

TOWN OF BOONTON PUBLIC SCHOOLS  
436 Lathrop Avenue  
Boonton, NJ 07005  
September 11, 2017

A regular meeting of the Town of Boonton Board of Education was held on September 11, 2017, at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey, and was called to order at 6:30 pm by the Board Secretary, Mr. Steven Gardberg.

Mr. Gardberg read the following statement: This is the September 11, 2017, meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll: Mr. Chris Cartelli, Mrs. Elaine Doherty, Mr. Bob Ezzi, Mr. Joe Geslao, Mrs. Linda Gloshinski, Mrs. Loren Katsakos, Mrs. Irene LeFebvre and Mrs. Debbie Recchia. Arriving after roll call was Mrs. Sonja Chapman at 6:39 pm. Not present was Mr. Jack Gibbons.

Also present were Mr. Robert Presuto, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

**EXECUTIVE SESSION**

On a motion by Mrs. Recchia and seconded by Mrs. Doherty, the following motion was presented for approval to enter Executive Session at 6:33 pm. All present voted in favor.

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

**BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

**ACTION WILL BE TAKEN**

Administrators Present: Mr. Presuto, Mr. Gardberg

Having no further business in closed executive session, at 7:59 pm a Motion was made by Mrs. Recchia and seconded by Mr. Ezzi to adjourn executive session and return to open session. All present voted in favor.

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately six members of the public were in attendance.

### **CORRESPONDENCE**

Letter from a student about back-to-school night.

### **LIAISON REPORTS**

John Hill School (student rep): None

Boonton High School (student rep): Saadet Ceynek commented on the first few days of school; pep rally and tailgate on October 6; ideas for school spirit days; and potentially adding a broadcasting club.

Parent-Teacher Association (PTA) K-8: Back-to-school night September 8 was well attended. Tricky tray is on November 18. PTA is donating towards Phase 3 of the John Hill School playground. Junior Bomber spirit wear is available. There is a meeting on September 12.

Home School Association 9-12: Welcome back breakfast for staff was on September 5, co-hosted with PTA, and student helpers earned service credit. The clothing drive is November 3-5. There is a meeting on October 5.

Board of Aldermen Representative: Alderman Scott Minter commented on a street sign in front of John Hill School that has not been installed yet; parking on Holmes and Boonton avenues and in the Kiwanis lot; and discussion of the Rockaway River Slope remediation will continue at the meeting on September 18.

### **CHANGE THE ORDER OF THE DAY**

On a motion by Mr. Cartelli and seconded by Mr. Ezzi and with all in favor, order of the day was approved.

### **MINUTES**

On a motion by Mr. Cartellis and seconded by Mrs. Doherty, minutes from previous sessions were presented for approval:

- a. Regular and Executive session August 14, 2017
- b. Regular and Executive session August 28, 2017

On roll call, the minutes of August 14, 2017, were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty, Mr. Geslao, Mrs. Katsakos, Mrs. LeFebvre. Abstaining were Mr. Ezzi, Ms. Gloshinski and Mrs. Recchia. Absent was Mr. Gibbons.

On roll call, the minutes of August 28, 2017, were approved. Voting yes were Mr. Cartelli, Mrs. Doherty, Ms. Gloshinski, Mrs. Katsakos and Mrs. LeFebvre. Abstaining were Mrs. Chapman, Mr. Ezzi, Mr. Geslao, and Mrs. Recchia. Absent was Mr. Gibbons.

## **PUBLIC COMMENT ON AGENDA ITEMS**

Steve Bossen thanked the PTA and Board for moving forward with the John Hill School playground, per Operations items #7-8.

## **XI. ITEMS FOR BOARD CONSIDERATION**

### **A. SUPERINTENDENT**

Following a moment of silence and comments regarding September 11, Mr. Presuto commented on the opening of school; traffic at drop-off and pick-up; expected need for a demographer study because of increasing enrollment; an ELL parent night; reaching out to the community; superintendent evaluation; facilities projects, including John Hill School security vestibule, lighting upgrades at School Street School and Boonton HS; John Hill School back-to-school picnic on September 8; donations raised at the Boonton HS football game on September 8; Wilson Foundation grants for teachers.

Mrs. Judy Sorochynskyj, Supervisor of Curriculum, Instruction, and Human Resources, presented on new curriculum for Boonton HS.

### **B. ADMINISTRATION**

Ms. Gloshinski said the committee met last week; thanked Dr. Caruso for his service to John Hill School; and expressed gratitude for people volunteering, such as the cross country coach.

Approval of resolutions XI.B.K-8.1 through XI.B.K-8.8 and XI.B.K-12.1 through XI.B.K-12.13 was moved by Ms. Gloshinski and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty (except K-12 #8), Mr. Ezzi, Mr. Geslao, Ms. Gloshinski, Mrs. Katsakos (except K-8 #6), Mrs. LeFebvre and Mrs. Recchia.

Voting no on K-8 #6 was Mrs. Katsakos. Voting no on K-12 #8 were Mrs. Doherty and Mrs. Katsakos.

Absent was Mr. Gibbons.

### **K-8 Issues**

1. Acceptance of Letter of Resignation from Administrator: Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Dr. Louis Caruso, Principal, John Hill School, effective October 28, 2017.
2. Approval of Co-Advisors: Upon the recommendation of the Chief School Administrator, the Board of Education approves Carol Haight and Sheila Barrientos as John Hill School Newspaper Co-Advisors (Grades 6-8) at a stipend of \$630.00 each for the 2017-2018 school year.
3. Approval of Volunteer Coach: Upon the recommendation of the Chief School Administrator, the Board of Education approves Elisabeth Cunningham as a volunteer cross country coach at John Hill School for the 2017-2018 school year.

4. Approval of Homework Club Advisors: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following as Homework Club Advisors at John Hill School, at a rate of \$30.00 per hour for the 2017-2018 school year, with the schedule to be determined based on student enrollment:

Heidi Brady	Jenna Castellano	Paul Chiodo (Substitute)
Samantha Fink	Kristin Groeneveld	Debbie Muhlberger
Denise Robinsky	Patricia Bednar	

5. Approval of Title III Funds to Pay Certified Staff Members for Family Engagement Events: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following staff members be paid with Title III funds for up to 5 Family Engagement Events, at the rate of \$30 per hour, for a total of hours between all staff not to exceed 120, with schedule to be determined based on registration.

Deborah Acevedo	Nupur Bahl	Robert Davidson
Joseph Diaz	Jesica Harbeson	Nancy Kumar
Barbara McGivney	Tracy Mischell	Vicky Pereira
Teresa Rodrigues	Marianne Sayle	Laura Sudak
Marcia Tucci	Susan Barone	Pam Gerstner
Melanie Gill	Katelyn Viola	Meg DiNapoli
Peter Nosal	Cynthia Tserkis-Schlitt	

6. Approval of Curriculum: Upon the recommendation of the Chief School Administrator, the Board of Education approves the adoption of the following curriculum, as per the attached.

Spanish Grades 4-5  
Spanish Culture Grades K-3  
Academically Talented Grades 3, 5, 6, 7, & 8  
Science Grade 7  
Academically Talented, Grades 1, 2 & 4  
Science Grades 6  
Science Grade 8  
Physical Education Grades K and Grades 5-8  
Pre-Algebra Accelerated Grade 7

7. Approval of Bridges to Learning After School Staff: Upon the recommendation of the Chief School Administrator, the Board of Education approves Rita Murray as a substitute High School Student Counselor for the Bridges to Learning After School Program at the Early Childhood Learning Center at School Street School and John Hill School at the rate of \$10 per hour, for the 2017-2018 school year.
8. Approval of Home Instructor: Upon the recommendation of the Chief School Administrator, the Board of Education approves Lynn Bariso to provide home instruction, as required, during the 2017-2018 school year at a rate of \$30 per hour.

**K-12 Issues**

- 1. Approval of District-Wide Volunteers: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2017-2018 school year:

Melinda Miksad	Karen Bonanni
Tamara Shaw	Elisabeth Cunningham

- 2. Approval of Coach: Upon the recommendation of the Chief School Administrator, the Board of Education approves Maria Patterson as Assistant Field Hockey Coach, Boonton High School, at a stipend of \$4,433 (Step 1) for the 2017-2018 school year.

