

## MEMORANDUM

B – Administration – Crystal Davis

3/27/23

### PreK-8 Resolutions:

1. Field Trip Chaperones: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip chaperones during the 2022-2023 school year:

Mannal Ramadan	Laura Hesselink	Leah Coyle
Suzzeth Perez	Lindsay Bouroult	Beatrice Lotito
Lee Felderman	Vera Santangelo	Donna Nilsson
Radha Majaraj	Gina DeRosa	Elizabeth Zuffelato
Matthew Mondino	Carlos Campanelli	Mary Hayer
Heather Canova	Kimberly DeCicco	Jeanna Spezzacatena
Lori Vertucci		

2. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2022-2023 school year:

<u>Grade/Group</u>	<u>Destination</u>
PreK	Turtle Back Zoo
Grade 8	Caldwell University (Tour of Caldwell College)

3. Acceptance of Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Elsie Aurich, School Street School Kindergarten Paraprofessional, effective March 31, 2023.
4. Acceptance of Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Mackenzie Hascup, School Street School Paraprofessional, effective end of day April 20, 2023.
5. Job Descriptions: Upon the recommendation of the Chief School Administrator, the Board approves the job descriptions for Bridges to Learning for Summer Theater Director and Summer Theater Program Volunteer.
6. Before and/or After School Academic Support: Upon the recommendation of the Chief School Administrator, the Board approves the following staff members to provide before and/or after school academic support at School Street School for up to 2 days per week and up to 1.5 hours per day at a rate of \$40 per hour to be paid for with Title I ESSER II and III Funds during the 2022-2023 school year, depending on enrollment:

Megan Bialek	Dalia Ibrahim	Gina Viruet
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7. Amend Leave of Absence: Upon the recommendation of the Chief School Administrator, the Board approves to amend the leave of absence previously approved on February 13, 2023 for Kristen Houser, Music Teacher, John Hill School, to begin April 17, 2023, to now begin March 20, 2023, utilizing a total of 16 accumulated sick days and 3 personal days, followed by an unpaid leave through June 30, 2023.

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8. Revise Start Date for Long-Term Leave Replacement Teacher: Upon the recommendation of the Chief School Administrator, the Board approves to revise the start date previously approved on February 27, 2023 for Elizabeth Vex, Long-Term Leave Music Teacher, John Hill School, from April 27, 2023 to begin upon issuance of certification through June 30, 2023.
9. Long-Term Leave Preschool Paraprofessional: Upon the recommendation of the Chief School Administrator, the Board approves Catalina Sanchez as the long-term leave Preschool Paraprofessional, John Hill School, at a salary of \$36,076 (Step 1) prorated from April 3, 2023 through June 30, 2023.
10. Outside Evaluation: Upon the recommendation of the Chief School Administrator, the Board approves Dr. Sostre-Oquendo, MD, to conduct a psychiatric evaluation for Student State ID# 4885742630-B, at a cost of \$900.
11. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 4885742630-B, for up to 10 hours per week beginning March 7, 2023 with instruction to be provided by approved home instructors at a rate of \$40 per hour.