

TOWN OF BOONTON PUBLIC SCHOOLS  
436 Lathrop Avenue  
Boonton, NJ 07005

July 27, 2016

***THE FOLLOWING MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT MEETING.***

A regular meeting of the Town of Boonton Board of Education was held at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 PM by the Board Secretary, Mr. Michael S. Neves.

Mr. Neves read the following statement:

This is the June 27, 2016 meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided as follows: Notice was served on January 7, 2016 to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll: Mr. Christopher Cartelli, Mrs. Sonja Chapman, Mr. Joseph Geslao, Mr. John Gibbons, Mrs. Linda Glosinski, Mrs. Irene LeFebvre, Mrs. Debra Recchia, Mr. Adam Schnitzler and Mr. Siciliano. Mr. Robert Ezzi was absent. Also present were Mr. Robert Presuto, Superintendent and Mr. Michael Neves, School Business Administrator/Board Secretary.

**EXECUTIVE SESSION –**

On a motion by Mr. Schnitzler and seconded by Mr. Cartelli, the following motion was presented for approval to enter Executive Session at 7:35 PM:

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

**BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

### ACTION WILL BE TAKEN

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Ezzi was absent.

Having no further business in closed executive session, a Motion was made by Mr. Cartelli and seconded by Mrs. LeFebvre, to adjourn executive session at 8:00 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Ezzi was absent.

The Board reconvened in open session at 8:00 PM.

The Board gave their Pledge of Allegiance to the Flag.

### **CORRESPONDENCE**

Mrs. LeFebvre acknowledged receipt of a thankyou note from the John Hill School 8<sup>th</sup> grade class for the Board's support of the class' annual Washington DC trip.

### **LIAISON REPORTS**

John Hill School – None

Boonton High School – None

Parent-Teacher Association (PTA) K-8 – None

Home School Association 9-12 – None

Board of Aldermen Representative – Alderman Scott Minter did not have a report. Mr. Cartelli questioned the status of two pending residential developments and their proposed impact on the town's tax base and the potential impact to the District's school system. The projects continue the review and approval process. Neither of the projects are expected to be approved in the near term.

### **CHANGE THE ORDER OF THE DAY**

On a motion by Mrs. Chapman, seconded by Mr. Cartelli, and with all in favor, order of the day was approved.

## **MINUTES**

On a motion by Mrs. Recchia, seconded by Mr. Cartelli, the following motion was offered and approved as follows:

Accept the minutes of the following:

- a. Regular and Executive Sessions June 6, 2016

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Ezzi was absent.

## **PUBLIC COMMENT ON AGENDA ITEMS**

Mr. Steven Bossen inquired as to the Sustainable NJ Grants application filed on behalf of the Boonton High School. Mr. Neves clarified that the District is registered as a participant in the grant opportunities and each school has the ability to apply for their own grants at their discretion.

## **SUPERINTENDENT**

Mr. Presuto commented on the following items:

- o The close out of the 15-16 educational process.
- o John Hill School had two students with perfect attendance throughout their educational career
- o Boonton High School speeches by the co-valedictorians.
- o Registration of all District students is underway along with Lincoln Park students.

## **ADMINISTRATION**

On a motion by Mrs. Glosinski, seconded by Mrs. Recchia, the following motions were presented for approval: (BK8-1 through BK8-9)

BK8-1      Approval of Stipend Payments for Elementary Child Study Team Members, Guidance Counselors and Nurses – Upon the recommendation of the Chief School Administrator the Board of Education approves stipend payments to the following Elementary Child Study Team Members, Guidance Counselors and Nurses in accordance with the Agreement Between the Town of Boonton and The Boonton Education Association Article VII – in lieu of a duty block during the 2015-2016 school year:

<u>Staff Member</u>	<u>Position</u>	<u>Stipend</u>
Jennifer Coleman	Social Worker	\$800.00
Toni DeCottis	Psychologist	\$800.00
Elise Petrella	Learning Disabilities Teacher Consultant	\$800.00
Dianne Lorber	School Nurse	\$800.00
Neda Pourki-Deak	Guidance Counselor	\$800.00
Heidi Brady	Guidance Counselor	\$800.00
Christine Maier	Guidance Counselor	\$800.00

BK8-2 Approval of Observation - Upon the recommendation of the Chief School Administrator the Board of Education approves a four-hour student observation in an elementary setting for Kelly Miniter, New Jersey City University, at John Hill School, on June 17, 2016, under the supervision of Laura Schreiber, Kristin Groeneveld, Krystle Sacco and Gerry Robinson.