- 3. Approval of Gateway Academy Mentors: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following Gateway Academy Mentors and stipends at Boonton High School for the 2017-2018 school year

Gateway Mentors Receiving Full Stipend - \$4500.00

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Diana Callahan	Lane Balaban	Melissa Bialick
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Gateway Mentors Receiving Half Stipend - \$2250.00

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Leah Birchler	Christopher Hurd	Courtenay Shera
Barbara Gilbert	Nupur Bahl	

- 4. Approval of Home Instructor Rate of Pay: Upon the recommendation of the Chief School Administrator, the Board of Education approves the rate of pay for home instructors at \$30.00 per hour for the 2017-2018 school year.

- 5. Approval to Revise 6th Period Stipend for Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education approves to revise the 6th period stipend for Kathleen Foley from John Hill School to Boonton High School for the 2017-2018 school year.

- 6. Acceptance of Letter of Resignation from Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from William Holgate, Business Education Teacher, Boonton High School, effective July 31, 2017.

- 7. Approval to Revise Advanced Placement Hours for Staff for Advanced Placement Courses: Upon the recommendation of the Chief School Administrator, the Board of Education approves an additional 13 hours for an additional section for each of the following teachers for Advanced Placement Courses to be used for review during the 2017-2018 school year at a rate of \$30.00 per hour:

<u>Staff Member</u>	<u>Advanced Placement Course</u>
Michelle McBride	Literature and Comp
Christopher Hurd	US History
Vincenzo LoGiudice	Psychology

8. Approval of Curriculum: Upon the recommendation of the Chief School Administrator, the Board of Education approves the adoption of the following curriculum, as per the attached.

Spanish Conversations/Culture  
 Intro to Architecture Honors/DC  
 Foundations of English 1, 2, 3 & 4, Special Education  
 English 1, 2, 3 & 4, Special Education  
 Reading – Special Education  
 Foundations of Math 1, 2, 3 & 4, Special Education  
 Math 1, 2, 3, & 4, Special Education  
 Math – Special Education  
 Advanced Music Theory  
 Concert Choir  
 Music Theory – Honors/DC  
 Applied Psychology  
 Art Major  
 Art Portfolio-2D Design Honors/DC  
 Pre-Calculus Honors  
 Gaming Technology  
 Biology, Special Education  
 Physical Science, Special Education  
 Photography Major (Digital) Honors / DC  
 Computer Yearbook  
 Intro to College Math  
 Topics in Math  
 Exploring Science Fiction  
 Basic Environmental Science, Special Education  
 Business Finance Honors/ DC

9. Approval of Volunteer Coach: Upon the recommendation of the Chief School Administrator, the Board of Education approves Patrick Hancock as a volunteer cross country and track coach at Boonton High School for the 2017-2018 school year.

10. Approval of Out-of-District Placement: Upon the recommendation of the Chief School Administrator, the Board of Education approves the out-of-district placement listed below for the 2017 Extended School Year Program and the 2017-2018 school year, and that transportation be arranged as required:

<u>State ID#</u>	<u>School</u>	<u>Days</u>	<u>Rate</u>
2212538128-LP	Legacy/Mary A. Dobbins	210	\$355.75/day

11. Approval of Substitute Secretary: Upon the recommendation of the Chief School Administrator, the Board of Education approves Doreen Ohlott as a substitute secretary for the 2017-2018 school year, at a rate of \$80 per day.

12. Approval to Extend Completion Date to Input Student Medical Records into Realtime: Upon the recommendation of the Chief School Administrator, the Board of Education approves to extend the completion date for Kelli Shiels to input student medical records into Realtime but not to exceed the total hours previously approved.
13. Approval of Field Trips: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
Grades 9-12	Repertorio Espanol, NYC, NJIT
Grade 12	NJ Vietnam Memorial

## **BUSINESS ADMINISTRATOR'S REPORT**

### **D. OPERATIONS**

Mr. Gardberg commented on the Safe Routes to School Program and the John Hill School playground. Mr. Geslao thanked Lilianna Bohon for the donation to School Street School.

### **K-12 Issues**

Approval of resolutions XI.D.1 through XI.D.13 was moved by Mr. Geslao and seconded by Mr. Cartelli. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Gloshinski, Mrs. Katsakos, Mrs. LeFebvre and Mrs. Recchia. Absent was Mr. Gibbons.

1. Approval of Bills List: Moved that, upon the recommendation of the Business Administrator, the Board of Education approves the September 11, 2017, Bills List in the total amount of \$622,116.24 consisting of Current Year Payments of \$5,404.01 from the General Fund, and Future Year Payments of \$ 616,668.19 from the General Fund and \$44.04 from Bridges Fund and that a copy be attached to the minutes.
2. Approval of Check Register: Moved that the Board of Education approves the September 1, 2017, check register in the total amount of \$1,527.00 consisting of Future Year Payments \$400.00 from the General Fund, \$500.00 from the Bridges Fund and \$627.000 from the Cafeteria Fund and that a copy be attached to the minutes.
3. Approval of June 2017 Board Secretary Report: Moved that the Board of Education approves the report of the Board Secretary for the month ending June 30, 2017, and that a copy be attached to the minutes.
4. Approval of June 2017 Transfer Reports: Moved that the Board of Education approves the Transfer Reports for the month ending June 30, 2017, and that a copy be attached to the minutes.
5. Acceptance of Donation: Moved that the Board of Education accepts a donation from Lilianna Bohon of a play kitchen valued at \$75.00 to be used at School Street School.

6. Increase General Fund Appropriations: Moved that, upon the recommendation of the Business Administrator, the Board of Education approves to increase the 2017-2018 General Fund appropriations by \$130,935.00 in account 12-000-400-450-00-00 to reflect the amount of additional state aid awarded to the District.
  
7. Acceptance of Donation & Increase General Fund Appropriations: Moved that, upon the recommendation of the Business Administrator, the Board of Education accepts a donation of \$54,584.10 from the Parent Teacher Association towards acquisition and installation of playground equipment at John Hill School; and Further, the Board approves to appropriate this additional restricted local revenue and to increase the 2017-2018 General Fund appropriations by \$54,584.10 in account 12-000-400-450-02-00-00.
  
8. Approval of Agreement for Playground Equipment, Surfacing and Installation: Moved that the Board of Education approves an agreement with Playworld Systems Inc. of Lewisburg, PA, for playground equipment, surfacing and installation, in the amount of \$128,117.08 per contract HGACBuy cooperative contract # PR11-16.
  
9. Approval of Agreement for Online Training: Moved that the Board of Education approves an agreement with Scenario Learning, LLC, of Tampa, FL, for Exceptional Child Course Library online training, in the amount of \$2,500 for the period 8/31/2017 – 9/30/2018.
  
10. Approval of Employee Travel and Related Expense Reimbursements:  
**WHEREAS**, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

**RESOLVED**, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Birchler, Leah	9/14/17 10/12/17 11/16/17 12/14/17 1/11/18	Monthly County ASAP Meetings, Morris Plains, NJ	\$0	Mileage - \$68.20

	2/15/18			
	3/8/18			
	4/12/18			
	5/10/18			
	6/14/18			

11. Approval of Use of Facilities: Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

**USE OF FACILITIES**

September 11, 2017

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Permit #	Requested by / Facility / Dates
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17/18-0035      Girl Scouts of Northern NJ Brownies – Troop Meetings  
                             JHS Classroom  
                                     9/20, 10/18, 11/15, 12/20/2017, 1/17, 2/21, 3/21, 4/18, 5/16,  
                                     6/20/2018  
   (3:30 – 5:00 PM)  
   September 2017 through June 2018

17/18-0036      Boonton PTA – Meetings  
                             JHS Library  
                                     September 26, 2017  
   (7:00 – 9:00 PM)

**BHS/BMS TEAM SPORTS HAVE PRIORITY**

No activities on Days school is Closed

**Use of all gyms and fields are to be coordinated with Mr Hughen**

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION  
 APPROVAL AND RECEIPT OF DOCUMENTATION**

**FINAL**

12. Approval of June 2017 Treasurer Report: Moved that the Board of Education approves the report of the Treasurer for the month ending June 30, 2017, and that a copy be attached to the minutes.

