

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005

February 27, 2017

A regular meeting of the Town of Boonton Board of Education was held at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 PM by the Board Secretary, Mr. Michael S. Neves.

Mr. Neves read the following statement:

This is the February 27, 2017 meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided as follows: Notice was served on January 7, 2017 to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

Mrs. Loren M. Katsakos was sworn into office and took her seat on the Board.

The following members were present on the call of the roll, Mr. Christopher Cartelli Mr. Robert Ezzi, Mr. Joseph Geslao, Mrs. Linda Glosinski, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, and Mr. Robert Siciliano. Mrs. Sonja Chapman, Mr. John Gibbons and Mrs. Debra Recchia were absent. Also present were Mr. Robert Presuto, Superintendent and Mr. Michael Neves, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mr. Cartelli and seconded by Mr. Ezzi, the following motion was presented for approval to enter Executive Session at 7:35 PM:

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, and Mr. Siciliano. Mrs. Chapman, Mr. Gibbons and Mrs. Recchia were absent.

Mrs. Debra Recchia arrived at 7:52 PM.

Having no further business in closed executive session, a Motion was made by Mr. Ezzi and seconded by Mr. Siciliano, to adjourn executive session at 8:00 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano. Mrs. Chapman and Mr. Gibbons were absent.

The Board reconvened in open session at 8:00 PM.

The Board gave their Pledge of Allegiance to the Flag.

CORRESPONDENCE – None

LIAISON REPORTS

John Hill School – None

Boonton High School – None

Parent-Teacher Association (PTA) K-8 – Amy Melgaard updated the Board on current activities and upcoming fundraisers.

Home School Association 9-12 – Ms. Gabrielle Bohon updated the Board on activities and fundraisers.

Board of Aldermen Representative - Alderman Scott Minter updated the Board on the Alderman's recent meeting. The Town has hired a new police officer.

CHANGE THE ORDER OF THE DAY

On a motion by Mr. Cartelli seconded by Mr. Ezzi and with all in favor, order of the day was approved.

MINUTES

On a motion by Mr. Siciliano, seconded by Geslao, the Board accepted the following minutes from previous sessions:

Accept the minutes of the following:

- a. Regular and Executive Sessions January 23, 2017
- b. Regular and Executive Session February 13, 2017
- c. Special Meeting and Executive Session of February 20, 2017

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano. Mrs. Chapman and Mr. Gibbons were absent. Mrs. Katsakos abstained.

PUBLIC COMMENT ON AGENDA ITEMS – None

SUPERINTENDENT

- Mr. Presuto commented on budgeted development process and thanked the Board for their efforts.

- Mr. Presuto recognized teachers and educators of the year:
 - School Street School
 - Ms Judy Thieller & Ms. Valery Wasserman
 - John Hill School
 - Mrs. Jenna Grethry
 - Miss Patty Miller
 - Boonton High School
 - Lane Baliban
 - Kirsten (Kiki) Kraa

ADMINISTRATION

Mr. Siciliano update the Board on the committee's recent meeting on March 13, 2017.

On a motion by Mrs. Mr. Siciliano, seconded by Mr. Cartelli, the following motions were presented for approval: (XI.B.K-8.1 through XI.B.K-8.6 and XI.B.K-12.1 through XI.B.K-12.8)

K-8 Issues

1. Acceptance of Letter of Resignation - Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Wilbur Oulds, Custodian, effective March 31, 2017, for the purpose of retirement.

2. Approval of Bridges to Learning After School High School Counselor – Upon the recommendation of the Chief School Administrator, the Board of Education approves Sebastian Bruno as a Bridges to Learning After School High School Counselor at the Early Childhood Learning Center at School Street School and John Hill School at a rate of \$10.00 per hour, for the 2016-2017 school year.

3. Approval to Amend Employment Contract for Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment contract for Kelli Shiels to \$54,657.00, (Step 4/BA) pro-rated from January 3, 2017 for the remainder of the 2016-2017 school year, for obtaining a New Jersey State School Nurse Certificate.

