

MEMORANDUM

D – Operations

01/08/2018

K-12 Issues

1. Bills List: The Board approves the Bills List of January 8, 2018, in the total amount of \$1,916,867.64, consisting of \$1,898,904.83 from the General Fund, \$16,945.98 from the Cafeteria Fund and \$1,016.83 from Bridges Fund, and that a copy be attached to the minutes.
2. Check Register: The Board approves the check registers from the General Fund of December 18, 2017, in the amount of \$61,750.00 and of December 20, 2017, in the amount of \$417.00, and that copies be attached to the minutes.
3. Transfer Reports: The Board approves the Transfer Report for the month ending November 30, 2017, and that a copy be attached to the minutes.
4. Reports of the Board Secretary and Treasurer: The Board approves the reports of the Board Secretary and Treasurer for the month ending November 30, 2017, and that a copy be attached to the minutes.
5. Acceptance of Donation: The Board approves a donation of Guided Reading Books, valued at \$863, and Hands-On Building Materials, valued at \$348, from School Street School teacher Amanda Bulkeley.
6. Employee Travel and Related Expense Reimbursements:  
Whereas, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and Whereas, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and Whereas, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it Resolved the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

<b>Name</b>	<b>Date (s)</b>	<b>Workshop / Conference</b>	<b>Registration Fee Paid by BOE</b>	<b>Mileage/ Tolls / Other</b>
Dieckmann, Rebecca	01/16/18, 02/26/18, 03/14/18	NJPSA/FEA NJ's Tiered System of Support Workshops, Monroe Twp., NJ	\$447.00	\$102.86
Gardberg, Steven	01/16/18	NJASBO Academy Program, Robbinsville, NJ	\$50.00	\$38.56
Laderach, Natasha	01/12/18	STEM Training Program, Rutgers - Cook, New Brunswick, NJ	\$0	\$13.14

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Laderach, Natasha	01/29/18	Academically Talented Teachers County Meeting, Whippany, NJ	\$0	\$6.70
Schreiber, Laura	02/13/18	Literacy Workshop, Rutgers University, New Brunswick, NJ	\$150.00	\$12.33
Smith, Amy	02/13/18	Literacy Workshop, Rutgers University, New Brunswick, NJ	\$150.00	\$12.33
Sorochynskyj, Judy	01/16/18, 02/26/18, 03/14/18	NJPSA/FEA NJ's Tiered System of Support Workshops, Monroe Twp., NJ	\$298.00	\$102.86