised salaries for the employees; and read K-12 #16, which was added after the original agenda was published.

K-8 Issues

Approval of resolutions XI.B.K-8.1 through XI.B.K-8.8 was moved by Ms. Glosinski and seconded by Mrs. Katsakos. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mrs. Katsakos, Mrs. LeFebvre and Mrs. Recchia. Mr. Gibbons was absent.

1. Approval of Movement on Salary Guide: Upon the recommendation of the Chief School Administrator the Board of Education approves the following staff members’ movement on guide in accordance with the Bargaining Agreement between the Board of Education and the Boonton Education Association, retroactive to September 1, 2017:

<u>Employee</u>	<u>Approved to</u>	<u>Salary</u>
Lynn Bariso	Step 20 MA/15	\$89,172.00
Dina Davis	Step 20 MA/15	\$89,172.00
Tracy Mischell	Step 4 BA/15	\$57,157.00

2. Approval of Staff to Present Turn-Key Training: Upon the recommendation of the Chief School Administrator, the Board of Education approves Jesica Harbeson to provide turn-key training of the Realtime Student Information Systems Lesson Planner at School Street School, for up to 2 hours, at a rate of \$30.00 per hour.

3. Approval of Field Trip: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destination for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
Grade 2	Morristown Unitarian Fellowship

4. Approval of Memorandum of Understanding: Upon the recommendation of the Chief School Administrator, the Board of Education approves a Memorandum of Understanding for the Bridges to Learning After School Program to partner with Big Brother’s Big Sisters Organization to develop a mentoring program for approximately 25 Bridges to Learning after school participants at John Hill School during the 2017-2018 school year, at no cost to the district, as per the attached.

5. Approval of Club Advisors for the Bridges To Learning After School Enrichment Program: Upon the recommendation of the Chief School Administrator, the Board of Education approves Jennifer Crithary and Mary Beth Comer as club advisors for the Bridges to Learning After School Enrichment Program, Girls Who Code, at a rate of \$40.00 per hour, not to exceed a total of 75 hours during the 2017-2018 school year, to be paid by a grant received from the Wilson Foundation.
6. Approval to Amend Employment Contracts for Non-Certified Aides with Teaching Time: Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment contracts for the following non-certified aides with teaching time effective September 1, 2017 for the 2017-2018 school year:

Employee	Aide Step	Aide Percent	Teaching Step	Teaching Percent	Total Salary
Elisabeth Cunningham	1	71.90%	1 MA	28.10%	\$39,052
Diane Dewland	3	71.90%	3 BA	28.10%	\$38,540

7. Approval of Outside Evaluations: Upon the recommendation of the Chief School Administrator, the Board of Education approves Functional Behavioral Assessments for the following students, to be conducted by The Uncommon Thread at a cost of \$2,200.00 each:

Student State ID# 6743726160-B
 Student State ID# 6655209681-B
 Student State ID# 9157134939-B

8. Approval of Translator: Upon the recommendation of the Chief School Administrator, the Board of Education approves an Arabic translator, from Supreme Consultants, to attend an IEP meeting for Student State ID# 6589359171-B, at a cost not to exceed \$60.00.

K-12 Issues

Approval of resolutions XI.B.K-12.1 through XI.B.K-12.16 was moved by Ms. Glosinski and seconded by Mrs. Katsakos. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinski, Mrs. Katsakos, Mrs. LeFebvre and Mrs. Recchia. Mr. Gibbons was absent.

1. Approval of Report of School Violence/Vandalism – Upon the recommendation of the Chief School Administrator, the Board of Education approves the Report of School Violence/Vandalism listing 2017-2018 activities and counts of incidents from the 2016-2017 school year, as per the attached.
2. Approval of District-Wide Volunteers: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2017-2018 school year:

Shannon Claire Grivalsky	Christian Palmieri	Denise Brewer
Laura Margaret Hicinbothem	Tamara Watts	Lisa Blake
Andrea Lynn Figueroa	Darla Farnese	Colleen Hunter
Jesica Harbeson	Mark Balaz	Miki Balaz

Clare Marie Clear
 Jessica Uychich
 Veralyn Looker
 Tracy Larsen
 Sandra Mania
 Julie Hirshenson
 Elaine Doherty

Susan Chara
 Domingo Figueroa
 Erin Calaruso
 Zahra Sadaat
 Douglas Kay
 Monisha Blair

Andrew Pruner
 Scot Looker
 Rachel Biago
 Deborah Salemi
 Beverly Kallen
 Lisa Tello

3. Approval of Movement on Salary Guide: Upon the recommendation of the Chief School Administrator the Board of Education approves the following staff members' movement on guide in accordance with the Bargaining Agreement between the Board of Education and the Boonton Education Association, retroactive to September 1, 2017:

<u>Employee</u>	<u>Approved to</u>	<u>Salary</u>
Amanda Fuller	Step 6 MA	\$60,586.00
Edward Haddad	Step 17 MA/15	\$73,708.00
Evan Levy	Step 6 MA	\$60,586.00

