

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005

December 19, 2016

A regular meeting of the Town of Boonton Board of Education was held at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 PM by the Board Secretary, Mr. Michael S. Neves.

Mr. Neves read the following statement:

This is the December 19, 2016 meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided as follows: Notice was served on January 7, 2016 to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll, Mr. Christopher Cartelli, Mr. Robert Ezzi, Mr. Joseph Geslao, Mr. John Gibbons, Mrs. Linda Glosinski, Mrs. Irene LeFebvre, Mrs. Debra Recchia, Mr. Adam Schnitzler and Mr. Robert Siciliano. Mrs. Sonja Chapman was absent. Also present were Mr. Robert Presuto, Superintendent and Mr. Michael Neves, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mr. Schnitzler and seconded by Mr. Cartelli, the following motion was presented for approval to enter Executive Session at 7:35 PM:

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mrs. Chapman was absent

Having no further business in closed executive session, a Motion was made by Mr. Cartelli and seconded by Mr. Geslao to adjourn executive session at 8:00 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mrs. Chapman was absent.

The Board reconvened in open session at 8:00 PM.

The Board gave their Pledge of Allegiance to the Flag.

CORRESPONDENCE – None

LIAISON REPORTS

John Hill School – Turner Brennan updated the Board on the recent activities and events for the school.

Parent-Teacher Association (PTA) K-8 – None

Home School Association 9-12 – Ms. Gabrielle Bohon updated the Board on recent activities and fundraisers of the association.

Board of Aldermen Representative – None

CHANGE THE ORDER OF THE DAY

On a motion by Mr. Cartelli seconded by Mr. Geslao and with all in favor, order of the day was approved.

MINUTES

On a motion by Mr. Cartelli, seconded by Mr. Ezzi, the following motion was offered and approved as follows:

Accept the minutes of the following:

- a. Regular and Executive session of November 21, 2016
- b. Regular and executive session of December 5, 2016

PUBLIC COMMENT ON AGENDA ITEMS – None

SUPERINTENDENT

- Mr. Presuto commented on a donation the district received for 30 winter coats. The coats were distributed to the various schools with input from the principals to identify the students in need.
- Mr. Presuto commented that he will provide a comprehensive synopsis of the status and spending of the District's technology infrastructure plan.
- Mr. Presuto commented on the many concerts and tournaments that our students are participating in, highlighting the wide range of talent and successes of our students are achieving.
- Mr. Siciliano inquired as to the status of the Superintendent's intent to establish a bicycling club for Boonton students to participate in. Mr. Presuto offered his services as a certified cyclist. Mr. Siciliano commented in favor of the development of such a program.

ADMINISTRATION

K-8 Issues

On a motion by Mrs. Glosinski, seconded by Mr. Siciliano, the following motions were presented for approval: (XI.B.K-8.1 through XI.B.K-8.6)

1. Approval of Field trip – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destination for the 2016-2017 school year:

<u>Group</u>	<u>Destination</u>
Grade 3	Bronx Zoo
2. Approval of Chaperone for 8th Grade Field Trip – Upon the recommendation of the Chief School Administrator, the Board of Education approves Kelli Shiels as chaperone for the 8th grade field trip to Washington, DC, May 17-20, 2017, at a total stipend of \$80.00.
3. Approval of Leave of Absence for Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves a leave of absence for Elizabeth Nguyen beginning February 9, 2017 through June 1, 2017 utilizing a total of 33 accumulated sick days followed by an unpaid leave of absence.
4. Approval of Outside Evaluation - Upon the recommendation of the Chief School Administrator, the Board of Education approves a neurological evaluation for Student State ID#7050241429–Boonton, to be conducted by Dr. Malik, St. Joseph's Hospital, at a cost of \$450.00.

5. Approval of Out of District Placement - Upon the recommendation of the Chief School Administrator, the Board of Education approves the out of district placement of Student State ID# 9885623248–Boonton, at Spectrum 360, at a rate of \$326.97 per day and a one-on-one aide at a rate of \$125.00 per day, beginning 12/19/16 for the remainder of the 2016-2017 school year.
6. Approval of Outside Evaluation - Upon the recommendation of the Chief School Administrator, the Board of Education approves an Augmentative Alternative Communication Evaluation for Student State ID# 9885623248-Boonton. Evaluation conducted by CPNJ of New Jersey, at a cost of \$750.00.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mrs. Chapman was absent.

On a motion by Mrs. Glosinski, seconded by Mr. Gibbons, the following motions were presented for approval: (XI.B.K-12.1 through XI.B.K-12.8)

The Board thanked Mr. Bongo for his volunteer services to the students of Boonton and wished them success in the track events as well as thanking all those that volunteer their time for the benefit of the Boonton Town students

K-12 Issues

1. Approval of Revised Job Description – Upon the recommendation of the Chief School Administrator, the Board of Education approves the revised job description for the Supervisor of Curriculum, Instruction & Human Resources, as per the attached.
2. Approval of District’s Fire Drill and On-Roll Reports - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Fire Drill and On-Roll Reports for the month of November, as per the attached.
3. Approval of District-Wide Volunteers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2016-2017 school year:

Elizabeth Barbone	Mark Balaz	Stephanie Siciliano
Michael Adamo	Elaine Doherty	Phong Doherty

4. Approval of Field Trip(s) – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2016-2017 school year:

Group	Destination
Community Based Instruction Grades 9-12	Acme, Rockaway Mall Union County-Vocational Technical School

5. Approval of Chaperone - Upon the recommendation of the Chief School Administrator, the Board of Education approves Eric Caparulo, Director-Craig High School, chaperone miscellaneous field trips at Boonton High School.
6. Approval of Addition(s) to Substitute List – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following addition(s) to the 2016-2017 substitute list:

<u>Substitute Teacher/Aide (County)</u>	<u>Substitute Custodian</u>
Kayla Beasty	Todd Barna, (Pending fingerprint clearance)
7. Approval of Hours for Instructional Aide Services - Upon the recommendation of the Chief School Administrator, the Board of Education approves David Nunez to assist out of district Student State ID#8409507387-Lincoln Park, for the 2016-2017 BHS Basketball season, at a rate of \$23.70 per hour, not to exceed a total of 160 hours to be shared with Matthew Voswinkel.
8. Approval of Volunteer Coach - Upon the recommendation of the Chief School Administrator, the Board of Education approves Robert Bongo as volunteer Winter Track Coach for athletes to compete in NJAC, County, and NJSIAA sponsored events.

Mr. Geslao inquired as to the status of establishing a winter track program which was requested by certain parents. Mr. Presuto addressed the question and is working through the situation with the athletic director.

Mr. Geslao inquired to status of winter track program and if Mr. Bongo's participation is relevant to this. Mr. Presuto addressed the question and indicated conversation is ongoing relative to the topic with the athletic director

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mrs. Chapman was absent.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Neves commented on bids that were opened for three district projects.

- Mr. Neves recommended through the Operations Committee to accept the bid for two high school bathroom renovations. The project is slightly over budget yet as other projects have come in under budget, the district continues to have positive budget perspective on capital projects.
- Mr. Neves recommended the rejection of the Fireman's Field stairs and drainage project. The bids were substantially over the budget associated for this project.
- Mr. Neves recommended the rejection of the Food Services capital project to replace a portion of the food services serving line. The bids were substantially over the budget for the associated for this project and exceeded available fund balance to fund the project.

- Mr. Neves informed the Board that the opening for the re-bid of the District LED project will occur on January 11, 2016.

OPERATIONS

On a motion by Mrs. Chapman and seconded by Mrs. Glosinski, the following motion was presented for approval: (XI.D.1 through XI.D.11)

1. Approval of Bills List – Moved that the Board of Education approves the December 19th, 2016 bills list of \$513,169.82 consisting of \$483,670.58 from the General Fund, \$27,787.60 from Cafeteria account, and \$1,711.64 from the Bridges account and that a copy of each be attached to the minutes.
2. Approval of Payroll Related Expenses – Moved that the Board of Education approves the December 15th, 2016 Payroll in the total amount of \$818,686.94 Board Share FICA in the total amount of \$17,939.74 and State Share FICA in the total amount of \$41,157.72.
3. Approval of November Transfer Reports – Moved that the Board of Education approves the Transfer Reports for the month ending November 30, 2016, and that a copy be attached to the minutes.
4. Approval of October Board Secretary and Treasurer Reports – Moved that the Board of Education approves the report of the Board Secretary and the Treasurer for the month ending October 31, 2016, and that a copy be attached to the minutes.
5. Approval of Agreement – Moved that the Board of Education approves entering into an agreement with Josten’s, Inc. of Minneapolis, MN, as exclusive yearbook provider for the Boonton High School at a cost of \$20,510.00 to be paid from the BHS Student Activities account.
6. Acceptance of Donation – Moved that the Board of Education approves the recommendation from Robert Presuto, Superintendent, of a donation from Glen Post of Boonton, NJ, of 30 winter jackets for JHS and BHS students, valued at \$500.
7. Approval to Enter into Pilot Program – Moved that the Board of Education approves entering into a pilot program with McGraw-Hill of New York, NY, to provide 270 new social studies textbooks, as per the following, for grades 6, 7, and 8, at no cost to the district.