BK8-3 Approval of Coaches - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following coaches and stipends John Hill School for the 2016-2017 school year:

Coach	Position	Stipend
Zachary Sabatino	Boys Soccer Coach	\$4245.00
Michael Smulewicz	Girls Soccer Coach	\$4245.00
Amanda Sheehan	Girls Basketball Coach	\$4857.00

BK8-4 Approval to Amend Employment Contract for Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment contract for Catherine Bruseo, Aide/Teacher to Pre-School Teacher, School Street School, at a salary of \$59,157 (Step 3 MA), effective September 1, 2016 for the 2016-2017 school year.

BK8-5 Approval to Amend Employment Contract of Non-Certified Aide Teaching One Period - Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment contract for Diane Dewland, from Aide to Aide/Teacher, School Street School, effective September 1, 2016 for the 2016-2017 school year to \$48,647.51 (24.286% Step 2 Aide (\$7,491.65) + 75.714% Step 2 BA (\$41,155.86)).

BK8-6 Approval to Reappoint Non-Certified Staff Member from Reduction in Force - Upon the recommendation of the Chief School Administrator, the Board of Education approves to reappoint Rebecca Ross, Paraprofessional John Hill School, at a salary of \$30,848.00 (Step 2, effective September 1, 2016) for the 2016-2017 school year.

BK8-7 Approval of School Bus Rental – Upon the recommendation of the Chief School Administrator, the Board of Education approves a school bus rental to Cedar Hill CDC for field trips on July 1, July 8, July 15, July 22, July 29 and August 5. The cost of the bus usage including mileage and hourly rate of the bus driver will be reimbursed to the Boonton Board of Education by Cedar Hill CDC.

BK8-8 Approval of Appointment of Certified Staff Member – Upon the recommendation of the Chief School Administrator, the Board of Education approves the appointment of Tracy Mischell to the position of ELL Teacher, John Hill School, at a salary of \$59,157 (Step 3 MA), effective September 1, 2016 for the 2016-2017 school year.

BK8-9 Approval of Bridges to Learning Community Education Program Director - Moved that the Board of Education approves Rosemarie Lynch as the Bridges to Learning Community Education Program Director, at an annual stipend of \$23,000.00 to be paid bi-monthly from September 1, 2016 through August 30, 2017.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Geslao, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Ezzi was absent.

On a motion by Mrs. Gloshinski, seconded by Mr. Siciliano, the following motions were presented for approval: (BK12-1 through BK 12-29)

K-12 Issues

BK12-1 Approval of Advisor - Upon the recommendation of the Chief School Administrator, the Board of Education approves Debrah Stora as SRA Financial Coordinator at Boonton High School for the 2015-2016 school year, at a stipend of \$2290.00.

BK12-2 Approval of District Wide HIB Coordinator – Upon the recommendation of the Chief School Administrator, the Board of Education approves Judith Sorochynskij as the District Wide HIB Coordinator for the 2016-2017 school year.

BK12-3 Approval of Advisors – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following advisors and stipends at Boonton High School for the 2016-2017 school year:

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
Michelle McBride	Freshmen Class Advisor	\$1,410.00
Pamela Jones-Cassino	Sophomore Class Advisor	\$1,410.00
Louisa DiBonaventura	Junior Class Advisor	\$2,030.00
Michael London	Senior Class Advisor	\$2,030.00
Dawn Hebert	AVA Coordinator	\$1,490.00
Alan Masters	Band Director	\$9,771.00
John Cumbo	Broadcasting Advisor	\$2,030.00
Katherine Glass	Football Cheerleading Co-Advisor	\$1,606.00
Trisha Maida	Football Cheerleading Co-Advisor	\$1,606.00
Edward Haddad	Chorus Advisor	\$ 658.00
Robin Schwab	Club Alliance Co-Advisor	\$ 182.00
Diana Callahan	Club Alliance Co-Advisor	\$ 182.00
Laurene Galle Carey	French Club Advisor	\$ 364.00
Laurene Galle Carey	Multicultural Club Co-Advisor	\$ 182.00
Nupur Bahl	Multicultural Club Co-Advisor	\$ 182.00
Dan Matarazzo	Robotics Club/TSA Advisor	\$ 364.00
Vicki Cornell	Stem Club/TSA Advisor	\$ 364.00
Christina Buck	Spanish Club Co-Advisor	\$ 182.00

Karen Reich	Spanish Club Co-Advisor	\$ 182.00
Frank Dunn	Spirit Squad Club Co-Advisor	\$ 182.00
Edward Haddad	Spirit Squad Club Co-Advisor	\$ 182.00
Robert Davis	Stock Market Club Advisor	\$ 364.00
Edward Haddad	Drama Chorus Advisor	\$1,740.00
Edward Haddad	Drama Director	\$3,844.00
Alan Masters	Drama Music Director	\$1,740.00
John Cumbo	Drama Producer	\$1,451.00
Jody Oliveri	Expressions Advisor	\$ 736.00
Dan Kohler	FBLA Advisor	\$2,060.00
Al Bellini	Football Video	\$ 873.00
Kimberly DiBenedetto	GSA Co-Advisor	\$2,117.00
Lane Balaban	GSA Co-Advisor	\$2,117.00
Pamela Jones-Cassino	GSA Co-Advisor	\$2,117.00
Alan Masters	Jazz Band Advisor	\$1,647.00
Pamela Jones-Cassino	Key Club Advisor	\$ 736.00
Christopher Hurd	National Honor Society Advisor	\$ 364.00
Pamela Jones-Cassino	Peer Leadership Head Advisor	\$1,737.00
Colleen Faessinger	Peer Leadership Asst. Advisor	\$ 947.00
Francis Dunn	SRA Advisor	\$4,446.00
Karen Bonanni	SRA Financial Coordinator	\$2,313.00
Michelle McBride	Transportation Supervisor (AM)	\$1,605.00
John Shera	Transportation Supervisor (PM)	\$1,605.00
Francis Dunn	Wampus Co-Advisor	\$ 662.00
Edward Haddad	Wampus Co-Advisor	\$ 662.00
Jody Oliveri	Yearbook Advisor	\$3,224.00
Melanie Sohl	Ski Club Coordinator	\$ 306.00
Melanie Sohl	Ski Club Chaperone-Per Event	\$ 50.00
Wayne Barreto	Ski Club Chaperone-Per Event	\$ 50.00
Ken Ren	Ski Club Chaperone-Per Event	\$ 50.00

BK12-4 Approval of Coaches - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following coaches and stipends Boonton High School for the 2016-2017 school year:

<u>Advisor</u>	<u>Position</u>	<u>Step / Stipend</u>
Jim Drury	Head Girls Tennis Coach	3 / \$ 5,143.00
Jim Drury	Head Girls Basketball	4 / \$10,740.00
Steven Petonak	Assistant Boys Soccer	1 / \$ 4,433.00

BK12-5 Approval of Fall Football and Field Hockey Practice Schedules – Upon the recommendation of the Chief School Administrator, the Board of Education approves fall football and field hockey practice schedules from August 5, 2016 through August 31, 2016, at Boonton High School, to meet the NJSIAA Pre-Season Heat Acclimatization Guidelines.

BK12-6 Approval to Host Athletic Events at Boonton High School – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following events be hosted at Boonton High School during the 2016-2017 school year, with dates subject to change due to weather or scheduling conflicts:

- Morris County Field Hockey Semi-Final and Championship Games, October 15 & 18, 2016
- Greater Morris County Junior School Coaches Association, Inc. Field Hockey Championship Games, November 2, 2016
- NJSIAA State Field Hockey Tournament Games, TBD
- Morris County Track and Field Championships, May 16 & 17, 2017.

BK12-7 Approval of New Club - Upon the recommendation of the Chief School Administrator, the Board of Education approves a Green Team Club at Boonton High School, under the volunteer supervision of Vicki Cornell during the 2016-2017 school year.

BK12-8 Approval of Job Description and Evaluation Instrument for Green Team Club - Upon the recommendation of the Chief School Administrator, the Board of Education approves the job description and evaluation instruction for Green Team Club at Boonton High School, as per the attached.

BK12-9 Approval to Voluntarily Participate in Sustainable Jersey for Schools Certification Program - Upon the recommendation of the Chief School Administrator, the Board of Education approves Boonton High School’s participation in a voluntary Sustainable Jersey for Schools Certification Program to promote best practices that result in a healthier school climate, improve the educational program and conserve the schools’ limited physical and financial resources.

BK12-10 Approval of Stipend Payments for Secondary Child Study Team Members, Guidance Counselors and Nurses – Upon the recommendation of the Chief School Administrator the Board of Education approves stipend payments to the following Secondary Child Study Team Members, Guidance Counselors and Nurses in accordance with the Agreement Between the Town of Boonton and The Boonton Education Association Article VII – in lieu of a duty block during the 2015-2016 school year:

Staff Member	Position	Stipend
Rebecca Dieckmann	Learning Language Teacher Consultant	\$800.00
Robin Schwalb	Social Worker	\$800.00
Ashley Viviani	Psychologist	\$800.00
Karen Parker	Transition Coordinator	\$800.00
Marcia Tucci	School Nurse	\$800.00
Lane Balaban	Guidance Counselor	\$800.00
Diana Callahan	Guidance Counselor	\$800.00
Katherine Glass	Guidance Counselor	\$800.00
James Nash	Guidance Counselor	\$800.00
Dawn Hebert	Librarian	\$400.00

BK12-11 Approval of Appointment of Certified Staff Members - Upon the recommendation of the Chief School Administrator the Board of Education approves the appointment of the following certified staff members at Boonton High School, effective September 1, 2016 for the 2016-2017 school year:

William McKenzie to the position of Special Education Science Teacher, at a salary of \$59,457 (Step 4/MA+15),

Liguo Roger Shan to the position of Title I Math Teacher, at a salary of \$56,883 (Step 2/MA), and

Jillian Glaser to the position of Part-Time Title I Program English / Language Arts Teacher, at a salary of \$35,494 (.6 Step 3/MA - \$59,157).

BK12-12 Approval of Annual Nursing Services Plan – Upon the recommendation of the Chief School Administrator the Board of Education approves the comprehensive completed 2015-2016 Annual Nursing Services Plan, as per the attached.

BK12-13 Acceptance of Letter of Resignation from Certified Staff Member - Upon the recommendation of the Chief School Administrator the Board of Education accepts a letter of resignation from Ashley Viviani, School Psychologist, effective August 30, 2016.

BK12-14 Approval to Amend Employment Contracts and Calendar of Work Days for Technology Technician and Computer Technician - Upon the recommendation of the Chief School Administrator the Board of Education approves to amend the employment contracts and calendar of work days for the following Technology Technician and Computer Technician effective July 1, 2016 for the 2016-2017 school year:

Brian Hoyos, Technology Technician, to \$30,000.00 and Drew Sunbury, Computer Technician, to \$48,000.00,

And further upon the recommendation of the Chief School Administrator, the Board of Education approves the following calendar dates the district is closed be designated as work days for Technology Technician and Computer Technician:

November 10 & 11, 2016	December 27-30, 2016	
February 16, 27 & 20, 2017	April 10-13, 2017	May 26, 2017

BK12-15 Approval of Title I Summer Academic Support Program Teachers - Upon the recommendation of the Chief School Administrator the Board of Education approves the following Title I Summer Academic Support Program Teachers at Boonton High School at a rate of pay of \$30.00 per hour:

<u>Language Arts Literacy</u>	<u>Math</u>
Amanda Fuller (8/16/16 - Boonton)	Evan Levy (8/18/16 - Boonton)
Al Bellini (8/23/16 - Lincoln Park)	Evan Levy (8/25/16 - Lincoln Park)



BK12-16 Approval of Shadow Assignment with Athletic Trainer - Upon the recommendation of the Chief School Administrator the Board of Education approves Meghan Maida, William Paterson University, a shadow assignment with Aaron Goodell, Athletic Trainer, during the 2016-2017 school year to enhance her learning of the field, pending receipt of background check.

BK12-17 Approval of Gateway Academy Mentors – Upon the recommendation of the Chief School Administrator the Board of Education approves the following Gateway Academy Mentors and stipends at Boonton High School, for the 2016-2017 school year:

<u>Gateway Mentor</u>	<u>Stipend</u>
Beth Forward (1/2 stipend)	\$2,100.00
Barbara Gilbert (1/2 stipend)	\$2,100.00
Deanna Pezzino (1/2 stipend)	\$2,100.00
Nupur Bahl (1/2 stipend)	\$2,100.00
Edward Haddad (1/2 stipend)	\$2,100.00
Wayne Barreto (1/2 stipend)	\$2,100.00
Diana Callahan	\$4,200.00
James Nash	\$4,200.00
Lane Balaban	\$4,200.00

BK12-18 Approval of Out-of-District Placement and Aide – Upon the recommendation of the Chief School Administrator, the Board of Education approves the out-of-district placement for Student State ID# 6183953544–Boonton, at Allegro School for the 2016 Summer program and for the 2016-2017 school year, at a rate of \$461.00 per day, and a personal aide for the 2016 Summer program and 2016-2017 school year, at a rate of \$140.00 per day.

BK12-19 Approval of Substitute Aides Summer Staff – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following Substitute Aides, as required, for the 2016 Special Education Summer Session from June 21, 2016 – July 29, 2016, at a rate of \$18.00 per hour:

Elizabeth Cunningham  
Carleen Higgins  
Suwanna Barth  
Eric Shollenberger  
Lorraine Kiernan

BK12-20 Approval to Extend Dates for Summer Math Tutor - Upon the recommendation of the Chief School Administrator, the Board of Education approves to extend the dates for Kathie Foley to provide up to 24 hours of math tutoring for Student State ID# 6118861082-Boonton, through 8/26/16 at a rate of \$30.00 per hour.

- BK12-21 Approval of Home Instruction – Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID# 6948231211-Lincoln Park, for up to 5 hours per week, at a rate of \$55.00 per hour, from 5/24/16-6/8/16, with services provided by St. Clare’s Hospital and up to 10 hours per week, at a rate of \$30.00 per hour, beginning 6/10/16 through the remainder of the 2015-2016 school year, with services provided by Professional Education Services Inc (PESI).
- BK12-22 Approval of Instructional Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves Loraine Kiernan, Kathie Post and Kathy Foley to assist and supervise Student State ID# 5028089364-Boonton, for the Boonton High School 2016-2017 school year soccer season, for up to 200 hours total, at a rate of \$24.45 per hour.
- BK12-23 Approval of Instructional Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves Clare Zarzecki and Kathie Post to assist and supervise Student State ID# 3913963711-Boonton, for 2016-2017 Boonton High School football cheerleading season for up to 200 hours total, at a rate of \$24.45 per hour.
- BK12-24 Approval of Home ABA Program and Provider – Upon the recommendation of the Chief School Administrator, the Board of Education approves the Home ABA Program for Student State ID#8776561969–Boonton, provided by Kathryn Calafiore, for up to 3 hours per week from 6/27/16-8/31/16 plus an additional 52 hours for compensatory services and for up to 3 hours per week during the 2016-2017 school year.
- BK-12-25 Approval of Instructional Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves Eric Worrells as an aide for Student State ID#7268871923 – Boonton, at Camp Jotoni in Warren, NJ, from 8/1/16-8/26/16, at a rate of \$23.70 per hour.
- BK12-26 Approval of Summer CBI Trips – Upon the recommendation of the Chief School Administrator, the Board of Education approves the anticipated CBI (Community Based Instruction) trips during the 2016 Special Education Extended Year Program between 6/27/16-7/29/16 to the following locations:
- |                           |                        |                |
|---------------------------|------------------------|----------------|
| Lincoln Park ShopRite     | Boonton Holmes Library | Boonton IHop   |
| Lakeland Bank, Boonton    | Chase Bank, Boonton    | Boonton Museum |
| Boonton Police Department |                        |                |
- BK12-27 Approval of Interpreting Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves Interpreting Services for extracurricular sports, for Spring 2016, for Student State ID# 7509975789–Boonton, at a cost of \$1,500.00, with services to be provided by Lake Drive School.

BK12-28 Approval to Amend Occupational Therapist Summer Pay – Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the summer pay for Paul Chiodo, Occupational Therapist, for the 2016 Special Education Summer Session for up to 70 hours over 6 weeks at a total not to exceed \$ 4,468.

BK12-29 Approval to Amend Employment Contract – Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the contract of employee #301 for the 2016-2017 school year to reflect an annual salary of \$69,208.00 plus longevity of \$600.00.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Gibbons votes yes to all except abstained to BK12-29. Mr. Ezzi was absent.

### **BUSINESS ADMINISTRATOR'S REPORT**

Mr. Neves commented on the following:

- Mr. Neves presented the District's paperless Board meeting site. He showed the members how to access and manipulate the information in the site.

### **OPERATIONS**

Mrs. Chapman updated the Board on the committee's recent meeting. Minutes will be circulated to the Board.

On a motion by Mrs. Chapman and seconded by Mrs. Glosinski, the following motion was presented for approval: (DK12-1 through DK 12-22).

### **K-12 Issues**

DK12-1 Approval of Bills List – Moved that the Board of Education approves the June 27, 2016 bills list in the amount of \$702,660.70 and that a copy be attached to the minutes.

DK12-2 Approval of Payroll Related Expenses – Moved that the Board of Education approves the June 15, 2016 Payroll in the total amount of \$845,338.60, Board Share FICA in the total amount of \$21,616.43 and State Share FICA in the total amount of \$41,560.04.

DK12-3 Approval of May Transfer Reports – Moved that the Board of Education approves the Transfer Reports for the month ending May 31, 2016, and that a copy be attached to the minutes.

DK12-4 Approval to Establish and/or Deposit into Certain Reserve Accounts at Year End – Moved that the Board of Education approves to establish and/or deposit into capital reserve accounts at year end as follows:

**WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Boonton Board of Education wishes to deposit anticipated current year surplus into both a Capital Reserve, Tuition Reserve and Maintenance Reserve, account at year end, and

**WHEREAS**, the Boonton Board of Education has determined that up to \$400,000.00 each is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Boonton Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- DK12-5      Approval of Contract for School Physician – Moved that the Board of Education approves Dr. Arnold Pally of Vanguard Medical Group (dba Changebridge Medical Associates P.A.) of Montville, NJ, as the School Physician for the 2016/17 school year at an annual cost of \$17,100.00.
- DK12-6      Approval of Renewal of Contract – Moved that the Board of Education approves the renewal of the contract with Effective School Solutions of Summit, NJ, to provide therapeutic mental health services for the 2016/17 school year at an annual rate of \$336,000.00 payable in ten monthly installments beginning 9/1/16.
- DK12-7      Approval of Renewal of Contract – Moved that the Board of Education approves the renewal of the annual service contract with Employment Horizons of Cedar Knolls, NJ to provide janitorial services two days per week for the Boonton Board of Education building. The rate is \$750 per month and is effective from 1/1/16 – 12/31/16.
- DK12-8      Approval of Renewal of Contract – Moved that the Board of Education approves a renewal contract with Educational Services Commission of Morris County for the 2016-2017 Cooperative Bid Purchasing service in the amount of \$9,745.00.
- DK12-9      Approval of Amendment to Service Agreement – Moved that the Board of Education approves an amendment to the service agreement dated August 2016 with Franklin Covey Client Sales, Inc. of Salt Lake City, UT, to extend for one full year the Leader in Me Coaching System at John Hill School and the Intellectual Property License/Web Community for John Hill School and School Street School as a cost of \$6,450.00 for John Hill School and \$1,500.00 for School Street School.

DK12-10 Approval of Environmental Safety Services Renewal Contract – Moved that the Board of Education approves the renewal contract with New Wave Consultants, Inc. of Wayne, NJ, to provide mandatory environmental safety services and oversight for the district for the 2016-2017 school year in the amount of \$8,100.00 which represents no increase.

DK12-11 Acceptance of Proposal - Moved that the Board of Education approves the acceptance of proposal #EDS15-374 from GL Group. of Bloomingdale, NJ to install three new toilets in three different bathrooms at John Hill School, take down six grab bars, and replace broken tiles in areas at a cost of \$10,260.00 to be paid from the 2016/17 school budget.

DK12-12 Acceptance of Proposal - Moved that the Board of Education approves the acceptance of the proposal dated 3/29/16 from D&L Paving Contractors Inc. of Nutley, NJ, to resurface the School Street School Upper Lot Area (19,500 s.f.) at a cost of \$38,440.00 to be paid from the 2016/17 school budget.

DK12-13 Approval to Renew Montessori Rental Agreement – Moved that the Board of Education approves the renewal of the Montessori rental agreement for the 2016-2017 school year in the amount of \$23,625.00 payable in ten monthly installments beginning on September 1, 2016.

DK12-14 Approval of District Membership in New Jersey School Boards Association (NJSBA) – Moved that the Board of Education approves the district’s membership in the New Jersey School Boards Association (NJSBA) for the 2016/17 school year at a cost of \$10,392.05.

DK12-15 Approval of Disposal of Books – Moved that the Board of Education approves the recommendation from Louis Caruso, Principal, of the disposal of the following books due to one or more of the following criteria: title contains outdated information, title is no longer relevant to the curriculum and/or students’ interest, title is in poor condition that is beyond reasonable preservation efforts.

- Harcourt- Touch a Dream Collections- 7 copies- ISBN # 0-15-312048-7
- Holt Elements of Languages (first course) green text- 9 copies ISBN # 0-03-079678-4
- Holt Elements of Language (second course) red text - 9 copies ISBN # 0-03-079679-2

DK12-16      Approval to Submit NCLB FY17 Grant – Moved that the Board of Education approves the submission of the NCLB Grant Fiscal Year 2017 in the following amounts:

<u>Title I Part A</u>	
Instruction 100-100	\$135,000
Instruction 100-600	\$ 16,000
Support Services 200-200	\$ 26,842
Support Services 200-300	\$ 30,000
<u>Program Administration</u>	<u>\$ 4,316</u>
Total Title I Part A	\$212,158

<u>Title II Part A</u>	
Support Services 200-100	\$ 16,772
Support Services 200-200	\$ 1,283
<u>Support Services 200-500</u>	<u>\$ 5,035</u>
Total Title II Part A	\$ 23,090

<u>Title III</u>	
Instruction 100-100	\$ 9,500
Instruction 100-600	\$ 2,826
<u>Support Services 200-200</u>	<u>\$ 727</u>
Total Title III	\$ 13,053

<u>Title III - Immigrant</u>	
<u>Instruction 100-600</u>	<u>\$ 3,717</u>
Total Title III Immigrant	\$ 3,717

DK12-17      Approval of Fire Inspection Service Agreement – Moved that the Board of Education approves the service agreement dated June 1, 2016 with AC Daughtry Security Systems of Montville, NJ, to provide Fire Alarm Inspection services at the BOE Maintenance Building, Child Study Building, John Hill School, School Street School, Board Annex Building, and Boonton High School at a cost of \$7065.00 for the 2016/17 school year.