4. Approval of Appointment of Non-Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves the appointment of Amandalynn O'Neill to the position of Paraprofessional, John Hill School, at a salary of \$30,526.00 (Step 1), prorated from February 28, 2017, for the remainder of the 2016-2017 school year.
5. Approval of Job Description and Evaluation Instrument - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Job Description and Evaluation Instrument for John Hill School Morning Arrival Supervisor, as per the attached.
6. Approval of Abandonment of Position of Non-Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves the abandonment of position of David Nunez, Special Education Paraprofessional, School Street School, effective February 14, 2017.

K-12 Issues

1. Approval to Rescind Volunteer Cheerleading Coach - Upon the recommendation of the Chief School Administrator, the Board of Education approves to rescind Allysa Johansen as a volunteer cheerleading coach at Boonton High School for the 2016-2017 school year.
2. Approval of Curriculum Writer – Upon the recommendation of the Chief School Administrator, the Board of Education approves Dan Matarazzo to write curriculum for Boonton High School courses Carpentry and Woodworking at a rate of \$30.00 per hour, for up to 40 hours per course.
3. Approval of Field Trips – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2016-2017 school year:

Group	Destination
Grades 10-12	Science & Engineering Resource Center (Rutgers), CCM
Grade 12	Panasonic - 2 Riverfront Plaza (Newark), NJIT Student Center

4. Approval of District-Wide Volunteers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2016-2017 school year:

Danielle Lang	William Alexander	Armando Triana
Krista Ritz	Andre Beghyn	

5. Approval of Hours for Aide Services - Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 160 total hours for Matthew Voswinkel and Robert Davidson to assist and supervise out-of-district Student State ID# 8409507387-Lincoln Park, for the 2016-2017 Boonton High School track season, at a rate of \$24.45 each per hour.
6. Approval of Hours for Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 70 total hours for Kathie Post, Clare Zarzecki and Jamie Evans to assist and supervise Boonton High School Student State ID# 3913963711-Boonton, for the 2016-2017 Boonton High School GSA program, at their contractual hourly rate of pay.
7. Approval of Hours for Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 200 total hours for Kathleen Post and Clare Zarzecki to assist and supervise Student State ID#5028089364-Boonton, for the 2016-2017 Boonton High School girl’s lacrosse season, at a rate of \$24.45 per hour each.
8. Approval of District Calendar for 2017-2018 School Year– Upon the recommendation of the Chief School Administrator, the Board of Education approves the District Calendar for the 2017-2018 school year, as per the attached.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano. Mrs. Chapman and Mr. Gibbons were absent.

The Board recognized and thanked all those that volunteer their time in support of the students and programs of the District.

BUSINESS ADMINISTRATOR’S REPORT

Mr. Neves commented on the following items:

- The Operations Motions contained action for the Board to accept two change orders for the high school bathroom project. One change order was for a door replacement. The second change order was relative to electrical work. The bathroom project is ahead of schedule.
- The Bid opening for the Safe Routes to School Project will open on March 9, 2017.
- The Food Services RFP will be opened on March 15, 2017.

Mr. Siciliano requested an update on the bollard for John Hill School. Mr. Neves responded that the quote for the installation is forthcoming.

OPERATIONS

Mr. Geslao updated the Board on the recent Budget meetings. Mr. Geslao thanked the Grayhawks Football Association for their donation to the district.

K-12 Issues

On a motion by Mr. Geslao and seconded by Mr. Cartelli, the following motion was presented for approval: (XI.D.1 through XI.D.10).