13. Rescind Award of Construction Project: Moved that the Board rescind approval of the award to Your Way Construction of The Safe Routes to school Improvements at John Hill School, in the amount of \$255,842.00, previously approved on March 27, 2017.

### **E. POLICY**

Approval of resolutions XI.E.1 through XI.E.13 was moved by Mr. Cartelli and seconded by Mrs. Katsakos. On roll call, the resolutions were approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Doherty, Mr. Ezzi, Mr. Geslao, Ms. Glosinksi, Mrs. Katsakos, Mrs. LeFebvre and Mrs. Recchia. Absent was Mr. Gibbons.

### **K-12 Issues**

1. Approval of First Reading of Revisions to Policy #2700 – Services to Nonpublic School Students: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #2700, Services to Nonpublic School Students, as per the attached.
2. Approval of First Reading of Policy #5330.04 – Administering an Opioid Antidote: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of Policy #5330.04, Administering an Opioid Antidote, as per the attached.
3. Approval of First Reading of Revisions to Policy & Regulation #5600 – Student Discipline/Code of Conduct: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy & Regulation #5600, Student Discipline/Code of Conduct, as per the attached.
4. Approval of First Reading of Revisions to Policy & Regulation #7100 – Long-Range Facilities Planning: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy & Regulation #7100, Long-Range Facilities Planning, as per the attached.
5. Approval of First Reading of Revisions to Policy & Regulation #7101 – Educational Adequacy of Capital Projects: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy & Regulation #7101, Educational Adequacy of Capital Projects, as per the attached.
6. Approval of First Reading of Revisions to Policy #7102 – Site Selection and Acquisition: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #7102, Site Selection and Acquisition, as per the attached.
7. Approval of First Reading of Regulation #7102 - Site Selection and Acquisition: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of Regulation #7102,,Site Selection and Acquisition, as per the attached.
8. Approval of First Reading of Revisions to Policy #7130 – School Closing: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #7130, School Closing, as per the attached.

9. Approval of First Reading of Revisions to Policy #7300 – Disposition of Property: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #7300, Disposition of Property, as per the attached.
10. Approval to Abolish Regulation #7300.1 – Disposition of Instructional Property: Upon the recommendation of the Chief School Administrator, the Board of Education approves to abolish Regulation #7300.1, Disposition of Instructional Property, as per the attached.
11. Approval of Revisions to Regulation #7300.2 – Disposition of Land: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Regulation #7300.2, Disposition of Land, as per the attached.
12. Approval of Revisions of Regulation #7300.3 – Disposition of Personal Property: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Regulation #7300.3, Disposition of Personal Property, as per the attached.
13. Approval of Revisions to Regulation #7300.4 – Disposition of Federal Property: Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Regulation #7300.4, Disposition of Federal Property, as per the attached.

## **F. REPORTS FROM BOARD REPRESENTATIVES**

HS Committee: There is a meeting on September 19.

Communications: None

ESC: There is a meeting in October.

MCSBA: There is a meeting on October 11.

NJSBA: Strategic Planning and Board of Directors meetings are on September 19. Legislative committee meets on September 19. A workshop about healthcare is on September 29.

## **XII. OPEN PUBLIC COMMENT**

Steve Bossen asked about the search for a new John Hill School principal. Mr. Presuto responded that applications are being reviewed.

Jason Klebez, Boonton HS Principal, commented the start of school and raising more than \$3100 at the football game.

## **XIII. DISTRICT WIDE HIB REPORT**

None

**XIV. OTHER BUSINESS OF THE BOARD**

Mrs. LeFebvre commented on NJSBA training for the Board, and Ms. Glosinski commented on developing an agenda calendar.

**XV. ADJOURNMENT**

Having no further business to be brought before the Board, a motion was made by Mrs. Doherty, seconded by Mrs. Katsakos to adjourn at 8:57 pm. All present voted in favor.

Absent was Mr. Gibbons.

Respectfully Submitted,

Steven Gardberg  
Board Secretary

BOARD APPROVAL: