

MEMORANDUM

D – Operations

7/24/17

K-12 Issues

1. Approval of Bills List – Moved that the Board of Education approves the July 24 , 2017 bills list of \$147,243.09 consisting of \$137,029.48 from the General Fund, \$10,113.61 from Cafeteria account, and \$100.00 from the Bridges account and that a copy of each be attached to the minutes.
2. Approval of Check Register – Moved that the Board of Education approves the July 14, 2017 check register of \$350,350.00 and that a copy be attached to the minutes.
3. Acceptance of Donation – Moved that the Board of Education approves the recommendation from Judy Sorochynskyj, Supervisor of Curriculum, Instruction and Human Resources, to accept a donation of 30 copies of *Atlas Shrugged*, valued at \$195.00, from the Ayn Rand Foundation, of Irvine, CA, to be used for the Exploring Science Fiction class at Boonton High School
4. Appointment of Public Agency Compliance Officer – Upon the recommendation of the Chief School Administrator, the Boonton Board of Education appoints Steven Gardberg as Public Agency Compliance Officer from July 2017 through December 2017.
5. Appointment of Purchasing Agent
WHEREAS, the changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$40,000; and
WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and
WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and
WHEREAS, Steven Gardberg possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and
WHEREAS, The Town of Boonton Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3,
NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Town of Boonton Board of Education, in the County of Morris, in the State of New Jersey hereby increases its bid threshold to \$40,000; and be it further
RESOLVED, that the governing body hereby appoints Steven Gardberg as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further
RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Steven Gardberg’s certification to the Director of the Division of Local Government Services, as required.

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6. Approval of Employee Travel and Related Expense Reimbursements -
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Barrientos, Sheila	07/31/17	FEA Workshop, Helping Struggling Students, Monroe Township, NJ	\$75.00	\$16.86
Barrientos, Sheila	08/02/17	FEA Workshop, Motivating Marginalized Students, Monroe Township, NJ	\$149.00	\$16.86
DeCotiis, Toni	08/24/17	Instructor Re-Certification Program, Jersey City, NJ	\$450.00	\$17.55
Crithary, Jennifer	08/7/17 – 08/11/17	Next Generation Science Standards Workshop, Branchburg, NJ	\$300.00	\$94.86
LoGiudice, Vincenzo	07/24/17 -07/28/17	AP Psychology Program, New York, NY	\$899.00	Mileage - \$102.00 Tolls - \$75.00
Muench, Christine	07/13/17	ESC Workshop, Bridgewater, NJ	\$50.00	\$20.83
Sorochynskyj, Judy	07/20/17	NJDOE SGO Scoring and Tracking Training, East Hanover, NJ	\$0	\$6.14
Sorochynskyj, Judy	08/01/17	NJDOE Achieve NJ Workshop, North Caldwell, NJ	\$0	\$7.75

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7. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

July 24th, 2017

Permit #	Requested by / Facility / Dates
17/18-0006	Boonton Police Department – National Night Out John Hill School – Outdoor Upper Field Tuesday August 1 st , 2017 (RAINDATE August 2 nd) (6:00 PM – 10:00 PM)
17/18-0010	BHS Football Parents – Jr Bombers Football Camp BHS Turf and Practice Fields Monday – Friday July 24 th -28 th 2017 (3:00 PM – 6:00 PM)

BHS TEAM SPORTS HAVE PRIORITY

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL**