

MEMORANDUM

D – Operations

7/10/17

K-12 Issues

1. Approval of Bills List – Moved that the Board of Education approves the July 10 , 2017 bills list of \$297,093.33 consisting of \$269,268.39 from the General Fund, \$26,875.72 from Cafeteria account, and \$949.22 from the Bridges account and that a copy of each be attached to the minutes.
2. Approval of Check Register – Moved that the Board of Education approves the June 30th, 2017 check register of \$308.68 and that a copy be attached to the minutes.
3. Approval of Employee Travel and Related Expense Reimbursements -
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Buck, Christina	7/17/17 & 7/18/17	Google Educator Workshop, West Orange, NJ	\$200.00	\$16.86
Foster, Mary	07/20/17	Google Educator Workshop, West Orange, NJ	\$65.00	\$0
Meunch, Christine	07/13/17	Creating Trauma Sensitive Schools, ESC, Bridgewater, NJ	\$50.00	\$20.83
Obeidallah, Heba	08/07/17 – 08/10/17	AP Chemistry Summer Workshop, Edison, NJ	\$900.00	\$99.00
Sullivan, Rosemarie	07/20/17	Certification Workshop, Morristown, NJ	\$0	\$6.94

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4. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

July 10th, 2017

Permit #	Requested by / Facility / Dates
17/18-0005	Boonton PTA – Tricky Tray John Hill School – Cafeteria, Gym & Stage, Kitchen, Hallway, Music Suite Friday November 17 th 2017 (3:00 PM- 7:00 PM) Saturday November 18 ^h 2017 (9:00 AM – 11:00 PM)

BHS TEAM SPORTS HAVE PRIORITY

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL**