

1648 RESTART AND RECOVERY PLAN

On June 26, 2020, the New Jersey Department of Education (NJDOE) published “The Road Back - Restart and Recovery Plan for Education” (Guidance), a guidance document for reopening New Jersey schools during the COVID-19 pandemic. The Guidance provided school officials with the information necessary to ensure that schools reopen safely and are prepared to accommodate staff and students’ unique needs during these unprecedented times. The NJDOE required school districts in the State to develop, in collaboration with community stakeholders, a “Restart and Recovery Plan” (Plan) to reopen schools that best fits the district’s local needs.

The Guidance requires the Board of Education to adopt certain policies and the Board adopts Policy 1648 to address those policy requirements in the Guidance. Policy 1648 shall only be effective through the current COVID-19 pandemic and will take precedence over any existing Policy on the same or similar subject, unless determined otherwise by the Superintendent.

A. NJDOE Guidance – Key Subject Area 1 – Conditions for Learning

1. Transportation

- a. If the school district is providing transportation services on a ~~district-owned school bus, but is unable to maintain social distancing,~~ a face covering must be worn **by all students** upon entering the school bus **unless doing so would inhibit the student’s health. It is necessary to acknowledge that enforcing the use of face coverings may be impractical for young children or individuals with disabilities.** ~~by all students who are able to do so in accordance with A.2.c. below.~~ **Exceptions to the face covering requirements shall be those outlined in A.2.d. below:**

Accommodations for students who are unable to wear a face covering should be addressed according to that student's particular need and in accordance with all applicable laws and regulations.

- b. The school district shall use best practices for cleaning and disinfecting district-owned school buses and other transportation vehicles in accordance with A.3. below.



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c. District-employed school bus drivers and aides on district-owned school buses shall practice all safety actions and protocols as indicated for other school staff.

d. If the school district is using contracted transportation services, the contractor shall ensure all Board of Education safety actions and protocols are followed by the contractor and its employees and/or its agents.

See Policy Guide 1648 – Appendix C for the protocols/procedures for “Transportation” which is included in the school district’s Restart and Recovery Plan.

2. Screening, Personal Protective Equipment (PPE), and Response to Students and Staff Presenting Symptoms

a. The school district shall screen students and employees upon arrival to a school building or work location for COVID-19 symptoms and a history of exposure.

(1) School staff must visually check students and employees for symptoms upon arrival (which may include temperature checks) and/or confirm with families that students are free of COVID-19 symptoms.

(2) Health checks must be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations.

(3) Results must be documented when signs/symptoms of COVID-19 are observed.

(4) The screening protocol will take into account students and employees with disabilities and accommodations that may be needed in the screening process for those students and employees.

(5) Students and employees with symptoms related to COVID-19 must be safely and respectfully isolated from others.

(6) If the school district becomes aware that an individual who has spent time in a school district facility tests positive for COVID-19, district officials must immediately notify local health officials,



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staff, and families of a confirmed case while maintaining confidentiality.

- b. School staff and visitors are required to wear face coverings unless doing so would inhibit the individual's health or the individual is under two years of age.

If a visitor refuses to wear a face covering for non-medical reasons and if such covering cannot be provided to the individual at the point of entry, the visitor's entry to the school/district facility may be denied.

- c. Students **required** ~~strongly encouraged~~ to wear face coverings ~~and are required to do so when social distancing cannot be maintained~~, unless doing so would inhibit the student's health. It is also necessary to acknowledge that enforcing the use of face coverings may be impractical for young children or individuals with disabilities.

Accommodations for students who are unable to wear a face covering should be addressed according to that student's need and in accordance with all applicable laws and regulations.

- d. Exceptions to the Requirement for Face Coverings

- (1) Doing so would inhibit the individual's health.
- (2) The individual is in extreme heat outdoors.
- (3) The individual is in water.
- (4) A student's documented medical condition, or disability as reflected in an Individualized Education Program (IEP), precludes the use of a face covering.
- (5) The student is under the age of two **due to the** ~~and could~~ risk **of** suffocation.
- (6) **During the period a student is eating or drinking.**
- (7) **Face coverings should not be placed on anyone who has trouble breathing or is unconscious, or anyone who is incapacitated or otherwise unable to remove the face**



covering without assistance (e.g. face coverings should not be worn by Pre-K students during nap time).

- (8) The student is engaged in high intensity aerobic or anaerobic activities.**
- (9) Face coverings may be removed during gym and music classes when individuals are in a well-ventilated location and able to maintain a physical distance of six feet apart.**
- (10) When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task.**

See Policy Guide 1648 – Appendix E for the protocols/procedures for “Screening, PPE, and Response to Students and Staff Presenting Symptoms” which is also included in the school district’s Restart and Recovery Plan.

3. Facilities Cleaning Practices

- a. The school district must continue to adhere to existing required facilities cleaning practices and procedures and any new specific requirements of the local health department as they arise.
- b. A procedure manual must be developed to establish cleaning and disinfecting schedules for schools and school equipment, targeted areas to be cleaned, and methods and materials to be used.

See Policy Guide 1648 – Appendix G for the protocols/procedures for – “Facilities Cleaning Practices” which is also included in the school district’s Restart and Recovery Plan.

4. Wraparound Supports

- a. Mental Health Supports

The school district’s approach to student mental health supports will be affected by the learning environment in place at the beginning of the



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school year. If in-person instruction is not feasible, the district must find other ways to assess and monitor students' mental health.

5. Contact Tracing

- a. Upon notification that a resident has tested positive for COVID-19, the local health department will call the school district to determine close contacts to whom they may have spread the virus, where close contact is defined as being within six feet for a period of at least ten minutes.
- b. The school district shall assist the local health department in conducting contact tracing activities, including ongoing communication with the identified individual and/or their contacts.
- c. The school district shall ensure adequate information and training is provided to the staff as necessary to enable staff to carry out responsibilities assigned to them.
- d. A staff liaison(s) shall be designated by the Superintendent or designee and shall be responsible for providing notifications and carrying out other components that could help ensure notifications are carried out in a prompt and responsible manner.
- e. School districts shall allow staff, students, and families to self-report symptoms and/or suspected exposure.

See Policy Guide 1648 – Appendix F for the protocols/procedures for “Contact Tracing” which is also included in the school district’s Restart and Recovery Plan

B. NJDOE Guidance – Key Subject Area 2 – Leadership and Planning

1. Scheduling

- a. The school district’s Plan must account for resuming in-person instruction and shall provide steps to shift back to virtual learning models if circumstances change and in-person instruction guidelines can no longer be followed.



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b. The school district's Plan accommodates opportunities for both synchronous and asynchronous instruction, while ensuring requirements for a 180-day school year are met.

c. The school district recognizes special populations will require unique considerations to ensure the continuity of learning as well as the health and safety of students and staff within the least restrictive environment.

Special Education and English Language Learners (ELL)

(1) The school district shall provide educators with professional development to best utilize the accessibility features and accommodations tools made available through technology-based formats in accordance with this Policy.

(2) The school district shall continue to ensure students receive individualized supports that meet the requirements of the IEP and 504 Plans.

See Policy Guide 1648 – Appendix N for the protocols/procedures for “Scheduling of Students” which is included in the school district’s Restart and Recovery Plan.

2. Staffing

a. The school district shall comply with all applicable employment laws when making staffing and scheduling requirements, including, but not limited to, the Americans Disabilities Act (ADA), the Health Insurance Portability and Accountability Act (HIPPA), and all applicable State laws.

b. As the school district adjusts schedules, teaching staff members must maintain quality instruction for students pursuant to the minimum requirements set forth in NJDOE regulation.

C. NJDOE Guidance – Key Subject Area 3 – Policy and Funding

1. School Funding

a. Purchasing



The school district may likely need to purchase items not needed in the past and may experience increased demand for previously purchased goods and services to implement the Plan. The school district shall continue to comply with the provisions of the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq.

b. Use of Reserve Accounts, Transfers, and Cash Flow

The school district shall apply for the approval from the Commissioner of Education, prior to performing certain budget actions, such as withdrawing from the emergency reserve account or making transfers that cumulatively exceed ten percent of the amount originally budgeted.

c. Costs and Contracting

The school district shall follow all New Jersey State laws and regulations applicable to local school districts for purchasing when procuring devices and connectivity or any technology related item.

D. NJDOE Guidance – Key Subject Area 4 – Continuity of Learning

1. Ensuring the Delivery of Special Education and Related Services to Students with Disabilities

The school district shall continue to meet their obligations to students with disabilities to the greatest extent possible.

2. Professional Learning

The school district shall prepare and support teaching staff members in meeting the social, emotional, health, and academic needs of all students throughout the implementation of the Plan.

(a) Professional Learning

The school district shall grow each teaching staff member’s professional capacity to deliver developmentally appropriate standards-based instruction remotely.

(b) Mentoring and Induction



The school district shall ensure:

- (1) All novice provisional teachers new to the district be provided induction;
- (2) One-to-one mentoring is provided to novice provisional teachers by qualified mentors;
- (3) Mentors can provide sufficient support and guidance to novice provisional teachers working in a remote environment;
- (4) Mentoring is provided in both hybrid and fully remote learning environments and that mentors and provisional teachers will agree upon scheduling, structure, and communication strategies they will use to maintain the mentoring experience; and
- (5) The use of online collaborative tools for school staff to remain connected to other mentors, new teachers, and administrators to maintain a sense of communal support.

(c) Evaluation

The school district has considered the requirements and best practices with provisional status teachers, nontenured educators, and those on Corrective Action Plans (including extra observations, extra observers, assuring more frequent feedback and face-to-face).

3. Career and Technical Education (CTE)

a. The school district shall implement innovative learning models for new learning environments regarding CTE.

b. Quality CTE Programs

The school district shall ensure students have access to appropriate industry-recognized, high-value credentials.

c. Work-Based Learning



The school district will ensure students are provided the opportunity to participate in safe work-based learning, either remotely (simulations, virtual tours, etc.) or in-person.

New Jersey Department of Education “The Road Back – Restart and Recovery Plan for Education”

**Memorandum – New Jersey Governor and Department of Education –
Conditions for Learning – Health and Safety – August 3, 2020**

Adopted First Reading 24 August 2020

Final Reading 14 September 2020

Revised First Reading 26 October 2020



Appendices

The school district must attach **provisions of the attached** Appendices A, B, C, E, F, G, H, I, J, M, N, P and Q from the district's Restart and Recovery Plan ~~here~~ as required by this **are included in** Policy 1648.



Appendix A

Critical Area of Operation #1 - General Health and Safety Guidelines

This school district should include in Appendix A the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Pages 2 & 3 (**See below**), including, but not limited to:

- a. Protocol for High Risk Staff Members
- b. Protocol for High Risk Students

General Health and Safety

In order to abide by the reopening of school parameters established in The Road Back guidance document, we are not able to offer 100% of the student body the ability to attend school 5 days a week (see In-Person School Schedule section below).

We MUST follow the current NJ Governor's Executive Orders as well as the CDC recommendations on the safe operation of in-person school operations.

These include:

- maintaining a social distance of at least 6'**
- ALL building occupants MUST wear an effective face covering as per Executive Order #173**
- accommodations will be made for any person who has a documented medical condition or other clinical determination that wearing a face covering throughout the day is detrimental to their individual well-being (e.g.: sensory hyper-sensitivity)**
- only when students and staff are outdoors AND are 6' or further apart will they be allowed to not be wearing a face covering.**
- frequent, proper hand washing is imperative - especially after sneezing/coughing, etc.**
- there will be hand sanitizer stations throughout the buildings, but whenever possible please wash your hands with soap and water for at least 20 seconds.**



Appendix B

Critical Area of Operation #2 - Classrooms, Testing, and Therapy Rooms

This school district should include in Appendix B the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Pages 11 & 12 (**See below**), including, but not limited to:

- a. Social Distancing in Instructional and Non-Instructional Rooms
- b. Procedures for Hand Sanitizing/Washing

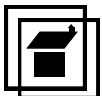
Classrooms

The resulting hybrid A/B schedule is primarily to reduce the number of students physically in the buildings simultaneously by ~50% in order to provide adequate social distancing. In addition to this lower population density, classrooms will be arranged to ensure that students are seated as far apart as possible. We will make every effort to achieve 6 feet despite the fact that everyone will be wearing face coverings. When an accommodation has to be made of not being able to wear a face covering, the use of physical barriers between desks will be implemented. This includes other instructional and non-instructional rooms (e.g.: small group instruction) to the greatest extent practicable.

Shared items (manipulatives and related learning materials, etc.) will be minimized as much as possible, with cleaning/sanitizing procedures implemented to address some instances where the sharing of a particular item/resource is simply unavoidable (e.g.: PT/OT rooms).

Testing and therapy rooms

Some classrooms and other areas are used for a variety of testing and delivery of cognitive, gross/fine motor, and related instruction. These areas are unique and will require additional cleaning and sanitizing which will be developed in coordination with the teachers/support personnel who utilize them daily and their respective Supervisor, Principal and the Supervisor of Buildings & Grounds.



Appendix C

Critical Area of Operation #3 – Transportation

This school district should include in Appendix C the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Page 19, **(See below)**., including, but not limited to:

- a. Student Transportation
- b. Social Distancing on School Buses

Transportation

For those students who receive transportation services from the school district, they will be required to wear a face covering AT ALL TIMES, and seat spacing will adhere to current CDC guidelines on social distancing (currently 6 feet apart). Any student with a health condition or other extenuating circumstance will be allowed to not wear their face covering AND a clear divider will be provided/affixed to the vehicle in an assigned seat for that child.

BPSD will adopt and utilize best practices for cleaning and sanitizing all of our school buses and other transport vehicles using current CDC guidelines. We will also utilize our electrostatic sanitizing sprayers for all high contact surfaces on our school buses daily and have peroxide and/or alcohol-based wipes on each vehicle.



Appendix D

Critical Area of Operation #4 - Student Flow, Entry, Exit, and Common Areas

This school district should include in Appendix D the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Page 10 (**See below**), including, but not limited to:

- a. Location of Student and Staff Screening
- b. Social Distancing in Entrances, Exits, and Common Areas

Student flow, entry, exit and common areas

Each school's respective student flow, entry, exit and common areas will be disseminated by the respective school / grade-level Principal in advance of the September 8th return to school date. We are obtaining signage, markings and currently preparing the rooms for September.

We will apply distance markings at entry ways to provide visual, language-independent symbols to assist parents and students to keep perspective on their proximity to one another. The school district cannot monitor student social distancing as they traverse from their homes to the schools themselves. As such there is an enormous amount of reliance on all of us individually following personal safety and "best practices" in terms of social distancing and related pandemic-related preventative measures (e.g.: wearing face coverings when not in school). Cones and other physical markers will be used where and when appropriate around the buildings. Accommodations will be made for any individual with a disability to ensure they have adequate time to safely enter and exit the buildings.



Appendix E

Critical Area of Operation #5 - Screening, PPE, and Response to Students and Staff Presenting Symptoms

This school district should include in Appendix E the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Pages 3-6, **(See below)**, including, but not limited to:

- a. Screening Procedures for Students and Staff
- b. Protocols for Symptomatic Students and Staff
- c. Protocols for Face Coverings

Screening, PPE, and Response to Students and Staff Presenting Symptoms

The BPSD will adopt Board Policy 1648 regarding the screening procedures for students and employees upon arrival at school or work location for symptoms and history of exposure. These screening procedures must include the following:

- (a) Staff must visually check students for symptoms upon arrival (which may include temperature checks if they are not denoted as having completed the daily pre-screening) and/or confirm with families that students are free of COVID-19 symptoms.**
- (b) Health checks must be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations.**
- (c) Results must be documented when signs/symptoms of COVID-19 are observed. The district's student information system (Realtime) has expanded the individual student Medical 'tab' to capture and document said data.**
- (d) Any screening policy/protocol must take into account students with disabilities and accommodations that may be needed in the screening process for those students.**



Daily screening / self-check before arriving at school

In order to maintain the highest consistent level of health and safety for everyone, students whose cohort is scheduled to attend in-person school will be required to have their parent/guardian use an online health form consisting of several YES/NO health-related questions each morning at least 30 minutes before they arrive at school. It will require you to indicate if your child has a fever greater than 100.4 F (at which point they **MUST** stay home). This will also be done online via the Parent Portal. Any student who arrives at school and has not had a parent/guardian acknowledge their “health check” for that day will **NOT** be allowed to proceed to their classroom(s) until we can verify they are fever-free. Instead they will be required to have their temperature taken with a non-contact forehead thermometer and asked the same YES/NO health questions as the online process will entail (this is excerpt):

“This morning when you woke up, did you notice or experience any of the following?”

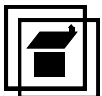
- Sore throat
- New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache, especially with a fever
- New loss of taste or smell
- Congestion or runny nose
- Fatigue/ Body Aches

Or

- NONE OF THE ABOVE

PPE (especially face coverings)

All staff and students are required to wear a face covering while inside the buildings. Face shields may be utilized by those staff (e.g.: school nurse and health office assistant) who have a greater possibility of exposure to potentially infected individuals. Additional PPE such as scrubs, latex gloves, etc. will be used only in appropriate locations and situations (e.g.: health offices; anyone tending to an injured individual who is bleeding).