Title	ISBN	Quantity
Discovering our Past History of the World Early Years	9780076767380	90
Discovering Our Past World Geography	9780076686971	90
Discovering Our Past History of the United States	9780076680504	90

- 8.. Authorization to Cancel Checks – Moved that the Board of Education approves the authorization of the Business Administrator to cancel checks at Lakeland Bank, as per the following:

Scholarship Check to Cancel			
Check #	Date	Amount	Issued to
2189	6/7/2016	\$ 50.00	Sarah Larsen

Operating Checks to Cancel			
Check #	Date	Amount	Issued to
103327	6/6/16	\$ 5.00	Susan Elliott
103323	6/6/16	\$ 5.00	Sherri Dunlap

9. Approval of Proposal – Moved that the Board of Education approves the proposal from Houghton Mifflin Harcourt, of Boston, MA, to provide a Family Engagement Program at a cost \$26,562.40, to be paid from Title I funds, account 20-230-200-300-06-00-00.

10. Motion to Award Toilet Renovation Project - **RESOLUTION**

RESOLUTION AWARDING CONTRACT THROUGH FAIR & OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 18A:18A-4.4 AND -4.6 FOR A TOILET RENOVATION CONTRACT WITH RJ MICHAELS & CO., INC OF EAST ORANGE, NJ

WHEREAS, the Board of Education of the Town of Boonton in the County of Morris, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) has, pursuant to N.J.S.A. 18A:18A-4.6 (the “ESP Law”) determined to undertake a toilet renovation project at Boonton High School;

WHEREAS, the Board has solicited competitive contracting proposals to undertake a toilet renovation project at Boonton High School;

WHEREAS, the Board has solicited proposals, reviewed, and evaluated them based upon the factors enumerated in the request for proposals;

WHEREAS, after careful review of all responses, the School Business Administrator has concluded that awarding the contract to RJ Michaels & Co., Inc is in the best interest of the Board and best effectuates the renovation project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWN OF BOONTON IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

1. The Board President and School Business Administrator are hereby authorized and directed to enter into a contract with RJ Michaels & Co., Inc to undertake the Toilet Renovation Project as detailed in the RJ Michaels & Co., Inc Response to the Board’s Request for Competitive Contracts.

2. This Resolution shall take effect immediately upon its adoption.

11. Approval of Employee Travel and Related Expense Reimbursements

WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Bircher, Leah	01/16/17 04/06/17	Monthly County SAC Meetings, Morris Plains, NJ (Rescheduled dates)	\$0	\$13.64
O’Dell, Terence	01/16/17	Google Apps for Education Workshop, Hopatcong, NJ	\$199	\$13.14
Pourki, Neda	01/10/17	Applied Behavior Analysis Workshop, West Orange, NJ	\$245	\$8.43

Sabatino, Zachary	01/11/17	Math Workshop, Piscataway, NJ	\$195	\$24.80
Sohl, Melanie	02/21/17	Technology in Mathematics Class Workshop, New Brunswick, NJ	\$195	\$24.68
Sorochynskyj, Judy	01/11/17	NJDOE PARCC Performance Data Workshop, Westfield, NJ	\$0	\$14.94

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mrs. Chapman was absent.

The Board thankfully acknowledged the donation of winter jackets to needy Boonton students. The Principals of the schools will coordinate the dissemination of the clothing.

POLICY - None

REPORTS FROM BOARD REPRESENTATIVES

HS Committee – Mrs. Recchia updated the Board on the committee’s recent meeting with Lincoln Park.

Communications – None

ESC – Mr. Siciliano updated the board on the committee’s recent meeting.

MCSBA – None

NJSBA – Mrs. LeFebvre commented on new Board member orientation scheduled for January 2017.

OPEN PUBLIC COMMENT

Steve Bossen updated the Board on recent activities and fundraisers in John Hill School. Mr. Bossen questioned the approval process of the John Hill School addition as to the allocation of space. Various Board Members explained the process and constraints in putting a modern addition on an old building.

DISTRICT WIDE HIB REPORT

On a motion by Mr. Geslao and seconded by Mr. Ezzi, the Board agreed to find the following HIB complaints as confirmed and affirms the recommendation of the Superintendent:

JHS #'s 10, 11 and 12

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mrs. Chapman was absent.

OTHER BUSINESS OF THE BOARD

Mrs. Gloshinski requested the Board acceptance of Goals be added to the motions of the reorganization of the Board.

Mrs. LeFebvre stated and cautioned Board members in replying to emails from Board members where more than five members are copied on. She cautioned the Board on violating the Open Public Meeting Act outside of a public meeting.

EXECUTIVE SESSION

On a motion by Mr. Gibbons and seconded by Mr. Ezzi, the following motion was presented for approval to enter Executive Session at 8:50 PM:

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Student Matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL NOT BE TAKEN

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mrs. Chapman was absent.

Having no further business in closed executive session, a Motion was made by Mrs. Gloshinski and seconded by Mr. Siciliano, to adjourn executive session at 9:05 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mrs. Chapman was absent.

ADJOURNMENT

Having no further business to be brought before the Board, a motion was made by Mr. Ezzi, seconded by Mr. Gibbons to adjourn at 9:10 PM.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mrs. Chapman was absent.

Respectfully Submitted,

Michael S. Neves

Board Secretary

BOARD APPROVAL: January 2, 2017