

MEMORANDUM

D – Operations

08/28/2017

K-12 Issues

1. Approval of Bills List – Moved that, upon the recommendation of the Business Administrator, the Board of Education approves the August 28th, 2017 Bills List in the total amount of \$110,789.06 consisting of Current Year Payments of \$30,393.90 from the General Fund, \$79.76 from the Bridges Fund and Future Year Payments of \$80,315.40 and that a copy be attached to the minutes.

2. Acceptance of Donation – Moved that the Board of Education accepts a donation from the Greyhawks Program of 25 Uniforms valued at \$625 and 40 Pom Poms valued at \$200 to be used for the Boonton High School Program.

3. Approval of Employee Travel and Related Expense Reimbursements -
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Gardberg, Steven	09/14/17 10/5/17 11/16,17 12/7/17 1/23/18 2/13/18 3/20/18 4/12/18	NJASBO Monthly Workshops	\$800	\$0
Hurd, Christopher	10/23/17	NJCSS Annual Conference, Rutgers, Piscataway, NJ	\$80	\$12.27

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Kipp-Newbold, Rebecca	10/23/17	NJCSS Annual Conference, Rutgers, Piscataway, NJ	\$80	\$12.27
Morgenland, Nadine	12/07/17	NJASBO Payroll Fundamentals, Rockaway, NJ	\$100	\$7.75
Pourki, Neda	09/25/17 0926/17 09/29/17	FEA Anti-Bullying Specialist Course, Monroe Twp., NJ	\$450	\$101.92
Sorochynskyj, Judy	09/25/17	FEA – Bullying Law Update, Monroe Twp. NJ	\$190	\$34.16

4. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

August 28, 2017

Permit #	Requested by / Facility / Dates
17/18-0021	Northwest Chapter Field Hockey Officials Associations - Meeting BHS Cafeteria Monday September 25 , 2017 (7:30 PM – 8:30 PM)
17/18-0022	Girl Scouts of Northern NJ Troop #96372 – Troop Meetings JHS Classroom 115 9/15,22, 10/13, 11/17, 12/15, 2017, 1/12, 2/23, 3/23, 4/13, 5/18, 6/15/2018 (3:20 PM – 5:00 PM) September 2017 through June 2018
17/18-0023	Grayhawks Football & Cheerleading – Practice & Games September 11 thru November 10, 2017 Practice Field Mondays –thru- Thursdays (5:30 PM – 8:00 PM) Turf Field – Games only (schedule to follow) Will coordinate with Athletic Director ALL GAMES & PRACTICES BHS TEAM SPORTS HAVE PRIORITY
17/18-0024	Boonton PTA – Multi-Cultural Night JHS – Gym Tuesday, March 13, 2018

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(4:30 PM – 9:00 PM)

- 17/18-0025 Boonton PTA - Meetings
 JHS Library
 Tuesdays, Oct 3, 2017, March 6, June 5, 2018
 (7:00 PM – (9:00 PM)
- 17/18-0026 Boonton PTA – Meetings
 JHS Cafeteria
 Tuesdays, Nov 7, 2017, Feb 6, May 1, 2018
 (9:00 AM – 10:00 AM)
- 17/18-0027 Boonton PTA - Meetings
 JHS Library
 Tuesdays, Sept 12, 2017, Jan 9, April 10, 2018
 (3:30 PM – 5:30 PM)
- 17/18-0028 Boonton PTA – Book Fair
 JHS – Gym
 Friday Oct 6 – Friday Oct 13, 2017 (7:30AM – 4:00PM)
 Tuesday Oct 10 & Thursday Oct 12 (7:30 PM – 8:00 PM)
 Oct 9 No School
- 17/18-0029 Boonton PTA – Welcome Back Picnic * D Hughen NOT APPROVED
 JHS – Gym & Upper Field
 Friday, September 8, 2017
 (6:00 PM – 9:30 PM)
- 17/18-0030 Boonton PTA – Planning to Play – Parent & Child Dance
 JHS Gym
 Friday, February 9, 2018
 (5:00 PM – 9:30 PM)
- 17/18-0031 Boonton High School Boys Soccer – Team Picnic
 BHS – Covered Walk
 Saturday, September 16, 2017
 (12:00 PM –2:00 PM)
- 17/18-0032 Boonton High School Boys Soccer – Carwash
 BHS Parking Lot
 Saturday, Sept 16, 2017
 (9:00 AM – 3:00 PM)
- 17/18-0033 Boonton High School Boys Soccer – Concession
 BHS – Concession
 During Home Games 2017 Season
- County Tournaments and added games as needed

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17/18-0034

Boonton High School Boys Soccer Parents - Meetings
BHS- Classroom 12

Sept 6, Oct 2, Nov 6, Dec 4, 2017
(6:30 PM –8:00 PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Huguen

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**