

INTERNAL EDITS – DO NOT OVERRIDE

9180 SCHOOL VOLUNTEERS

The Boonton Board of Education recognizes the services of volunteers can enrich the educational program, assist teaching staff members in the performance of their duties, and enhance the relationship between the school district and the community. The Board authorizes a program for the utilization of volunteer services in the school(s) of the school district.

~~An unpaid volunteer, as defined below, shall be required to submit a volunteer application (including their name, address, references, and personal identification number) for the purpose of a criminal history record check performed by the local authorities at no cost to the volunteer.~~

~~For the purpose of this Policy, a “volunteer” is a person who is not paid by the Board of Education, who assists with classroom or other school activities and chaperones one or more class trips under the district supervision of an appropriately certified or licensed school district employee, and provides assistance for school activities on a one-time basis or more regular throughout the school year.~~

An unpaid volunteer, as defined below shall be required to submit a volunteer application and complete a criminal history background check when accompanying students on class trips or in any other circumstance deemed necessary by the Superintendent. The criminal history background check will be at no cost to the volunteer.

For the purpose of this Policy, a ‘volunteer’ is a person who is not paid by the Board of Education who assists with classroom or other school activities under the direct supervision of an appropriately certified or licensed school district employee.

The Superintendent or designee shall determine if a person meets or will meet the requirements to be a “volunteer” for the purpose of this Policy.

A volunteer must be approved by the Board upon the recommendation of the Superintendent.



The Principal or designee shall be responsible for the recruitment and screening of volunteers, may delegate the assignment of volunteers to specific tasks and must submit their names for Board approval.

Volunteers must be persons of known character, responsibility, and integrity.

Neither the Superintendent nor any Principal shall be obligated to utilize the proffered services of a volunteer whose abilities or interests do not serve the needs of pupils.

Each school volunteer shall be given a copy of this Policy and the rules of conduct.

The following guidelines shall govern the service of school volunteers:

1. Volunteers may serve only under the direction and supervision of appropriately certified or licensed staff member;
2. Volunteers should clearly understand their duties and responsibilities and perform no service outside those duties;
3. Volunteers serve only in a support capacity; only appropriately certified or licensed staff members are responsible for educational planning and decisions and the teaching of new concepts;
4. Volunteers shall respect the individuality, dignity, and worth of each child;
5. Volunteers are not permitted access to pupil records;
6. Volunteers should exercise discretion in discussing their school activities with others in the community and must maintain confidential any information that if disclosed would violate Federal and State laws;
7. Volunteers may consult with the Principal regarding their duties and responsibilities; and
8. Volunteers shall receive no financial remuneration from the Board.

N.J.S.A. 18A:6-7.1; 18A:6-7.2



POLICY

BOONTON
BOARD OF EDUCATION

Community
9180/Page 3 of 3
SCHOOL VOLUNTEERS

Adopted: 30 April 2007
Revised First Reading 9 January 2012
Final Reading 23 January 2012
Revised First Reading

