

MEMORANDUM

D – Operations

02/12/2018

K-12 Issues

1. Bills List: The Board approves the Bills List of February 12, 2018, in the total amount of \$745,794.58, consisting of Payments of \$707,358.55 from the General Fund, \$37,621.76 from the Cafeteria Fund and \$814.27 from Bridges Fund, and that a copy be attached to the minutes.
2. Check Register: The Board approves the check register of February 1, 2018, in the total amount of \$37,086.83, consisting of \$37,042.57 from the General Fund and \$44.26 from the Bridges Fund, and that a copy be attached to the minutes.
3. Check Register: The Board approves the hand checks for January 2018 from the General Fund in the amount of \$16,505.25, and that a copy be attached to the minutes.
4. Reports of the Board Secretary and Treasurer: The Board approves the revised report of Treasurer for the month ending December 31, 2018, and that a copy be attached to the minutes.
5. Approval of Transfers: The Board approves the monthly transfers for July 2017 through December 2017.
6. Approval of Payroll Related Expenses: The Board approves the following payroll expenses:

Payroll Date	Amount
12/15/2017	\$921,931.69
12/30/2017	\$830,127.90
1/15/2018	\$941,697.97
1/30/2018	\$844,447.84

7. Approval to Modify Federal Aid Cost Reimbursement Agreement: The Board approves entering into the Modified Federal Aid Cost Reimbursement Agreement with the State of New Jersey, Department of Transportation, Division of Local Aid and Economic Development for funding to finance the John Hill School Safe Routes to School Project in the amount of \$283,720.00, as per the Agreement Modification Number 1.
8. Approval to Appoint Architect of Record: The Board approves to name DiCara Rubino Architects as the architect of record for the 2017-2018 school year.
9. Approval of Donation: The Board approves the Eagle Scout project of a Boonton High School student to lay a paver patio in the senior courtyard, and accepts the project as a donation.
10. Employee Travel and Related Expense Reimbursements:
Whereas, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and Whereas, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and Whereas, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it Resolved the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that

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the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Balaban, Lane	03/09/18	ASCA Model School Counseling Program Workshop, Monroe	\$149	\$34.53
Birchler, Leah	03/22/18	Morris County HIB Meeting, East Hanover	\$0	\$6.45
Coleman, Jennifer	02/14/18	School Support Network, Morristown	\$0	\$6.38
Danzi, Patrise	02/13/18	Transportation Seminar, Rockaway	\$100	\$7.75
Danzi, Patrise	03/20/18	Purchasing Procedures Seminar, Rockaway	\$100	\$7.75
Durakov, Yusein	04/12/18	Audit Review FY18 Workshop, Rockaway	\$100	\$0
Gleeson, Deborah	04/11/18 & 04/12/18	RTI Strategies Program, Edison	\$595	\$28.52
Hurd, Christopher	08/06/18 to 08/09/18	AP US Government & Politics, Drew University, Madison	\$895	\$15.62
Mischell, Tracy	05/30/18 & 05/31/18	NJTESOL Spring Conference, New Brunswick	\$279	Mileage - \$50.22 Parking - \$14.00
Muench, Christine	03/23/18	NJDOE Workshop, Homeless Children, Princeton	\$0	\$13.45
Pourki, Neda	03/22/18	Morris County HIB Meeting, East Hanover	\$0	\$5.96
Pitti, Massiel	03/23/18	PRISM Workshop, Montclair State, Montclair	\$150.00	\$11.47
Sayle, Marianne	05/30/18 & 05/31/18	NJTESOL Spring Conference, New Brunswick	\$314	Mileage - \$50.22 Parking - \$14.00

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11. Use of Facilities: The Board approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
February 12, 2018

Permit #	Requested by / Facility / Dates
17/18-0066	Tri Town Little League – Games & Practices John Hill School – Fields Mon, Tues, Wed, Fri, Sat, 3/15 – 7/1/2018 Weekdays (6:00 PM – 9:00 PM) Saturdays (9:00 AM – 9:00 PM) Boonton High School JV & Varsity Fields Varsity Field can only be used on Mon & Sat JV Field can be used Mon, Tues, Wed, Fri & Sat Mondays & Saturdays, 3/15 – 7/1/2018 Mondays (6:00 PM – 9:00 PM) Saturdays HS (12:00 PM – 9:00PM)
17/18-0067	Tri Town Little League – Opening Day Celebration John Hill School – Parking Lot Saturday 4/21/2018 (9:00 AM – 12 Noon)
17/18-0068	Boonton PBA – 5K Run Boonton High School – Gym, Bathrooms, Parking Lot Board agrees to waive all applicable fees as defined in policy 7510 Sunday 4/22/2018 (5:00 AM – 12:00 PM)
17/18-0069	Boonton Parks & Recreation – Youth Track Program BHS Track Sundays, 4/29 – 6/10/2018 (12:00 PM – 2:30 PM)
17/18-0070	Boonton Parks & Recreation – Family Game & Movie Night BHS- Gym Saturday, 5/19/2018 (4:00 PM – 8:30 PM)
17/18-0071	Boonton Parks & Recreation – Family Game & Movie Night JHS- Cafeteria Friday, 3/2/2018 (6:30 PM – 8:00 PM)
17/18-0072	Boonton Fire Dept – Softball League Boonton High School – Varsity Baseball Field Thursdays & Fridays, 4/6 – 8/24/2018 (6:00 PM-9:00 PM) Sundays, 4/6 – 8/24/2018 (1:00 PM – 3:00 PM)

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- 17/18-0073 Boonton Girls Scouts – Car Wash
 Boonton High School – Parking Lot
 Saturday, 5/19/2018 (8:00 AM – 4:00 PM)
- 17/18-0074 BHS Project Graduation Class of 2018 – Clothing Drive
 BHS – Covered Walk
 Friday, 4/13 – Sunday, 4/15/2018
 (after school Friday until Pick up Sunday)
- 17/18-0075 BHS Project Graduation Class of 2021 – Parent Meetings
 BHS- Library
 Tuesdays, 2/13, 4/10 & 6/5/2018 (7:00 PM – 9:30 PM)
- 17/18-0076 NJ Interscholastic LAX Officials Assoc. (NJILOA)
 BHS- Classroom 120
 3/12, 3/26, 4/26/2018 (7:00 PM – 9:00 PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Hughen

Fields Require a 2 day non-use. The fields are NOT to be used on the days listed:

Varsity Fields are Tuesday & Wednesday

Fireman's Field is Sunday & Friday

BHS JV & JHS All Fields are Sundays & Thursdays

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**