The school district has purchased three washable cloth face covers for every staff member and student. As stated above, we will make accommodations for those individuals with health-related concerns and also provide outdoor break time w/o face covers (weather permitting) for students several times each morning. When necessary, we will use partitions to limit person-to-person aerosol dispersion. Please note that partitions, regardless of their design and construction material, present their own inherent cleaning/sanitizing challenges in addition to not being as effective as a properly fitted face covering.

Students may wear their own face coverings PROVIDED they effectively cover both the lower portion of the nose and mouth. We will also have one-time use, blue surgical-style paper face coverings as needed, but these were procured for visitors and emergent situations, and are not in ample supply (or cost-effective) for daily availability/distribution to students.

Reasonable accommodations will be provided for individuals that the CDC identifies as having a higher risk for severe illness from COVID-19, including older adults (aged 65 years and older) and individuals with disabilities or serious underlying medical conditions, which may include:

- (i) Chronic lung disease or asthma (moderate to severe);
- (ii) Serious heart conditions;
- (iii) Immunocompromised;
- (iv) Severe obesity (body mass index, or BMI, of 40 or higher);
- (v) Diabetes;
- (vi) Chronic kidney disease undergoing dialysis;
- (vii) Liver disease;
- (viii) Medically fragile students with Individualized Education Programs (IEPs);
- (ix) Students with complex disabilities with IEPs; or
- (x) Students who require accommodations under a Plan in accordance with the Section 504 of the Rehabilitation Act of 1973 (504 Plan).

Response to Students and Staff Presenting Symptoms

The Board must adopt procedures for symptomatic staff and students (contained within Policy 1648) , which shall include the following:

- (a) Students and staff with symptoms related to COVID-19 must be safely and respectfully isolated from others. School officials will follow current Communicable Disease Service guidance for illness reporting.



(b) If the school district becomes aware that an individual who has spent time in a district facility tests positive for COVID-19, school officials must immediately notify local health officials, staff, and families of a confirmed case while maintaining confidentiality.

(c) The procedures the district will use when someone tests positive for COVID-19 will include written procedures detailing the district's COVID-19 related response for symptomatic students and staff. The procedures must be consistent with the district's contact tracing procedures (see Contact Tracing below) to the maximum extent practicable. The procedure includes:

- (i) Establishment of an isolation space. Students and staff with symptoms related to COVID-19 must be safely and respectfully isolated from others. Students should remain in isolation with continued supervision and care until picked up by an authorized adult.
- (ii) Following current Communicable Disease Service guidance for illness reporting.
- (iii) An adequate amount of PPE shall be available, accessible, and provided for use.
- (iv) Methods to assist in contact tracing including records of groups/cohorts, assigned staff, and daily attendance.
- (v) Continuous monitoring of symptoms.
- (vi) Re-admittance policies consistent with Department of Health guidance and information for schools and Department of Health/Communicable Disease Services' Quick Reference Guidance on Discontinuation of Transmission-Based Precautions and Home Isolation for Persons Diagnosed with COVID-19.
- (vii) Written protocols to address a positive case.

School officials will encourage parents to be on alert for signs of the illness in their children and to keep their child home when they are sick.

Visitors and authorized/allowed external personnel (e.g.: delivery agencies such as USPS, UPS, FedEx, etc.) are required to wear face coverings unless doing so would inhibit the individual's health or the individual is under two years of age.



Appendix F

Critical Area of Operation #6 - Contact Tracing

This school district should include in Appendix F the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Pages 6-7 **(See below):**

Contact Tracing

The NJDOE guidance document (The Road Back) does not include any “anticipated minimum standards” for contact tracing. However, all school and district administrators, our School Safety Specialist, and any other staff deemed appropriate by the Superintendent or designee, should be provided information regarding the role of contract tracing conducted by State, County and local officials.

The district shall engage the expertise of our school nurses on the importance of contact tracing.

The district will adopt Board Policy 1648 Restart and Recovery Plan, which includes COVID-19 pandemic-specific language and protocols before the start of in-person school (see abstract below).

In addition the School Safety Specialist for the district (in Boonton's case, the Superintendent) will complete the John Hopkins 3-Hour School Safety course on Contract Tracing online. Completion of said course will earn additional NJDOE accreditation for the School Safety Specialist certification.

BOE Policy 1648 will contain and outline the following Contract Tracing procedures:

- a. Upon notification that a resident has tested positive for COVID-19, the local health department will call the school district to determine close contacts to whom**



they may have spread the virus, where close contact is defined as being within six feet for a period of at least ten minutes.

b. The school district shall assist the local health department in conducting contact tracing activities, including ongoing communication with the identified individual and/or their contacts.

c. The school district shall ensure adequate information and training is provided to the staff as necessary to enable staff to carry out responsibilities assigned to them.

d. A staff liaison(s) shall be designated by the Superintendent or designee and shall be responsible for providing notifications and carrying out other components that could help ensure notifications are carried out in a prompt and responsible manner.

e. School districts shall allow staff, students, and families to self-report symptoms and/or suspected exposure.

Our student information system (Realtime) has added additional Contract Tracing-related data fields to its Medical information 'tab' to better document individual teacher and student schedules and related contract tracing-related data in the event there is a confirmed COVID-19 case for either a staff member, student, or close proximity/relation of either outside of school.



Appendix G

Critical Area of Operation #7 - Facilities Cleaning Practices

This school district should include in Appendix G the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Pages 14-15 (**See below**).

Facilities Cleaning Practices

BPSD, in consultation with our local health officials and environmental hygienist, have identified specific areas in each school building which qualify as high-touch surfaces, and thus more likely to present contagion risk. These high-touch surfaces will be sanitized after students start the in-person instructional day and after each classroom / period change, including but not limited to the following points of contact using both water-based sanitizing solution administered manually and via electrostatic sprayers:

Door knobs, door surfaces, handrails, bathrooms, and hallway walls.

Comprehensive cleaning of each classroom will occur after every in-person school day has ended, and cleaning staff scheduling on Wednesdays (which separates cohorts A and B and will have limited students in the buildings) will be adjusted to maximize the efficacy of said cleaning and sanitizing protocols.

The district's Buildings and Grounds Supervisor is responsible for making sure said cleaning and sanitizing practices are adhered to daily, in conjunction with the School Business Administrator. Together they will put together a procedure manual to establish schedules for increased cleaning and disinfecting; targeted areas to be cleaned, including the aforementioned frequently touched surfaces, and frequent sanitization of bathrooms including the methods and materials cited above.



Appendix H

Critical Area of Operation #8 – Meals

This school district should include in Appendix H the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Page 14 **(See below)**

Meals

Meals will be pre-bagged and distributed at dismissal everyday for students participating in the National School Lunch Program (NSLP). There will be no “buffet” style selection of food items by students. We are working with our food service management company (Pomptonian) to determine if we can also make additional meal offerings available for students who do not participate in NSLP. There will be no sit-down, eat-in cafeteria service when school reopens, and this will continue for as long as social distancing and related health-crisis recommendations remain in place.

The BPSD food service management company (Pomptonian) will be responsible for implementing the policy and procedures to verify that their staff wash their hands with soap after removing their gloves or after directly handling used food service items. BPSD will do the same for its staff who perform the same/similar duties AT ALL TIMES.



Appendix I

Critical Area of Operation #9 – Recess/Physical Education

This school district should include in Appendix I the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Pages 19 & 20 (**See below**).

Recess/Physical Education

The current AB hybrid schedule calls for mandated minutes of PE and recess time to be done with virtual instruction of the respective activities remotely. If any PE activities or recess time occur during the in-person school day, it will (whenever possible) occur outdoors with clear markings (cones, semi-permanent spray painted lines/arrows, etc) used to keep students and staff safe distances apart. Should in-person PE and recess occur, it will only do so in designated, marked areas which comport with the current health and safety protocols related to the coronavirus.

Students will be required to wash their hands before and after any physical activity. Shared resources (e.g. PE equipment such as a basketball) will only occur after consultation with our Board physician and local health officials and their collective 'approval' that said use does not increase health and safety concern(s) for BOTH students and staff members.

Locker rooms will be closed until such time as local health officials, in consultation with our Board physician, provide area-specific health guidelines and indicate it is safe to resume their use with adherence to the same.

When possible (depending on the activity/sport assignment) minimize the sharing of equipment. Regardless, an applicable disinfectant will be applied to equipment after each use (Clean Gear has been used for athletic equipment and we've been satisfied with the efficacy of the product).

Outdoor face covering "breaks" and any in-person recess will occur in designated, marked areas on school grounds to avoid classroom cohort "mixing" and maintain the highest possible safety for our staff and students.



Appendix J

Critical Area of Operation #10 - Field Trips, Extra-Curricular Activities, and Use of Facilities Outside of School Hours

This school district should include in Appendix J the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Pages 20 & 21 **(See below):**

Field Trips, extracurricular activities & Use of Facilities Outside of School Hours

Field trips and extracurricular activities will only be considered in consultation with our school nurses, local health officials, and Board physician. The Board of Education will continue the past practice of approving ANY/ALL off-site events, taking into consideration the aforementioned health individual's / agencies' recommendations. Any in-person field trips or extracurricular activities off campus, including transportation to and from, must comport with the most current health and safety protocols in order to be approved.

The Board of Education, in consultation with our local health officials and Board physician, will determine if/when the use of our facilities by outside entities can be allowed. Should our facilities be used by either internal or external groups, they MUST agree to and follow the most current health and safety protocols as determined in conjunction with the aforementioned health agencies' recommendations.



Appendix M

Pandemic Response Teams

This school district should include in Appendix M the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Pages 16-19. **(See below).**

Pandemic Response / School Safety Teams

Each school in the BPSD has had School Safety Teams in place prior to the COVID-19 pandemic. Those teams will also function as part of the Pandemic Response Team in conjunction with the Superintendent, local health officials, and Board physician as needed.

School Street Pandemic Response Team

Principal	Alison Schessler
Teacher	Tracy Paulozzo (Parent)
Teacher	Rachel Wolk
Teacher	Elisabeth Cunningham (Parent)
Teacher	Jenna Irwin
CST	Jennifer Coleman
CST	Valerie Wasserman
Subject and chairperson/director	Tracy Mischell & Rosemarie Lynch
School Nurse	Janet Chauhan
Teacher	Lynn Bariso
Custodian	Jose Olivares
Parents	Cited above
Included among teachers noted above (reps from grades K-1, 2, ELL, special education)	
**Also School Safety Team Member	



John Hill Pandemic Response Team

Principal (3-5)	Thomas Valle
Principal (6-8)	Sara Brogan
Teacher – BEA Vice President	Brad Davidson
Media Specialist	Laura Sudak
Teacher	Pete Nosal
Teacher / Parent	Cindy Tserkis
Teacher	Carol Haight
Teacher / Parent	Andrea Villegas
Teacher	Zach Sabatino
Teacher / Parent	Amy Smith
Teacher	Karen Kovall
Teacher	Marybeth Comer
Teacher	Lillian Whitney-Morley
Paraprofessional	Melyssa Stella
Paraprofessional	Debbie Muhlberger
Child Study Team	Toni DeCotiis
School Counselor	Heidi Brady
School Counselor	Christine Maier
Included among teachers noted above (reps from grades 3, 4, 5, 6, 7, 8 STEAM, media, science, ELA, math, special education)	
Nurse (Parent)	Kelli Shiels
Custodian	Todd Barna
Parent	Kelly DeGazio
Extended Day Program Director	Rosemarie Lynch
**Also School Safety Team Member	

Boonton High School Pandemic Response Team

HS Principal	Jason Klebez
HS Vice Principal	Debra Ballway
HS Vice Principal	Edward Forman
HS Athletic Director / Parent	David Huguen
Supervisor of Humanities	Rebeca Kipp-Newbold
Supervisor of STEM	Louis Castano



POLICY

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Administration
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RESTART AND RECOVERY PLAN

HS Nurse	Marcia Tucci
CST	Melissa Bialick
Guidance	Diana Callahan
Special Education	Maureen Merritt
Social Studies Teacher	Patrick Hancock
Health & PE Teacher	Devon Engelberger
ESL Teacher & Liaison to District Reopening Committee	Nupur Bahl
Science Teacher & BEA Building Rep	Wayne Barreto
Supervisor of Building and Grounds	Ron DiGiacopo
Included among teachers noted above (reps from 9-12 grades (including ELA, Math, Science, Social Studies), STEM, ELL, special education)	
**Also School Safety Team Member	



Appendix N

Scheduling of Students

This school district should include in Appendix N the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Pages 8 & 9 (**See below**), including, but not limited to:

- a. School Day
- b. Educational Program

Virtual Schedule

The 100% virtual schedule will essentially be the same as the “normal” school schedule for all three buildings with slightly longer “passing times” in order to allow for screen breaks between periods. It is a full-day of instruction unless we have a single-session denoted on the school calendar.

In-Person School Schedule

In order to maintain social distancing and other health and safety recommendations for our students and staff members, the following in-person school schedule has been adopted by BPSD.

All schools/grades will be operating on an AAVBB hybrid schedule which will constitute a full educational day and focus on delivering in-person teaching and learning. For grades 1-8, the in-person schedule will constitute the core content subjects (English, Math, Science & Social Studies). All other content areas and electives will take place in a virtualized format with some in-person component when applicable/possible.

Boonton High School will be running periods 1-4 on the first in-person day, and periods 5-8 on the second in-person day. Therefore all classes at the high will be meeting once during the two day in-person sessions. Further schedules will be released for the remaining virtual portion of the days.



Your child will be in either an A or B cohort and only attend in-person school in the morning as follows:

‘A’ cohort students attend in-person school on Monday and Tuesday each week in the morning (times for each school to follow below in this update).

‘B’ cohort students attend in-person school on Thursday and Friday each week in the morning.

‘V’- Wednesday is a virtual teaching and learning day, and will also allow us to perform more comprehensive cleaning and sanitizing in between each cohort of students. This also gives both our students and staff flexibility as to the types of student-centered support and related services we can provide for your child. Some students may be scheduled to come to school on this day for specific instructional reasons; all other students will be engaged in at-home virtual learning.

We will keep Boonton siblings across the schools in the same cohort. We are working with Lincoln Park to accomplish the same for BHS resident LP students and their siblings in their home district.

In-person school times for each building are as follows:

School Street - 8:15am - 12:15pm (including PreK)

730 Birch Street

973.335.9700 x1001

Principal - Ms. Alison Schessler <alison.schessler@boontonschools.org>

School Street Facebook

John Hill School - 8:00am - 12:10pm (PreK drop-off starts at 8; classes are 8:10am - 12:10pm)

435 Lathrop Avenue

973.335.9700 x2001

Principal 3-5 - Mr. Thomas Valle <thomas.valle@boontonschools.org>

Principal 6-8 - Ms. Sara Brogan <sara.brogan@boontonschools.org>

John Hill School Facebook

Boonton High School - 7:35am - 11:52am (PreK drop-off starts at 8; classes are 8:10am - 12:10pm)

306 Lathrop Avenue

973.335.9700 x4001

Principal - Mr. Jason Klebez <jason.klebez@boontonschools.org>



Boonton HS Facebook

We are planning full instructional days during this AAVBB hybrid schedule and NOT half days of school as we had during Flexible Instructional in the spring. Please contact your building principal with specific schedule questions.

If your child's cohort has in-person school in the morning, they will return home after their morning teaching and learning, be given sufficient time to both travel home safely and have lunch, and then participate in virtual instruction for a shorter amount of time in the afternoon.

If your child's cohort is not scheduled for in-person school in the morning, they will be engaged in virtual teaching and learning the full school day at home.



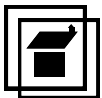
Appendix P

Athletics

This school district should include in Appendix P the locally developed protocols addressing the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Page 20 **(See below):**

Athletics

BPSD will conduct high (and middle) school athletics in accordance with protocols issued by the NJSIAA. Any questions regarding your child's participation in athletics should be directed to our Athletic Director, David Hughen <david.hughen@boontonschools.org>, 973.335.9700 x4020.



Appendix Q

Remote Learning Options for Families

This school district should include in Appendix Q the locally developed protocols and Policy Guide 1648.02 addressing the anticipated minimum standards as required by the NJDOE Guidance titled “Clarifying Expectations Regarding Fulltime Remote Learning Options for Families 2020-2021”. This is referenced in the Board’s Plan – Page **13 (See below)**:

100% Virtual Teaching & Learning Option

As per the Governor’s The Road Back: Clarifying Expectations Regarding Full Time Remote Learning Options for Families in 2020-2021 directive, we have developed a process by which parents can request 100% virtual instruction for their child(ren). This can be done online via the Realtime Parent Portal (as will several other important processes to be covered in this update). Please note support for the Parent Portal is supported by Ms. Rajkovich <evelyn.rajkovich@boontonschools.org >, 973-335-9700, Ext. 8001. She will assist you if you forget or need your username and password for the Parent Portal. *Please do not email tech support for Parent Portal sign-in issues.*

BPSD will adopt Policy Guide 1648.02 - *Remote Learning Options for Families (M)*. It provides specific details as to the procedures and timelines for parents to request 100% virtual instruction as well as change between in-person and virtual teaching and learning modes which will be permissible at the start of each marking period.

Please note - Homeschooling is not the same as opting for 100% Virtual Teaching and Learning. Some use these terms interchangeably (and perhaps unintentionally), but they are very different and should not be confused with one another. If you choose to homeschool your child, they are effectively withdrawn from BPSD, and most if not all of the associated instructional and curriculum components are 100% the parent/guardian’s responsibility. We cannot provide you with textbooks, classroom manipulatives, assignments, etc. once you have withdrawn your child(ren) from the district.