Approval of Facilities Use Fees – Moved that the Board of Education approves the following facilities use fees from July 1, 2016 through June 30, 2017:

<b>Description</b>	<b>Building</b>	<b>Class D* &amp; E*</b>	<b>Class F*</b>
Auditorium	HS	\$500	\$875
Multipurpose	SSS	\$320	\$560
	JHS	\$320	\$560
Gym	HS	\$500	\$875
	HS auxiliary	\$250	\$425
	JHS	\$250	\$425
Classroom	HS, JHS, SSS	\$75	\$125
Cafeteria	HS	\$350	\$600
Cafeteria-Kitchen	HS, JHS, SSS	\$250	\$425
Fields	Fireman's field, JHS upper #1, upper #2, lower	\$200	\$350
	SSS	\$150	\$250
Fields (con't)	HS Wiggins	\$500	\$875
	HS Wiggins field lights	\$300	\$525
	HS varsity or JV baseball	\$275	\$475
	HS track (1)	\$200	\$350
	HS concession stand	\$50	\$85
	Security fees	\$20/hour	\$20/hour
	Lights at fields/track	\$10/use	\$10/use
Tennis Court		\$150	\$275
Locker rooms	HS	\$100	\$175
	JHS	\$50	\$85
Parking lot (separate use)		\$50	\$50
Water spicket (car washes)		\$50	\$50

\* Class D – This classification shall include Community organizations when the requested use is for charitable, civic, social, educational, or recreational purposes, i.e., Boonton Recreation, CYO.

\* Class E – This classification shall include Community businesses when the requested use of facilities is for charitable, civic, educational, or recreational purposes.

\* Class F – This classification shall include all others, i.e. out-of-community, profit-making.

DK12-19 Approval of Custodial/Maintenance Use Fees – Moved that the Board of Education approves the following facilities use fees from July 1, 2015 through June 30, 2016:

<b>Custodial Fees:</b>		<b>Per Hour</b>
Monday – Saturday	Time and one half	\$ 39.89
Sundays	Double Time	\$ 53.18

**Maintenance (Grounds) Costs:**

Monday – Saturday	Time and one half	\$ 55.98
Sundays	Double Time	\$ 74.64

**Field Costs – Striping:**

Football Field	Includes labor and line paint	\$787.00
Lacrosse Field	Includes labor and line paint	\$270.00
Soccer Field	Includes labor and line paint	\$270.00
Baseball Field	Includes labor and line paint	\$270.00
Softball Field	Includes labor and line paint	\$270.00

**Chair Set Up:** Determined by actual costs of custodial time

**Table Set Up:** Determined by actual costs of custodial time

**Cafeteria Staff:** To be determined per event

*PLEASE NOTE: Custodial fees must be calculated on a MINIMUM of four (4) hours per contract requirements*

DK12-20 Approval of Employee Travel and Related Expense Reimbursements

**WHEREAS**, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it



**RESOLVED**, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

<b>Name</b>	<b>Date (s)</b>	<b>Workshop / Conference</b>	<b>Registration Fee Paid by BOE</b>	<b>Mileage/ Tolls / Other</b>
Balaban, Lane	8/10/16	NJACAC Basics of College Admission Workshop, Lawrence Township, NJ	\$60	\$37.51
Boehmer, Robbin	7/6/16	Systems 3000 Fund Accounting Training, Eatontown, NJ	\$0	Mileage - \$35.15 Tolls - \$3.00
Caruso, Louis	7/6/16 to 7/8/16	NAESP 2016 National Conference, National Harbor, MD	<i>(registration fee approved 5/23/16, travel related expense(s) being approved)</i>	Mileage - \$144.46 Hotel - \$740 Tolls - \$40 Food - \$185
Faessinger, Colleen	8/17/16	Drivers Education Conference, West Trenton, NJ	\$50	\$0
McBride, Michele	8/1/16 to 8/5/16	AP Summer Institute English Language and Composition Course, Madison, NJ	\$895	\$39.06
Morgenland, Nadine	7/6/16	Systems 3000 Fund Accounting Training, Eatontown, NJ	\$0	Mileage - \$35.15 Tolls - \$3.00
Morgenland, Nadine	7/13/16 and 7/20/16	Systems 3000 HR Review & Payroll Processing Training, Eatontown, NJ	\$0	Mileage - \$70.30 Tolls - \$6.00
Neves, Michael	6/7/16	Morris County Education Office, Morristown, NJ	\$0	\$6.10
Neves, Michael	6/7/16 to 6/9/16	ASBO Annual Convention, Atlantic City, NJ	<i>(registration fee approved 3/21/16, travel related expense(s) being approved)</i>	Meals- \$78.10
Neves, Michael	10/25/16 to 10/27/16	NJSBA 2016 Workshop, Atlantic City, NJ	<i>(registration fee approved 5/23/16, travel related expense(s) being approved)</i>	Mileage - \$83.70 Hotel - \$450 Tolls - \$20 Parking - \$100 Meals- \$224

DK12-21 Approval of Board Member Travel and Related Expense Reimbursements  
**WHEREAS**, the attendance at stated function is hereby supported by the Board of Education as work related and within the scope of the Board responsibilities of the attendee; and