4. Acceptance of Letter of Resignation from Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator the Board of Education accepts a letter of resignation from John DiTacconi, Maintenance Department, effective October 24, 2017 or sooner should a suitable replacement be secured.
5. Approval of Appointment of Assistant to Business Administrator: Upon the recommendation of the Chief School Administrator, the Board of Education approves the appointment of Yusein Durakov to the position of Assistant to Business Administrator at a salary of \$60,000.00, pro-rated from September 27, 2017, for the 2017-2018 school year.
6. Approval of Long-Term Leave Replacement Teacher: Upon the recommendation of the Chief School Administrator, the Board of Education approves Kristen DiPeri as a long-term leave replacement Social Studies Teacher at Boonton High School at a salary of \$57,157.00 (Step 3 BA/15) pro-rated from September 27, 2017, through a date to be determined during the 2017-2018 school year.
7. Approval of Field Experience: Upon the recommendation of the Chief School Administrator, the Board of Education approves Grace Kobilarcik, Fairleigh Dickinson University a field experience assignment for 10 days between January 3, 2018, and January 19, 2018, at Boonton High School under the supervision of Courtenay Shera, pending receipt of criminal history background check.
8. Approval of Field Trips: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
Grades 1-12 CBI	Wightman's Farm
Grades 9-12 CBI	Kiwanis Ambulance for International Walk to School Day
Grades 10-12	Randolph High School

9. Approval of Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following additions to the substitute list for the 2017-2018 school year:

Substitute Teachers / Aides

Eric Gross*

Deborah Pawlikowski*

John Yanez, pending receipt of Morris County Sub Cert

*Pending receipt of Criminal Background Verification

10. Approval of Student Safety Data Systems (SSDS) Incident Report Form: Upon the recommendation of the Chief School Administrator, the Board of Education approves the Student Safety Data Systems (SSDS) Incident Report Form for reporting incidents during the 2017-2018 school year, as per the attached.
11. Approval of Coaches: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following coaches at stipends at Boonton High School for the 2017-2018 school year:

<u>Coach</u>	<u>Sport</u>	<u>Step / Stipend</u>
Bryan Gallagher	Head Baseball Coach	4 / \$10,376.00
Zachary Sabatino	Assistant Baseball Coach	4 / \$ 6,939.00
Michael Norton	Head Boys Lacrosse Coach	4 / \$10,376.00
Wayne Barreto	Assistant Boys Lacrosse Coach	3 / \$ 5,768.00
Colleen Faessinger	Head Girls Lacrosse Coach	4 / \$10,376.00
Kristy Shovlowsky	Assistant Girls Lacrosse Coach	4 / \$ 6,939.00
James Drury	Head Softball Coach	4 / \$10,376.00
Robert Bongo	Head Track and Field Coach	4 / \$10,376.00
Devon Engelberger	Assistant Track and Field Coach	4 / \$ 6,939.00
Peter Nosal	Assistant Track and Field Coach	4 / \$ 6,939.00
Melanie Sohl	Assistant Track and Field Coach	4 / \$ 6,939.00

12. Approval of Home Instruction: Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID# 9542032496-LP, for up to 10 hours per week beginning 9/20/2017, at a rate of \$30.00 per hour.
13. Approval of Home Instruction: Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID# 5459318364-B, for up to 5 hours per week beginning 9/22/2017, at a cost of \$55.00 per hour to be provided by St. Clare's.
14. Approval of Outside Evaluation: Upon the recommendation of the Chief School Administrator, the Board of Education approves a Psychiatric Evaluation for Student State ID# 9542032496-LP, to be conducted by Dr. Faber at a cost of \$550.00.

15. Approval of Structured Learning Experience Placements: Upon the recommendation of the Chief School Administrator, the Board of Education approves the unpaid Structured Learning Experience Placements as follows, and for all students to be accompanied by an aide during these hours:

Student State ID#2158043033-B, at Boonton Town Hall, Office of the Mayor, for 2 hours per week (Tuesdays & Thursdays) beginning 10/3/17 for the remainder of the 2017-2018 school year,

Student State ID#5001775300-LP, at Walgreens in Boonton, for 2 hours per week, (Mondays & Wednesdays) beginning 10/3/17 for the remainder of the 2017-2018 school year, and

Student State ID#8208007446-B, at Acme in Boonton, for 2 hours per week, (Mondays & Wednesdays), beginning 10/3/17 for the remainder of the 2017-2018 school year.

16. Acceptance of Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Richard Kilpatrick, Interim Assistant to the Business Administrator, effective September 20, 2017.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Gardberg commented that installation of Phase III of the John Hill playground is scheduled to start on 10/23/2017; the Board will proceed with option #2 presented at the 9/25/2017 Board meeting; and the Board is providing safety footwear to custodial and maintenance staff.

OPERATIONS

K-12 Issues

Approval of resolutions XI.D.1 through XI.D.3 was moved by Mr. Geslao and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinksi, Mrs. Katsakos, Mrs. LeFebvre and Mrs. Recchia. Mr. Gibbons was absent.