1. Approval of Bills List – Moved that the Board of Education approves the February 27th, 2017 bills list of \$568,484.40 consisting of \$533,159.00 from the General Fund, \$34,804.90 from Cafeteria account, and \$520.50 from the Bridges account and that a copy of each be attached to the minutes.
2. Approval of Payroll Related Expenses – Moved that the Board of Education approves the February 15, 2017 Payroll in the total amount of \$788,309.11 Board Share FICA in the total amount of \$15,787.53 and State Share FICA in the total amount of \$42,261.76.
3. Approval of January Transfer Reports – Moved that the Board of Education approves the Transfer Reports for the month ending January 31, 2017, and that a copy be attached to the minutes.
4. Approval of Change Order Proposal -
WHEREAS, on December 15, 2016 the Boonton Board of Education awarded R. J. Michaels & Co., Inc. original bid for Toilet Renovation Project at Boonton High School in the total contract lump sum of \$118,991 including alternates; and
WHEREAS, changes are necessary in order for the project to be completed;
NOW, THEREFORE BE IT RESOLVED, that the Boonton Board of Education approves the following change orders to R. J. Michaels & Co., Inc. in the amount of \$4,455:
 - #1 Installation of 6 lighting mounting frames \$ 880.00
 - #2 Supply & install new 60 amp \$ 3,575.00
5. Approval of Menu Price List for 2017-2018 School Year – Moved that the Board of Education approves the a la carte menu price list for the 2017-2018 school year, as per the attached.
6. Acceptance of Donation – Moved that the Board of Education approves the recommendation from David Hughen, Boonton High School/Middle School Athletic Director, of a donation of Weight Room Bar, Set of Bumper Plates, Accell Adjustable Bench, and Edge Half Rack with 5 Peg Olympic & Bar Storage from the Grayhawks Football & Boonton High School Football Booster Club, valued at \$2400.

7. Approval of Disposal of Weight Room Equipment – Moved that the Board of Education approves the recommendation from David Hughen, Boonton High School/Middle School Athletic Director, of the disposal of the Nautilus Leg Extension and Nautilus Hamstring Curl Machine that is over ten years old and in poor condition.

8. Approval of Employee Travel and Related Expense Reimbursements - **WHEREAS**, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Balaban, Lane	03/31/17	Annual Spring School Counselor Conference, Union, NJ	\$35	\$15.25
Birchler, Leah	02/23/17	Monthly County ASAP Meeting, Morris Plains, NJ <i>Meeting rescheduled from 02/09/17</i>	\$0	\$6.82
Boehmer, Robbin	03/28/17	Administration of Title I/IIA Funding, New Providence, NJ	\$0	\$11.16
Callahan, Diana	03/31/17	Annual Spring School Counselor Conference, Union, NJ	\$35	\$15.25
Crosby, Charles	03/13/17	NJDOE Test Coordinator Workshop for NJBCT, Parsippany, NJ	\$0	\$4.40
Kohler, Dan	03/16/17 & 03/17/17	FBLA State Competition Atlantic City, NJ <small>*Hotel cost is for 1 teacher and 3 students</small>	\$0	Hotel - \$1,242.16* Parking - \$75 Mileage - \$83.08

Neves, Michael	02/14/2017	MCASBO Meeting, Randolph, NJ	\$0	\$8.53
Neves, Michael	02/16/17	NJ DOT - Safe Routes to School, Mt. Arlington, NJ	\$0	\$10.39
Neves, Michael	02/17/17	NJ DOT- Safe Routes to School, Mt. Arlington, NJ	\$0	\$10.39
Neves, Michael	06/07/17, 06/08/17, 06/09/17	NJASBO Annual Convention, Atlantic City, NJ	\$275.00	Hotel - \$311.08 Meals - \$224.00 Mileage - \$83.08 Tolls - \$9.00
Klebez, Jason	02/14/17	NJDOE Safety Training, Wayne, NJ	\$0	\$10.04
Shan, Roger	03/23/17	Workshop: Motivating Students, Parsippany, NJ	\$225	\$0
Sorochynskyj, Judy	03/08/17	Monthly HIB Coordinator County Meeting, East Hanover, NJ	\$0	\$4.40
Sorochynskyj, Judy	03/13/17	NJDOE Test Coordinator Workshop for NJASK/NJBCT, Parsippany, NJ	\$0	\$4.40

9.

USE OF FACILITIES

February 27th, 2017

Permit #	Requested by / Facility / Dates
16/17-0077	Boonton HS Project Graduation – Fund Raiser Pick up - Krispy Kreme BHS – Hallway by the Gym Friday March 10 th , 2017 (3:00 PM – 6:00 PM)
16/17-0078	Boonton HS Project Graduation – Fund Raiser Pick up - Salsa BHS – Cafeteria Wednesday April 26 th , 2017 (2:30 PM – 5:30 PM)
16/17-0079	Boonton HS Project Graduation Class of 2016 – Clothing Drive BHS – Covered Walk Fridays May 5 th – Sunday May 7 th , 2017 (afterschool Friday until Pick up Sunday)

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL**

10. Approval of December Board Secretary and Treasurer Reports – Moved that the Board of Education approves the report of the Board Secretary and the Treasurer for the month ending December 31, 2016, and that a copy be attached to the minutes.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano. Mrs. Chapman and Mr. Gibbons were absent.

POLICY

Mr. Cartelli updated Board on the last meeting that included the first reading on motions.

On a motion by Mr. Cartelli and seconded by Mr. Geslao, the following policy motions were presented for approval: (XI.E.1 through XI.D.6)

1. Approval of First Reading of Revisions to Policy and Regulation #1510 – American with Disabilities Act – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy and Regulation #1510 – American with Disabilities Act, as per the attached.
2. Approval of First Reading of Policy and Regulation #2418 – Section 504 of the Rehabilitation Act of 1973 – Students - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of Policy and Regulation #2418 – Section 504 of the Rehabilitation Act of 1973 – Students, as per the attached.
3. Approval of First Reading of Revisions to Policy #2436.1 – Middle School Sports Participation Fee Program – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #2436.1 – Middle School Sports Participation Fee Program, as per the attached.
4. Approval of First Reading of Revisions to Policy and Regulation #5116 – Education of Homeless Children - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy and Regulation #5116 - Education of Homeless Children, as per the attached.
5. Approval of First Reading of Revisions to Policy and Regulation #8330 – Student Records - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy and Regulation #8330 – Student Records, as per the attached.
6. Approval of First Reading of Revisions to Policy #8601 – Pupil Supervision After School Dismissal - Upon the recommendation of the Chief School Administrator,

the Board of Education approves the first reading of revisions to Policy #8601 – Pupil Supervision After School Dismissal, as per the attached.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano. Mrs. Chapman and Mr. Gibbons were absent.

Mr. Presuto commented on the recent appellate court decision on Rice Notices.

REPORTS FROM BOARD REPRESENTATIVES

HS Committee – Mr. Jason Klebez updated the Board on the committee meeting. The committee discussed midterms and test scores for high school students.

Communications – None

ESC – None

MCSBA – None

NJSBA – None

OPEN PUBLIC COMMENT – None

DISTRICT WIDE HIB REPORT

On a motion by Mr. Cartelli and seconded by Mr. Ezzi, the Board agrees to affirm the Superintendent's findings and recommendation on the following HIB complaints:

- BHS #3 as confirmed
- BHS#4, one confirmed and two unconfirmed

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano. Mrs. Chapman and Mr. Gibbons were absent.

OTHER BUSINESS OF THE BOARD

Mrs. LeFebvre will be circulating an email to Board Members concerning the next Board retreat.

Mrs. Katsakos requested her committee assignments. Mrs. LeFebvre confirmed that Mrs. Katsakos is placed on the Administration, Policy and High School committees.

ADJOURNMENT

Having no further business to be brought before the Board, a motion was made by Mrs. Cartelli, seconded by Mrs. Recchia, to adjourn at 8:55 PM.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano. Mrs. Chapman and Mr. Gibbons were absent.

Respectfully Submitted,

Michael S. Neves

Board Secretary

BOARD APPROVAL: March 13, 2017