**WHEREAS**, the attendance at the function is hereby supported by the Board of Education as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent; and

**WHEREAS**, the travel and related expenses particular to attendance at this function may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, that the board finds the travel and related expense and the excess expenses, if indicated, particular to attendance at this previously approved function either necessary and/or unavoidable, be it

**RESOLVED**, that the travel and related expense, and any indicated excess, are justified and therefore reimbursable.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
LeFebvre, Irene	10/25/16 to 10/27/16	NJSBA 2016 Workshop, Atlantic City, NJ	<i>(registration fee approved 5/23/16, travel related expense(s) being approved)</i>	Mileage - \$83.70 Hotel - \$360 Tolls - \$20 Parking - \$100 Meals - \$224

DK12-22 Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

**USE OF FACILITIES**  
 June 27<sup>th</sup>, 2016

Permit #	Requested by / Facility / Dates
16/17-0010	Pro Sports Camp Odell Beckham Jr. - Football Camp BHS – Turf, Gym, Auditorium, Cafeteria Tuesday July 26 <sup>th</sup> , 2016 (6:00 AM – 2:00 PM)

- 16/17-0011 Duerr & Duerr CPA – Retirement Meeting  
 BHS – Classroom  
 Thursday Evening & Saturday Mornings 10/6,13 & 10/1,8  
 (5:30 PM – 10:00 PM) Thursday  
 (8:00 AM – 12:30 PM) Saturday
- 16/17-0012 Town of Boonton – Fire Dept Carnival  
 Boonton High School – Practice Football Fields to Tennis Ct  
 August 27<sup>th</sup> - August 31<sup>st</sup>, 2016 Set Up  
 Sept 1<sup>st</sup> – Sept 4<sup>th</sup>, 2016 Carnival  
 Sept 5<sup>th</sup> – 7<sup>TH</sup>, 2016 Cleanup
- 16/17-0013 Boonton High School Football Parents Association – Meetings & Concession  
 BHS classroom 14 Monthly meetings 2<sup>nd</sup> Tuesday of each month  
 (7:00 PM – 9:00 PM)  
 BHS Concession – During Home Games  
 BHS Cafeteria – Team Dinners the Night before Varsity Games

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION  
 FINAL APPROVAL**

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mrs. LeFebvre voted yes to all except abstained from DK12-21. Mr. Ezzi was absent.

**POLICY**- None

**REPORTS FROM BOARD REPRESENTATIVES**

HS Committee - None

Communications – Mrs. LeFebvre commented on the Governor’s proposed school funding formula change. The proposed change may provide local tax relief as proposed.

ESC – None

MCSBA – None

NJSBA – None

**OPEN PUBLIC COMMENT**

Boonton High School Parents requested that Winter Track be installed in the high school as a winter athletic program. Mr. Presuto will follow-up on the request with the school’s athletic director.

Alderman Minter presented additional information on the proposed developments in Boonton Town. He addressed questions on affordable housing, zoning and the P.I.L.O.T. program for tax revenue. He commented that interested parties should participate in the town meetings to address their concerns.

Mr. Bossen inquired into curriculum in the district for addressing the teaching of “Federalist” documents. Mr. Presuto addressed the questions. Mr. Bossen expressed his displeasure with the annual request from teachers for school supplies. He questioned why these items aren’t addressed in the district’s budget. Mr. Bossen referenced the increase in approval of additional administrators versus providing adequate supplies for students. Mr. Presuto commented that the number of administrators will decrease in the 16-17 school year. Mr. Bossen commented he was told the school lunches were “uneatable” and that he was told substantial amount of food was being wasted and thrown away. Mr. Presuto will meet with the food service manager to discuss the issue. Mr. Bossen commented on the reregistration process. He questioned the district’s right and authority to ask for certain information regarding health insurance of students.

### **DISTRICT WIDE HIB REPORT**

Mr. Presuto updated the Board on the status of Harassment, Intimidation and Bullying (HIB) cases in District. Mr. Presuto presented two cases; BHS-13 and BHS-14

A motion was made by Mrs. Chapman and seconded by Mrs. Glosinski, to accept HIB case findings as presented by the Superintendent. Case #BHS-13 is unconfirmed and case #BHS14 is confirmed.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Geslao, Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Ezzi was absent.

### **OTHER BUSINESS OF THE BOARD**

Mrs. LeFebvre asked the Board to confirm the attendance at the summer board meetings to confirm a quorum. Mr. Neves will poll the Board members.

### **ADJOURNMENT**

Having no further business to be brought before the Board, a motion was made by Mr. Cartelli, seconded by Mr. Gibbons to adjourn at 9:03 PM.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Ezzi was absent.

Respectfully Submitted,

Michael S. Neves  
Board Secretary  
BOARD APPROVAL: July 11, 2016