1. Approval of Bills List: Moved that, upon the recommendation of the Business Administrator, the Board of Education approves the October 2, 2017, Bills List in the total amount of \$498,416.95, consisting of \$455,901.47 from the General Fund, \$42,452.79 from the Cafeteria Fund and \$62.69 from the Bridges Fund, and that a copy be attached to the minutes.
2. Approval of Employee Travel and Related Expense Reimbursements:
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Ballway, Debra	10/05/17	NJPSA- Trends & Issues in HS Scheduling, Monroe Twp, NJ	\$149.00	\$0
Birchler, Leah	10/12/17	NJDOE HIB Training, Parsippany, NJ	\$0	\$3.00
Crithary, Jennifer	11/29/17	Starlab Training, Branchburg, NJ	\$150	\$19.22
Davidson, Robert	10/06/17	Technology Summit, Pequannock, NJ	\$50	\$8.06
Durakov, Yusein	10/11/17	Systems 3000 Training, Eatontown, NJ	\$0	Mileage - \$44 Tolls - \$0
Forman, Edward	10/05/17	Project Advance, Princeton, NJ	\$0	\$31.93
Klebez, Jason	10/05/17	NJPSA - Trends & Issues in HS Scheduling, Monroe Twp, NJ	\$149.00	\$33.29
Kovall, Karen	12/11/17, 01/12/18, 02/12/18, 03/15/18, 06/05/18	NJDOE Program, Early Childhood Educators & Settings, Harrison, NJ	\$0	\$65.10
Matarazzo, Daniel	10/19/17	STEM Workshop, NJIT, Newark, NJ	\$0	\$12.47
Pourki, Neda	10/12/17	NJDOE HIB Training, Parsippany, NJ	\$0	\$3.00

Sorochynskyj, Judy	10/12/17	NJDOE HIB Training, Parsippany, NJ	\$0	\$3.00
Sudak, Laura	11/3/17	Early Childhood Literacy Program, Warren, NJ	\$0	\$25.85

3. Approval of Use of Facilities: Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
October 2, 2017

Permit #	Requested by / Facility / Dates
17/18-0043	Boonton PTA- Meet the Candidate Night JHS - Library Thursday October 5, 2017 (7:00 – 9:00 pm)
17/18-0044	Boonton Project Graduation Class of 2018 – Vendor/Craft Fair Boonton High School – Cafeteria Saturday November 4, 2017 (7:30 AM – 4:00 pm)
17/18-0045	OLMC – Basketball Practice & Games SSS & JHS Gym- Practice BHS Gym – Games October 23, 2017 thru Feb 16 2018 Schedule to be determined by Dave Hughen
17/18-0046	Boonton Parks & Recreation – Youth Basketball Program JHS – Gym Mon, Tue, Thur 12/4/17 thru 3/8/18 (6:00 – 9:00 pm) Schedule to be determined by Dave Hughen
17/18-0047	Boonton Parks & Recreation – Youth Basketball Program JHS – Gym Saturdays 1/6/18 thru 3/3/18 (10: 00 am – 2:00 pm) Schedule to be determined by Dave Hughen

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Hughen

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**

POLICY

There were no Policy motions to move.

REPORTS FROM BOARD REPRESENTATIVES

HS Committee: None

Communications: None

ESC: Next meeting is on 10/4/2017.

MCSBA: Next meeting is on 10/19/2017.

NJSBA: Next meeting is on 10/6/2017, when strategic planning will be discussed. Workshop 2017 is 10/23 – 10/26/2017.

OPEN PUBLIC COMMENT

Courtney Mondino asked about moving grades 1-2 from John Hill School to School Street School. Mr. Presuto responded that, as he reported out at the end of the year last year, due to an enrollment bump, this is likely to happen with the 2018-2019 school year.

Stephanie Monrad asked about the timeline to further review PARCC results. Mr. Presuto responds that review has already started and is ongoing. She later commented on traffic on Monroe Street for John Hill dismissal.

Stephanie Monrad asked about the timeline for the district to further review PARCC results and to address areas where improvement is needed. Mr. Presuto responds that review has already started and is ongoing. She later commented on anticipated traffic and speeding that may result from the installation of the back walkway as part of the Safe Routes to Schools project. The board noted that the Boonton Police will be involved to resolve such issues.

Kristen Emmel asked about the new math curriculum. Mrs. Sorochnykyj responded. Also, in response to Mr. Presuto's opening comments about recent events in the country, she commented that the Leader in Me program is helpful in creating a positive climate.

Jen Darling and Tracy Paulozzo commented on traffic at dismissal.

Alex Paulozzo commented on students getting pulled out of recess for Health class.

DISTRICT WIDE HIB REPORT

None

OTHER BUSINESS OF THE BOARD

Mrs. LeFebvre commented on strategic planning at future Board meetings. Commenting on how critical the immediate response by emergency personnel was in the recent event in Las Vegas, Mrs. Doherty mentioned that Boonton is fortunate to also have a strong emergency response team.

ADJOURNMENT

Having no further business to be brought before the Board, a motion was made by Mrs Doherty, seconded by Mr. Cartelli to adjourn at 9:17 pm. All present voted in favor.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: